

Chairperson and Community Board Members
WAIKANAE COMMUNITY BOARD

7 DECEMBER 2010

Meeting Status: Public

Purpose of Report: For Decision

**APPOINTMENT OF MEMBERS OF FOCUS GROUP FOR THE
DEVELOPMENT OF PHARAZYN RESERVE**

PURPOSE OF REPORT

- 1 The Waikanae Community Board needs to reconfirm its representatives to the Focus Group for the development of the Pharazyn Reserve.

SIGNIFICANCE OF DECISION

- 2 The Council's Significance Policy is not triggered by this report.

BACKGROUND

- 3 The Focus Group for monitoring the development of Pharazyn Reserve was established in July 2006 and following advertising for interested persons seven nominees were accepted and appointed.
- 4 The Focus Group has met regularly and assists in ensuring that the Pharazyn Reserve is developed in accordance with its Management Plan. It is a useful consultative group for Council Officers responsible for the development of this important ecological reserve.

CONSIDERATIONS

Issues

- 5 It is proposed that the current members being Jocelyn Prvanov, Maurice Andrews, Graham Petterson, Virginia Higgins and Ian Jensen be reconfirmed as members of the Focus Group monitoring the development of Pharazyn Reserve and that Jocelyn Prvanov continues to represent the Board as Chairperson with any community vacancies for Focus Group representatives being advertised and filled as soon as possible.

Financial Considerations

- 6 There are no financial considerations resulting from the operation of the Focus Group.

Legal Considerations

- 7 There are no legal considerations

Delegation

- 8 The Waikanae Community Board has delegated authority to make a decision.

Consultation Implications

- 9 There was consultation on the Pharazyn Reserve Management Plan which included the need to have a monitoring group for the reserve.

Publicity Considerations

- 10 There will be interest in the Pharazyn Focus Group particularly the current vacancies.

RECOMMENDATIONS

- 11 That the Waikanae Community Board reconfirms the current members of the Pharazyn Reserve Focus Group.
- 12 That the Waikanae Community Board confirms the Chairperson of the Pharazyn Focus Group.
- 13 That the two local resident community representative vacancies be advertised and filled as soon as possible

Report prepared by:

Approved for submission by:

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Leisure and Open Space Assets
Manager

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Acting Group Manager, Assets &
Services

Appendix 1: Pharazyn Reserve Focus Group Terms of Reference

APPENDIX 1

PHARAZYN RESERVE FOCUS GROUP**Criteria and Conditions****For Applications for Membership****From Waikanae Residents**

- 1 Registrations of Interest from Waikanae residents in joining the Pharazyn Reserve Focus Group will close Wednesday 31 May 2006.
- 2 Receipt of all applications will be acknowledged in writing.
- 3 The Waikanae Community Board will select six successful Waikanae residents at the Community Board meeting on 14 June 2006.
- 4 The Terms of Reference for the Pharazyn Reserve Focus Group are as follows:

Objectives and Responsibilities

Section 3.2 of the Management Plan for the Pharazyn Reserve states that the main purpose of the Focus Group shall be:

- A voluntary community group to provide advocacy for and development of the reserve as a wildlife and passive recreation space.
- It is anticipated that this can be achieved by assisting the Community Board with the practical management of the reserve, in particular:
 - Monitoring
 - Assisting with special enhancement programmes
 - Formulating recommendations to Council for inclusion in the Annual Plan
 - To seek funding from alternative sources to supplement Council funding as necessary

Procedures

Frequency: Meetings will normally be held at three monthly intervals but additional meetings can be called to consider any urgent issues and provide for consultation as required.

Delegation: The Pharazyn Reserve Focus Group is governed by the aims, objectives and policies contained within the Management Plan for Pharazyn Reserve and can also provide an advocacy role to Council.

Composition: The Focus Group will consist of eight members from the Waikanae Community Board (one of whom shall be Chairperson) and six members selected from local resident applications.

Principal Reporting Officer: Leisure and Open Space Assets Manager