

MINUTES	MEETING HELD ON	TIME
<b>PARAPARAUMU/RAUMATI COMMUNITY BOARD</b>	<b>TUESDAY, 3 NOVEMBER 2015</b>	<b>7.06 PM</b>

MINUTES of a meeting of the **Paraparaumu/Raumati Community Board** held at the Kapiti Coast United Club Rooms, Weka Park, Weka Road, Raumati on 3 November 2015, commencing at 7.06pm.

PRESENT:	Ms	F	Vining	(Chair)
	Mr	J	Best	
	Mrs	K	Spiers	
	Ms	D	Morris-Travers	
	Cr	M	Bell	
	Cr	K	Gurunathan	
IN ATTENDANCE:	Cr	J	Holborow	
	Ms	T	Evans	(Group Manager Community Services)
	Mr	S	Kilmister	(Programme Manager, CWB)
	Mr	N	Trotter	(Acting Roothing Network Planning Team Leader)
	Ms	T	Ferry	(Executive Secretary Community Services)

The Chair welcomed everyone present including Cr D Scott. She advised Cr Holborow and Cr Nigel Wilson (Greater Wellington Regional Council) would be joining the meeting shortly. As there was a large public gallery the Chair explained the agenda and the meeting process.

#### **PRCB 15/10/197 APOLOGIES**

Apologies from Mayor Ross Church were noted.

#### **PRCB 15/10/198 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Mr Best declared an interest in the grant application from Girl Guiding Paraparaumu.

#### **PRCB 15/10/199 PRESENTATION: ALLIANCE – MACKAYS TO PEKA PEKA: RAUMATI STRAIGHT**

Mr Darren Utting (Stakeholder Engagement Manager) and Mr Chris Harmer (Traffic Manager), of the Mackays to Peka Peka Alliance (M2PP), spoke to this presentation. Key points included:

- An outline of the revised works programme on the Raumati Straights, including the works to be done, the time frame and the reason for the change to the programme
- Confirmation that additional park and ride facilities will be provided during this time in order to encourage the use of public transport
- Notification of road closures on Raumati Road scheduled for late November, from 7.15pm – 5.30am for up to four nights

In answer to questions from Board members, Mr Utting and Mr Harmer advised:

- A reduced speed limit (70kph) will apply
- The narrowing of the lanes will apply from 5 January for approximately four months, after which time they will revert back to their full width
- At Easter and the Queen's Birthday weekend there will be four lanes operating; at other public holidays during the construction period there will be only three
- The anticipated delays are 40 – 45 seconds northbound and 65 seconds southbound, over the current travel time

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**PRCB 15/10/200**

**PRESENTATION: CYCLEWAYS, WALKWAYS, BRIDLEWAYS (CWB)**

Mr Stu Kilmister, Council's Stride and Ride Project Manager, spoke to this presentation. Key points included:

- An outline of the Stride and Ride programme, which will be developing the urban cycleways network in Kāpiti over the next three years. NZTA has granted \$1.57 million towards the work, which will link with the Expressway cycleway once it is complete and will provide a cycleway from Paekākāriki to Peka Peka and beyond
- Public consultation on the Raumati Road corridor is about to begin; access to cycleways needs to be made easier, as it is currently constrained by narrow footpaths
- There is a two year time frame before the existing State Highway 1 is handed back to the Council and becomes local road; the CWB team will be working on making improvements to cycling facilities already in place

In answer to questions from Board members, Mr Kilmister advised:

- Revocation work on State Highway 1 will be linking with the Leinster Avenue footbridge, however as NZTA is delivering the works the time frame is unknown
- Affected houses/residents on Raumati Road have been consulted re the corridor work and will be kept informed of progress
- Options for parking on Poplar Avenue are currently being investigated; this will include observation of cycleway activity over the next 12 months to ascertain potential future use

**PRCB 15/10/201**

**PUBLIC SPEAKING TIME – GRANT APPLICANTS**

Ms Rosemary Stead spoke to the application from Kapiti Community Singalong for funding to assist with the cost of renting the Paraparaumu Senior Citizens Hall for their monthly singalong meetings. She confirmed there were usually about 40 people in attendance.

Ms Liz Johnstone spoke to the application from Girl Guiding Paraparaumu for funds to assist with the cost of replacing the Girl Guides' camping gear which is becoming worn and outdated.

Ms Dayna Haylock spoke to her application for funds to assist with the cost of representing New Zealand at a 10 pin bowling tournament being held in Malaysia, in late November 2015. She advised that since she had submitted her application she had also been invited to represent New Zealand in an Australian tournament.

Mr Gavin Muir spoke to the application from the Kapiti Bowling Club Inc for funds to assist with the cost of replacing the Bowling Club's barbecue which is used for community bowls evenings during the summer.

Mr Guy Burns spoke to the application from the Kapiti Chess Club for funds to assist with the cost of upgrading the Chess Club's equipment. He confirmed that 50 – 60 members came through the club each year, some of whom paid annual fees and some of whom were casual members.

Clare and Michelle spoke to the application from the Kapiti Concert Orchestra for funds to assist with the cost of renting halls in Paekākāriki and Waikanae for orchestra rehearsals. They confirmed they had also requested grants from the Ōtaki and Waikanae community boards.

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Mr Jayden Puroku spoke to his application for funds to assist with the cost of attending the New Zealand Basketball Academy Tour Camps to Las Vegas in November 2015 and January 2016.

Ms Patricia Te Huna spoke to her application for funds to assist with the cost of attending the New Zealand Mixed 30s Netball World Cup, which was held in Brisbane in October 2015. She advised the team had won a gold medal in the six-a-side competition and a silver medal in the seven-a-side competition.

Ms Kae Allen spoke to the application from the Te Newhanga Kapiti Community Centre for funds to assist with the cost of erecting a community noticeboard outside the centre. In response to questions from Board members she advised:

- The funds the Community Centre currently holds are intended for increasing activities, workshops and school holiday programmes
- The noticeboard would be open for use to promote community events, and the Centre would be impartial in what is promoted – although Ms Allen would be happy to discuss this point if required

Ms Sam Cotton provided a verbal accountability report on behalf of the Ōtaki-Kapiti Principals Association. The grant assisted with the cost of hiring the Kapiti Sports Turf for the Inter School Winter Hockey Tournament, on 9 September 2015. Ms Cotton advised there had been over 15 schools represented at the tournament, with over 100 children playing hockey on the day. The Association was very grateful for the Board's support.

#### **PRCB 15/10/202**

#### **CONSIDERATION OF APPLICATIONS FOR FUNDING**

##### **MOVED (Spiers/Morris-Travers)**

**That the Paraparaumu/Raumati Community Board grants Girl Guiding Paraparaumu funding of \$500 to assist with the cost of replacing the Girl Guides' camping gear.**

Mr Best abstained from voting.

##### **CARRIED**

##### **MOVED (Morris-Travers/ Spiers)**

**That the Paraparaumu/Raumati Community Board grants Dayna Haylock funding of \$500 to assist with the cost of representing New Zealand at a 10 pin bowling tournament being held in Malaysia, in November 2015.**

##### **CARRIED**

##### **MOVED (Spiers/Bell)**

**That the Paraparaumu/Raumati Community Board grants the Kapiti Bowling Club Inc funding of \$500 to assist with the cost of replacing the Bowling Club's barbecue which is used for community bowls evenings during the summer.**

##### **CARRIED**

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**MOVED (Spiers/Morris-Travers)**

**That the Paraparaumu/Raumati Community Board grants the Kapiti Chess Club funding of \$500 to assist with the cost of upgrading the Chess Club's equipment.**

**CARRIED**

**MOVED (Gurunathan/Best)**

**That the Paraparaumu/Raumati Community Board grants Kapiti Community Singalong funding of \$500 to assist with the cost of renting the Paraparaumu Senior Citizens Hall for their monthly singalong meetings.**

**CARRIED**

**MOVED (Best/Bell)**

**That the Paraparaumu/Raumati Community Board grants the Kapiti Concert Orchestra funding of \$500 to assist with the cost of renting halls in Paekākāriki and Waikanae for orchestra rehearsals.**

**CARRIED**

**MOVED (Spiers/Morris-Travers)**

**That the Paraparaumu/Raumati Community Board grants Jayden Puroku funding of \$500 to assist with the cost of attending the New Zealand Basketball Academy Tour Camps to Las Vegas in November 2015 and January 2016.**

**CARRIED**

**MOVED (Best/Spiers)**

**That the Paraparaumu/Raumati Community Board grants Patricia Te Huna funding of \$300 to assist with the cost of attending the New Zealand Indoor Mixed 30s Netball World Cup, which was held in Brisbane in October 2015.**

The Chair confirmed that although the activity for which funding was sought had already taken place, the application was received before the cut-off date for consideration at tonight's meeting and thus is considered as having met the timing criteria.

**CARRIED**

**MOVED (Gurunathan/Morris-Travers)**

**That the Paraparaumu/Raumati Community Board grants Te Newhanga Kapiti Community Centre funding of \$500 to assist with the cost of erecting a community noticeboard outside the centre, subject to receipt of acceptable protocols for the use of the noticeboard.**

**CARRIED**

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**PRCB 15/10/203**

**PUBLIC SPEAKING TIME – OTHER ISSUES**

Mrs Ann Williams, of 299 Mazengarb Road, spoke of a major problem her household is experiencing with the Mazengarb drain. She said their property has flooded five times in the last 17 years, that the drain used to be cleaned annually but has not been cleaned since 1982 and is now narrow and shallow. She said the Council disposes of water from their treatment plant into this drain and every time a new subdivision is built it creates an additional load on the drain. The problem is getting worse and needs urgent attention, and she would like the Council to raise their dwelling to avoid further flooding problems. She showed a letter she had received from Council dated June 2007 which stated that repairs would be carried out, and which never have been. She also showed photos of flooding and flood damage.

In response to questions from Board members Mrs Williams advised:

- The Council had not provided a reason why works had not been done
- She had discussed the problem with M2PP who advised that because they had Board of Inquiry consent for their works, they could do nothing further
- She reiterated she wanted her house elevated while the drain was being repaired, because she had to wade through water to get to her property. This had cost her thousands of dollars in repairs and her insurance premiums were increasing.
- The problem would continue to escalate with increasing development in Waikanae

Mr Andy Williams, of 299 Mazengarb Road, also spoke of problems with the Mazengarb drain. He described the catchment area for the drain and referred to a culvert M2PP had built which was 3 metres high x 5 metres wide, and which empties into this drain. Water then overflows and flows through his property. He said the land at Waterstone used to be farm land which would drain naturally, now it is a subdivision the water goes into the drain. He said because this drain meets another drain at a T intersection the water backs up and floods his property. He said the culvert under Mazengarb Road is not large enough. He said his son, who lives next door, also experienced flooding on his property.

Mr Albert Taa, of 331 Mazengarb Road, also spoke of problems with the Mazengarb Drain. He lives a few hundred metres from the new culvert built by M2PP and said his property was the first to experience flooding when the drain overflows. He said the drain was designed to cope with a much smaller volume of water than now flows through it and many properties are threatened by this flooding. His driveway is now being damaged by the water and there is the risk that services (gas, power etc) could be cut off. He has met with engineers from the Council and M2PP and has received positive feedback, however it is now time for action.

Mr Neil Holden, of 259 Mazengarb Road, also spoke of problems with the Mazengarb Drain. His property is at the convergence of the outlet of the wastewater treatment plant and the outlet from the Waterstone subdivision. He said both drains have their own problems including poor maintenance, which results in paddock flooding and bank erosion. He said he contacted the Council in November 2014 about having the drain cleared out, and was told a contractor would clear out the weeds, but it never happened. He also referred to the letter from Council dated June 2007 which stated that repairs would be carried out. He said the ever increasing population in the district, the lack of maintenance and development of the motorway will only exacerbate the problems.

Ms Claire Barclay, of 225 Mazengarb Road, also spoke of problems with the Mazengarb Drain. She advised she was speaking on behalf of her father who had been a plumber and drainlayer in the district since 1964. She also spoke of the drain being choked with weeds with no remedial action from the Council, of the drain meeting another drain at a right angle, and the growing population, all of which exacerbate the problem.

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Mr Greg Barclay, of 225 Mazengarb Road, also spoke of problems with the Mazengarb drain. He displayed a map showing the location of the drain, its catchment area, the flood zone and the Expressway. He said the original design of the drain is incorrect for its current usage, and both the Regional and District Councils have allowed the evolutionary change with no allowance for the increased flow of discharge through a number of private properties, many of which have no legal easement. Peak flows from the plant surpass levels allowed for by the current resource consent by up to 300%. He said residents were being inconvenienced and economically disadvantaged, and the Council was knowingly and intentionally allowing increased flows, using private land as storage, and putting residents' health at risk.

In response to questions from Board members Mr Barclay advised:

- His last contact with the Council was in May, after the flooding
- He had not been visited by engineers from M2PP

Mr Williams (of 299 Mazengarb Road) said M2PP engineers had visited him but denied responsibility for the sand which had drifted onto his property.

Mr Dale Evans distributed a paper and read out the issues outlined in that paper.

## **PRCB 15/10/204 MEMBERS BUSINESS**

### **(A) Public Speaking Time Oral Submissions – Responses**

#### Mazengarb Road residents

Cr Gurunathan advised he had attended a meeting at Meadows Church a month ago, originally the meeting was intended specifically to discuss the Mazengarb drain but it became clear the issue was larger, including residents from the Ratanui Lakes. Attendees felt clearly the area was being used as a storage area. Cr Gurunathan said he had discussed with Mr Sean Mallon, Council's Group Manager Infrastructure Services, and suggested the issue be workshopped. Residents' local and historical knowledge needs to be mapped against Council's stormwater management strategy. Residents want a collective agreement with themselves, Council and the M2PP Alliance and Cr Gurunathan would like this Board to support the workshop approach.

The Chair asked Cr Nigel Wilson, in the public gallery, whether GWRC had any involvement with this drain. He confirmed it did not, but advised he would be happy to attend the workshop if that would be helpful.

The Chair said a meeting would be organised in which the issue can be discussed in a less formal setting, and she would organise that. The Chair clarified she would talk with staff about what they envisage is possible, and invite them to talk to concerned residents. Cr Gurunathan advised a community group has already been formed.

#### Mr Evans

Responses to Mr Evans' questions follow:

1. The Paraparaumu/Raumati Community Board has not had input on the decision making of the Maclean Park Pond, other than those that relate to saving the Kiosk
2. The intention of spraying the concrete over the rocks was to create a barrier over which the chip seal could be applied
3. The Community Board did not attend the Briefing about the Maclean Park Pond but have requested an update
4. The Community Board did not have decision making involvement with the old playground and do not know what costs were involved

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5. With regard to the biosecurity facility for Kāpiti Island visits, a speaker from the Department of Conservation spoke to a Council meeting on 15 October 2015. DOC do not believe there is a problem with biosecurity. The “visitor engagement experience” is a different matter.
6. Ms Evans will follow up with the Police regarding the security camera near the Maclean Park pond.
7. The Chair would follow up regarding the location of the basketball hoop.
8. Meeting agendas are available to the public for a week prior to every meeting; Council officers would ensure hard copies are available until 5pm on the day of the meeting.

*The meeting adjourned at 9.04pm and reconvened at 9.18pm.*

### **(B) Leave of Absence**

There was none requested.

### **(C) Matters of an Urgent Nature**

The Chair raised the matter of a liquor licence which had been issued to a property on Kapiti Road. She reminded the Board they had previously objected to this licence being issued, and the question now was whether they wished to appeal this decision and if so, the process for doing so. She advised the Police were appealing the decision and wondered whether the Board could somehow “coat tail” on that appeal; she also commented that the Board needs to ask the Council to get work underway on a local alcohol policy, which would enable the community’s views to be taken into consideration when liquor licences are being considered.

### **MOVED (Vining/Morris-Travers)**

**That the Paraparaumu/Raumati Community Board wishes to appeal the decision of the Liquor Licensing Authority in the matter of the off licence application by Pangotra Enterprises Ltd and asks the Council to pay the appeal fee of \$450 plus GST, with such an appeal being party to the appeal from the Police if possible, and asks that the Council consider this as a matter of urgency given the upcoming deadline for the appeal.**

Cr Bell declared a conflict of interest with this item.

The Chair agreed to review the appeal from the Police in order to identify how the Board may append their appeal to it; she also advised she would be bring the matter to the attention of the National Community Board Committee.

### **CARRIED**

Cr Bell abstained from voting.

Ms Evans advised work on the Local Alcohol Policy is likely to start in 2016. Due to consultation required it would be a lengthy process, not likely to be completed until 2017. She advised work was currently underway around priorities for policy development which would be presented to the Senior Leadership Team and then Council soon. She would have a better sense of timing on this work before the next Community Board meeting.

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**MOVED (Vining/Morris-Travers)**

**That the Paraparaumu/Raumati Community Board believes it is an important priority for Council to develop a Local Alcohol Policy and asks Council to begin work on this as soon as possible.**

**CARRIED**

Cr Bell abstained from voting.

**PRCB 15/10/205**

**NO PARKING ROAD MARKINGS ON HINEMOA STREET, PARAPARAUMU (IS-15-1740)**

Ms Evans introduced Mr Neil Trotter, Acting Rooding and Network Team Leader. Mr Trotter spoke to this report about the new car park on Hinemoa Street. In response to questions from Board members he advised:

- There would be three extra disabled car park spaces directly adjacent to the railway station

*Cr Bell left the meeting at 9.35pm.*

- There were no plans to do any planting in order to provide screening for the school; Board members asked that this be given consideration, in consultation with the school
- Board members also asked the queues of traffic be monitored for congestion
- Minor safety works have been done at the intersection of Hinemoa Street and Kapiti Road, in order to minimise confusion in the area
- Broken yellow lines would be installed prior to the new car park being opened, which is anticipated to be late December 2015/early January 2016.

**MOVED (Spiers/Morris-Travers)**

**That the Paraparaumu/Raumati Community Board approves the removal of parking bay markings and to replace these with broken yellow lines on both sides of Hinemoa Street outside numbers 4, 6 and 8 Hinemoa Street as shown on Attachment 1 of this report IS-15-1270.**

**CARRIED**

**PRCB 15/10/206**

**COMMUNITY BOARD CHAIRS SEMINAR – NOVEMBER 2015 (CORP-15-1729)**

**MOVED (MORRIS-TRAVERS/SPIERS)**

**That the Paraparaumu/Raumati Community Board approves the attendance of Fiona Vining at the Local Government New Zealand Community Board Chairs Seminar in Taupo (14 November 2015) or Christchurch (21 November 2015).**

**That the Paraparaumu/Raumati Community Board is authorised to nominate an alternative delegate in the event that the original nominee cannot attend.**

**CARRIED**

The Chair abstained from voting.



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**PRCB 15/10/207**

**CONFIRMATION OF MINUTES: 8 SEPTEMBER 2015**

Mrs Spiers asked for a correction to the minutes, page 84, paragraph 4, line 4. The word "one side" to be replaced with the words "both sides". The new sentence would read:

"Residents of Rongomau Lane were concerned that vehicles travelled too quickly down the lane and wanted the speed reduced to 30kph; they also wanted yellow broken lines painted on both sides of the lane as it was too narrow with cars parked on both sides".

**MOVED (Spiers/Morris-Travers)**

**That with the above correction, the minutes of the Paraparaumu/Raumati Community Board dated 8 September 2015 be approved and adopted as a true and accurate record of that meeting.**

**CARRIED**

**PRCB 15/10/208**

**MATTERS UNDER ACTION**

Te Ātiawa Courts – Ms Evans advised the original work programme had been modified and the budget for the work is now approximately \$600,000. Work will begin in November and residents would be notified. The work would be completed in time for the 2016 netball season. Ms Evans and Ms Law, Council's Parks and Recreation Manager, were meeting with the Tennis and Netball Clubs later in the week to explain the change in the work programme.

Raumati Road corridor work – this work has been combined with the Raumati road corridor work. An email was received today advising that a date for public consultation is to be confirmed and is expected to be a weekend late in November.

NZ Post Office Box lobby – NZ Post advised on 22 September 2015 that the post boxes were to stay. The Chair will write a letter to Kris Faafoi MP thanking him for his assistance with this matter, which can now be removed from Matters Under Action.

Makarini Neighbourhood Action Plan – Ms Morris-Travers advised the design for the notice board has been confirmed but it has not yet been built. M2PP are working with Council to find someone who can do the job, as it is quite a technical piece of work. At a NIF meeting last night they talked about the community action plan, some traffic matters, and an ongoing discussion with Alison Law about parks.

Kiosk at Maclean Park – The lease has been signed by all parties and an opening is planned for the first weekend of December. The tenants have not moved in yet.

Ruapehu Street safety concerns – Downer have been advised of the work required and are adding it to their work programme.

Public art at Paraparaumu Beach – Tane Moleta (Public Art Panel Chair) and Deb Donnelly (Panel member) met recently with Cr Cardiff and Ms Evans. Rather than a brainstorming meeting with the Board, Panel members are keen to go through a structured discussion which would lead to an outcome. This is likely to take at least an hour, and a meeting date is currently being sought. Board members stated they would like to discuss the process first as well as how the community can be involved. It was agreed it would be desirable to have a piece of work commissioned before the end of the financial year. The Panel are intending to

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report to the Environment and Community Development committee at their meeting on 3 December 2015.

Raumati pool building – Expressions of interest have been noted but there have been no offers made by interested parties regarding use of the building. The Chair agreed to follow up with a member of the public she had been in contact with, regarding contact with Ms Evans on this.

Performing Arts Centre – Ms Evans is to meet with Tony Kane, Principal at Kapiti College, to understand where the process has got to.

Otaraua Park – Ms Evans advised a community facilities strategy is being developed to look at community recreation facilities. The scope of that study is currently being written and the strategy will be in place by March 2017. A development plan for Otaraua Park will follow in June 2017.

Youth Development Centre – Ms Evans advised updates on this would be circulated via the Elected Members Bulletin and the Environment and Community Development Committee. A reference will be kept in the MUA to those processes, in order to avoid duplication of information.

Assessment of earthquake-prone buildings – As above, updates will be through the Elected Members Bulletin and the Regulatory Management Committee. On this matter, progress is well under way, a Request for Proposal has gone out for structural engineering assessments and work will begin this financial year.

Geese at Awatea Lakes – There is no update. We are still waiting for GWRC to write their updated pest management strategy. It appears to be a seasonal problem.

Realm Drive traffic issues – Work was completed in July and a report back is due in January 2016.

Reduced speed through Raumati South Village – Now there is a speed limits bylaw, Council will work with the Residents Association to look at a suitable speed limit.

Town Centres Project – The Board requested an update from Mr Stroud by email, and advised if that update provided sufficient information then a verbal presentation at the next Board meeting may not be necessary. Mr Stroud to be advised of this request.

Kapiti Island Customised Departure Facility/Kapiti Marine Reserve Committee – Cr Gurunathan stated he would like to see a public meeting with a DOC officer in attendance to explain the issue and ascertain interest in setting up a Trust. Cr Gurunathan would take ownership of this issue.

Expressway Update – Ms Morris-Travers advised there was a meeting with NZTA and various property owners on Friday 4 November 2015, which was very constructive. She also advised there is an Open Day on Sunday 22 November 2015 where people will be able to walk over the bridge on Kāpiti Road.

Land Acquisition – The Chair asked for the Board to be provided with an explanation of the process of land acquisition. Ms Evans would follow up.

M2PP Water Tanks – The Board discussed the suggestion of approaching the M2PP Alliance and requesting the large water tanks being used as part of the construction process, be donated to the community at the end of the project for use as a Civil Defence resource. It was agreed this matter would be added to Matters Under Action.

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Kapiti Coast District Health Board – Community Health Action Group – Board members asked about the process for setting up such a group. It was agreed a letter from the Board be sent to the DHB encouraging the idea be progressed.

Trees at Paraparaumu Beach Cemetery – Ms Evans explained the trees were cut down at the request of residents. Ideas have been discussed for use of the site e.g. providing a seating area or a wall of remembrance. Ms Evans will instruct the Parks team to develop concepts for discussion.

*The meeting closed at 10.23pm*

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*Chairperson*

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*Date*