

MINUTES of a meeting of the Grants Allocation Committee (Heritage Fund) held in Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on Tuesday, 9 February 2016 commencing at 10.00am.

PRESENT: Cr J Holborow (Chair)
Cr M Scott
Cr P Gaylor

IN ATTENDANCE: Ms T Evans (Group Manager Community Services)
Mr R Cross (Programme Manager Biodiversity)
Ms T Ferry (Executive Secretary Community Services)

LEAVE OF ABSENCE: Cr M Bell (Deputy Chair)

The Chair welcomed Elected Members and Council officers to the Grants Allocation Committee (Heritage Fund) meeting.

**GAS 16/02/11
APOLOGIES**

There were no apologies. It was noted Cr Bell (Deputy Chair) was on leave of absence.

**GAS 16/02/12
PUBLIC SPEAKING**

There were no public speakers.

**GAS 16/02/13
MEMBERS' BUSINESS**

(a) Public Speaking Time Responses

There were none, as there were no public speakers.

(b) Leave of Absence

There was none.

(c) Matters of an Urgent Nature

There were none.

(d) Declarations of Interest Relating to Items on the Agenda

There were none.

**GAS 16/02/14
HERITAGE FUND ALLOCATIONS 2015-16 (CS-16-1781)**

Mr Rob Cross, Programme Manager Biodiversity, spoke to report CS-16-1781, which summarises applications for grants from the Heritage Fund in 2015-2016 and makes recommendations on funding allocations. He said all applications met the criteria and merited support, and if all were allocated as recommended in the report then a total of \$31,257 would be granted. Mr Cross then gave a presentation comprising photographs of the sites of the 10 applications and advised what each application was for.

The Committee considered each application in turn.

The question was asked as to whether the application from State Highway 1, Ōtaki, met grant criteria given they had not raised 50% of the total project cost themselves. Rather, the funding had come from Greater Wellington Regional Council. Council officers confirmed that historically, if the landowner had been able to source funds from other entities as was the case here, then it was considered to have met the criteria. Council officers agreed to review the wording of the criteria to clarify that individual contributions can include funding sourced from other agencies. It was also noted the value of indirect costs such as labour are not outlined in the report and Council officers agreed to make that contribution clear in future.

With regards to accountability, Mr Cross confirmed written reports were not required, rather he personally maintained a watching brief on the projects.

MOVED (SCOTT/GAYLOR)

That the Grants Allocation Committee approves funding to applicants from the Heritage Fund as set out in the following table:

Project	Total Project Cost	Requested Assistance	Recommended Assistance
319 Mangaone North Road, Te Horo	\$7,000	\$3,500	\$3,500
647 Rahui Road, Ōtaki	\$6,000	\$3,000	\$3,000
176 Te Hapua Road, Te Horo	\$5,500	\$2,750	\$2,750
516 State Highway 1, Waikanae	\$10,000	\$3,500	\$3,500
State Highway 1, Ōtaki	\$10,000	\$5,000	\$5,000
60 Awanui Drive, Waikanae	\$3,305	\$1,650	\$1,650
Waiorongomai Road, Ōtaki	\$70,000	\$5,000	\$5,000
366 State Highway 1, Paekākāriki	\$1,500	\$500	\$500
1400 Ōtaki Gorge Road	\$5,496	\$2,750	\$2,750
228 State Highway 1, Paraparaumu	\$7,214	\$3,607	\$3,607
Total	\$126,015	\$31,257	\$31,257

With regards to the application from State Highway 1, Ōtaki, Council officers through their ongoing work with the applicant were able to provide the Committee with details of the contributions of the landowner, leaseholder and local organisations that support the project.

CARRIED**GAS 16/02/15
CONFIRMATION OF MINUTES****MOVED (SCOTT/GAYLOR)**

That the minutes of the Grants Allocation Committee (Districtwide Hall Hire Remissions) dated 24 November 2015 be accepted as a true and accurate record.

CARRIED

GRANTS ALLOCATION COMMITTEE	TUESDAY 9 FEBRUARY 2016	10.00AM
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MOVED (SCOTT/GAYLOR)

That the minutes of the Grants Allocation Committee (Waste Levy) dated 24 November 2015 be accepted as a true and accurate record.

CARRIED

The meeting closed 10.54am

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Chairperson: Cr Janet Holborow

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Date