

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL  
ADDITIONAL KAUNIHERA | COUNCIL MEETING  
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON THURSDAY, 19 JUNE 2025 AT 11:36 AM**

**PRESENT:** Mayor Janet Holborow, Deputy Mayor Lawrence Kirby, Cr Martin Halliday, Cr Sophie Handford, Cr Rob Kofoed, Cr Jocelyn Prvanov, Cr Kathy Spiers, Cr Shelly Warwick, Cr Nigel Wilson (via Zoom in part)

**IN ATTENDANCE:** Ms Kim Tahiwai (Ngā Hapū o Ōtaki), Mr Richard Evans (Ātiawa ki Whakarongotai), Mr Cam Butler, Mr Michael Moore, Ms Sorcha Ruth, Mr Darren Edwards, Mr Mark de Haast, Mr Sean Mallon, Ms Kris Pervan, Ms Rach Wells, Mr David Shand, Ms Anna Smith, Ms Jessica Mackman, Ms Maria Cameron, Ms Oriwia Mason  
**Via Zoom:** Mr Huriwai Paki (Ngāti Toa Rangatira)

**WHAKAPĀHA | APOLOGIES:** There were none.

**LEAVE OF ABSENCE:** Cr Glen Cooper, Cr Liz Koh

## **1 NAU MAI | WELCOME**

Mayor Janet Holborow welcomed everyone to the meeting.

## **2 KARAKIA | COUNCIL BLESSING**

The Mayor opened the meeting with karakia a te kaunihera.

Cr Jocelyn Prvanov left the meeting at 11.37am.

The meeting adjourned at 11.37am and reconvened at 11.46am.

Cr Jocelyn Prvanov returned to the meeting at 11.46am.

## **3 WHAKAPĀHA | APOLOGIES**

The Mayor acknowledged that an apology had been received from Denise Hapeta (Ngā Hapū o Ōtaki) and noted that Crs Glen Cooper and Liz Koh had a leave of absence.

## **4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were no declarations of interest relating to items on the agenda.

## **5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA**

There were no members of the public present who wished to speak.

## 6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) There were no requests for a leave of absence.
- (b) There were no matters of an urgent nature notified to the Mayor prior to the commencement of the meeting.

## 7 PŪRONGO | REPORTS

### 7.1 PARTNERSHIP AGREEMENT

Darren Edwards, Chief Executive and Oriwia Mason, Principal Advisor Iwi Partnerships, introduced the item and took the report as read.

Members and mana whenua representatives discussed the matter and acknowledged the longstanding partnership between the Kāpiti Coast District Council and the mana whenua of the district.

Cr Nigel Wilson joined the meeting in person at 12.00pm after initially joining the meeting via Zoom.

#### RESOLUTION CO2025/51

Moved: Mayor Janet Holborow

Seconder: Cr Martin Halliday

- A. That Council **adopt** the revised Partnership Agreement attached as Appendix A.
- B. That Council **approve** the formal signing of the Agreement by Te Whakaminenga o Kapiti members on 27<sup>th</sup> June 2025.

**CARRIED**

### 7.2 APPOINTMENT OF MANA WHENUA REPRESENTATIVE

Mayor Janet Holborow introduced the item alongside Anna Smith, Team Leader Governance, and foreshadowed that a further recommendation would be proposed to appoint a mana whenua representative to the Climate and Environment Committee.

Members and mana whenua representatives discussed the matter and Ms Smith answered members' questions.

#### RESOLUTION CO2025/52

Moved: Deputy Mayor Lawrence Kirby

Seconder: Cr Kathy Spiers

- A. That Council appoint Rawiri Tawhai-Bodsworth and Richard Evans (as alternate) as the representative for Ātiawa ki Whakarongotai Charitable Trust to attend Council meetings (speaking rights only) in line with the formally adopted Governance Structure and Delegations 2022-2025.
- B. That Council appoint Anne Māhia Sidwell as the representative for Ātiawa ki Whakarongotai Charitable Trust to attend Climate and Environment Committee meetings (speaking and voting rights) in line with the formally adopted Governance Structure and Delegations 2022-2025.

**CARRIED**

**8 KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA**

Mayor Janet Holborow closed the meeting with karakia whakamutunga and the **Kaunihera | Council meeting closed at 12.19pm.**

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**HEAMANA | CHAIRPERSON**