

Chairperson and Community Board Members
WAIKANAE COMMUNITY BOARD

2 MAY 2017

Meeting Status: **Public**

Purpose of Report: For Decision

CONSIDERATION OF APPLICATIONS FOR FUNDING

PURPOSE OF REPORT

- 1 Four applications for funding have been received:

Discretionary Grant Fund

- Zeal Education Trust
- Kapiti Chorale

Promotion Fund

- Michael Peryer
- Mahara Gallery

Delegation

- 2 The Waikanae Community Board has the delegated authority as at 'Part D Community Boards' of the Governance Structure:
Approving criteria for and disbursement of community-based grant funds as approved through the Long Term Plan or Annual Plan.

BACKGROUND

- 3 This is the sixth Waikanae Community Board meeting of the 2016/17 financial year.
- 4 The budget allocations for the 2016/17 financial year for the Waikanae Promotion Fund, Discretionary Grants Fund and Waikanae Capital Improvement Grant are as follows:

Fund	2016/17 Budget Allocation	Total Allocated to Date	Total Unallocated to Date
Discretionary Grants Fund	\$6,277	\$9,758	\$0
Funds from Promotion Fund to cover shortfall		-\$3,481	
Waikanae Promotion Fund	\$35,169	\$19,993	\$15,176
Waikanae Capital Improvement Grant	\$35,169	-	\$35,169

- 5 An amount of approximately \$1.208 million is held in the Waikanae Capital Improvement Fund and this is expected to reduce to \$914,000 by the end of the financial year. The following table shows how the fund has been allocated:

Amount (\$000)	Purpose of Grant
1,197	Balance at 30 June 2015 as per Annual Report
32	Earnings during 2015/16
(21)	Expenditure during 2015/16
1,208	Balance at 30 June 2016 as per Annual Report
(254)	Pledged to the Mahara Gallery Trust
(43)	Allocated for 'Welcome to Waikanae' sign
51	Interest earnings budgeted for the 2016/17 year
(13)	Waikanae Bowling Club
(35)	Budgeted grants for 2016/17
914	Forecast Balance as at 30 June 2017

CONSIDERATIONS

Issues

- 6 Grants are allocated in accordance with the specified criteria (attached).
- 7 All applicants have been advised of the criteria and meeting date by email.
- Zeal Education Trust
- 8 Zeal Education Trust has applied for a discretionary grant of \$200 to help cover the resource consent for the Kāpiti Music Box project.
- Kapiti Chorale Incorporated
- 9 Kapiti Chorale Incorporated has applied for a discretionary grant of \$355 to help cover printing and advertising costs for three concerts.
- Michael Peryer
- 10 Michael Peryer has applied for a Promotion Fund grant of \$1,000 to help with the costs of an illustrator for this book.
- Mahara Gallery
- 10.1 Mahara Gallery has applied for a Promotion Fund grant of \$4,058.60 to help with the costs of promotion and supporting acts attending the Matariki Exhibition.

- 11 Grants equating to \$5,613.60 have been presented for the Board’s consideration and approval. As there are no funds left in the discretionary grants fund, Board Members would need to move over funds from the promotions fund.

Fund	Total Unallocated to Date	Total Grants Requested
Discretionary Grants Fund	\$0	\$555
Waikanae Promotion Fund	\$15,176	\$5,058.60
Waikanae Capital Improvement Fund	\$35,169	\$0

Historical Grants

- 12 Attached to this report, as appendices, are tables showing all grants made in the 2016/17 and 2015/16 financial years.

SIGNIFICANCE OF ENGAGEMENT

- 13 This matter has a low level of significance under the Council Policy.

RECOMMENDATIONS

- 14 The Waikanae Community Board grants Zeal Education Trust a discretionary grant of \$..... to help cover the resource consent for the Kāpiti Music Box project.
- 15 The Waikanae Community Board grants Kapiti Chorale Incorporated a discretionary grant of \$..... to help to help cover printing and advertising costs for three concerts.
- 16 The Waikanae Community Board grants Michael Peryer a grant of \$..... from the promotion fund to help with the costs of an illustrator for his book.
- 17 The Waikanae Community Board grants Mahara Gallery a grant of \$..... from the promotion fund to help to help with the costs of promotion and supporting acts attending the Matariki Exhibition.
- 18 The Waikanae Community Board agrees to transfer \$..... from the Waikanae Promotional Fund to the Discretionary Grants Fund to cover the shortfall.

Report prepared by:

Approved for submission by:

**Samara Shaw
Executive Secretary
Strategy & Planning**

**Sarah Stevenson
Group Manager
Strategy & Planning**

ATTACHMENTS:

Criteria

- Discretionary Grants Fund
- Promotional Fund

Applications

- Zeal Education Trust
- Kapiti Chorale Incorporated
- Michael Peryer
- Mahara Gallery

Accountability Report Back

- Destination Waikanae Incorporated
- Age Concern Kapiti
- Summer Studio Arts Tour 2017

Grants

- List of grants made in the 2016/17 year
- List of grants made in the 2015/16 year