

OIR: 2223/331

26 August 2022

[REDACTED]

[REDACTED]

Request for Information under the Local Government and Official Information and Meetings Act 1987 (the Act)

Thank you for your email of 5 August 2022 requesting the following information:

1. Section 5.2 of this document states that, “The CLG will meet at least twice per year and an Annual Report will be prepared and posted on the airport website.”

a) Please advise the date of the last meeting as the minutes on your website indicate the last meeting was held on 25 July 2018.

The last Community Liaison Group (CLG) meeting was held on 3rd February 2021.

b) Please advise, in full, why meetings are not taking place at the specified frequency.

The Airport Noise Community Liaison Group (CLG) will meet at least once per year. (Please refer to the *May 2019, Terms of Reference for the Community Liaison Group*).

A CLG meeting for 2022 has not yet been scheduled. While Covid has impacted the frequency of meetings over the last few years the CLG meetings have taken place as and when the group have been able to meet and at least once per year.

c) Please advise why I have not heard back since 4 May from Jonny Best regarding my query as to the date of the next meeting.

The next meeting of the CLG has not yet been scheduled. For that reason Mr Best would not have been able to provide you with that specific information.

2. I have been advised by Jonny Best that the CLG meetings are only open to CLG members. Page 21 of Appendix a in this document states that, “The Chairperson may invite other persons on an ad hoc basis to address the Group on particular agenda items.”

a) Please advise why my request (via phone) to attend the next meeting of the CLG was not entertained given that I had feedback I specifically wanted to provide to the group.

The next meeting of the CLG has not yet been scheduled.

The independent Chairperson may invite other persons on an ad hoc basis to address the Group on particular agenda items.

One of the roles of the community representatives in the Group is to present the views of the local residents, so this may be a better avenue to pursue to have your voice heard when the meeting does occur.

b) Please advise whether public attendance is specifically prohibited at these meetings and, if so, why? (Please consider that a) public attendance at most local government committee meetings is allowed and sometimes encouraged, and b) the name of this group is the Community Liaison Group.)

Council has a non-voting advisory role at this meeting. The CLG meeting is not a public meeting of the council, community board or council committee. As the CLG meeting is not a meeting of Council, it is not required to be open to the public.

The purpose of the CLG meeting is to consider and where appropriate make recommendations to Kāpiti Coast Airport Holdings Limited (KCAHL) on aircraft noise issues and concerns that arise from the operation and activities at the Airport. Some of this information may be commercially sensitive and/or include private details of individual concerns that would not be appropriate to discuss in a public setting.

I trust is of some assistance to you; the Airport website contains more information about the CLG, although I note that some of the information surrounding membership of that group is out of date. We have asked the Airport Manager to update that information as soon as possible.

Ngā mihi



James Jefferson

Group Manager Regulatory Services
Te Kaihautū Ratonga Whakaritenga