

MINUTES	MEETING HELD ON	TIME
GRANTS ALLOCATION COMMITTEE	21 APRIL 2015	10.00AM

Minutes of a Meeting of the Grants Allocation Committee (Creative Communities New Zealand) on Tuesday 21 April 2015 commencing at 10am in the Council Chambers, 175 Rimu Road, Paraparaumu.

PRESENT:

Cr	J Holborow	(Chair)
Cr	M Bell	(Deputy Chair)
Ms	C Reihana	(Iwi Representative)
Ms	M Hakaraia	(Iwi Representative)
Ms	A Bukholt	(Iwi Representative)
Ms	K Scotcher	(Kāpiti Coast Youth Council Representative)
Ms	P Winskill	(Community Representative)

IN ATTENDANCE:

Ms	N Clark	(Arts and Museums Administrator)
Ms	T Ferry	(Executive Secretary Community Services)
Ms	L Hutchinson	(Democracy Services Cadet)

The Chair welcomed Council members, Council officers, Iwi representatives and Community representatives to the Grants Allocation Committee (Creative Communities New Zealand) meeting. Ms Hakaraia led a karakia.

GAC 15/04/32 APOLOGIES

MOVED (BUKHOLT/CHAIR)

That apologies be accepted from Cr Gaylor, Cr M Scott and Ms Louise Aitken.

CARRIED

It was noted Crs Gaylor and Scott had been advised they were not expected to attend the meeting.

GAC 15/04/33 PUBLIC SPEAKING

1. **Ms Amber Ramoo** introduced **Elliott**, a member of the Kapiti Youth Orchestra, who spoke to the application for funds to assist with development of the orchestra. Elliott described the benefits to the community the orchestra provides, which includes providing an opportunity for those with disabilities who may not be able to participate in other activities.
2. **Mr Michael O'Leary** spoke to his application for funds to assist with the project "Livin' ina Aucklan". He said several artists in Kāpiti had been working on the project for two years and they were now ready to record the CD. **Sir Jon Trimmer** then spoke in support of the project.
3. **Ms Valerie Andrews** spoke in support of the application from the Kapiti Ballet Society for funds to assist with the 29th annual Dance Kapiti Festival/Competition. She said the event included all genres of dance and attracted dancers from other regions over the four days it was held. The event had not been held last year because of changes to personnel on the committee but that had now been resolved and they were keen to

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get the competition up and running again. She confirmed they were doing other fundraising but if this grant was not received it would be likely to jeopardise the event.

4. **Ms Alison Richards** and **Mr Nigel Pattison** performed their song “Grandma’s Old Recipes” in support of their application for funding to assist with the project ‘Beetroot Family Original Songs’. They said they had won the Children’s Album of the Year award twice in a row, and if they managed three years in a row it would be a first. Last year they had funded themselves but this year they needed assistance.
5. **Ms Carole Body** and **Ms Pam Kessler** spoke to the application for funds for the Kapiti Children’s Writers’ Group to assist with the project ‘Kapiti Kids – Our Stories’. They outlined the benefits for the children who would be involved and went through the projected budget, costs and income.

In response to questions the speakers advised:

- They had considered moving to digital production but felt that books remain very important for children
- All schools in Kāpiti were advised of the project; every primary school and three colleges responded, with a total of 60 submissions received
- If funding was not granted they would have to rethink the project; it was made clear on the submission form that the project was depending on funding, the quality of submissions received etc
- They may consider publishing to social media in the future but were not planning to do so for this project
- Books will be sold as widely as possible although publicity is by word of mouth rather than through an agent.

6. **Ms Kae Allen** spoke to the application from the Te Newhanga Kapiti Community Centre for funds to assist with their school holiday workshops. She said the Centre wanted to create and provide workshops to draw in members of the community and had identified that children and youth were under-represented at present. They had run one school holiday programme which was very popular and wanted to continue to do so.

In response to questions Ms Allen advised:

- If full funding was not received they would have to consider downsizing the programme and/or charge more for attendance – which moves away from their vision of making the programme affordable for all families
- No tutor had been identified for the art workshops as they were yet to identify a person who they felt best fit their programme
- They would like to have a koha as the admission fee
- She was confident teenagers would attend.

7. **Ms Karlien van Graan** spoke to the application from the Paraparaumu Play Centre for funds to assist with their ‘Around the World Experience’ project. She said the Centre wanted to focus on a different country each term, exploring its food, art, music etc. The activities would be run by parents on a voluntary basis.

In response to questions Ms van Graan advised:

- There was no group planned for Maori awareness as this topic was already very well resourced
- This topic fell outside the early childhood curriculum

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8. **Ms Carol Hirst** spoke to the application for funds to assist the Faerie Glen Art Studio project. She explained that she wished to provide art classes for the differently-abled in the community, culminating in an art exhibition.

In response to questions Ms Hirst advised:

- She currently works as a volunteer at the Shed project and wishes to expand on the programme being offered there
- Participants come from throughout the Kāpiti community
- It was difficult to get community support for her project and she had been unable to identify anyone to help with the application
- If full funding was not received the programme would go ahead but would have to be down-sized
- One college student currently attends and she would be happy to take on more
- She had not, but would, consider applying for funds to the various community boards

9. **Ms Hemaima Carkeek Wiremu** spoke to her application for funds to assist with the costs of running a series of workshops to create a Whare Karetao production celebrating Matariki. She said a similar project had been done in the past, without funding, and it was hugely stressful. She described the benefits to the community and also noted the event's start date had changed from late April to late May, with delivery between June and July.

In response to a question Ms Wiremu advised if full funding was not received they would accept whatever was provided but would need to do fundraising which would create extra stress. She confirmed they had sought reduced rates for venues and other involvement from whanau wherever possible.

10. **Ms Janet Bayly** spoke to the application from the Mahara Gallery Trust for funds to assist with promotional material for the exhibition to be held in October 2015. She advised they had moved the date so the final weekend of the exhibition would coincide with the Kāpiti Arts Trail, which would attract more artists and visitors.

In response to a question about using social media for marketing, Ms Bayly said they had a FaceBook page and have also had a soft rebuild of their website in the last six months. However many of their contributors were older people who are less engaged with social media; they feel the best way to connect with the wider community is via a targeted advertisement and flyers.

11. **Mr Chris Craddock** spoke to the application from Levin & Districts Brass Inc for funds to assist with hosting the 'Kapiti Music Festival – Jazz in the Gardens' event on 3 May 2015. He confirmed the Levin & Districts Brass Band had joined with the Kapiti Music Festival and they would be co-hosting the festival this year. He explained the format has changed a little, from eight events to four, and most venues would have a cover charge. However the concert in the park would be free.

In response to questions Mr Craddock advised:

- There was no venue in Ōtaki because they were downsizing the event this year; last year attendance was sporadic at many of the venues
- He was aware there was also a desire for a venue in Paekākāriki
- If they did not obtain the full amount of funding sought, the donation made to the participating bands would be reduced

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12. **Ms Tina Mclvor** spoke to her application for funds to assist with costs associated with the production of a short black-and-white film which would be shot, produced and shown in Paekākāriki. It would be a silent, documentary style film about bikes in Paekākāriki; when shown it would be accompanied by live music.

In response to questions Ms Mclvor advised:

- Although there was no contingency plan for wet weather she was confident enough shooting days had been scheduled that inclement weather would not cause a delay
- If full funding were not obtained the project would still go ahead and she would look for alternative funding sources e.g. the Paekākāriki Community Board
- The “stylist” referred to in the application is a person who will assist with wardrobe, props etc to recreate a 1940s feel
- Although being filmed only in Paekākāriki the film would include coastal and hill scenes and would promote the entire Kāpiti Coast as a destination
- Coordination, writing and production were all being done by Ms Mclvor; a person has agreed to work as production advisor for \$20 an hour

13. **Ms Anna Taale** spoke to her application for funds to assist with hosting ‘Poly Fusion’ – a series of Maori and Pacific Island workshops and performances to be held over a three day period, including a runway fashion parade for youth participation. She explained her vision for the event and her background in event management.

In response to questions Ms Taale advised:

- Although there is a projected income of over \$25,000 the grant will be to assist with costs that will be generated before the event is held
- She acknowledged the challenge of selling tickets to a community with income issues and in a venue that has not traditionally been successful [Lindale] however she had had offers of help from experienced marketing advisors and was confident of success
- People would be invited to get involved mainly by visits to schools and marae
- There is a degree of research to be done but she is confident a time frame of one – three months is workable.

The meeting adjourned at 11.45am and resumed at 12.03pm.

GAS 15/04/30

MEMBERS BUSINESS

(a) Public Speaking Time Responses

Responses to public speaking are incorporated above.

(b) Leave of absence

There were no leaves of absence requested.

(c) Matters of an Urgent Nature

There were no matters of an urgent nature

(d) Declarations of Interest Relating to Items on the Agenda

Cr Bell declared an interest in the application from Te Ara Korowai.

Cr Holborrow declared an interest in the application from the Mahara Gallery Trust.

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GAS 15/04/31

CREATIVE COMMUNITIES SCHEME: CONSIDERATION OF APPLICATIONS FOR FUNDING (CS-15-1531)

MOVED (HOLBOROW/HAKARAIA)

- 1 That the Grants Allocation Committee grants Michael J O'Leary \$1,500 from the Creative Communities Scheme to assist with the project "Livin' in Auckland".**
- 2 That the Grants Allocation Committee declines the grant application from Tina Sharon McIvor to assist with the project "Paekakariki Black and White Bike Film".**
- 3 That the Grants Allocation Committee grants Alison Richards \$500 from the Creative Communities Scheme to assist with the project "Beatroot Family Original Songs".**
- 4 That the Grants Allocation Committee grants Kapiti Youth Orchestra \$4,000 from the Creative Communities Scheme to assist with the project "Kapiti Youth Orchestra".**
- 5 That the Grants Allocation Committee grants Kapiti Ballet Society Inc \$2,000 from the Creative Communities Scheme to assist with the project "Dance Kapiti - 29th Annual Dance Festival/Competition".**
- 6 That the Grants Allocation Committee declines the application from Anna Taale to assist with the project "Poly Fusion - Maori & Pacific Cultural Expressions".**
- 7 That the Grants Allocation Committee grants Kapiti Women's Health Collective Inc, known as the Kapiti Women's Centre \$2,000 from the Creative Communities Scheme to assist with the project "Have a Go - Arts programme".**

Cr Bell left the meeting at 12.20pm.

- 8 That the Grants Allocation Committee grants Te Ara Korowai \$1,000 from the Creative Communities Scheme to assist with the project "Well-being workshops".**

Cr Bell rejoined the meeting at 12.24pm.

- 9 That the Grants Allocation Committee grants Kapiti Children's Writers' Group \$1,000 from the Creative Communities Scheme to assist with the project "Kapiti Kids - our stories".**

The Committee discussed the definition of success in the Guide to Preparing an Arts Grant Application, and suggested the Arts Council of NZ review its criteria for published works with a view to incorporating a requirement for applicants to consider digital publishing.

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- 10 That the Grants Allocation Committee grants Connective Media Charitable Trust \$1,800 from the Creative Communities Scheme to assist with the project "The Outlook for Someday - Free One-day Film-making Workshop in Kapiti".
- 11 That the Grants Allocation Committee grants Te Newhanga Kapiti Community Centre \$1,500 from the Creative Communities Scheme to assist with the project "School Holiday Workshops".
- 12 That the Grants Allocation Committee declines the grant application from the Paraparaumu Play Centre to assist with the project "Around the world experience".
- 13 That the Grants Allocation Committee declines the grant application from Carol Anne Hirst to assist with the project "Faerie Glen Art Studio".
- 14 That the Grants Allocation Committee grants Hemaima Carkeek Wiremu \$4,000 from the Creative Communities Scheme to assist with the project "Puanga Kai Rau, Matariki Tini Rau".
- 15 That the Grants Allocation Committee grants Levin District Brass Inc \$1,582 from the Creative Communities Scheme to assist with the project "Kapiti Music Festival - Jazz in the garden".

Cr Holborow left the meeting at 12.47pm and Cr Bell took the Chair.

- 16 That the Grants Allocation Committee grants The Mahara Gallery Trust \$1,500 from the Creative Communities Scheme to assist with the project "Mahara Arts Review".

Cr Holborow rejoined the meeting at 12.48pm and resumed the Chair.

- 17 That the Grants Allocation Committee declines the grant application from Bodhi John Vincent to assist with the project "Raumati South Sculpture".

CARRIED

Ms Mahinarangi Hakaraia left the meeting at 12.50pm.

There was general discussion about the process followed for keeping track of funds allocated as the meeting progressed and it was agreed the system used at this meeting worked well. The Chair thanked Committee members and Council officers for attending.

The meeting closed at 1.06pm..

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Chair:

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Date: