

8.20.0

Chairperson and Committee Members

ENVIRONMENT AND COMMUNITY DEVELOPMENT COMMITTEE

13 OCTOBER 2011

Meeting Status: **Public**

Purpose of Report: For Information

COMMUNITY CONTRACTS REPORT

PURPOSE OF REPORT

- 1 This report provides a summary of the reports received from the Community Contract Holders for the six month period January to June 2011, which are required as part of their contracts.

SIGNIFICANCE OF DECISION

- 2 This report does not trigger the Council's Significance Policy.

BACKGROUND

- 3 Regular reporting is required from Community Contract Holders. Recently, reporting on Community Contract performance has been incorporated into reports to this Committee on the Community Financial Support Review (SP-09-614, SP-10-947, SP-11-155). As implementation of the review findings is now underway, reporting returns to its previous format, which is a summary of the Contract Holders' activities during the six month period and the identification of any risks.

CONSIDERATIONS

Issues

- 4 The reporting period is the final six months of the contracts before the implementation of the Community Financial Support Review. After this period reporting will be on an annual basis. Annual reporting will reduce the compliance costs associated with the contracts. Payments will also be annual at the commencement of each year. A table listing the contracts, contract amounts and decisions made in the Review is shown as Appendix One to this report (SP-11-365).
- 5 Any risks identified in previous reports were addressed during the Review and no additional risks have been identified. There are no concerns regarding the Contract Holders' financial results. As reporting on the Community Contracts has been extensive during the Review, only a brief summary of the reports is provided in Appendix Two. The full reports are available on request.
- 6 The Community Contract Holders continue to operate in a difficult economic environment. The demand for their services has grown as their clients struggle to cope with the same economic climate. Government policy changes also contribute to this difficult environment. The changes are causing uncertainty and

stress. One Contract Holder, the Kāpiti Health Group Trust has been wound up as a result of a Capital & Coast District Health Board decision to discontinue funding.

Financial Considerations

7 There are no financial considerations as a result of this report.

Legal Considerations

8 There are no legal considerations.

Delegation

9 The Environment and Community Development Committee has delegated authority to consider this matter. Reference Section B.1 of the Governance Structure which reads:

*7.8 Grants Funding and Contracts for Service
'Authority to receive and approve (as required) annual reports, budgets and plans from organisations funded by the Council through grants funding and contracts for service.'*

Consultation

10 There has been close consultation throughout the period with the Community Contract holders.

Policy Implications

11 There are no policy implications arising from this report.

Tāngata Whenua Considerations

12 There are no considerations arising from this report.

Publicity Considerations

13 There are no publicity considerations for the Council related to this report. Each organisation is responsible for its own publicity.

RECOMMENDATIONS

- 14 The Committee notes the report on performance by Community Contract holders, as set out in Appendix Two of this report SP-11-365.

Report prepared by:

Approved for submission by:

Sam Hutcheson

Gael Ferguson

Social Wellbeing Advisor

Group Manager, Strategy and Partnerships

ATTACHMENTS:

Appendix One: Contract Funding Levels

Appendix Two: Community Contract Report Summaries

Appendix One

Contract Funding Levels

External Agency/Partner	Funding Contract from 1 July 10	Community Financial Support Review Outcome From 1 July 2011
Citizens Advice Bureau Kāpiti	\$11,687.00	Core service contract – initial 4 year contract and then ongoing 3 year contracts
Citizens Advice Bureau Ōtaki	\$11,687.00	Core service contract – initial 4 year contract and then ongoing 3 year contracts
Kāpiti Community Centre Inc	\$27,125.00	Core service contract – initial 4 year contract and then ongoing 3 year contracts
Surf Life Saving Ōtaki	\$17,313.90	Core service contract – initial 4 year contract and then ongoing 3 year contracts
Surf Life Saving Wellington	\$17,313.90	Core service contract – initial 4 year contract and then ongoing 3 year contracts
Disability Information & Equipment Centre - Kāpiti	\$28,624.60	Priority service contract – 4 year contract
Kāpiti Emergency Medical Services Trust	\$16,326.32	Priority service contract – 4 year contract
Kāpiti Health Group Trust	\$11,388.30	Priority service contract decision– no contract negotiated as Trust now disestablished as a result of funding cut
Kāpiti Safer Community Trust	\$80,942.40	Refocused priority service contract – 1 year negotiated, 3 year contract currently under development
Sport Wellington	\$57,783.00	Discontinue contract, one-off \$5,000 towards project
Youth Development Trust Wellington	\$11,255.00	Short term contract ending 31 December 2011, then discontinued
Volunteer Kāpiti	\$10,000.00	\$25,000 1 year contract

Appendix Two

**Community Contract Report Summaries
January to June 2011****Citizens Advice Bureau Kāpiti**

The Kāpiti Bureau reports a very smooth transition to the new Cabnet database system. This provides a much improved search engine but as classifications of enquiries have changed, it makes it difficult to compare statistics with previous years in the short term. The Chair reports that it has been a very positive year, with strong levels of enquiries and good demand for the free legal advice service. Monthly training sessions for volunteers continue to support a high level of service. All Bureaux are on a three yearly external review cycle, the Kāpiti Bureau will have their external review in November 2011.

Citizens Advice Bureau Ōtaki

The queries continue to increase in complexity and in the amount of time that each one requires. The Bureau completed its annual self review in May/June, which followed its very good report from its external review last year. The CABNZ website was launched in September 2010 and was the culmination of a lot of work nationally which included significant contributions from the Ōtaki Bureau. John Britton has been appointed to the CABNZ National Board for the period 2010-2012. The volunteer workforce is in great heart and is the life blood of both Bureaux.

Disability Information & Equipment Centre - Kāpiti

The Centre has a very strong volunteer base, which together with paid staff, continues to provide information and equipment to the community. In addition, they have increased their leadership role by taking on the Grapevine Newsletter which the Kāpiti Health Group Trust could no longer continue. The volunteer work experience provides a great springboard for those living with disabilities to move into the paid workforce, with one volunteer joining the paid staff of the Centre and another finding other employment.

Te Newhanga Kāpiti Community Centre Inc

The Management Team reports that the Centre continues to run very smoothly. There are now two volunteer workers. The Centre now has a web site and runs the Pānui – the e-newsletter, previously run by the Council. The larger areas in the Centre have been re-carpeted as part of the normal Council maintenance cycle. The Centre made its first application to Lotteries and received \$10,000, and intends to apply annually.

Kāpiti Emergency Medical Service Trust

The EMS contract with Capital & Coast DHB was renewed for another year. EMS continues to work alongside Wellington Free Ambulance to provide emergency care attendance. Chris Lane reports that recently he has been very busy with on average one to two callouts every 24 hours.

Kāpiti Health Group Trust

The Kāpiti Health Group Trust was wound up during this period as a result of their primary funder (CCDHB) discontinuing funding. The Trust provided information and advocacy services to and for the community, but also focused on trying to ensure that vital aspects of their role continue for the District. The Council has expressed concern about the loss of this service and the impact on the District. The Trust provided a number of services; of particular importance was their support for the Kāpiti Community Transport Shuttle, for the Kāpiti Coast Health Services Website, the Community Forums for the public on issues and services of interest, and the advocacy provided on issues of concern to the District. There will be further discussion about the impacts of the loss of the Trust for the District and the Council in a future report.

Kāpiti Safer Community Trust

The Trust received 72 referrals for their Family Support Service; the numbers appear to be relatively stable over the last 3 years. The Trust continues to deliver numbers of cases above the number contracted to provide. In addition, the Trust noted a rising trend in the numbers of children in the Strengthening Families process with mental health issues. The 'Am I OK' Programme which is being run in primary schools with children showing signs of behavioural issues and helps the children develop skills to deal with anger is showing good results. The Trust continues to support Neighbourhood Support and has also held the Kāpiti Expo in March. Interest was high in emergency services with people's minds on the earthquakes.

Sport Wellington

In their report, Sport Wellington outlined the services that they have provided to Kāpiti; a mixture of those which they will continue to be responsible for and those that were targeted by the contract. They reported on membership and participation trends, support for clubs and organisations, and Active Schools. The Water Safety Project, to increase swim training capacity at primary schools, has been effective. Over the period, Sport Wellington Kāpiti supported a number of exciting events/initiatives, including the opening of Whareroa Farm, the Big Bang Adventure Trust, the Rest Home Games. The Sports House was managed during the period and subsequently wound up. A range of communication tools were employed, including the e-newsletter Sport Connector and Active in Kāpiti. Two sport and recreation forums were held in November and May.

Surf Life Saving Ōtaki

Both Patrols in the District provide a very valued service promoting safe enjoyment of our beaches. Volunteer patrols are provided by both Ōtaki and Paekākāriki Clubs on the weekends from December to the end of March. The funds provided by the Council are towards the 30 day, Monday to Friday service during the peak summer holiday period. In Ōtaki over this period, there were 6 rescues and 491 preventative actions, the guards also administered first aid as required. The patrol provides healthy and constructive employment opportunities for suitably experienced and trained people in the District. Separate to the service which Ōtaki Surf Life Saving is contracted to provide, they have raised the issue of access to the pool for training and will come back to the Council on this matter.

Surf Life Saving Wellington

The Paekakariki beach guard programme employed three guards to service the beach; providing 676 hours of cover, two rescues, seven searches, two first aids and 553 preventatives. The number of people involved in the preventatives was 1,309.

Youth Development Trust Wellington

Kiwi Can was run in Paekākāriki School for the first term this year but was suspended due to funding difficulties. The Stars Programme has continued in Ōtaki College. The Stars Adventure Camp was facilitated by Warren Bailie in February and students did challenging activities including a very creative way of developing team work skills, an exercise to make and test a pontoon to float a car across the lake. The students visited community services on the Adventure Day, and recorded their adventures, taking photos and interviewing members of the public about life in Ōtaki.

Volunteer Kāpiti

The Volunteer Kāpiti office is open three days a week and is staffed by one paid manager and assisted by volunteer interviewers. The Centre regularly has 50-60 roles on the books. Over the year to June 2011, the staff have interviewed 195 volunteers, 51 organisations have joined and 3-4 organisations continue to join per month. The Centre runs a training programme for the not-for-profit sector in Kāpiti and has held: 'Making the most of volunteers', 'Fit for funding', 'the 3 Rs: Recruitment, Recognition, Rewards and Renewal'.