

**Chairperson and Committee Members**  
TE WHAKAMINENGA O KĀPITI

28 AUGUST 2018

Meeting Status: **Public**

Purpose of Report: For Decision

## **CITIZENSHIP CEREMONIES ON MARAE - 2019**

### **PURPOSE OF REPORT**

- 1 This report seeks from Te Whakaminenga o Kāpiti, the confirmation of which marae is able to host the annual marae based Citizenship Ceremony for 2019.

### **DELEGATION**

- 2 Te Whakaminenga o Kāpiti may consider this matter under the Memorandum of Partnership.

### **BACKGROUND**

- 3 The citizenship process is co-ordinated by the Department of Internal Affairs (DIA) and the Kāpiti Coast District Council hosts the official ceremony, where people undertake the “swearing in” process, in which, the Mayor presents them with their official Citizenship Certificate. Citizenship Ceremonies are held several times throughout the year.
- 4 In 2008, under the Memorandum of Partnership, Council and Iwi held the inaugural citizenship ceremony on a local marae, for the first time at Raukawa Marae in Ōtaki.
- 5 Since 2008, this has been a regular annual partnership event that is held at a local marae at least once each year and the ceremony has been shared between Raukawa Marae and Whakarongotai Marae.
- 6 The last marae to host was Raukawa Marae on 31<sup>st</sup> January 2018, previous to that, Whakarongotai Marae hosted on 29<sup>th</sup> March 2017.
- 7 To ensure tikanga and kawa is adhered too, marae based citizenship ceremonies are considered during the months of daylight savings.

### **ISSUES AND OPTIONS**

#### Issues

- 8 Whilst the full calendar of ceremony dates for 2019 is yet to be confirmed, **Wednesday 30<sup>th</sup> January 2019** has been identified as the date for the citizenship ceremony on one of the marae within the Kāpiti rohe.
- 9 The Personal Assistant to the Mayor is responsible for undertaking the duties required by the DIA and works closely with the Iwi Relationships Team to ensure Marae tikanga and kawa is supported and adhered to.

- 10 It should be noted that consideration must be given to the possibility of having to change venue at relatively short notice, for situations beyond our control, such as tangi, however this can be mitigated by reciprocal arrangements with the hosting marae and iwi partners, should an issue arise.
- 11 Further details, including times, catering etc will be discussed with the host iwi/marae and the Iwi Relationships Project Officer upon confirmation of dates.

## **CONSIDERATIONS**

### Policy considerations

- 12 There is no Council specific policy consideration. The citizenship process is determined by DIA. Kāpiti Coast District Council, as hosts, is responsible for ensuring that this is conducted in accordance with DIA protocols

### Legal considerations

- 13 There are no legal considerations

### Financial considerations

- 14 The Citizenship Ceremony budget is administered by the Personal Assistant to the Mayor.

### Tāngata whenua considerations

- 15 Marae based Citizenship Ceremonies cannot be held without the agreement of the hosting Iwi.
- 16 All protocols around entering the Marae and pōwhiri processes, tikanga and kawa is determined by the tāngata whenua of the hosting Marae.
- 17 Te Whakaminenga o Kāpiti is encouraged to consider a “plan b” in case of having to change marae at very short notice.

## **SIGNIFICANCE AND ENGAGEMENT**

### Significance policy

- 18 This matter has a low level of significance for Te Whakaminenga o Kāpiti under Council Significance and Engagement Policy.

### Engagement planning

- 19 An engagement plan is not needed to implement this decision

### Publicity

- 20 Publicity will be managed via the Personal Assistant to the Mayor, as the co-ordinator.

## RECOMMENDATIONS

- 21 That Te Whakaminenga o Kāpiti receives this report and notes its contents.
- 22 That Te Whakaminenga o Kāpiti confirms which Marae is to host the Citizenship Ceremony on Wednesday 30 January 2019.

**Report prepared by**

**Approved for submission**

**Approved for submission**

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