

Chairperson and Community Board Members
PAEKĀKĀRIKI COMMUNITY BOARD

10 JULY 2012

Meeting Status: **Public**

Purpose of Report: For Decision

CONSIDERATION OF APPLICATIONS FOR FUNDING

PURPOSE OF REPORT

- 1 Three applications for Discretionary Grants have been received from:
 - Kāpiti Timebank
 - Mary Gow “*Mulled Wine Concerts*”
 - Paekākāriki Sports Club

SIGNIFICANCE OF DECISION

- 2 The recommendations in this report do not trigger the Council’s significance policy.

BACKGROUND

- 3 This is the first allocation of grants for the 2012/2013 years.

CONSIDERATIONS

Issues and Options

- 4 Grants are allocated in accordance with established criteria (copy **attached**).
- 5 Three applications have been received for funding from the Discretionary Grants Fund.
- 6 The applicants have been advised of the criteria and meeting date by email.

Applications from the Community Grant Fund:

Kāpiti Timebank

Kāpiti Timebank has applied for a grant of \$___ to assist with costs associated with producing a short film project.

This application can be considered under Eligible Purposes 3: activities that encourage the development of cultural, sports, environmental, social or educational activities within the local district.

Mary Gow “Mulled Wine Concerts”

Mary Gow has applied for a grant of \$___ to assist with costs associated with setting up a website page for the Mulled Wine Concerts.

This application can be considered under Eligible Purposes 3: activities that encourage the development of cultural, sports, environmental, social or educational activities within the local district.

Paekākāriki Sports Club

Paekākāriki Sports Club has applied for a grant of \$___ to assist with costs associated with purchasing new bibs for junior teams.

This application can be considered under Eligible Purposes 3: activities that encourage the development of cultural, sports, environmental, social or educational activities within the local district.

FINANCIAL CONSIDERATIONS

2012/2013 Budget Allocation	Total Allocated To Date	Total Available for Distribution
\$3,000	Nil	\$3,000

DELEGATIONS

7 The Community Boards are delegated to:

5.7 Consider and approve the allocation of community-based grant funds as deemed appropriate under their agreed criteria of both existing schemes and any granting schemes that may be approved through the Annual Plan process or the Long Term Council Community Plan (LTCCP) process.

OTHER CONSIDERATIONS

8 There are no legal, consultation, policy implications, publicity or any other considerations related to this report.

RECOMMENDATION

- 9 That the Paekākāriki Community Board approves of a funding application from Kāpiti Timebank for \$_____ to assist with costs associated with producing a short film project.
- 10 That the Paekākāriki Community Board approves of a funding application from Mary Gow 'Mulled Wine Concerts' for \$_____ to assist with costs associated with setting up a website page for the Mulled Wine Concerts.
- 11 That the Paekākāriki Community Board approves of a funding application from Paekākāriki Sports Club for \$_____ to assist with costs associated with providing new bibs to all junior teams.

Report prepared by:

Approved for submission by:

Marg Harris
**EXECUTIVE SECRETARY
INFRASTRUCTURE SERVICES**

Matt Aitchison
**ACTING GROUP MANAGER
INFRASTRUCTURE SERVICES**

ATTACHMENTS

- Discretionary Grants Criteria
- Applications from:
 - Kāpiti Timebank
 - Mary Gow (*Mulled Wine Concerts*)
 - Paekākāriki Sports Club
- Accountability report from:
 - Paekākāriki Artists Collective (*Emily Boonen*)

2010-2013 PAEKAKARIKI COMMUNITY BOARD
CRITERIA FOR DISCRETIONARY GRANTS

Discretionary Grants

The Paekakariki Community Board will consider the applications that support:

- community groups contributing directly¹ to wider community wellbeing – environmental, social, cultural and economic.
(¹ this relates to community groups specifically set up to help people in the community and/ or improve the local environment. It does not include business development initiatives.)
- individual young people or youth organisations where there is an opportunity to excel at a range of cultural, educational, and sporting² achievements.
(² the Community Board will not consider applications relating sporting activities where there is potential for these to be funded by SPARC.)
- progressing the activities of community groups in the areas of culture, sport and recreation that advance the general enjoyment and wellbeing of the community³.
(³ this relates to groups that while not having a particular focus on improving social wellbeing, do contribute to the general feel and enjoyment of the community – for example, a Music Society, a group set up to put on a concert or event, a sports club.)

Eligible Groups

1. Applicants who reside in Paekākāriki; or
2. Paekākāriki based organisations, or projects and organisations that demonstrate a clear benefit to Paekākāriki.
3. Churches and schools will be eligible in special circumstances.
4. Groups or individuals that are unable to receive sufficient grants from other sources because of the timeframe or because they are otherwise ineligible.
5. Groups must be non-profit making.
6. Purely recreational adult groups shall be eligible in relation to youth, the aged, people with disabilities or the socially disadvantaged or for unique historic occasions.

Eligible Purposes

1. Unique or infrequent events that are historically important to the area.
2. Special events that will promote the area and enhance opportunities within the area.
3. Activities that encourage the development of cultural, sports, environmental, social or educational activities within the local district.
4. Unique and specially meritorious events that meet none of these criteria, at the discretion of the Community Board.
5. Grant to partially or fully offset the cost of any Council permit, licence or resource consent fees on the basis that the proposed activity falls into a "worthy cause" category.
6. The remission of hall rental for "worthy causes" in line with Council policy that all remissions of hall rentals be accounted for by being funded as grants from approved grants budgets under the control of the Council or Community Board.

2010-2013 PAEKAKARIKI COMMUNITY BOARD
CRITERIA FOR DISCRETIONARY GRANTS

Ineligible Purposes

1. Major items of capital expenditure costing over \$2,000.
2. Expenses incurred for school curriculum activities.
3. The Paekakariki Community Board does **not** accept retrospective applications **unless** the Board agrees there are exceptional circumstances. Costs already incurred will not normally be considered for grants.

Maximum Grant

The maximum grant payable is **\$500.00** per grant.

Accountability

1. All applicants are required to verbally report to the Board on the use of the funds within three months of the completion of the activity outlining the benefits gained by the individual. Community groups would be required to furnish a written report outlining the benefits gained to the community. Failure to do so will exclude the applicant for two years from any further application.
2. Any money **NOT** used for the purpose applied for is required to be repaid to the Paekakariki Community Board Discretionary Grants Fund. Failure to do so will exclude the applicant for two years from any further application.

Procedure for Applications

Applications must be made on the approved application form and addressed to:

Marguerita Harris
Kapiti Coast District Council
Private Bag 60-601
Paraparaumu

or emailed to: marguerita.harris@kapiticoast.govt.nz