

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY 24 NOVEMBER 2015	7.05 PM

MINUTES of a meeting of the Ōtaki Community Board, held in the Dr Gertrude Atmore Supper Room, Memorial Hall, Main Street Ōtaki on Tuesday 24 November 2015 commencing at 7.05pm.

PRESENT:

Mr	J	Cootes
Cr	P	Gaylor
Ms	C	Papps
Mr	C	Pearce
Mr	R	Kofoed

IN ATTENDANCE:

Mr	S	McArthur (Group Manager, Strategy & Planning)
Mrs	S	Shaw (Executive Secretary - Minutes)
Mr	K	Currie (Group Manager, Regulatory Services)

James Cootes, Chair of the Ōtaki Community Board, welcomed everyone to the meeting including Cr David Scott. He then declared the meeting open.

He provided a summary of the Board's achievements and a snapshot of what the Board has worked on this year.

ŌCB 15/11/152

APOLOGIES AND DECLARATIONS OF INTEREST

It was noted that the Mayor gave his apologies.

Mr Cootes declared an interest in the grant application from the Meadows New Life Church which is Item 4 on the agenda.

ŌCB 15/11/153

PUBLIC SPEAKING TIME AND RESPONSES

1. Kevin Miles spoke to a grant application on behalf of the Kāpiti/Horowhenua Parkinsons Society.
2. Myrtle Buckley spoke to a grant application on behalf of the Ōtaki Community Recovery Centre.

Mr Kofoed took over as Chair of the meeting.

3. Stacy Nikora spoke to a grant application on behalf of the Meadows New Life Church.

Mr Cootes resumed as Chair of the meeting.

4. Ariana Ransom spoke to her grant application. She is requesting a grant to assist with the costs of attending the Waka Ama Nationals in 2016.
5. Graham Fox spoke to his grant application. He is requesting a grant to assist with the costs of running an Ōtaki Talent Contest.
6. Mary Coleman spoke to a grant application on behalf of the Kapiti Coast Harness Racing Club.
7. Di Buchan spoke to her grant application. She is requesting a grant to assist with the costs of interviews for research into the Ōtaki Health Camp history.

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8. Ngahua Henare spoke to her grant application. She is requesting a grant to assist with the costs of attending the NZ Elite Women's Training camps.
9. Tanira Cooper spoke to a grant application on behalf of Ngāti Raukawa Open Mixed Touch Team. He also extended his thanks to the Board for the grant that the Raukawa ki Runga Māori League team received.

The Chair welcomed Cr Welsh to the meeting.

Responses to Public Speaking time:

There were no responses.

ŌCB 15/11/154

CONSIDERATION OF APPLICATIONS FOR FUNDING (SP-15-1756)

The Board discussed the grant applications. The Chair did not participate in discussions around the Meadows Life Church grant application.

MOVED (Kofoed/Papps)

That the Ōtaki Community Board approves a funding grant to be made to Meadows New Life Church for \$500.00 from the Community Grants Fund, to assist with the costs of the 2015 Community Christmas Lunch.

That the Ōtaki Community Board approves a funding grant to be made to Graham Fox \$500.00 from the Community Grants Fund, to assist with the costs of the Ōtaki Talent Quest.

That the Ōtaki Community Board approves a funding grant to be made to Di Buchan for \$500.00 from the Community Grants Fund, to assist with the costs of interviews.

That the Ōtaki Community Board approves a funding grant to be made to Kapiti Coast Harness Racing Club Inc for \$500.00 from the Community Grants Fund, to assist with the costs of children's entertainment at the Summer Festival harness event in January.

That the Ōtaki Community Board approves a funding grant to be made to Ngahua Henare for \$500.00 from the Sporting Activity Grants Fund, to assist with the costs of attending the NZ Elite Women's Training camps.

That the Ōtaki Community Board approves a funding grant to be made to Ngāti Raukawa Open Mixed Touch Team for \$500.00 from the Sporting Activity Grants Fund, to assist with the costs of attending the National Touch Tournament.

That the Ōtaki Community Board approves a funding grant to be made to Ariana Ranson for \$500.00 from the Sporting Activity Grants Fund, to assist with the costs of attending the Waka Ama Nationals in 2016.

That the Ōtaki Community Board approves a funding grant to be made to Parkinsonism Society Kāpiti/Horowhenua Inc for \$500.00 from the Building & Resource Consents Grants Fund, to assist with the costs of rental for their offices.

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That the Ōtaki Community Board approves a funding grant to be made to Ōtaki Community Centre for \$500.00 from the Building & Resource Consents Grants Fund, to assist with the costs of rent to establish a Recovery Centre for the wider Ōtaki Region.

CARRIED

ŌCB 15/11/155

CHAIRPERSON'S/MEMBERS' BUSINESS

- (a) Leave of Absence – There was no leave of absence requested.
- (b) Matters of an Urgent Nature - none
- (c) Chairperson's Business

James Cootes made the following comments:

- he is still receiving enquiries regarding a request for a footpath or something similar like a compacted path down Riverbank Road;
- he has met with residents again at Greenwood Boulevard re the flooding issues;
- Attended the Mid Central DHB meeting in Ōtaki. The topics raised included appointment times and transport;
- has met with Greater Wellington Regional Council (GWRC) regarding the public transport review;
- has met with Jamie Bradbury who is the Pathways to Youth Employment coordinator;
- has received calls from residents in regards to the proposed liquor store on SH1
- attended the Community Board Chairs workshop in Taupo;
- during the Long Term Plan process there was discussions around a dog walking park. He asked if Council staff could follow up on what is happening with this;
- has had a call from the local Cycling group asking more about the cycleway to Ōtaki, they would like more off road tracks and to utilise the ones that are already there.

The Board discussed the safety issues at the Ōtaki Bridge for cyclists, with the new cycling indicator sign. Cyclists are getting stranded and with trucks entering and exiting Winstones and it is dangerous. The Board asked Council Staff to write to NZTA in regards to this and request a meeting with them.

Rob Kofoed made the following comments:

- the Ōtaki Foodbank extended their thanks to the Board for the grant they received;
- the Ōtaki Foodbank now miss out on grants funding from the New Zealand Community Trust as pub charities have pulled out the area. He asked if Council staff can look into what the criteria is around pokie machines under our Gambling Policy.
- he has met with Mike Chase regarding Civil Defence. They are looking at getting a one page out to the Community with information on Civil Defence and what to do in an emergency.
- he would like to know if Council staff have been in contact with the residents in Rahui Road in regards to the trucks being diverted down Rahui Road?

Colin Pearce provided the following comments:

- he would like to make sure that the weeds are sprayed and that rubbish bins are emptied over the Christmas Holidays;

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- he discussed the Winstones Resource Consent submission process and suggested the Board put a submission in.

Christine Papps attended a meeting with Scott Dray on the Emergency Response Plan.

Councillor Gaylor made the following comments:

- she has met with people from the Health Shuttle and has encouraged them to put in a request to the Mid Central District Health Board for funding;
- Mid Central District Health Board and the Capital & Coast District Health Board will be attending one of the Environment and Community Development meetings early next year. A date is still to be confirmed.
- She is the Council Representative on the Waste Minimisation Committee and is now the co-chair of this committee with Iona Pannett from Wellington City Council.

ŌCB 15/11/156

GRANT CRITERIA DISCUSSION

Stephen McArthur, Strategy & Planning Group Manager spoke to this item. It was suggested that the Board remove capital expenditure from the Ineligible purposes section of the criteria. The other Community Boards in the District do not have this on their criteria.

MOVED (Gaylor/Papps)

That the Ōtaki Community Board agree to remove the capital expenditure restriction from the criteria.

CARRIED

Mr Pearce left the meeting at 9.12pm.

ŌCB 15/11/157

DRAFT CALENDAR OF MEETINGS 2016 – ŌTAKI COMMUNITY BOARD (CORP-15-1745)

Stephen McArthur spoke to this report.

MOVED (Gaylor/Papps)

That the Ōtaki Community Board adopts the meeting dates for 2016 as set out in Appendix 2 of Report Corp-15-1745.

CARRIED

ŌCB 15/11/158

ANNUAL PLAN 2016/2017 DISCUSSION

Stephen McArthur provided an update to the Board. The first series of workshops with Council will happen around mid-February. It was suggested by Mr McArthur that the Board meet to discuss current issues prior to these workshops. Council staff will circulate information to Board Chairs after this week's workshop to update them on the process.

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The Board also discussed submitting into the Greater Wellington Regional Council Annual Plan. Council staff will confirm the dates for this.

**ŌCB 15/11/159
CONFIRMATION OF MINUTES**

MOVED (PAPPS/Gaylor)

That the minutes of the 13 October 2015 meeting of the Ōtaki Community Board are confirmed as a true and accurate record.

CARRIED

**ŌCB 15/11/160
MATTERS UNDER ACTION**

The Board reviewed the matters under action and added another item:

Ōtaki Bridge Cycleway

The Board requests a meeting with NZTA, Council and the Cycling groups to address their concerns in regards to the new Cycling Indicator sign at the Ōtaki Bridge.

The Board reviewed the Reserve Priorities and discussed the Te Horo Beach Improvements which had been put on hold last year. The Board talked about discussing this before the end of this triennium if no progress had been made.

The meeting closed at 9.33pm

Signed:.....
Chairperson of the meeting

Date:.....