

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
ŌTAKI COMMUNITY BOARD MEETING
HELD AT THE GERTRUDE ATMORE SUPPER ROOM, MEMORIAL HALL, MAIN STREET,
, ŌTAKI
ON TUESDAY, 3 SEPTEMBER 2019 AT 7.00PM**

PRESENT: Ms Christine Papps, Ms Marilyn Stevens, Mr Kerry Bevan, Ms Shelly Warwick,
Cr James Cootes

IN ATTENDANCE: Janice McDougall (Mrs), Samara Shaw (Ms), Gary Adams (Mr), Darryn Grant
(Mr), Leanna Covacich (Mrs)

APOLOGIES: K Gurunathan (Mayor)

**LEAVE OF
ABSENCE:** Nil

1 WELCOME

The Chair welcomed everyone to the meeting, including the media.

2 APOLOGIES

An apology from the Mayor was noted.

3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Marilyn Stevens and Shelly Warwick declared an interest with a grant application from the Otaki Community Network and would not take part in discussion or voting.

4 PUBLIC SPEAKING TIME

1. Michelle Young spoke to her grant and also spoke on behalf of Karen Su.
2. Alex Lundie spoke to her grant application.
3. Bob Slade, on behalf of the Amicus Club spoke to their grant application.
4. Mike Fogarty, on behalf of the Otaki & District RSA spoke to their grant application. He also thanked the Board for their support on the redevelopment of their outside area.
5. Ann-Marie Stapp, on behalf of Music Matters spoke to their grant application.
6. Fernando Figueroa spoke to their grant application.
7. Marilyn Stevens, on behalf of the Otaki Community Network spoke to their grant application.

5 MEMBERS' BUSINESS

- (a) Public Speaking Time Responses – there were none.
- (b) Leave of Absence – there were none.
- (c) Matters of an Urgent Nature (advise to be provided to the Chair prior to the commencement of the meeting)

Greater Wellington Regional Council business case including improved rail for Otaki.

Background

Over a number of years the Ōtaki Community Board has advocated for improved rail to Ōtaki both through submission and business cases to KDC and GWRC. At a briefing on Thursday 29th August 2019, Angus Cabara from Greater Wellington Regional Council briefed Council on their business plan which included improved rail to Ōtaki.

Reason for urgency

This is the last Ōtaki Community Board meeting for the triennium and therefore it is imperative that the Ōtaki Community Board conveys their support to GWRC and KDC to send a clear message to the decision makers that it has the Ōtaki Community Boards support and is a high priority for Ōtaki.

MOTION

Moved: Cr James Cootes
 Seconder: Ms Christine Papps

That the Ōtaki Community Board agrees to consider as a Matter of an Urgent Nature the subject of the GWRC business case including improved rail for Ōtaki.

CARRIED

Ms Warwick stated that she had moved a similar motion at the 11 June Board Meeting and she noted that Ms Stevens was an apology at that meeting. The motion was:

That the Otaki Community Board endorses that GWRC has committed \$30 million, in part towards replacing the Capital Connection, in their 2018 LTP, Subject to government financial support, and to state our willingness to help lobby government for their support. We appreciate GWRC for progressing plans for better public transport to Otaki.

She asked the Board why they were supporting this motion and hadn't supported her previous motion?

MOTION

Moved: Cr James Cootes
 Seconder: Ms Christine Papps

That the Ōtaki Community Board supports the GWRC business case which includes improved rail to Ōtaki and asks that it be kept informed of its progress.

That the Ōtaki Community Board request that Kapiti Coast District Council formally endorses the Ōtaki Community Boards support and supports the GWRC business case which includes improved rail to Ōtaki.

That the previous submissions and business cases by both the Ōtaki Community Board and Kapiti Coast District Council on improved public transport options to Ōtaki are noted.

CARRIED

- (d) Community Board Members' Activities
The Chair moved this item to later in the agenda.

6 REPORTS

6.1 CONSIDERATION OF APPLICATIONS FOR FUNDING

MOTION

Moved: Ms Shelly Warwick
Seconded: Ms Marilyn Stevens

That the Ōtaki Community Board approves a Community Grant of \$330.00 to Michelle Young to help with the costs of attending a Summer Camp at the University of Xiamen.

That the Ōtaki Community Board approves a Community Grant of \$330.00 to Karen Su to help with the costs of attending a Summer Camp at the University of Xiamen.

That the Ōtaki Community Board approves a Community Grant of \$330.00 to Alex Lundie to help with the costs of attending the Pacific Leaders Programme in the Cook Islands in October.

CARRIED

MOTION

Moved: Cr James Cootes
Seconded: Ms Shelly Warwick

That the Ōtaki Community Board approves a Community Grant of \$500.00 to the Amicus Club of Otaki to help with the costs of transport for taking members on trips.

CARRIED

MOTION

Moved: Ms Christine Papps
Seconded: Cr James Cootes

That the Ōtaki Community Board approves a Community Grant of \$500.00 to the Otaki & District RSA to help with the costs of a structural engineer who will complete an examination of the structures in a main internal wall.

CARRIED

MOTION

Moved: Ms Marilyn Stevens
Seconded: Cr James Cootes

That the Ōtaki Community Board approves a Community Grant of \$250.00 to Music Matters to help with the costs of advertising, transport and venue hire.

CARRIED

MOTION

Moved: Ms Marilyn Stevens
Seconded: Cr James Cootes

That the Ōtaki Community Board approves a Building & Resource Grant of \$500.00 to Fernando Figueroa to help with the rental costs to host a Kapiti Coast Latin America and Spain Film Festival.

CARRIED

MOTION

Moved: Mr Kerry Bevan
 Seconder: Ms Christine Papps

That the Ōtaki Community Board approves a Building & Resource Grant of \$292.20 to Otaki Community Network to help with room hireage costs for their monthly meetings.

CARRIED

6.2 OTAKI LIBRARY AND SERVICE CENTRE PARKING RESTRICTIONS

Gary Adams (Traffic Engineer) spoke to this report.

The main points that emerged from discussions were:

- communications around these changes;
- updating retailers with the changes in time restrictions;
- policing of this area;
- making sure the transition of times has a warning period prior to being ticketed.

COMMITTEE RECOMMENDATION

Moved: Ms Marilyn Stevens
 Seconder: Cr James Cootes

That the Ōtaki Community Board considers and adopts the following recommendations:

Introduce a 30 minute Monday to Friday parking restriction on the two spaces outside the Library on Main Street, Ōtaki as shown on the plan in Appendix A of this report.

Introduce a 30 minute Monday to Friday parking restriction on the two spaces south of the Bus Stop on Aotaki Street, Ōtaki as shown on the plan in Appendix A of this report.

Introduce a 60 minute Monday to Friday parking restriction on the four spaces in the Library car park facing Aotaki Street, Ōtaki as shown on the plan in Appendix A of this report.

Introduce a 240 minute Monday to Friday parking restriction on the four spaces in the Library car park facing Rangitira Street, Ōtaki as shown on the plan in Appendix A of this report.

That the Ōtaki Community Board request a report back on these changes in six month's time.

CARRIED

7 UPDATES

7.1 ECONOMIC DEVELOPMENT STRATEGY REFRESH

Darryn Grant (Economic Development Manager) and Leanna Covacich (Senior Economic Development Advisor) spoke to the presentation and answered the Board's questions.

They are seeking the Board's feedback on the five strategic pillars positioning Kāpiti, open for opportunity, growing skills and capability, strengthen partnerships and leadership and supporting key sectors. Board members were encouraged to feedback to the Economic Development team with any comments.

There was discussion on feedback from Otaki and how this has been fed through to the refresh and also looking at the opportunities that are around for Otaki.

7.2 ELEVATE ŌTAKI

Cr Cootes provided the following update:

- they are currently working on a dates for the launch of the Otaki identity;
- they are attending the Otaki Community Expo;
- a business survey has been approved to gain a better understanding of how businesses will cope when the new expressway is completed.

COMMUNITY BOARD MEMBERS' ACTIVITIES

Cr Cootes has circulated a copy of his activities and provided an update on:

- the Independent review of the Kapiti Coast District Council;
- the Social Investment programme;
- attending the briefing at Council on improved rail services to Otaki.

Shelly Warwick has circulated a copy of her activities and provided an update on:

- the elected members visit to the Kapiti Performing Arts Centre;
- the Energise Otaki AGM;
- that the toilet in the Otaki Library has now been completed;
- the learn and grow garden talk that will be happening outside the library in the future.

Ms Warwick extended her thanks to the Otaki Library and Service Centre staff for all the work that they have been doing with the area outside the library.

Chris Papps has circulated a copy of her activities and provided an update on the the final Community Board Executive Committee meeting for this triennium. The Committee had the opportunity to talk to Minister Mahuta and Chrisl made a specific point talking about the lack of public transport in Otaki. She also provided an update on the last three years with the Board and the highlights were:

- the opening of the Otaki Pool after a great refurbishment. We have a wonderful splash pad which is free for all to use. The pool is bright and looks absolutely fabulous. This is a true testament to the quality of the facility we have;
- BBQ in Haruatai Park installed and that is proving very popular in the summer months. The children's play area where the BBQ is situated has also had a revamp and the basketball court there is in constant use.
- the Dog Park is up and running and getting good use.
- achieved a far more satisfactory Shared Pathway outcome than was originally planned, as well as many playground upgrades and the introduction of free WiFi in the town.
- the toilet at the estuary is finally installed and functional.
- the Board made submissions to GWRC on the increased public transport rate for Otaki and they listened and lowered that rate.
- managed to get funding over a 3 year period for the Otaki College gym through the LTP process thanks to the advocacy at the council table from Cr James Cootes.

Marilyn Stevens has circulated a copy of her activities and provided and update on:

- the Health Advocacy groups that she is involved in;
- Transport is an ongoing problem and she has been in consultation with Tranzrail as all of the ramps going to railway stations are too steep in their gradient which makes it virtually impossible for disabled to get up the ramps, Tranzrail are now aware of this and are

looking at how they can remedy the problem.;

- after discussions with Grey Power we have realised that a lot of services older people perceive to be 'not there' is actually a lack of knowledge, so they are planning some workshops soon (dates to be confirmed) where Beneficiary Advocates will speak, Work & Income staff, Medical Centre staff and more to advise what services are already available and how they can make their own lives a bit easier.

Kerry Bevan provided an update that he had attended the Otaki Museum meetings and had also used the new courts for football training at Haruatai park which are fantastic.

Mrs Stevens raised a motion in regards to the Ambulance services in the district. There is a portion of Otaki ratepayers rates that is given to the Wellington Free Ambulance but residents are unable to use this service. St Johns charge the Otaki residents is prohibitive and could be the difference between patients transferring to hospital or not.

COMMITTEE RESOLUTION 2019/1

Moved: Ms Marilyn Stevens

Seconder: Ms Christine Papps

That the Otaki Community Board recommend to the Kapiti Coast District Council that they cease the practice of paying Otaki residents' rate money to the Wellington Free Ambulance from the 2020/2021 financial year and pay that money to St Johns Ambulance in a bid to lower ambulance fees to Otaki people.

That the Otaki Community Board recommends the Council requests Council staff to report back to the Otaki Community Board and Otaki Health & Wellbeing group on options.

CARRIED

8 CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF MINUTES - 23 JULY 2019

The Board would like the Haruatai Park signage put on the matters under action list. They would like this sign updated to reflect the great facilities that are at Haruatai Park.

COMMITTEE RECOMMENDATION

Moved: Ms Christine Papps

Seconder: Mr Kerry Bevan

That the minutes of the 23 July 2019 meeting of the Ōtaki Community Board be confirmed as a true and accurate record.

CARRIED

9 MATTERS UNDER ACTION

9.1 MATTERS UNDER ACTION

The Board reviewed the matters under action.

It was agreed to remove Item 6 – Parking around Otaki Library including carpark.

Janice McDougall provided an update on the Te Horo Beach Reserve funding. Staff will work with the Board around this in the lead up into the Annual Plan around the funding request.

The Board extended their thanks to Chris Papps for her Chairpersonship and also thanked Kerry Bevan for his contribution to the Board over the last three years.

The Ōtaki Community Board meeting closed at 9.07pm.


.....
CHAIRPERSON


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CHIEF EXECUTIVE