

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY 3 SEPTEMBER 2013	7.00 PM

MINUTES of a meeting of the Ōtaki Community Board, held in the Dr Gertrude Atmore Supper Room, Memorial Hall, Main Street, Ōtaki, on Tuesday 3 September 2013 commencing at 7.00pm.

PRESENT: Mr J Cootes
 Cr P Gaylor
 Mr C Pearce

IN ATTENDANCE: Mayor J Rowan
 Mr S McArthur (Group Manager, Strategy & Partnerships)
 Ms C Edmondson (Manager, Social Wellbeing)
 Ms K Bunker (Executive Secretary, Minutes)

LEAVE OF ABSENCE: None

James Cootes, Chair of the Ōtaki Community Board welcomed everyone to the meeting and declared the meeting open. The Chair welcomed Stephen McArthur, the new Group Manager Strategy and Partnerships at Kapiti Coast District Council (KCDC) to the meeting.

The Chair gave a brief overview of the achievements of the Ōtaki Community Board over the last triennium and thanked officers at KCDC and members of the Community Board for their support over the last three years.

**ŌCB 13/06/257
 APOLOGIES**

MOVED (Gaylor/Pearce)

That apologies be accepted for Marilyn Stevens and Jackie Elliott.

CARRIED

**ŌCB 13/06/258
 PUBLIC SPEAKING TIME**

1. Myrtle Buckley, of Ōtaki Stroke Support Group, spoke in support of a grant application to assist with the costs of purchasing an ABLE-X machine. Ms Buckley gave details of how this would benefit those in the community who had suffered a stroke.
2. Paula Signal spoke in support of a grant application to assist with the costs of competing at NZ Nationals Bodybuilding 2013. Paula gave the board details of her competing background and of awards she has received for Body Sculpting. Paula also provided photographs from past competitions.
3. Motu Esson spoke in support of a grant application to assist with the costs of accommodation to attend the NZ Māori Tae Kwon Do Open tournament in Gisborne. Three members of the team joined Motu at the meeting and showed the Board medals they had previously won.
4. Aroha Connor-Phillips spoke on behalf of her daughter Hinekura Aroha Connor-Phillips in support of a grant application to assist with the costs of attending the NZ Elite Youth Academy in Rotorua.
5. Brent Bythel, of Ōtaki Volunteer Fire Brigade, spoke in support of a grant application to assist with the costs of hosting the Annual Honours Presentation Evening on 14 September 2013. Brent gave the Board details of the event.

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OCB 13/06/259

CHAIRPERSON'S/MEMBERS' BUSINESS

- (a) Public Speaking Time Responses – there were none.
- (b) Leave of Absence – there were none.
- (c) Matters of an Urgent Nature – there were none.
- (d) Declarations of Interest Relating to Items on the Agenda – there were none.

OCB 13/06/260

CONSIDERATION OF APPLICATIONS FOR FUNDING

MOVED (Gaylor/Pearce)

That the Ōtaki Community Board approves a funding grant to be made to Ōtaki Volunteer Fire Brigade, for \$500.00 from the Community Grants Fund, to assist with the cost of hosting the Annual Honours Presentation Evening on 7 September 2013.

CARRIED

MOVED (Gaylor/Pearce)

That the Ōtaki Community Board approves a funding grant to be made to Ōtaki Stroke Support Group, for \$500.00 from the Community Grants Fund, to assist with the cost of purchasing an ABLE-X machine.

CARRIED

MOVED (Pearce/Gaylor)

That the Ōtaki Community Board approves a funding grant to be made to Paula Signal, of Body and Soul Gym, for \$500.00 from the Sporting Activity Fund, to assist with the costs of competing at NZ Nationals Bodybuilding 2013.

CARRIED

MOVED (Pearce/Gaylor)

That the Ōtaki Community Board approves a funding grant to be made to Hinekura Aroha Connor-Phillips, for \$200.00 from the Sporting Activity Fund, to assist with the costs of attending the NZ Elite Youth Academy in Rotorua.

CARRIED

MOVED (Gaylor/Pearce)

That the Ōtaki Community Board approves a funding grant to be made to Motu Esson, on behalf of Ōtaki Tae Kwon Do Club, for \$483.00 from the Sporting Activity Fund, to assist with the costs of accommodation to attend the NZ Māori Tae Kwon Do Open tournament in Gisborne.

CARRIED

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**OCB 13/06/261
CONFIRMATION OF MINUTES**

MOVED (Cootes/Pearce)

That the minutes of the Ōtaki Community Board meeting held on 23 July 2013 are confirmed as a true and accurate record.

CARRIED

**OCB 13/06/262
COMMUNITY ISSUES/MATTERS UNDER ACTION**

Community Issues List:

The following was discussed from Matters Under Action:

- Entry Signage – Installation October 2013 – waiting on frame to be fixed. Penny Gaylor requested if it could be possible to have the sign installed by 11 October so that it happens within this triennium.
- Bus Shelter outside Coastlands – Mayor offered to take issue to a meeting she will be attending with Coastlands Senior Management.
- Footpath Cleaning on the Main Street in Ōtaki – Cllr Gaylor suggested taking before and after photos and also requested the cost of cleaning. James Cootes to follow up on letters sent to retailers regarding the care of the footpath and their responsibility to it. Stephen McArthur would find out the cost and schedule of regular cleaning from the Group Manager, Infrastructure Services and update board members out of session.
- Te Horo Beach survey for Tennis Courts – no progress. Stephen McArthur ensured the board he would follow up on this matter with Group Manager, Community Services.
- Tasman road ponding – completed. The board discussed graffiti/ vandalism that had appeared on the new bus shelter in this area. Mayor Rowan suggested murals, similar to the ones used by Chorus be used on the bus shelter.
- Security cameras – Maintenance completed for cameras downtown Ōtaki. Mobile camera options for Otaki Railway Station and Otaki Beach Pavilion were being sought by Council.

Mayor Rowan requested that 'in progress' or 'ongoing' be removed for the Matters Under Action table as dates of completion were needed.

**ŌCB 13/06/264
GENERAL BUSINESS**

James Cootes

- On behalf of Jackie Elliott – request for funding from KCDC regarding Civil Defence Equipment. Cath Edmondson suggested a response would come after some investigation via Scott Dray after a stock take of items and then go through KCDC.

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Other funding sources within community may be sought. James Cootes would update Jackie Elliott verbally.

- Bus park outside Countdown, Otaki. A member of the public suggested it to be moved further down to Sanders Apparel. The Chair raised whether this was a concern and should be looked into.
- Otaki pool closure – people asking whether they can use the Coastlands Aquatic Centre for free rather than travelling to Levin. Raised it with Alison Law and they can use to but need to be confirmed officially.
- Aquatics Centre – easy to go in without payment. This has been actioned by Group Manager.
- re Contractors rubbish bags – can be dropped off at transfer station – has this confirmed?
- Letter sent to Friends of Mangaone Stream Care Group re picnic tables
- Pathways update – Chair gave examples and updates of how works.
- Election – Suggested there be briefings between incoming/outgoing members.

Penny Gaylor

- Thanked the Chair for the summary of the achievements of the Ōtaki Community Board over the last triennium.

Colin Pearce

- Jackie Elliot raised discharging firearms on the outskirts of Te Horo beach area. Greg Nayham would be happy to speak at a community board to address any concerns.
- Ōtaki Museum signage – they are looking into sponsorship from local business to get a similar sign, not a NZTA sign.
- Resident has asked if there was a possibility of getting bus shelter on cnr Freemans & Te Manaua road. Cath Edmonson advised that GWRC install bus shelters in the region but KCDC can confirm this and ask for priority instalments from GWRC. *This matter has been referred to Jane Pearce at KCDC to follow up.*
- Wandering dogs in the morning – the Chair advised that all dog related issues be referred to dog control. Mayor Rowan suggested contacting the local media to write an article make residence aware to call dog control. *This has been referred to KCDC Communications Manager.*
- National Sports groups – suggested ŌCB write a letter to support and congratulate three members of the Ōtaki community that have made the U21 and Silver Ferns.
- Concerns about accountability forms not coming back – letter sent to the organisations that consistently not sending back forms and enforce not getting another grant. Chair to review and think on that approach.
- Requests for signs for horse riding along Aotaki Street and Riverbank Road. The people who wrote regarding this have not had response or update.
- Raumati pool sauna – can this be used in Ōtaki pool? *Matter referred to Alison Law for confirmation.*

Jenny Rowan

- Thanked Roger Booth for coming to every meeting and covering where needed.
- Thanked Penny for serving Ōtaki extremely well through her column and serving as Chair on the Environment and Community Development Committee at KCDC.
- Welcomed Stephen McArthur as the new Group Manager Strategy & Partnerships.
- Wish Colin well in the upcoming elections.
- Thanked James Cootes as Chair of the Board and for serving the community well and also wished him well during elections.

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- Thanked Margaret Andrews from the Ōtaki Mail for covering the Ōtaki Community Board meetings.
- Kia Kaha all

The meeting closed at 8:43pm

Signed: .....
Chairperson of the meeting

Date: *15 Oct 2013*

Signed: .....
Chief Executive

Date: *17/10/13*