

18 FEB 2010

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15 February 2010

Pat Dougherty
Chief Executive
Kapiti Coast District Council
Private Bag 601
Paraparaumu 5254

Dear Pat

Roads of National Significance work programme

Thank you for your letter of 18 December 2009 requesting information about the Roads of National Significance (RoNS) work programme, pursuant to the Official Information Act 1982.

As advised in my email of 15 January 2010, we are able to respond to your 'urgent' questions by the due date but will require until 19 February 2010 to respond to your 'medium urgency' and 'less urgent again' questions. Your 'urgent' questions and our responses are provided below.

1. *Copies of minutes of all NZTA Board meetings between 31 October 2008 and 16 December 2009 relevant to the Wellington/Levin RoNS including (but not limited to):*

Minutes of all NZ Transport Agency (NZTA) Board meetings between 31 October 2008 and 16 December 2009 relevant to the Wellington Airport to Levin RoNS are provided.

- 1.1 *The recent decision to confirm the alignment of the Expressway through Kapiti along the corridor designated for the Western Link ("Option 3").*

The Board meeting minutes from the 11 December 2009 meeting are available on the NZTA's website at: www.nzta.govt.nz/projects/kapiti-project/index.html

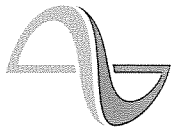
- 1.2 *The decision to exclude "Option 3" from the two options initially consulted on.*

The Board meeting minutes from 15 July 2009 (including attachments) and 31 July 2009 are provided.

- 1.3 *The decision to introduce "Option 3" into the consultation process part way through the consultation process.*

The Board minutes in the form of e-mail responses to a request on 10 September 2009 are provided.

2. *Copies of staff reports and any other reports or information provided to the NZTA Board between 31 October 2008 and 16 December 2009 relevant to the Wellington/Levin RoNS, including (but not limited to):*



The following papers are provided in response to question 2:

- Board paper relating to the investigation funding for the Basin Reserve
- Board paper concerning Kapiti consultation feedback
- paper concerning funding for property acquisition
- paper and attachments concerning Kapiti Coast District Council's submission on the Kapiti consultation
- paper concerning investigation funding for the Terrace and Mt Victoria tunnels.

2.1 The recent decision to confirm the alignment of the Expressway through Kapiti along the corridor designated for the Western Link ("Option 3")

The Board papers concerning the decision to confirm the alignment of the Expressway through Kapiti and attachments to those papers are available on the NZTA's website at:
www.nzta.govt.nz/projects/kapiti-project/index.html

A legal opinion has been withheld under section 9(2)(h) of the Official Information Act to maintain legal professional privilege. With respect to the information that has been withheld, I do not consider there are any other considerations that render it desirable, in the public interest, to make the information available.

You have the right under section 28(3) of the Official Information Act to make a complaint to the Ombudsman about the withholding of information. The address is:

The Ombudsman
Office of the Ombudsmen
PO Box 10 152
Wellington.

2.2 The decision to exclude "Option 3" from the two options initially consulted on.

No papers were presented to the Board about the two options initially consulted on. Information presented to the Board is however contained in the minutes (see item 1.2 above).

2.3 The decision to introduce "Option 3" into the consultation process part way through the consultation process.

The Board paper relating to the decision to introduce 'Option 3' into the consultation process part way through the consultation is provided.

3. Copies of the briefs provided to consultants and other external advisors that provided technical reports, advice and peer review relevant to the process of consideration of the alignment of the Expressway through Kapiti.

The contract scope section of the consultant brief for the Levin to Peka Peka Strategy Study and Scheme Assessment Report is provided. A copy of the contract scope section of the consultant brief for the SH1 Kapiti Strategic Study is also provided.

4. *Copies of technical reports and advice, peer reviews, surveys and other information prepared between 31 October 2008 and 16 December 2009 for the purpose of advising NZTA staff during the process of consideration of the alignment of the Expressway through Kapiti, in particular (but not limited to):*

This request has been interpreted as a request for data prepared by external consultants advising the NZTA. Nine emails and seven attachments prepared by Opus International are provided, along with a separate memo.

- 4.1 *Reports addressing the national and local transport and economic benefits of the proposed expressway options through Kapiti, in particular, setting out the benefit analysis in accordance with the NZTA Economic Evaluation manual and/or any equivalent framework that may have been used. These to include (but not be limited to) the work carried out by Richard Paling and Infometrics;*

The economic benefits of the proposed expressway options through Kapiti are as set out in the Technical Report for the Strategy Study which is available on the NZTA's website at www.nzta.govt.nz/projects/kapiti-project/technical-report.html

The work carried out by Richard Paling and Infometrics does not relate to the alignment of the expressway through Kapiti. However, this work is provided as you have specifically requested it.

NZTA Board decisions on the Wellington Northern Corridor RoNS included elements related to the Ngauranga to Linden section, including a new east-west link (SH1 to SH2). Given that discussions with local authorities are required to determine how this can best be implemented and appropriate funding shares, this was not subsequently included as part of the Road of National Significance programme in the announcements made in mid-December. The Board's decisions on investigation, design and property funding remain as set out in Board resolution 09/11/0292. This Board resolution is available on the NZTA's website at www.nzta.govt.nz/planning/what-funding/board-decisions/20091126-sh1-wellington-northern-corridor.html

- 4.2 *Reports relating to consenting and consent process issues, including the decision to use the RMA "call-in" process*

There are no reports relating to consenting and consent process issues

- 4.3 *Reports relating to integrated land use and urban form, particularly (but not limited to) that of any peer review panel.*

The urban design report is provided under item 2.1.

5. *The final or latest draft of the Strategy Study prepared in accordance with the Planning, Programme and Funding Manual (PPFM) (particularly sections C9.5 and F2.3) relied on by NZTA officers and/or the NZTA Board in its decision making.*

The latest draft of the Strategy Study Technical Report is available on the NZTA's website as previously detailed under item 4.1.

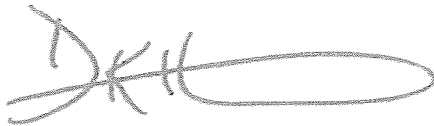
6. *The final or latest draft of any Scheme Assessment Report prepared in accordance with the State Highway Professional Services Contract Proforma Manual (Minimum Standard Z/6) or any other document with similar intent and purpose to a Scheme Assessment Report relied on by NZTA officers and the Board in its decision. If such a Scheme Assessment does not exist, confirmation that one is to be prepared and the date that this will be available.*

The only Scheme Assessment Report relating to Kapiti is that prepared in relation to the Peka Peka to North Otaki section of the Expressway. This is available in full on the NZTA's website at <http://www.nzta.govt.nz/projects/kapiti-project/sar.html>.

The NZTA is advertising for consultants to participate in an alliance to complete further investigations on the Kapiti Expressway, including the preparation of a Scheme Assessment Report. Until the alliance is commissioned and consultant programmes are established, the date of delivery of the Scheme Assessment Report is not known.

I trust this information meets your request for information about the Roads of National Significance work programme.

Yours sincerely

A handwritten signature in dark ink, appearing to read 'D Hume', with a long horizontal flourish extending to the right.

Dr Deborah Hume

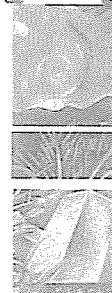
Regional Director Wellington, Nelson, Marlborough & Tasman
For Chief Executive

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Private Bag 601
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or 0800 486 486

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W: www.kapiticoast.govt.nz



18 December 2009

Deborah Hume
Regional Director-Wellington, Tasman, Marlborough & Nelson
New Zealand Transport Agency
National Office
Private Bag 6995
WELLINGTON 6141

Dear Deborah

We request, pursuant to the Official Information Act 1982 (the Act) information, as set out below and in Appendices to this letter, in relation to the New Zealand Transport Agency (NZTA) Roads of National Significance (RoNS) work programme.

I note that this letter presents our request in three separate request categories attached as Appendices to this letter.

Appendix A	Request 1	Urgent;
Appendix B	Request 2	Medium Urgency; and
Appendix C	Request 3	Less urgent.

We anticipate that this request has been made with sufficient *due particularity* (as required by the Act) to enable NZTA officials to readily obtain answers to these questions with no additional work. As a result, we would not expect NZTA to require the full 20 working day period to respond under the Official Information Act 1982.

We are happy to receive the information in electronic or hard copy form. If in electronic form, please ensure that where documents are provided as multiple files, that the constituent files are sequentially numbered so the document can be easily collated. If there is a charging requirement associated with providing this information then I would appreciate early advice (email or phone) of what those charges might be so that there is no delay to the processing of this request.

We are available to assist NZTA in processing this request if you so require. Please contact me if you have any questions.

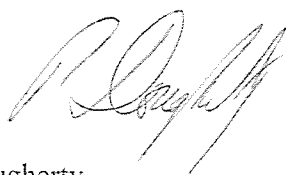
We look forward to receiving the above information from you in the shortest possible timeframe. I note that our reason for urgency in relation to *Appendix A - Request 1* is

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that we require the information in order to prepare a presentation to a February meeting of Council.

Finally, I note that we are happy for the detail of this request to be made public to any third party interested in whether or not Kapiti Coast District Council has made a request of NZTA for official information in relation to the New Zealand Transport Agency (NZTA) Roads of National Significance (RoNS) work programme.

Yours sincerely

A handwritten signature in black ink, appearing to read 'P. Dougherty', written in a cursive style.

Pat Dougherty
CHIEF EXECUTIVE

Appendix A
Kāpiti Coast District Council Official Information Request
of 18 December 2009
to New Zealand Transport Agency

REQUEST 1 – URGENT

Please provide in relation to the Wellington RoNS the following information:

1. Copies of minutes of all NZTA Board meetings between 31 October 2008 and 16 December 2009 relevant to the Wellington/Levin RoNS, including (but not limited to):
 - 1.1 The recent decision to confirm the alignment of the Expressway through Kāpiti along the corridor designated for the Western Link (“Option 3”).

The decision to exclude “Option 3” from the two options initially consulted on.

The decision to introduce “Option 3” into the consultation process part way through the consultation process.
2. Copies of staff reports and any other reports or information provided to the NZTA Board between 31 October 2008 and 16 December 2009 relevant to the Wellington/Levin RoNS, including (but not limited to):
 - 2.1 The recent decision to confirm the alignment of the Expressway through Kāpiti along the corridor designated for the Western Link (“Option 3”).
 - 2.2 The decision to exclude “Option 3” from the two options initially consulted on.
 - 2.3 The decision to introduce “Option 3” into the consultation process part way through the consultation process.
3. Copies of the briefs provided to consultants and other external advisors that provided technical reports, advice and peer review relevant to the process of consideration of the alignment of the Expressway through Kāpiti.
4. Copies of technical reports and advice, peer reviews, surveys and other information prepared between 31 October 2008 and 16 December 2009 for the purpose of advising NZTA staff during the process of consideration of the alignment of the Expressway through Kāpiti, in particular (but not limited to):
 - 4.1 Reports addressing the national and local transport and economic benefits of the proposed expressway options through Kāpiti, in particular, setting out the

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benefit analysis in accordance with the NZTA Economic Evaluation manual and/or any equivalent framework that may have been used. These to include (but not be limited to) the work carried out by Richard Paling and Infometrics;

- 4.2 Reports relating to consenting and consent process issues, including the decision to use the RMA "call-in" process;
- 4.3 Reports relating to integrated land use and urban form, particularly (but not limited to) that of any peer review panel.
5. The final or latest draft of the Strategy Study prepared in accordance with the Planning, Programme and Funding Manual (PPFM) (particularly sections C9.5 and F2.3) relied on by NZTA officers and/or the NZTA Board in its decision making.
6. The final or latest draft of any Scheme Assessment Report prepared in accordance with the State Highway Professional Services Contract Proforma Manual (Minimum Standard Z/6) or any other document with similar intent and purpose to a Scheme Assessment Report relied on by NZTA officers and the Board in its decision. If such a Scheme Assessment does not exist, confirmation that one is to be prepared and the date that this will be available.

We look forward to receiving the above information from you in the shortest possible timeframe.

I note that our reason for urgency in relation to this *Appendix A Request 1 –Urgent* is that we require the information in order to prepare a presentation to a February meeting of Council.



Pat Dougherty
CHIEF EXECUTIVE

Appendix B
Kāpiti Coast District Council Official Information Request
of 18 December 2009
to New Zealand Transport Agency

REQUEST 2 – MEDIUM URGENCY

Please provide in relation to the Kapiti section of the Wellington RoNS the following information:

1. Copies of internal NZTA staff discussion documents, notes of meetings, memos, emails between 31 October 2008 and 16 December 2009 relevant to the process of consideration of the alignment of the Expressway through Kāpiti.
2. Any report, advice, analysis or comment provided by the Strategy and Performance Division within NZTA with respect to wider strategic and performance objectives of NZTA, integrated land use, integrated transport planning and urban form effects of the three alignment options taken to public consultation.
3. Dates of meetings held with iwi and the Historic Places Trust, and notes of those meetings, particularly with respect (but not limited) to the Takamore Urupa and registered wahi tapu area.
4. All information relating to the possibility of adding local lanes to the proposed Waikanae River bridge, including how such lanes might connect to the local road network and the impact of such connections on local residential streets, this matter having been suggested by NZTA Board Member Alick Shaw and NZTA CE Geoff Dangerfield during briefings for the Kāpiti Coast District Council on 15 and 16 December 2009.
5. Confirmation of whether any legal advice has been received by NZTA staff and/or the NZTA Board relating to RMA processes and legal risks, and if so, copies of that legal advice.
6. Copies of any Risk Assessment and any Risk Management Plans.



Pat Dougherty
CHIEF EXECUTIVE

Appendix C
Kāpiti Coast District Council Official Information Request
of 18 December 2009
to New Zealand Transport Agency

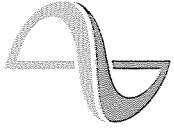
REQUEST 3 – LESS URGENT AGAIN

Please provide in relation to the Wellington RoNS the following information:

1. Any information demonstrating how the NZTA Board decision has taken account of strategic and integrated planning documents prepared by various statutory authorities consistent with Part B of the NZTA Planning, Programming and Funding Manual (PPFM).
2. The dates of and minutes/notes of all meetings between the Minister of Transport and/or his staff with the Chief Executive, senior staff (down to Regional Manager level) and/or Board Members of NZTA.
3. The Cabinet papers relating to the Wellington RoNS, particularly the section through the Kāpiti Coast District, but including any more general information as to how decisions on the Kāpiti section are constrained by matters, for example budget, common to the whole RoNS.



Pat Dougherty
CHIEF EXECUTIVE



NZ TRANSPORT AGENCY
WAKA KOTAHI

Level 9, PSIS House
20 Ballance Street
PO Box 5084, Lambton Quay
Wellington 6145
New Zealand
T 64 4 894 54200
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www.nzta.govt.nz

25 February 2010

03 MAR 2010

Pat Dougherty
Chief Executive
Kapiti Coast District Council
Private Bag 601
Paraparaumu 5254

Dear Pat

Roads of National Significance work programme

I refer to your letter of 18 December 2009 requesting information about the Roads of National Significance (RoNS) work programme, pursuant to the Official Information Act 1982. Our letter to you of 2 February 2010 responded to your 'Request 1'. The current letter responds to your 'Request 2' and 'Request 3'.

I have outlined your questions in your 'Request 2' and 'Request 3' and our responses below.

REQUEST 2 - MEDIUM URGENCY

2.1 Copies of internal NZTA staff discussion documents, notes of meetings, memos, emails between 31 October 2008 and 16 December 2009 relevant to the process of consideration of the alignment of the Expressway through Kapiti.

These documents are included as Attachment 1. To prevent duplication of emails, we have provided 'sent' emails only, and where possible, have provided only the final items in email chains.

2.2 Any report, advice, analysis or comment provided by the Strategy and Performance Division within NZTA with respect to wider strategic and performance objectives of NZTA, integrated land use, integrated planning and urban form effects of the three alignment options taken to public consultation.

The relevant items provided by the Strategy and Performance Group are the urban design review and a Board paper provided by Richard Braae. Both items are available on the NZTA's website. The respective web addresses are: <http://www.nzta.govt.nz/projects/kapiti-project/docs/board/20091208-attachment-5.pdf> and <http://www.nzta.govt.nz/projects/kapiti-project/docs/board/20091211-board-paper-09120327.pdf>

2.3 Dates of meetings held with iwi and the Historic Places Trust, and notes of those meetings, particularly with respect (but not limited) to the Takamore Urupa and registered wahi tapu area.

The following meetings were held with iwi and the Historic Places Trust:

Date	Organisation
8/10/09	Te Runanga o Ngati Toa Rangatira
8/10/09	Te Runanga o Raukawa, Nga Hapu o Otaki
12/10/09	Historic Places Trust
16/10/09	Muaupoko Iwi Authority
22/10/09	Ngati Huia, Ngati Maiotaki
22/10/09	Atiawa ki Whakarongotai

The notes from each of these meetings are provided as Attachment 2.

2.4 All information relating to the possibility of adding local lanes to the proposed Waikanae River bridge, including how such lanes might connect to the local road network and the impact of such connections on local residential streets, this matter having been suggested by NZTA Board Member Alick Shaw and NZTA CE Geoff Dangerfield during briefings for the Kapiti Coast District Council on 15 and 16 December 2009.

There is no written material on this topic as it was only verbally discussed with the NZTA Board. The matter discussed was the possibility of providing interchanges at Te Moana Road and Otaihanga Road. These interchanges may require a total of six lanes to be provided between the two points, including on the Waikanae River Bridge. Two of these lanes could be used for local traffic. No written research or opinion has been completed on this matter to date.

2.5 Confirmation of whether any legal advice has been received by NZTA staff and/or the NZTA Board relating to RMA processes and legal risks, and if so, copies of that legal advice.

The NZTA has received legal advice relating to Resource Management Act processes and legal risks.

We consider it necessary to withhold this information under section 9(2)(h) of the Official Information Act 1982. This section provides for information to be withheld to maintain legal professional privilege.

With respect to the information that has been withheld, we do not consider there are any other considerations which render it desirable, in the public interest, to make the information available.

You have the right under section 28(3) of the Official Information Act to make a complaint to the Ombudsman about the withholding of information. The address is:

The Ombudsman
Office of the Ombudsmen
PO Box 10152
Wellington

2.6 Copies of any Risk Assessment and any Risk Management Plans.

The risk register for the Kapiti Strategy Study is provided as Attachment 3.

REQUEST 3 – LESS URGENT AGAIN

3.1 Any information demonstrating how the NZTA Board decision has taken account of strategic and integrated planning documents prepared by various statutory authorities consistent with Part B of the NZTA Planning, Programming and Funding Manual (PPFM).

The Board paper 09/12/0300 and relevant attachments and minutes demonstrate how the Board decision has taken account of strategic planning. These documents are available on the NZTA's website at:

<http://www.nzta.govt.nz/projects/kapiti-project/index.html>

3.2 The dates of and minutes/notes of all meetings between the Minister of Transport and/or his staff with the Chief Executive, senior staff down to Regional Manager Level and/or Board Members of NZTA.

The details of meetings are provided below. NZTA records of these meeting (when taken) are provided as Attachment 4. For your benefit, information outside the scope of your request has been deleted.

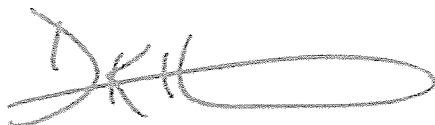
Date	Time	Topic	Attendees
23 November 2009	4.45 pm	Wellington to Levin Corridor report	Colin Crampton (NZTA) Kathy Perreau (Minister's Office) Minister of Transport Geoff Dangerfield, CE of NZTA Brian Roche, Chair of NZTA Board Martin Matthews CE of Ministry of Transport
3 December 2009	9am	Ministerial Briefing meeting	Minister of Transport Geoff Dangerfield, CE of NZTA Brian Roche, Chair of NZTA Board Anita Ferguson, Graeme Sharman Kathy Perreau and Kenny Clark, Office of the Minister of Transport
10 December 2009	9am	Ministerial Briefing meeting	Minister of Transport Hon Nathan Guy (for items 1–4) Geoff Dangerfield, CE of NZTA Brian Roche, Chair of NZTA Board Martin Matthews, CE of Ministry of Transport Deborah Hume, Regional Director, NZTA Anita Ferguson Graeme Sharman Kathy Perreau and Kenny Clark, Office of the Minister of Transport Phil Rennie, Office of Hon Nathan Guy
22 December 2009	9.30am	Meeting with Whakarongotai iwi	Minister of Transport Hon Nathan Guy Kenny Clark Office of the Minister of Transport Phil Rennie, Office of Hon. Nathan Guy Wira Gardiner, Ngati Awa Group Holdings Hekia Parata, National MP Brian Roche, Chair of NZTA Board Deborah Hume, Regional Director, NZTA and Iwi representatives

3.3 The Cabinet papers relating to the Wellington RoNS, particularly the section through the Kapiti Coast District, but including any more general information as to how decisions on the Kapiti section are constrained by matters, for example budget, common to the whole RoNS.

The Minister's Office has advised that there are no cabinet papers within the scope of this request.

I trust this information meets your request for information about the Roads of National Significance work programme.

Yours sincerely

A handwritten signature in dark ink, appearing to read 'D Hume', with a long horizontal flourish extending to the right.

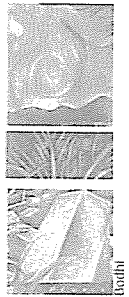
Dr Deborah Hume

Regional Director Wellington, Nelson, Marlborough & Tasman
For Chief Executive

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18 December 2009

Deborah Hume
Regional Director-Wellington, Tasman, Marlborough & Nelson
New Zealand Transport Agency
National Office
Private Bag 6995
WELLINGTON 6141

Dear Deborah

We request, pursuant to the Official Information Act 1982 (the Act) information, as set out below and in Appendices to this letter, in relation to the New Zealand Transport Agency (NZTA) Roads of National Significance (RoNS) work programme.

I note that this letter presents our request in three separate request categories attached as Appendices to this letter.

Appendix A	Request 1	Urgent;
Appendix B	Request 2	Medium Urgency; and
Appendix C	Request 3	Less urgent.

We anticipate that this request has been made with sufficient *due particularity* (as required by the Act) to enable NZTA officials to readily obtain answers to these questions with no additional work. As a result, we would not expect NZTA to require the full 20 working day period to respond under the Official Information Act 1982.

We are happy to receive the information in electronic or hard copy form. If in electronic form, please ensure that where documents are provided as multiple files, that the constituent files are sequentially numbered so the document can be easily collated. If there is a charging requirement associated with providing this information then I would appreciate early advice (email or phone) of what those charges might be so that there is no delay to the processing of this request.

We are available to assist NZTA in processing this request if you so require. Please contact me if you have any questions.

We look forward to receiving the above information from you in the shortest possible timeframe. I note that our reason for urgency in relation to *Appendix A - Request 1* is

that we require the information in order to prepare a presentation to a February meeting of Council.

Finally, I note that we are happy for the detail of this request to be made public to any third party interested in whether or not Kapiti Coast District Council has made a request of NZTA for official information in relation to the New Zealand Transport Agency (NZTA) Roads of National Significance (RoNS) work programme.

Yours sincerely

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Pat Dougherty
CHIEF EXECUTIVE

REQUEST 1 – URGENT

Please provide in relation to the Wellington RoNS the following information:

1. Copies of minutes of all NZTA Board meetings between 31 October 2008 and 16 December 2009 relevant to the Wellington/Levin RoNS, including (but not limited to):
 - 1.1 The recent decision to confirm the alignment of the Expressway through Kāpiti along the corridor designated for the Western Link (“Option 3”).

The decision to exclude “Option 3” from the two options initially consulted on.

The decision to introduce “Option 3” into the consultation process part way through the consultation process.
2. Copies of staff reports and any other reports or information provided to the NZTA Board between 31 October 2008 and 16 December 2009 relevant to the Wellington/Levin RoNS, including (but not limited to):
 - 2.1 The recent decision to confirm the alignment of the Expressway through Kāpiti along the corridor designated for the Western Link (“Option 3”).
 - 2.2 The decision to exclude “Option 3” from the two options initially consulted on.
 - 2.3 The decision to introduce “Option 3” into the consultation process part way through the consultation process.
3. Copies of the briefs provided to consultants and other external advisors that provided technical reports, advice and peer review relevant to the process of consideration of the alignment of the Expressway through Kāpiti.
4. Copies of technical reports and advice, peer reviews, surveys and other information prepared between 31 October 2008 and 16 December 2009 for the purpose of advising NZTA staff during the process of consideration of the alignment of the Expressway through Kāpiti, in particular (but not limited to):
 - 4.1 Reports addressing the national and local transport and economic benefits of the proposed expressway options through Kāpiti, in particular, setting out the

benefit analysis in accordance with the NZTA Economic Evaluation manual and/or any equivalent framework that may have been used. These to include (but not be limited to) the work carried out by Richard Paling and Infometrics;

- 4.2 Reports relating to consenting and consent process issues, including the decision to use the RMA “call-in” process;
- 4.3 Reports relating to integrated land use and urban form, particularly (but not limited to) that of any peer review panel.
5. The final or latest draft of the Strategy Study prepared in accordance with the Planning, Programme and Funding Manual (PPFM) (particularly sections C9.5 and F2.3) relied on by NZTA officers and/or the NZTA Board in its decision making.
6. The final or latest draft of any Scheme Assessment Report prepared in accordance with the State Highway Professional Services Contract Proforma Manual (Minimum Standard Z/6) or any other document with similar intent and purpose to a Scheme Assessment Report relied on by NZTA officers and the Board in its decision. If such a Scheme Assessment does not exist, confirmation that one is to be prepared and the date that this will be available.

We look forward to receiving the above information from you in the shortest possible timeframe.

I note that our reason for urgency in relation to this *Appendix A Request 1 –Urgent* is that we require the information in order to prepare a presentation to a February meeting of Council.

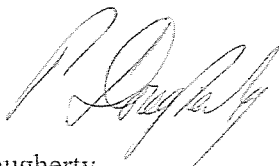


Pat Dougherty
CHIEF EXECUTIVE

REQUEST 2 – MEDIUM URGENCY

Please provide in relation to the Kāpiti section of the Wellington RoNS the following information:

1. Copies of internal NZTA staff discussion documents, notes of meetings, memos, emails between 31 October 2008 and 16 December 2009 relevant to the process of consideration of the alignment of the Expressway through Kāpiti.
2. Any report, advice, analysis or comment provided by the Strategy and Performance Division within NZTA with respect to wider strategic and performance objectives of NZTA, integrated land use, integrated transport planning and urban form effects of the three alignment options taken to public consultation.
3. Dates of meetings held with iwi and the Historic Places Trust, and notes of those meetings, particularly with respect (but not limited) to the Takamore Urupa and registered wahi tapu area.
4. All information relating to the possibility of adding local lanes to the proposed Waikanae River bridge, including how such lanes might connect to the local road network and the impact of such connections on local residential streets, this matter having been suggested by NZTA Board Member Alick Shaw and NZTA CE Geoff Dangerfield during briefings for the Kāpiti Coast District Council on 15 and 16 December 2009.
5. Confirmation of whether any legal advice has been received by NZTA staff and/or the NZTA Board relating to RMA processes and legal risks, and if so, copies of that legal advice.
6. Copies of any Risk Assessment and any Risk Management Plans.



Pat Dougherty
CHIEF EXECUTIVE

REQUEST 3 – LESS URGENT AGAIN

Please provide in relation to the Wellington RoNS the following information:

1. Any information demonstrating how the NZTA Board decision has taken account of strategic and integrated planning documents prepared by various statutory authorities consistent with Part B of the NZTA Planning, Programming and Funding Manual (PPFM).
2. The dates of and minutes/notes of all meetings between the Minister of Transport and/or his staff with the Chief Executive, senior staff (down to Regional Manager level) and/or Board Members of NZTA.
3. The Cabinet papers relating to the Wellington RoNS, particularly the section through the Kāpiti Coast District, but including any more general information as to how decisions on the Kāpiti section are constrained by matters, for example budget, common to the whole RoNS.



Pat Dougherty
CHIEF EXECUTIVE