



AGENDA

Waikanae Community Board Meeting

**I hereby give notice that a Meeting of the Waikanae Community Board
will be held on:**

Date: Tuesday, 17 September 2019

Time: 7.00pm

**Location: Waikanae Community Centre, Utauta
Street, Waikanae**

**James Jefferson
Group Manager Place and Space**

Kapiti Coast District Council

Notice is hereby given that a meeting of the Waikanae Community Board will be held in the Waikanae Community Centre, Utauta Street, Waikanae, on Tuesday 17 September 2019, 7.00pm.

Waikanae Community Board Members

Ms Jocelyn Prvanov	Chair
Mr James Westbury	Deputy
Mr Tonchi Begovich	Member
Mr Jeremy Seamark	Member
Cr Michael Scott	Member

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1 WELCOME**2 APOLOGIES****3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

4 PUBLIC SPEAKING TIME**5 MEMBERS' BUSINESS**

- (a) Public Speaking Time Responses
- (b) Leave of Absence
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)
- (d) Community Board Members' Activities

6 REPORTS

6.1 WAIKANAЕ TRANSPOWER PROJECT

Author: Tracey Waye, Executive Secretary to Group Manager Place and Space

Authoriser: James Jefferson, Group Manager Place and Space

PURPOSE OF REPORT

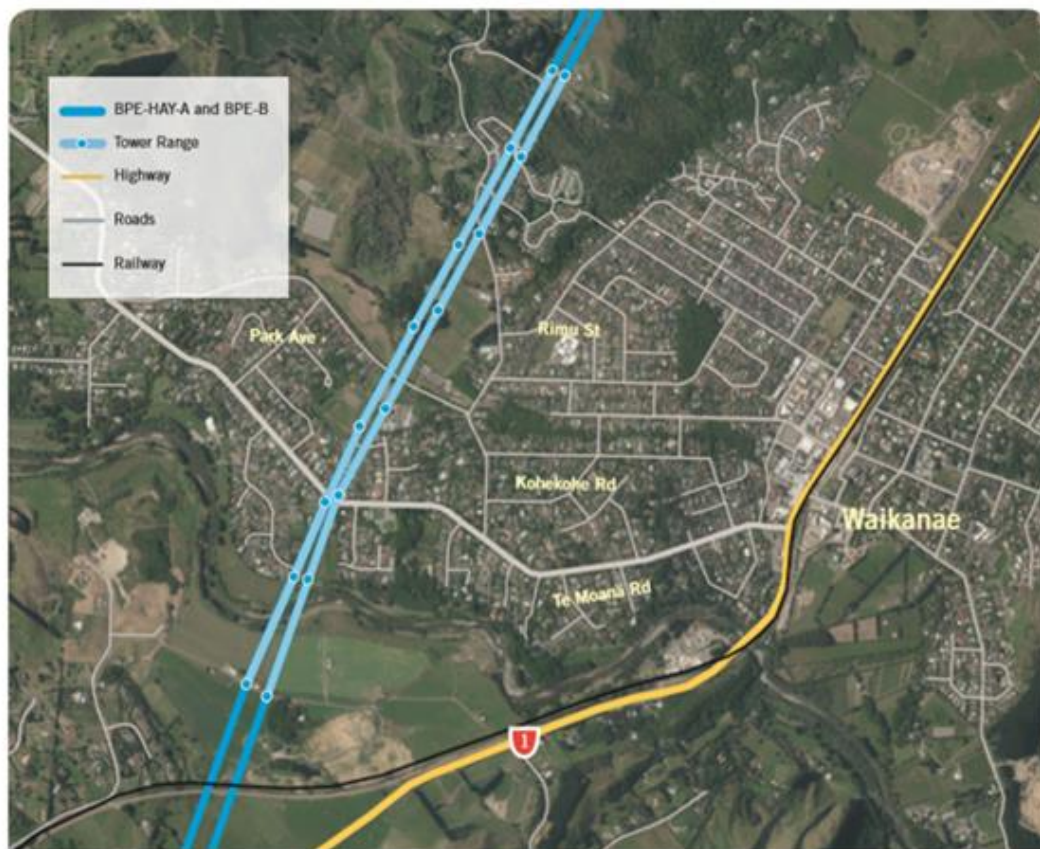
- 1 This report presents to the Waikanae Community Board for noting the work planned to be carried out by Transpower in Waikanae, in October and November 2019.

DELEGATION

- 2 The Waikanae Community Board has the authority to consider this matter.

BACKGROUND

- 3 Over the last few years Transpower has been replacing the conductor (overhead wires) on the two transmission lines between Bunnythorpe and Haywards. The present conductor on these lines is around 30 years old, and the coastal environment in which much of the lines are located has accelerated its wear. The replacement conductor will also be much more energy efficient, and provide extra capacity to give more flexibility for future projects.
- 4 This is an important project as these lines are critical for supply to the area and further north.
- 5 The project covers 1.5km and affects approximately 106 houses within 50 metres of the centre line. The area where the work is to be undertaken is illustrated in the map following:



ISSUES

- 6 Reconductoring involves attaching the new conductor to the old conductor and pulling the new one into position. It is then tensioned and clamped into place. Because the transmission lines are critical for supply to the region, this means one line will be reconducted first, and Transpower return approximately one month later to complete the other.
- 7 A Catenary Support System (CSS) is a transmission line installation technique that incorporates additional safety measures when replacing conductors over populated areas and other infrastructure such as roads and rail. Using CSS means the conductor is supported by numerous pulley blocks on an independent rope line. In the unlikely event of a conductor breaking while pulling the new conductor into place, the conductor cannot fall as it is contained by the support pulleys on the independent rope line. CCS will be installed on spans that are directly over houses and public areas (including parks and roads) in the Waikanae urban area.
- 8 Overall it will take approximately two weeks to install the Catenary Support System (see further information in the paragraph following), replace and secure the conductors and then remove the safety system.
- 9 Actual conductor pulling is expected to take between three to five days. Preparation and clean-up activities will mean the line crews will be in the general Waikanae area for eight weeks or so.
- 10 Typically Transpower's hours of work at between 8am and 5pm and exclude weekends. There may be some activity outside of these times as crews are moved each day, and sometimes work can be held up due to weather or technical delays. If weekend work is required due to being behind schedule, Transpower will advise well in advance.
- 11 Construction activities will not impact roads and footpaths, and impacts on traffic flows are expected to be minimal (if any). There will be no road or footpath closures however traffic management plans will be in place to control speeds and pedestrian access while the conductors are being pulled.
- 12 Some noise is a feature of all wire (conductor) in wet conditions, and previously there have been delays replacing the conductor through Waikanae due to higher noise levels that anticipated from the original conductor selected. Following extensive research and trialling, Transpower have identified a new conductor with an improved noise performance.
- 13 Transpower's basic schedule for the work, subject to weather and other constraints, is:
 - Replacement of A line conductor: 11 to 31 October
 - Replacement of B line conductor: 5 to 29 November

CONSIDERATIONS

Policy considerations

- 14 There are no policy considerations to be taken into account.

Legal considerations

- 15 There are no legal considerations to be taken into account.

Financial considerations

- 16 There are no financial considerations to be taken into account.

Tāngata whenua considerations

- 17 There are no tāngata whenua considerations to be taken into account.

SIGNIFICANCE AND ENGAGEMENT

Significance policy

- 18 This matter has a low level of significance under the Council’s Significance and Engagement Policy.

Consultation already undertaken

- 19 Transpower’s project team has been consulting with landowners and community stakeholders, and feedback received has contributed to developing construction plans.
- 20 Transpower have previously visited the Waikanae Community Board to advise of planned works in the area. Their last visit was on 28 November 2017.

Engagement planning

- 21 An engagement plan is not needed to implement this decision.

Publicity

- 22 While the work is being undertaken Transpower will have regular, direct contact with residents. Residents have been assigned their own property advisor who will be on call for them. Transpower will also be communicating through direct mail, flyer box drops, door knocks, print advertising, SMS (text) messaging service, and an 0800 telephone number direct to the project team.
- 23 Transpower staff will be out and about while the work is underway, and will have a project hub set up at the Waikanae Rugby club rooms.
- 24 More detailed information on the project, including a short video of the CCS, can be found at <https://www.transpower.co.nz/bunnythorpe-haywards-replacement-project-waikanae>

RECOMMENDATIONS

- 25 That the Waikanae Community Board notes the information in the report “Waikanae Transpower Project” presented to the Community Board meeting of 17 September 2019.

APPENDICES

Nil

6.2 TOWN CENTRE ACCESS AND SAFETY - WAIKANAЕ

Author: Glen O'Connor, Access and Transport Manager

Authoriser: Sean Mallon, Group Manager Infrastructure Services

PURPOSE OF REPORT

- 1 This report updates the Waikanae Community Board on Stage Three of the Waikanae Town Centre Access and Safety Study.

DELEGATION

- 2 Section D of the Governance Structure and Delegations 2016-2019 Triennium provide the Community Board with the

“...Authority to approve or reject officer recommendations relating to traffic control and signage matters for existing local roads, except those matters that involve significant safety issues. Community Boards will be consulted about these matters but final delegation will rest with Council officers”.

BACKGROUND

- 3 There have been a number of changes in the Kāpiti Coast in recent years which have had an effect on travel patterns, movement, accessibility and safety. In and around the Waikanae town centre the key changes include:

- Regular passenger train services between Waikanae and Wellington and park and ride facilities (2011)
- Increased parking space numbers on Pehi Kupa Street (2015)
- Opening of a new train commuter park and ride carpark with 240 parks (2016)
- Mackays to Peka Expressway completion (2017)
- The marae car park improvements – pathway and new paving works (2018)
- The shared pedestrian/cyclist path on the southern side of Ngaio Road (2019)
- Formalisation of parking on old SH1 (east side) as part of the SH1 revocation (2019)
- Mahara Place Town Centre Upgrades (2019)
- Car parking timing changes in the town centre (various)

- 4 The parking, access and safety concerns in the Waikanae town centre has been investigated in recent years with the completion of a Waikanae Town Centre Stage 1 Strategy in 2015 and a refreshed strategy stage 2 in 2016. The Stage 1 parking strategy focused on the high level strategy for car parking in both Paraparaumu and Waikanae town centres, and these can be summarised as follows:

1. Manage existing assets
2. Improve existing assets
3. Implement Intelligent Transport Systems (ITS) utilising variable message systems, car park counters etc
4. Charge for parking

- 5 The Stage 2 Strategy focused on the first and second points above – manage existing assets and improve existing assets.
- 6 From this strategy a number of recommendations were made to alter the timing of car parking limits around the town centre to encourage shorter term parking aimed at providing space for staff and visitors to the town centre.
- 7 Various parking time limit changes in the town centre have been made in recent years.

ISSUES

- 8 To provide a holistic approach to a transport related strategy for the Waikanae town centre the study will focus on:
 - Car parking demand and safety including implications for residents
 - Safety deficiencies for all users
 - Street lighting and potential upgrades
 - Transport infrastructure overview
 - Providing a balanced network in the town centre recognising the inherent conflict between local users and commuters
 - Setting the strategy for multi-modal access and integration including:
 - Public safety
 - Motor vehicle accessibility
 - Pedestrian and cyclist accessibility
 - Public transport accessibility and usage
 - Reviewing and updating the Waikanae Town Centre Phase 2 report
- 9 This approach is aligned to the Government Policy Statement on Land Transport 2018 (GPS) with regard to a road safety, access and a mode neutral approach. Mode neutrality means considering all transport options for moving people and freight, including multi-modal options, when identifying the best value-for-money transport solutions to deliver transport outcomes. The GPS encourages a look across the whole system for a wider range of solutions, for example, these may involve physical infrastructure, new technology or land use planning.
- 10 The safety focus of the GPS, in the context of the town centre study, supports investment towards improving the safety of cyclists and pedestrians. In addition to reducing deaths and serious injuries, the GPS states that improving the safety of cycling and walking is a key part of improving accessibility.
- 11 This study will commence on the 20th of September 2019 and is expected to take around six months to complete. The intention would be to report on the initial draft findings to the Waikanae Community Board in January/February 2020 with final report timing dependant on feedback received.

CONSIDERATIONS

Policy considerations

- 12 There are no policy considerations at this early stage of the study.

Legal considerations

- 13 There are no legal considerations other than ensuring any changes made are in accordance with New Zealand transport Agency requirements.

Financial considerations

- 14 This study will be funded from existing budgets.

Tāngata whenua considerations

- 15 Iwi will be key partners as this study is progressed.

Strategic considerations

- 16 There are no strategic considerations at this early stage of the study.

SIGNIFICANCE AND ENGAGEMENT

Significance policy

- 17 This matter has a low level of significance under Council’s Significance and Engagement Policy.

Consultation already undertaken

- 18 Extensive consultation has been undertaken as part of the earlier stages of the Waikanae Town Centre Parking Strategies.

Engagement planning

- 19 At this early stage in the process, the engagement plan is focused on seeking community views through a range of groups.

Publicity

- 20 A communications plan will be developed for this project.

RECOMMENDATIONS

- 21 That the Waikanae Community Board notes this report.

APPENDICES

Nil

6.3 UPDATE ON WAIKANAĒ LIBRARY PROJECT

Author: Michelle Parnell, Infrastructure Programme Delivery Manager

Authoriser: James Jefferson, Group Manager Place and Space

PURPOSE OF REPORT

- 1 This report presents to the Waikanae Community Board for noting the proposed process for the Waikanae Library Project.

DELEGATION

- 2 The Waikanae Community Board has the authority to consider this matter.

BACKGROUND

- 3 The Council has previously undertaken significant work to develop concept design studies on the potential transformation of the Waikanae town centre/Mahara Place shopping area. Previous studies focused on a combined Mahara Gallery and Library development; this idea has now been discounted and the Gallery redevelopment is proceeding as a standalone project on the existing Gallery site.
- 4 The library building was closed in December 2018 due to the discovery of toxic mould which can be a health hazard. A temporary library facility has been established in a central Mahara Place retail space as an interim measure, and options for a long term solution for the Waikanae library are currently being investigated.

PROJECT APPROACH

- 5 Recent library developments in New Zealand are moving from purely conventional library function focused, to now incorporating wider elements of community amenity and council service access.
- 6 The long-term retention of the existing Ngaio Road Countdown supermarket is considered essential to the future vitality of the Mahara Place shopping area, but the current location and street edge relationship of the supermarket building is considered substandard by Boffa Miskell Urban Design in their concept design reports to the Kāpiti Town Centre and Connectors Transformation Project.
- 7 The Council is interested in exploring innovative capital funding arrangements for the redevelopment of the library, consistent with its debt management policies and Community Facilities Strategy.
- 8 This project will involve input/participation from a number of Council operations along with specialist external consultant roles. In order to ensure their delivery in a fully integrated manner, Council officers are proposing to develop a Programme Execution Plan (PEP) for the project that will define governance structure, assign accountabilities, establish project disciplines and controls, and set how the project work-streams will be managed in an integrated way.
- 9 Deliverables at the end of the PEP process will included:
 - A Work Breakdown Structure (WBS) diagram which will define the project work scope (attached to this report as Appendix 1);
 - A master programme Gantt chart showing the timeline for key project tasks, their interdependencies and critical path (attached to this report as Appendix 2); and
 - The PEP intends to set out the governance structures, accountabilities and controls.
- 10 It is anticipated this stage of the project will take approximately four weeks.

CONSIDERATIONS

Policy considerations

- 11 There are no policy considerations to be taken into account.

Legal considerations

- 12 There are no legal considerations to be taken into account.

Financial considerations

- 13 There are no financial considerations to be taken into account.

Tāngata whenua considerations

- 14 There are no tāngata whenua considerations to be taken into account.

SIGNIFICANCE AND ENGAGEMENT

Significance policy

- 15 This matter has a low level of significance under the Council's Significance and Engagement Policy.

Consultation already undertaken

- 16 No consultation has taken place as yet. When the project moves to its next stage a communications plan will be developed.

Engagement planning

- 17 An engagement plan is not needed to implement this decision.

Publicity

- 18 As noted in paragraph 16, no publicity is required for this update report, but as the project moves forward a communications and engagement plan will be critically important.

RECOMMENDATIONS

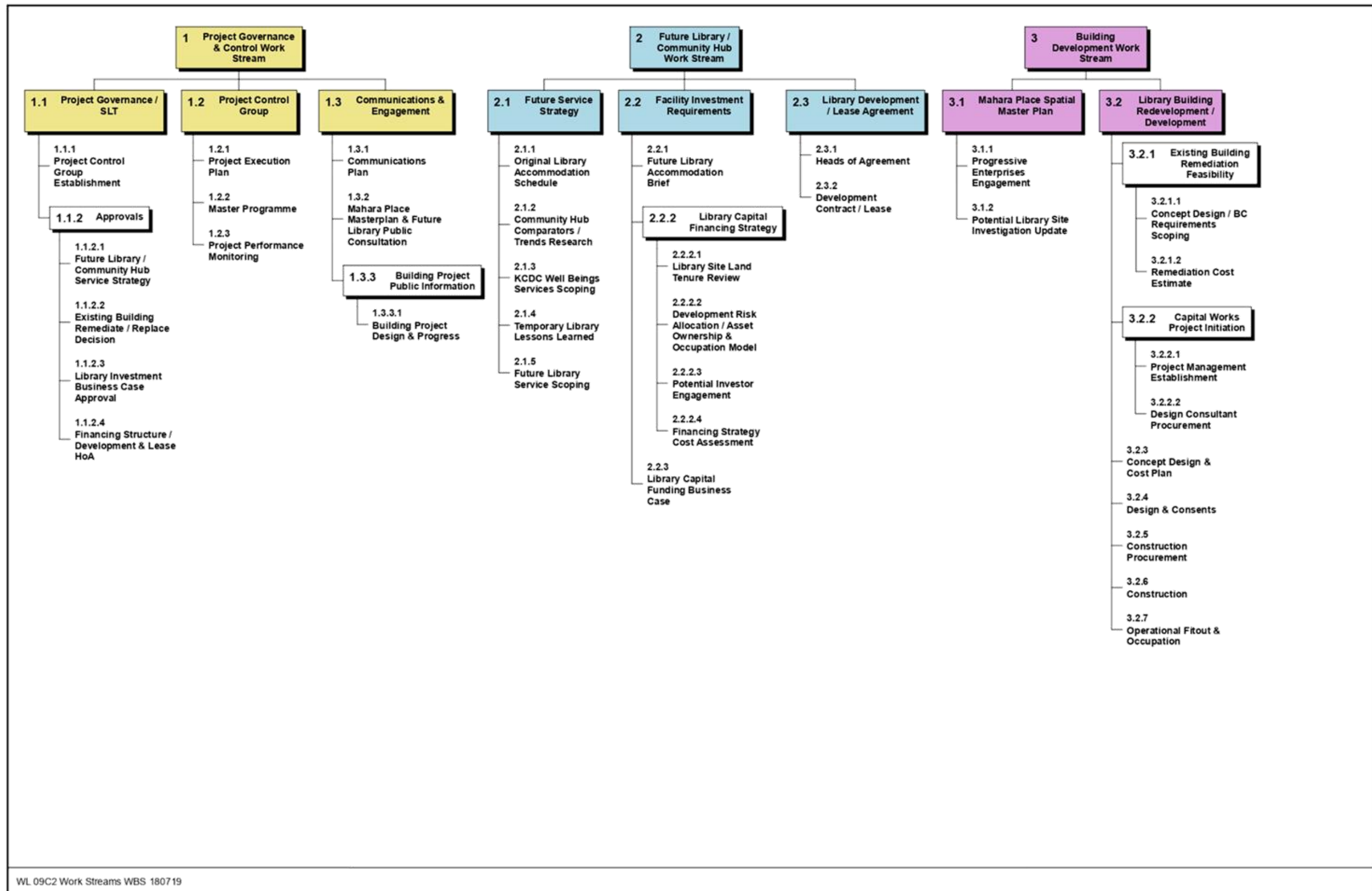
- 19 That the Waikanae Community Board notes the information in the report "Update on Waikanae Library Project" presented to the Community Board meeting of 17 September 2019.

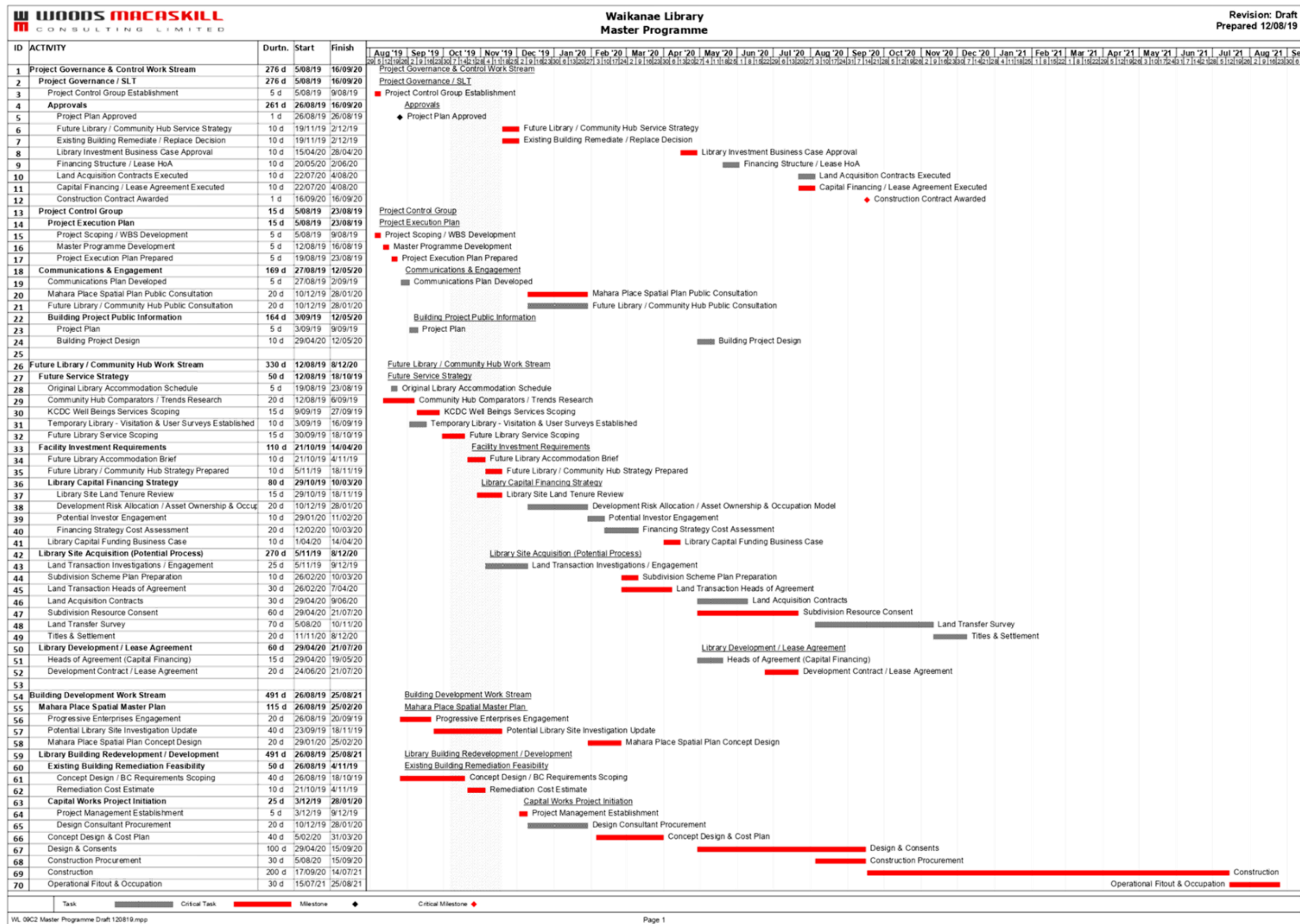
APPENDICES

1. Appendix 1: Waikanae Library Work Streams
2. Appendix 2: Waikanae Library Master Programme

Waikanae Library

Work Streams





Page 16

6.4 CONSIDERATION OF APPLICATIONS FOR FUNDING

Author: Tracey Waye, Executive Secretary to Group Manager Place and Space

Authoriser: James Jefferson, Group Manager Place and Space

PURPOSE OF REPORT

1 Nine new applications for funding have been received:

Discretionary Fund

- Fernando Figueroa
- NZ Camellia Society, Kapiti Branch
- Our Lady of Kapiti Ecology, Justice and Peace Group
- Waikanae Arts and Crafts Society
- Waikanae Under 12 Wolves
- Wellington Hutt Valley Boxing Association Inc.

Promotion Fund

- Information Waikanae
- Waikanae Bowling Club
- Wellington Hutt Valley Boxing Association Inc.

DELEGATION

2 The Waikanae Community Board has the delegated authority as at Section D of the Governance Structure approved by Council on 26 October 2016:

‘Approving criteria for and disbursement of community-based grant funds as approved through the Long Term Plan or Annual Plan’.

BACKGROUND

3 Budget allocations for the 2019/20 financial year for the Waikanae Promotion Fund, Discretionary Grants Fund and Waikanae Capital Improvement Fund are as follows:

Fund	2019/20 Budget Allocation	Total Allocated to Date ¹	Total Unallocated to Date
Discretionary Grants Fund	\$6,534	\$1,400	\$5,134
Waikanae Promotion Fund	\$36,587	\$8,300	\$28,287
Waikanae Capital Improvement Fund	\$36,587	\$0	\$36,587

4 Accountability reports on grants allocated are required six months after the event or activity for which the grant was awarded takes place.

5 An amount of approximately \$1.227 million is held in the Waikanae Capital Improvement Fund and this is expected to reduce to \$1.033 by the end of the current financial year. The following table shows how the funds have been allocated:

¹ \$500 from the Discretionary Grants Fund and \$3,500 from the Promotion Fund are payments which were granted in 2018/19 but not paid until 2019/20; the remaining funds already allocated are those which were granted in previous years for 3-year funding, and are due for payment in 2019/20

Amount (\$000)	Purpose of Grant
1,227	Balance at 30 June 2018 as per Annual Report
36	Earnings during 2018/19
-200	Expenditure during 2018/19 (for Mahara Gallery Trust)
1,063	Balance at 30 June 2019 as per Annual Report (subject to audit)
0	Pledged to the Mahara Gallery Trust
40	Estimated Interest earnings for the 2019/20 year
-70	Forecast grants for 2019/20 (note this includes unspent budgeted grants from 2018/19)
1,033	Forecast Balance as at 30 June 2020

CONSIDERATIONS

Issues

- 6 Grants are allocated in accordance with the specific criteria (attached to this report as **Appendix 1**).
- 7 All applicants have been advised by email of the meeting date, time and location.

Discretionary Fund

- 8 There is currently \$5,134 available for distribution from the Discretionary Fund in the 2019/20 financial year.
- 9 New grant applications totalling \$3,242.50 are presented for the Board's consideration.

Grants previously approved

Combined Lions Club of Kapiti

- 10 At its meeting of 28 April 2018 the Waikanae Community Board approved the payment of three years of grants to the Combined Lions Club of Kapiti, to assist with the costs of the annual Lions foodbank collection.
- 11 The second payment of \$400 is due for payment in August 2019.

Kapiti Ballet Society

- 12 At its meeting of 13 June 2017 the Waikanae Community Board approved the payment of three years of grants to the Kapiti Ballet Society, to assist with the costs of running the Annual Dance Competition.
- 13 The third payment of \$500 was paid in September 2019.

Kidz Need Dadz Wellington

- 14 At its meeting of 31 July 2017 the Waikanae Community Board approved the payment of three years of grants to Kidz Need Dadz Wellington, to assist with the costs of running the annual Fathers' Day community event.
- 15 The third payment of \$500 was paid in September 2019.

New grant applications

Fernando Figueroa

- 16 Funding of \$500 is sought to assist with the cost of running the Kapiti Coast Latin America and Spain Film Festival.
- 17 This activity can be considered under Eligible Purpose 1: *Community, cultural or sports purposes including travel both within New Zealand and overseas.*

NZ Camellia Society, Kapiti Branch

- 18 Funding of \$742.50 is sought to assist with the cost of running the 2019 Camellia Show, from 16-17 August in the Waikanae Community Centre.
- 19 This activity can be considered under Eligible Purpose 1: *Community, cultural or sports purposes including travel both within New Zealand and overseas.*

Our Lady of Kapiti Ecology, Justice and Peace Group

- 20 Funding of \$500 is sought to assist with the cost of the Benefit Impact Project.
- 21 This activity can be considered under Eligible Purpose 1: *Community, cultural or sports purposes including travel both within New Zealand and overseas.*

Waikanae Arts and Crafts Society

- 22 Funding of \$500 is sought to assist with the costs to install a disabled access toilet and a storage/cleaning equipment cupboard in the Society's clubrooms.
- 23 This applicant **has requested three years of funding** and has been the recipient of funding from the Discretionary Grants scheme in the past.
- 24 This activity can be considered under Eligible Purpose 1: *Community, cultural or sports purposes including travel both within New Zealand and overseas.*

Waikanae Under 12 Wolves

- 25 Funding of \$500 is sought to assist with the cost for the team to compete at the NZ Junior Rugby Festival, being held in Taupo in September 2019.
- 26 This activity can be considered under Eligible Purpose 1: *Community, cultural or sports purposes including travel both within New Zealand and overseas.*

Wellington Hutt Valley Boxing Association Inc.

- 27 Funding of \$500 is sought to assist with the cost of providing trophies and medals for the Wellington Amateur Boxing Championships, held in Waikanae on 17 August 2019.
- 28 This activity can be considered under Eligible Purpose 1: *Community, cultural or sports purposes including travel both within New Zealand and overseas.*

Promotion Fund

- 29 There is currently \$28,287 available for distribution from the Promotion Fund in 2019/20.
- 30 New grant applications totalling \$3,152.50 are presented for the Board's consideration.

Grants previously approved

Waikanae Lions Club

- 31 At its meeting of 13 June 2017 the Waikanae Community Board approved the payment of three years of grants to the Waikanae Lions Club, to assist with the cost of the annual Waikanae Lions Super Spring Garden Trail.
- 32 The third payment of \$3,500 was paid in September 2019.

New grant applications

Information Waikanae

- 33 Funding of \$1,200 is sought to assist with the cost of setting up an information centre following the closure of the Waikanae Library Service Centre in December 2018.
- 34 This activity can be considered under Eligible Purpose 1: *Community, cultural or sports purposes including travel both within New Zealand and overseas.*

Waikanae Bowling Club Inc.

- 35 Funding of \$1,452.50 is sought to assist with the cost of replacing rink markers and numbers, to create a safer playing environment for club members.
- 36 This activity can be considered under Eligible Purpose 1: *Community, cultural or sports purposes including travel both within New Zealand and overseas.*

Wellington Hutt Valley Boxing Association Inc.

- 37 Funding of \$500 is sought to assist with the cost of hiring the Waikanae Memorial Hall, including the sound system, for the Wellington Amateur Boxing Championships, held in Waikanae on 17 August 2019.
- 38 This activity can be considered under Eligible Purpose 1: *Community, cultural or sports purposes including travel both within New Zealand and overseas.*

Historical Grants

- 39 Attached to this report as **Appendix 2** are tables showing all grants made in the current triennium, plus the list of current 3-yearly grants.

RECOMMENDATIONS

Discretionary Fund

- 40 That the Waikanae Community Board grants Fernando Figueroa a Discretionary Fund grant of \$..... to assist with the cost of running the Kapiti Coast Latin America and Spain Film Festival.
- 41 That the Waikanae Community Board grants the NZ Camellia Society, Kapiti Branch, a Discretionary Fund grant of \$..... to assist with the cost of running the 2019 Camellia Show, from 16-17 August 2019.
- 42 That the Waikanae Community Board grants Our Lady of Kapiti Ecology, Justice and Peace Group a Discretionary Fund grant of \$..... to assist with the cost of the Benefit Impact Project.
- 43 That the Waikanae Community Board grants the Waikanae Arts and Crafts Society a Discretionary Fund grant of \$..... to assist with the costs to install a disabled access toilet and a storage/cleaning equipment cupboard in the Society's clubrooms.
- 44 That the Waikanae Community Board grants the Waikanae Under 12 Wolves a Discretionary Fund grant of \$..... to assist with the cost for the team to compete at the NZ Junior Rugby Festival, being held in Taupo in September 2019.
- 45 That the Waikanae Community Board grants the Wellington Hutt Valley Boxing Association Inc a Discretionary Fund grant of \$..... to assist with the cost of providing trophies and medals for the Wellington Amateur Boxing Championships, held in Waikanae on 17 August 2019.

Promotion Fund

- 46 That the Waikanae Community Board grants Information Waikanae a Promotion Fund grant of \$..... to assist with the cost of setting up an information centre following the closure of the Waikanae Library Service Centre in December 2018.
- 47 That the Waikanae Community Board grants the Waikanae Bowling Club a Promotion Fund grant of \$1,452.50 to assist with the cost of replacing rink markers and numbers, to create a safer playing environment for club members.
- 48 That the Waikanae Community Board grants the Wellington Hutt Valley Boxing Association a Promotion Fund grant of \$..... to assist with the cost of hiring the Waikanae Memorial Hall, including the sound system, for the Wellington Amateur Boxing Championships, held in Waikanae on 17 August 2019.

APPENDICES

1. Attachment 1 - Discretionary Grant and Promotion Fund Grant criteria
2. Attachment 2 - New grant applications
3. Attachment 3 - Current and historical grants
4. Attachment 4 - Accountability reports received

6.5 ROAD NAMING - KOHEKOHE DEVELOPMENT - WINARA AVENUE, WAIKANAЕ

Author: Claire Moloney, Senior Records Officer

Authoriser: Mark de Haast, Group Manager

PURPOSE OF REPORT

- 1 This report asks the Waikanae Community Board to approve two names for the new roads within the 75 lot subdivision at 169 Winara Avenue, Waikanae.

DELEGATION

- 2 The Waikanae Community Board has the delegated authority to consider this matter under 'Part D Community Boards' of the Governance Structure:

*Accepting or rejecting officer recommendations in respect of **names for local** roads (excluding the former State Highway) and any **reserves, structures and commemorative places**, in accordance with existing council policy.*

BACKGROUND

- 3 Under the Kāpiti Coast District Council's (Council) Policy, developers are required to submit three name suggestions, in preferential order, for each road to be named, whether it is public or private.
- 4 Supplementary information in support of the names is to be provided by the developer in writing, and this may be consistent themes, historical connections or names of previous owners.
- 5 The Waikanae Community Board has a responsibility to ensure that the road names are unique to the district. This is for public safety and avoidance of confusion for emergency and utility services, as call centres are often located away from the district
- 6 The Waikanae Community Board may accept one of the proposed names within the report, or reject all suggested names and request that staff provide alternative names in a subsequent report
- 7 The developer is Kohekohe Developments Limited

ISSUES AND OPTIONS

Issues

- 8 The complete proposed development is for 75 new residential allotments which includes the extension of Kotare Street and the creation of two new roads. This report refers to the naming of the roads shown as New Road 1 and New Road 2 on the attached Appendix.
- 9 The options submitted are all acceptable as per the Australian/New Zealand Standard rural and urban addressing – AS/NZS 4819:2011.
- 10 The three names provided in preferential order for **New Road 1** are as follows:

Option 1

Kāmahi Street – The Kāmahi is one of New Zealand's most common trees and can be found from the Central North Island down to Stewart Island. It produces masses of creamy – white flowers in the summer.

Option 2

Horoeka Street – Horoeka (Lancewood) is a native tree found throughout lowland and montane forests in the North Island; particularly abundant in regenerating bush and along forest edges.

Option 3

Wilson Way – This is the name of a key individual who has been active in the Kohekohe Park land development project.

- 11 The tree names provided in preferential order for **New Road 2** are as follows:

Option 1

Pīwakawaka Way – The Pīwakawaka is the NZ fantail and is in keeping with street names nearby that are also native birds.

Option 2

Whio Place – The Whio is the NZ Blue Duck and is in keeping with street names nearby that are also native birds.

Option 3

Raupeka Way – Raupeka (Easter Orchid) is a native autumn flowering epiphytic forest orchid.

CONSIDERATIONS

Policy considerations

- 12 Council Road Naming and Street Numbering Policy: 2011 states that to ensure that road names reflect the objectives developers (or residents of private right-of-ways) shall provide three suitable names for each road on their plans when submitting their engineering survey drawings, in order of preference and with rationale behind each name.
- 13 Developers shall consult with Iwi or hapū prior to submitting proposed names to the Council (contact names will be provided by Council). Developers must state what consultation they have had with hapū or Iwi, the Historical Society or other community groups for the names proposed to help ensure accuracy and consistency.
- 14 Proposed names should avoid the names of kin unless they have strong historical links to the geographical area.
- 15 Throughout the naming process Te Āti Awa ki Whakarongotai have been consulted as has Anthony Dreaver as a representative for the Historical Society. The Trust and Mr Dreaver have supported the options provided.

Legal considerations

- 16 Council and its Community Boards can name roads, pursuant to Sections 319 and 319A of the Local Government Act 1974.

Financial considerations

- 17 The cost of signage is borne by the developer as per usual conditions of the Resource Consent.

Tāngata whenua considerations

- 18 There are no additional iwi or Treaty of Waitangi issues arising from this report.

SIGNIFICANCE AND ENGAGEMENT

Significance policy

- 19 This matter has a low level of significance under Council's Significance and Engagement Policy.

Engagement planning

- 20 An engagement plan is not needed to implement this decision.

Publicity

- 21 There are no publicity issues arising from this report

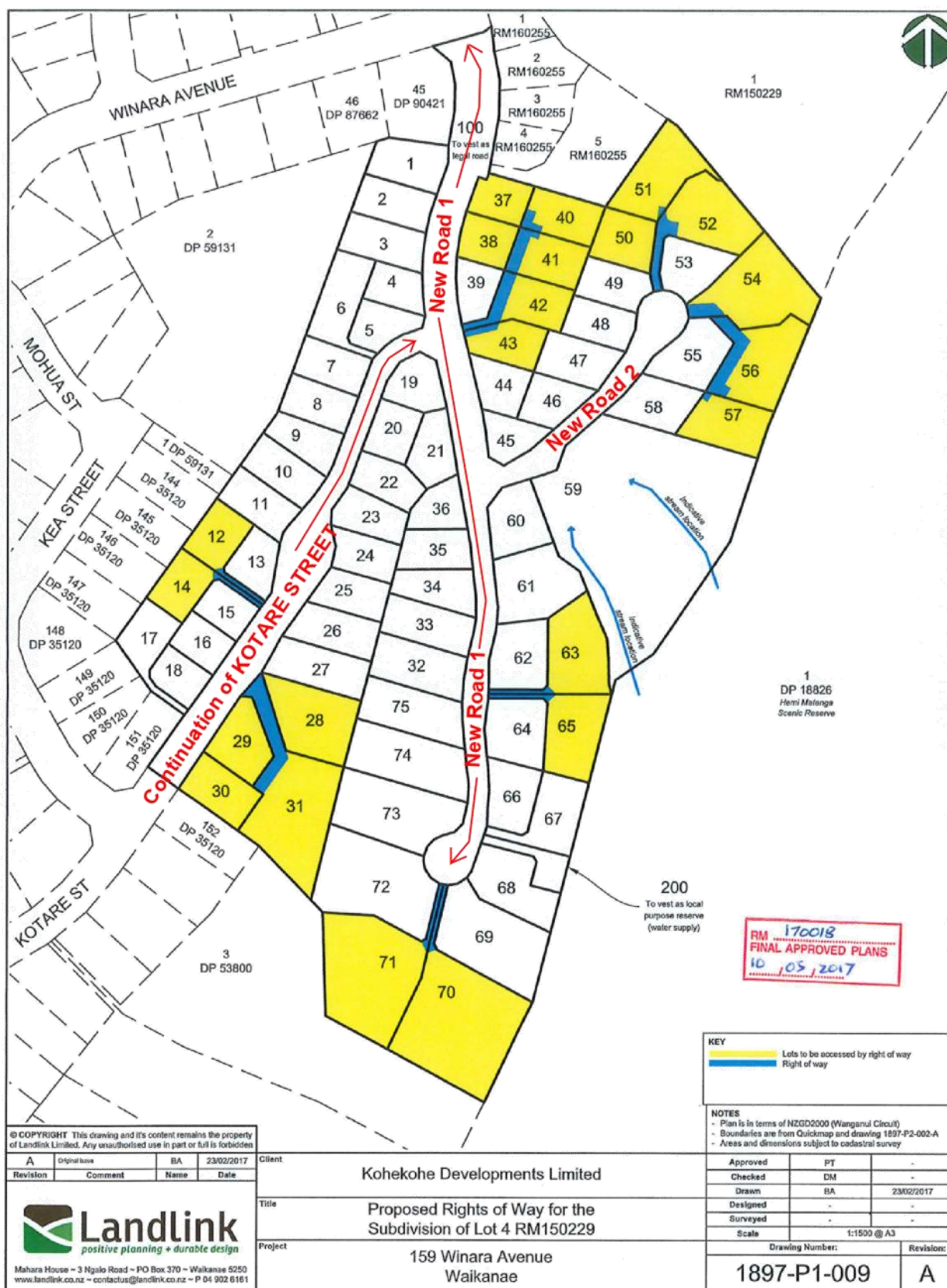
RECOMMENDATIONS

- 22 That the Waikanae Community Board approves the name _____ for the **New Road 1** shown in Appendix 1 of Report: Road Naming – Kohekohe development – Winara Avenue, Waikanae.
- 23 That the Waikanae Community Board approves the name _____ for the **New Road 2** shown in Appendix 1 of Report: Road Naming – Kohekohe development – Winara Avenue, Waikanae.

APPENDICES

1. Appendix A - Kohekohe Developments Location Map

Appendix 1



6.6 ROAD NAMING - LUPIN DEVELOPMENTS - 104 PAETAWA ROAD, PEKA PEKA

Author: Claire Moloney, Senior Records Officer

Authoriser: Mark de Haast, Group Manager

PURPOSE OF REPORT

- 1 This report asks the Waikanae Community Board to approve a name for the New Road that has been created as part of the 8 lot subdivision at 104 Paetawa Road, Peka Peka

DELEGATION

- 2 The Waikanae Community Board has the delegated authority to consider this matter under 'part D Community Boards of the Governance Structure:

*Accepting or rejecting officer recommendations in respect of **names for local** roads (excluding the former State Highway) and any **reserves, structures and commemorative places**, in accordance with existing council policy.*

BACKGROUND

- 3 Under the Kāpiti Coast District Council's (Council) Policy, developers are required to submit three name suggestions, in preferential order, for each road to be named, whether it is public or private.
- 4 Supplementary information in support of the names is to be provided by the developer in writing, and this may be consistent themes, historical connections or names of previous owners.
- 5 The Waikanae Community Board has a responsibility to ensure that the road names are unique to the district. This is for public safety and avoidance of confusion for emergency and utility services, as call centres are often located away from the district
- 6 The Waikanae Community Board may accept one of the proposed names within the report, or reject all suggested names and request that staff provide alternative names in a subsequent report
- 7 The developer is Lupin Developments Ltd.

ISSUES AND OPTIONS

Issues

- 8 The proposed development is for 8 new residential allotments and the creation of one new road. This report refers to the naming of the road shown as New Road on the attachment provided
- 9 The options submitted are all acceptable as per the Australian/New Zealand Standard rural and urban addressing – AS/NZS 4819:2011.
- 10 The three names provided in preferential order for the New Road are as follows:

Option 1

Arapipi Way – Roughly translates as 'Road to the Pipi'. The developer has daughters named Ara and Pipi. The family has a long history with the land - his father, as a surveyor, was personally involved in establishing the Peka Peka subdivision in the 1960's. This name is supported by Te Āti Awa and Anne Thorpe, Historian.

Option 2

Spinifex Way – Proposed by Anthony Dreaver, Historian. Spinifex was one of the original dune plants of our coast but was severely trampled and grazed by livestock in the 19th century,

giving rise to great problems with sand-drift as dunes marched inland. Spinifex is now being re-introduced as an attractive ground covering plant that holds sand against wind.

Option 3

Dune Way – It is a road that connects with the Dunes.

CONSIDERATIONS

Policy considerations

- 11 The Council Road Naming and Street Numbering Policy: 2011 states that to ensure that road names reflect the objectives developers (or residents of private right-of-ways) shall provide three suitable names for each road on their plans when submitting their engineering survey drawings, in order of preference and with rationale behind each name.
- 12 Developers shall consult with Iwi or hapū prior to submitting proposed names to the Council (contact names will be provided by Council). Developers must state what consultation they have had with hapū or Iwi, the Historical Society or other community groups for the names proposed to help ensure accuracy and consistency.
- 13 Proposed names should avoid the names of kin unless they have strong historical links to the geographical area.
- 14 Throughout the naming process Te Āti Awa ki Whakarongotai have been consulted as have Anthony Dreaver and Anne Thorpe as representatives for the Historical Society. The Trust and Ms Thorpe have supported option one, while Mr Dreaver has put forward option two.

Legal considerations

- 15 Council and its Community Boards can name roads, pursuant to Sections 319 and 319A of the Local Government Act 1974.

Financial considerations

- 16 The cost of signage is borne by the developer as per usual conditions of the Resource Consent.

Tāngata whenua considerations

- 17 There are no additional Iwi or Treaty of Waitangi issues arising from this report

SIGNIFICANCE AND ENGAGEMENT

Significance policy

- 18 This matter has a low level of significance under the Council's Significance and Engagement Policy

Engagement planning

- 19 An engagement plan is not needed to implement this decision

Publicity

- 20 There are no publicity issues arising from this report

RECOMMENDATIONS

- 1 That the Waikanae Community Board approves the name_____ for the **New Road** shown in Appendix 1 of the Report: 104 Paetawa Road – Subdivision Location Map

APPENDICES

1. 104 Paetawa Road - Subdivision Location Map

7 UPDATES

7.1 VERBAL UPDATE - KĀPITI COMMUNITY CONSTABLE

7.2 ECONOMIC DEVELOPMENT STRATEGY REFRESH

8 CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF MINUTES - 18 JUNE 2019

Author: Sara Foote, Democracy Services Coordinator

Authoriser: Leyanne Belcher, Democracy Services Manager

RECOMMENDATIONS

That the minutes of the Waikanae Community Board meeting dated 18 June 2019 be accepted as a true and accurate record.

APPENDICES

1. Waikanae Community Board Minutes - 18 June 2019

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY, 18 JUNE 2019	7.00PM

MINUTES of a six-weekly meeting of the Waikanae Community Board held at the Waikanae Community Centre, Utauta Street, Waikanae on Tuesday 18 June 2019, commencing at 7.00pm.

PRESENT: Mrs J Prvanov Chair
 Mr J Westbury Deputy Chair
 Mr T Begovich
 Mr J Seamark

IN ATTENDANCE: Mayor K Gurunathan
 Mr I Littleworth Acting Group Manager Place and Space
 Mrs T Waye Executive Secretary, Place and Space

LEAVE OF ABSENCE: Cr M Scott

The Chair welcomed everyone including Mayor Gurunathan, and declared the meeting open.

WCB 19/06/190
(a) APOLOGIES

The Board noted apologies from Mr Westbury for a late arrival.

The Board noted apologies from Mr James Jefferson, Group Manager Place and Space.

It was noted that Cr M Scott is on leave of absence.

Mr Westbury joined the meeting at 7.05pm.

(b) DECLARATIONS OF INTEREST

Mr Begovich advised that he was a member of the Mahara Gallery Trust however the Board agreed that his interest was 'in common with the public' so there was no conflict of interest and he could participate in the discussion.

WCB 19/06/191
PUBLIC SPEAKING TIME (grants)

Mr Christopher Campbell spoke to his application for funds to assist with the cost of attending the 2019 High School Honors Performance Series at the Sydney Opera House, in late July/early August 2019.

Mr Kevin Ramshaw gave the apologies of Janet Bayly, Director of the Mahara Gallery, who was unable to attend the meeting. He then spoke to the application from the Mahara Gallery Trust for funds to assist with the cost of a range of advertising and promotion events, including Matariki events.

The Chair raised concerns over the quality of the application, noting that the cost/benefit analysis provided appeared to be based on estimated figures only, and a more robust analysis is required. Mr Ramshaw noted this feedback and made a commitment that the reporting would be worked on to ensure it provides the information the Board sought. The Chair also felt that the application did not make it clear that there were two separate activities for which funding was being sought, and it would have been helpful for a programme of events to have been included.

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY, 18 JUNE 2019	7.00PM

Finally the Chair noted that an accountability report for last year's grant had not been received. Mr Ramshaw agreed to follow up with Ms Bayly.

WCB 19/06/192

PUBLIC SPEAKING TIME (other issues)

There were no other speakers.

WCB 19/06/193

UPDATE: WAIKANAĒ POLICE BASE

The Chair introduced Inspector Tracey Thompson, Area Commander for Kapiti Mana Police.

Inspector Thompson thanked the Board for the invitation to speak and gave the apologies of Senior Sergeant Chanel Chapman, Kapiti Area Response Manager, who was unable to attend.

Key points of Inspector Thompson's update included:

- Apologies for the delay in responding to the Board's request for an update
- Explanation that the community police bases in Kapiti Mana were closed down following the Ashburton shootings in 2016, as it was considered necessary in order to protect the safety and security of their staff and customers
- No community bases have been re-opened since; it is more likely that the remaining community bases will also be closed

Board members' responses included:

- Disappointment that it has taken so long for the police to engage in this conversation, despite repeated requests
- Business owners have reported increased incidents of shoplifting since the reduced police presence, and that it takes a lot of time and effort to communicate to the police but often with minimal apprehensions
- People are reporting feeling unsafe in the community
- It was understood that the decision was to be reviewed, including discussions about co-locating the site; disappointment was expressed that the review is not to go ahead
- Wanting a commitment that there will not be any further erosion of police support; evidence from the United Kingdom indicates that "beating the feet" has a demonstrable effect on reducing crime but that is not happening in Waikanae, rather police are only seen issuing parking tickets

Inspector Thompson thanked Board members for bringing these items to her attention and apologised again for the delay in responding. She confirmed that police were happy to work with the Board and business owners to explore options to increase the police visibility in the community. She said overall police presence in Kapiti has increased and they need to make sure their priorities are in sight when police staff are deployed.

Inspector Thompson then suggested the police could commit to being at a particular location at a dedicated time, available to meet with the public on a "pop in" basis. Other options included them visiting libraries, community centres etc at known times, to make themselves available. Such initiatives would be managed by Snr Sgt Chapman.

Further discussion points included:

- Ōtaki has a police base even though its population is smaller than Waikanae; this is because Ōtaki is in a different [policing] region. Those regions are currently being reviewed but this would not mean the Ōtaki police base would close.

MINUTES	MEETING HELD ON	TIME
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- Road policing (issuing tickets) is a crucial part of the police's role in keeping the community safe
- Inspector Thompson was happy to present to the Board on a regular basis, to provide updates and give information about trends in the community
- The boundaries between the two regions provide a challenge for community patrols working in the Peka Peka area
- There are different work groups within the police, some of whom have specific roles and some that are more general. These include road policing, public safety, family harm teams and youth specialists.
- Inspector Thompson provided some statistics and said she could provide more information depending on what Board members wanted to know; in general victimisations (victims of burglary, assault etc) in Waikanae have been trending down in the last couple of years, which is consistent with the Wellington district. Offences as a result of drugs are slowly trending up, which is also in line with what is being seen in Wellington in terms of methamphetamine use and sale
- Police have a great relationship with community patrol and advise them of "hot locations" for them to be aware of
- Police are looking at introducing mobile police bases which enable them to be out and about in the community; this is currently in place in Tasman
- It was noted that there are still car parking spaces reserved for police in Waikanae, which are not being used – could thought be given to how that space could be used? Inspector Thompson suggested Snr Sgt Chapman may consider that.

It was agreed that:

1. Inspector Thompson would talk to Snr Sgt Chapman about developing a plan for how the police can engage with the community. Mr Westbury agreed to be the contact person for the Board, and Inspector Thompson would have Snr Sgt Chapman contact him;
2. Police are happy to attend Board meetings whenever invited and to provide whatever information is requested; and
3. Inspector Thompson will provide statistics on how many hours are spent by police on walking the beat in Waikanae, and where they visit.

The Chair thanked Inspector Thompson for attending the meeting.

WCB 19/06/194

CONSIDERATION OF FUNDING APPLICATIONS FOR FUNDING (PS-19-841)

The Chair noted this was the last meeting in the current financial year, and that there is currently approximately \$2,700 in the Discretionary Fund and \$21,000 in the Promotion Fund. She confirmed the money could not be carried over from one financial year to the next, nor could it be transferred to the Capital Improvement Fund.

The Chair advised that in May 2019 a series of advertisements were run for applications to the Capital Improvement Fund, however no applications were received. If the Board wished to run another funding round later in the year they could do so, and those funds unspent in May could be carried forward into the new financial year.

The Board considered report PS-19-841 and made the following recommendations:

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MOVED (Begovich/Westbury)

The Waikanae Community Board grants Christopher Campbell Inc a Discretionary Fund grant of \$500 to assist with the cost of attending the 2019 High School Honors Performance Series at the Sydney Opera House, in late July/early August 2019.

CARRIED

MOVED (Westbury/Seamark)

The Waikanae Community Board grants the Mahara Gallery Trust a Promotion Fund grant of \$6,521 to assist with the cost of a range of advertising and promotion events, including Makariki events.

CARRIED

Board members noted that an accountability report from last year's grant was required as well as a cost/benefit analysis for this year's event. It was suggested that Trust members could seek guidance from Council officers on how to prepare these documents.

The meeting adjourned at 7.54pm and reconvened at 7.55pm.

WCB 19/06/195

MEMBERS BUSINESS

(a) PUBLIC SPEAKING RESPONSES:

Responses to public speakers were given as they arose.

(b) LEAVE OF ABSENCE:

Mr Seamark advised that the dates of his leave of absence that had been previously approved now required amendment.

MOVED (Westbury/Begovich)

That the Waikanae Community Board approves leave of absence for Mr Westbury from 22 – 30 July 2019, noting that this is an update from the previous minutes.

CARRIED

(c) MATTERS OF AN URGENT NATURE:

There were two:

Waimanu Lagoons Focus Group

Mr Seamark spoke to this item, providing a background on activities to date and advising that he was seeking the Board's support for the reactivation of the Waimanu Lagoons Focus Group. He distributed two documents: (i) the Waimanu Lagoons Reserve Terms of Reference (endorsed by the Waikanae Community Board on 18/07/01); and (ii) a letter to the Board dated 18/06/19, which proposed an updated Terms of Reference and list of community representatives.

He advised he had spoken to Alison Law, Parks and Recreation Manager, regarding a Council representative on the group, and she had suggested that Rob Cross, Programme Manager Biodiversity, be added to the group.

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Regarding iwi representation, Mr Seamark said he had spoken to Les Mullen who is known as the "go to person for all matters pertaining to water and iwi". Mr Mullen suggested that Mr Seamark contact Ms Mahinarangi Baker, who would be able to endorse his membership of the group on behalf of iwi. Mr Seamark has telephoned Ms Baker and is awaiting her response.

Mr Seamark then spoke to the Terms of Reference (TOR) for the group and referred to the amendments he was proposing for the original TOR which were approved on 18 July 2001. These amendments were included in the letter Mr Seamark had circulated.

MOVED (Westbury/Begovich)

That the Waikanae Community Board accepts the proposed membership nominations and structure of the Waimanu Lagoons Focus Group, to be reflected in the Terms of Reference for the Waimanu Lagoons Reserve.

CARRIED

MOVED (Prvanov/Westbury)

That the Waikanae Community Board appoints the following community members to the Waimanu Lagoons Focus Group:

- **Jeremy Seamark, Community Board representative – Chair**
- **Laurie Petherick, Neighbours Group – representative 1 of 2**
- **Steve Hollett, Neighbours Group – representative 2 of 2**
- **Dennis Thomas, Care Group representative**
- **Keith Ratcliffe, Waikanae Beach resident 1 of 3**
- **Rachel Salive, Waikanae Beach resident 2 of 3**
- **Warren Sutton, Waikanae Beach resident 3 of 3**

CARRIED

MOVED (Prvanov/Westbury)

That the Waikanae Community Board would like Council to note the above two resolutions.

CARRIED

Parking in Waikanae

Mr Westbury spoke to this item, advising that he had had recent discussions with a number of Elected Members to try and find an enduring solution regarding the parking situation in Waikanae. He also referred to a petition which had been signed by a number of local business owners, requesting additional parking.

Mr Westbury stated he would like to see some action from the Greater Wellington Regional Council (GWRC) with regard to the realistic provision of commuter car parking spaces and also to enable more effective use of car parking within the township.

The Chair noted that she had asked Council officers to prepare a report on how to resolve the parking situation. She also advised that GWRC Councillor Penny Gaylor was to have attended tonight's meeting but was unavailable at the last minute.

The Chair then invited the Mayor to speak.

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Mayor Gurunathan advised that GWRC's 2018-2028 Long Term Plan stated that the current Capital Connection train is to be retired, and replaced with two new electro-diesel units. These units would run two services in the morning, and two services in the evening. The Mayor suggested that in between the morning and afternoon services, these units could do short local runs during the day. This suggestion is not in the GWRC business plan and the Mayor suggested the Board may wish to include that suggestion in their correspondence with GWRC on this matter.

There was further discussion about the parking problem, contributing factors and possible solutions.

MOVED (Westbury/Prvanov)

That the Waikanae Community Board request that the Mayor strongly advocate for Greater Wellington Regional Council to secure a parking solution for Waikanae; and

That the Waikanae Community Board request that the Kapiti Coast District Council updates the proposed local parking strategy; and

That the Waikanae Community Board Chair writes to the Greater Wellington Regional Council requesting that they consider options for usage of the new train units during their down time.

CARRIED

Mayor Gurunathan left the meeting at 8.23pm.

(d) COMMUNITY BOARD MEMBERS' ACTIVITIES AND PORTFOLIO ACTIVITIES:

The Chair asked Board members to provide their reports to the Board secretary for circulating. She also reminded Mr Westbury and Mr Begovich that they were required to report on their attendance at the recent Community Board conference.

The Chair then invited Board members to share highlights:

- Mr Westbury had had a number of conversations with the Project Manager and business owners at Mahara Place, to try to minimise interruptions while improvement works are under way
- Mr Seamark was enjoying working with Mr Steve Hollett on the Waimanu Lagoons Focus Group
- Board members reflected on the value of having the Mayor attend meetings
- The Chair had recently attended the annual Arbor Day planting event at the Pharazyn Reserve, which 200 children attended. She thanked Council staff and volunteers for their assistance.

WCB 19/06/196

UPDATE: NEW WAIKANAĒ LIBRARY ARRANGEMENTS

Mr Littleworth advised the following:

- The new location in Mahara Place will open in early July; it is hoped the date could be confirmed within the week
- The same range of services will be available as previously e.g. customer services for payments of rates, dog licences etc; this will include DVDs and other collections that had not been available during the temporary arrangement

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- Painting is almost completed, the next step is the carpeting and then installation of and fittings and furnishings
- An opening event is being planned

WCB 19/06/197

ROAD NAMING: 28-42 HUIA STREET, WAIKANAĒ SUBDIVISION (CORP-19-795)

Mr Littleworth invited questions from Board members, and there were none.

MOVED (Begovich/Seamark)

That the Waikanae Community Board approves the name Kārearea Avenue for the new road shown in Appendix 1 of Report Corp-19-795.

CARRIED

WCB19/06/198

2019 LOCAL BODY ELECTIONS – PRE ELECTION BRIEFING (PP-19-797)

Mr Littleworth highlighted the following key points:

- Nominations open on Friday 19 July and close at 12 noon on Friday 16 August
- Campaigning may start at any time and continue up to and including 12 October
- Voting closes on Saturday 12 October at midday
- A Candidate Handbook will be available before mid-July, providing information such as rules around the erection of election signs.

Board members asked Mr Littleworth to obtain a copy of the Candidate Handbook for Board members, when it becomes available.

WCB 19/06/199

CONFIRMATION OF MINUTES: 21 MAY 2019

The Chair noted that Mr Seamark is incorrectly referred to as the Board's Deputy Chair. This should be Mr Westbury. There were also a small number of editorial edits which the Chair would forward to the Board secretary.

MOVED (Begovich/Seamark)

That with the amendments as noted, the minutes of the Waikanae Community Board meeting dated 21 May 2019 be accepted as a true and accurate record.

CARRIED

WCB 19/06/200

MATTERS UNDER ACTION

The Chair noted that items 5 and 6 had a completion date of June 2019. At the Board's previous meeting Sean Mallon, Group Manager Infrastructure Services, had agreed to follow these items up so an update was required from him. With regard to Transpower's planned major works, if a

MINUTES	MEETING HELD ON	TIME
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programme cannot be provided then the item should be removed from the Matters Under Action register.

Mr Westbury noted his previous request that the Council be asked to assist the Board with an application to Transpower's community grant, and that this be added to the register. The Board secretary agreed to action this.

The meeting closed at 8.37pm.

..... Date
Chairperson

9 MATTERS UNDER ACTION

9.1 MATTERS UNDER ACTION

APPENDICES

1. Matters Under Action

**WAIKANAĒ COMMUNITY BOARD
MATTERS UNDER ACTION REGISTER
@ 11 September 2019**

Matters Under Action				
Item	Date Raised	Target Date	Matter	Progress
2		October 2019	Future Waikanae Beach Vision and Action Plan	<p>Variation 2 to the KCDC Proposed District Plan:</p> <ol style="list-style-type: none"> 1. To Rezone Part of Waikanae Beach from Residential Zone to Beach Residential Zone; and 2. To make amendments to the Beach Character Setback Margin Provisions (which apply to all Beach Residential Zone properties). <p>Variation 2 was publicly notified for submissions on 14 August 2019, with the submission period closing on 12 September. To date 13 submissions have been received, all in support.</p> <p>A summary of submissions received will then be publicly notified to allow for further submissions, before a recommendation report is prepared for a hearing in late 2019/early 2020.</p> <p>All relevant information on the variation can be found at https://www.kapiti.coast.govt.nz/your-council/planning/district-plan-review/variation-2/</p>
3		2033	Town Centres	<p>Upgrade to Mahara Place:</p> <p>Mahara Place is looking great. We've created lovely areas for people to come together, enjoy and relax.</p> <p>Work is almost finished with a few final touches still to come like the canopies for our decked areas. These are expected in September.</p> <p>We are planning to have a celebration once it's all finished and the weather is more settled, to thank local businesses and our community for their patience during the work.</p>
4		October 2019	Waikanae Police Base	<p>Letters to the Police Commissioner, Area Commander Inspector, Regional Commander and the Minister of Police were sent on 12 March 2019, requesting reinstatement of the Police Base in Waikanae. Inspector Tracey Thompson provided an update at the Board meeting of 18 June 2019.</p> <p>Police have been working with Council staff and Mr Westbury. Local police have scheduled regular foot patrols in Waikanae for increased visibility and accessibility, and other measures</p>

#5388419

Matters Under Action				
				to better enable a police presence in Waikanae are being looked into.
5		December 2019	Signage Audit	The Signage Audit has been completed and the information collated will assist in developing guidelines to provide and install signage. These guidelines are expected to be completed in the current calendar year.
6	June 2019		Assistance with application to Transpower's community grant.	A link to the page on Transpower's website which provides all information about their Community Care fund was circulated to Board members on 17 July 2019.
7			Parking in Waikanae	<p>A report will be presented to the Community Board meeting on 17 September, providing an update on the parking strategy.</p> <p>The Traffic Bylaw is being reviewed next calendar year, which will be the time to review any issues such as permit parking that may be included in the Bylaw.</p> <p>A review is also planned this fiscal year, to look at parking issues across the district. The scope of the review is yet to be finalised, but it may be that this incorporates, or commences with, a further review of the Waikanae issues.</p>

