

NOTICE OF HEARING/MEETING
Sale and Supply of Alcohol Act 2012

NOTICE

I give notice that a hearing of the Kapiti Coast District Licensing Committee will be held as follows:

Venue:

Council Chamber
Kāpiti Coast District Council
175 Rimu Road
PARAPARAUMU

Friday 9 May 2025 at 9.30am

An application by TRAN VU LIMITED TRADING AS WAIKANAE BEACH FOUR SQUARE under sections 120(2) and 127(2) of the Sale and Supply of Alcohol Act 2012 for the RENEWAL of an OFF licence in respect of premises situated at 28 TUTERE STREET, WAIKANAE BEACH.

- Reporting agencies: Alcohol Licensing Inspector
Wellington Police
Medical Officer of Health

Exchange of documents:

1. To make sure the hearing is fair, the Committee has set the following timetable for the exchange of relevant documents:
 - a. The **applicant** must provide any written evidence that it, or its witnesses, will present at the hearing to the Committee, via email to Governance@kapiticoast.govt.nz, and to all other parties (reporting agencies and objector) via email by **5pm, Tuesday 15 April 2025**.
 - b. The **Police, the Medical Officer of Health, and the Licensing Inspector** must provide any written evidence that they, or their witnesses, will present at the hearing to the Committee, via email to Governance@kapiticoast.govt.nz, and to all other parties (applicant and objector) via email by **5pm, Thursday 24 April 2025**.
 - c. If the **applicant** wishes to provide any **further written evidence** in response to what has been provided by the other parties, the applicant must do so by email to the Committee, via email to Governance@kapiticoast.govt.nz, and to all other parties (reporting agencies and objector) via email by **5pm, Friday 2 May 2025**.

2. Failure to provide written evidence in advance may result in the Committee declining to consider evidence that is filed late, unless extraordinary circumstances apply. It is fundamental that the applicant has a fair opportunity to consider any evidence before the hearing.
3. **Every person must bring 10 printed copies of every document that they will present to the hearing, if it has not previously been exchanged with other parties electronically.**

Written evidence might include, for example, briefs of evidence and supporting documents, such as photographs. Parties are not required to file written submissions in advance, as submissions may be provided orally at the hearing. Please note, however, that it is good practice to file written submissions in advance, even though it is not mandatory.

DATED at **Paraparaumu** this 1st day of April 2025

A handwritten signature in black ink, appearing to read 'Nigel Wilson', with a stylized, flowing script.

Nigel Wilson
Chairperson
Kapiti Coast District Licensing Committee