

MINUTES	MEETING HELD ON	TIME
WAIKANAЕ COMMUNITY BOARD	TUESDAY, 18 JUNE 2019	7.00PM

MINUTES of a six-weekly meeting of the Waikanae Community Board held at the Waikanae Community Centre, Utauta Street, Waikanae on Tuesday 18 June 2019, commencing at 7.00pm.

PRESENT: Mrs J Prvanov Chair  
Mr J Westbury Deputy Chair  
Mr T Begovich  
Mr J Seamark

IN ATTENDANCE: Mayor K Gurunathan  
Mr I Littleworth Acting Group Manager Place and Space  
Mrs T Waye Executive Secretary, Place and Space

LEAVE OF ABSENCE: Cr M Scott

The Chair welcomed everyone including Mayor Gurunathan, and declared the meeting open.

#### **WCB 19/06/190 (a) APOLOGIES**

The Board noted apologies from Mr Westbury for a late arrival.

The Board noted apologies from Mr James Jefferson, Group Manager Place and Space.

It was noted that Cr M Scott is on leave of absence.

*Mr Westbury joined the meeting at 7.05pm.*

#### **(b) DECLARATIONS OF INTEREST**

Mr Begovich advised that he was a member of the Mahara Gallery Trust however the Board agreed that his interest was 'in common with the public' so there was no conflict of interest and he could participate in the discussion.

#### **WCB 19/06/191 PUBLIC SPEAKING TIME (grants)**

Mr Christopher Campbell spoke to his application for funds to assist with the cost of attending the 2019 High School Honors Performance Series at the Sydney Opera House, in late July/early August 2019.

Mr Kevin Ramshaw gave the apologies of Janet Bayly, Director of the Mahara Gallery, who was unable to attend the meeting. He then spoke to the application from the Mahara Gallery Trust for funds to assist with the cost of a range of advertising and promotion events, including Matariki events.

The Chair raised concerns over the quality of the application, noting that the cost/benefit analysis provided appeared to be based on estimated figures only, and a more robust analysis is required. Mr Ramshaw noted this feedback and made a commitment that the reporting would be worked on to ensure it provides the information the Board sought. The Chair also felt that the application did not make it clear that there were two separate activities for which funding was being sought, and it would have been helpful for a programme of events to have been included.

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Finally the Chair noted that an accountability report for last year's grant had not been received. Mr Ramshaw agreed to follow up with Ms Bayly.

#### **WCB 19/06/192**

#### **PUBLIC SPEAKING TIME (other issues)**

There were no other speakers.

#### **WCB 19/06/193**

#### **UPDATE: WAIKANAE POLICE BASE**

The Chair introduced Inspector Tracey Thompson, Area Commander for Kapiti Mana Police.

Inspector Thompson thanked the Board for the invitation to speak and gave the apologies of Senior Sergeant Chanel Chapman, Kapiti Area Response Manager, who was unable to attend.

Key points of Inspector Thompson's update included:

- Apologies for the delay in responding to the Board's request for an update
- Explanation that the community police bases in Kapiti Mana were closed down following the Ashburton shootings in 2016, as it was considered necessary in order to protect the safety and security of their staff and customers
- No community bases have been re-opened since; it is more likely that the remaining community bases will also be closed

Board members' responses included:

- Disappointment that it has taken so long for the police to engage in this conversation, despite repeated requests
- Business owners have reported increased incidents of shoplifting since the reduced police presence, and that it takes a lot of time and effort to communicate to the police but often with minimal apprehensions
- People are reporting feeling unsafe in the community
- It was understood that the decision was to be reviewed, including discussions about co-locating the site; disappointment was expressed that the review is not to go ahead
- Wanting a commitment that there will not be any further erosion of police support; evidence from the United Kingdom indicates that "beating the feet" has a demonstrable effect on reducing crime but that is not happening in Waikanae, rather police are only seen issuing parking tickets

Inspector Thompson thanked Board members for bringing these items to her attention and apologised again for the delay in responding. She confirmed that police were happy to work with the Board and business owners to explore options to increase the police visibility in the community. She said overall police presence in Kapiti has increased and they need to make sure their priorities are in sight when police staff are deployed.

Inspector Thompson then suggested the police could commit to being at a particular location at a dedicated time, available to meet with the public on a "pop in" basis. Other options included them visiting libraries, community centres etc at known times, to make themselves available. Such initiatives would be managed by Snr Sgt Chapman.

Further discussion points included:

- Ōtaki has a police base even though its population is smaller than Waikanae; this is because Ōtaki is in a different [policing] region. Those regions are currently being reviewed but this would not mean the Ōtaki police base would close.

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- Road policing (issuing tickets) is a crucial part of the police's role in keeping the community safe
- Inspector Thompson was happy to present to the Board on a regular basis, to provide updates and give information about trends in the community
- The boundaries between the two regions provide a challenge for community patrols working in the Peka Peka area
- There are different work groups within the police, some of whom have specific roles and some that are more general. These include road policing, public safety, family harm teams and youth specialists.
- Inspector Thompson provided some statistics and said she could provide more information depending on what Board members wanted to know; in general victimisations (victims of burglary, assault etc) in Waikanae have been trending down in the last couple of years, which is consistent with the Wellington district. Offences as a result of drugs are slowly trending up, which is also in line with what is being seen in Wellington in terms of methamphetamine use and sale
- Police have a great relationship with community patrol and advise them of "hot locations" for them to be aware of
- Police are looking at introducing mobile police bases which enable them to be out and about in the community; this is currently in place in Tasman
- It was noted that there are still car parking spaces reserved for police in Waikanae, which are not being used – could thought be given to how that space could be used? Inspector Thompson suggested Snr Sgt Chapman may consider that.

It was agreed that:

1. Inspector Thompson would talk to Snr Sgt Chapman about developing a plan for how the police can engage with the community. Mr Westbury agreed to be the contact person for the Board, and Inspector Thompson would have Snr Sgt Chapman contact him;
2. Police are happy to attend Board meetings whenever invited and to provide whatever information is requested; and
3. Inspector Thompson will provide statistics on how many hours are spent by police on walking the beat in Waikanae, and where they visit.

The Chair thanked Inspector Thompson for attending the meeting.

#### **WCB 19/06/194**

#### **CONSIDERATION OF FUNDING APPLICATIONS FOR FUNDING (PS-19-841)**

The Chair noted this was the last meeting in the current financial year, and that there is currently approximately \$2,700 in the Discretionary Fund and \$21,000 in the Promotion Fund. She confirmed the money could not be carried over from one financial year to the next, nor could it be transferred to the Capital Improvement Fund.

The Chair advised that in May 2019 a series of advertisements were run for applications to the Capital Improvement Fund, however no applications were received. If the Board wished to run another funding round later in the year they could do so, and those funds unspent in May could be carried forward into the new financial year.

The Board considered report PS-19-841 and made the following recommendations:

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**MOVED (Begovich/Westbury)**

The Waikanae Community Board grants Christopher Campbell Inc a Discretionary Fund grant of \$500 to assist with the cost of attending the 2019 High School Honors Performance Series at the Sydney Opera House, in late July/early August 2019.

**CARRIED**

**MOVED (Westbury/Seamark)**

The Waikanae Community Board grants the Mahara Gallery Trust a Promotion Fund grant of \$6,521 to assist with the cost of a range of advertising and promotion events, including Makariki events.

**CARRIED**

Board members noted that an accountability report from last year's grant was required as well as a cost/benefit analysis for this year's event. It was suggested that Trust members could seek guidance from Council officers on how to prepare these documents.

The meeting adjourned at 7.54pm and reconvened at 7.55pm.

**WCB 19/06/195**

**MEMBERS BUSINESS**

**(a) PUBLIC SPEAKING RESPONSES:**

Responses to public speakers were given as they arose.

**(b) LEAVE OF ABSENCE:**

Mr Seamark advised that the dates of his leave of absence that had been previously approved now required amendment.

**MOVED (Westbury/Begovich)**

That the Waikanae Community Board approves leave of absence for Mr Westbury from 22 – 30 July 2019, noting that this is an update from the previous minutes.

**CARRIED**

**(c) MATTERS OF AN URGENT NATURE:**

There were two:

**Waimanu Lagoons Focus Group**

Mr Seamark spoke to this item, providing a background on activities to date and advising that he was seeking the Board's support for the reactivation of the Waimanu Lagoons Focus Group. He distributed two documents: (i) the Waimanu Lagoons Reserve Terms of Reference (endorsed by the Waikanae Community Board on 18/07/01); and (ii) a letter to the Board dated 18/06/19, which proposed an updated Terms of Reference and list of community representatives.

He advised he had spoken to Alison Law, Parks and Recreation Manager, regarding a Council representative on the group, and she had suggested that Rob Cross, Programme Manager Biodiversity, be added to the group.

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Regarding iwi representation, Mr Seamark said he had spoken to Les Mullen who is known as the “go to person for all matters pertaining to water and iwi”. Mr Mullen suggested that Mr Seamark contact Ms Mahinarangi Baker, who would be able to endorse his membership of the group on behalf of iwi. Mr Seamark has telephoned Ms Baker and is awaiting her response.

Mr Seamark then spoke to the Terms of Reference (TOR) for the group and referred to the amendments he was proposing for the original TOR which were approved on 18 July 2001. These amendments were included in the letter Mr Seamark had circulated.

**MOVED (Westbury/Begovich)**

**That the Waikanae Community Board accepts the proposed membership nominations and structure of the Waimanu Lagoons Focus Group, to be reflected in the Terms of Reference for the Waimanu Lagoons Reserve.**

**CARRIED**

**MOVED (Prvanov/Westbury)**

**That the Waikanae Community Board appoints the following community members to the Waimanu Lagoons Focus Group:**

- **Jeremy Seamark, Community Board representative – Chair**
- **Laurie Petherick, Neighbours Group – representative 1 of 2**
- **Steve Hollett, Neighbours Group – representative 2 of 2**
- **Dennis Thomas, Care Group representative**
- **Keith Ratcliffe, Waikanae Beach resident 1 of 3**
- **Rachel Salive, Waikanae Beach resident 2 of 3**
- **Warren Sutton, Waikanae Beach resident 3 of 3**

**CARRIED**

**MOVED (Prvanov/Westbury)**

**That the Waikanae Community Board would like Council to note the above two resolutions.**

**CARRIED**

**Parking in Waikanae**

Mr Westbury spoke to this item, advising that he had had recent discussions with a number of Elected Members to try and find an enduring solution regarding the parking situation in Waikanae. He also referred to a petition which had been signed by a number of local business owners, requesting additional parking.

Mr Westbury stated he would like to see some action from the Greater Wellington Regional Council (GWRC) with regard to the realistic provision of commuter car parking spaces and also to enable more effective use of car parking within the township.

The Chair noted that she had asked Council officers to prepare a report on how to resolve the parking situation. She also advised that GWRC Councillor Penny Gaylor was to have attended tonight’s meeting but was unavailable at the last minute.

The Chair then invited the Mayor to speak.

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Mayor Gurnathan advised that GWRC's 2018-2028 Long Term Plan stated that the current Capital Connection train is to be retired, and replaced with two new electro-diesel units. These units would run two services in the morning, and two services in the evening. The Mayor suggested that in between the morning and afternoon services, these units could do short local runs during the day. This suggestion is not in the GWRC business plan and the Mayor suggested the Board may wish to include that suggestion in their correspondence with GWRC on this matter.

There was further discussion about the parking problem, contributing factors and possible solutions.

**MOVED (Westbury/Prvanov)**

**That the Waikanae Community Board request that the Mayor strongly advocate for Greater Wellington Regional Council to secure a parking solution for Waikanae; and**

**That the Waikanae Community Board request that the Kapiti Coast District Council updates the proposed local parking strategy; and**

**That the Waikanae Community Board Chair writes to the Greater Wellington Regional Council requesting that they consider options for usage of the new train units during their down time.**

**CARRIED**

Mayor Gurnathan left the meeting at 8.23pm.

**(d) COMMUNITY BOARD MEMBERS' ACTIVITIES AND PORTFOLIO ACTIVITIES:**

The Chair asked Board members to provide their reports to the Board secretary for circulating. She also reminded Mr Westbury and Mr Begovich that they were required to report on their attendance at the recent Community Board conference.

The Chair then invited Board members to share highlights:

- Mr Westbury had had a number of conversations with the Project Manager and business owners at Mahara Place, to try to minimise interruptions while improvement works are under way
- Mr Seamark was enjoying working with Mr Steve Hollett on the Waimanu Lagoons Focus Group
- Board members reflected on the value of having the Mayor attend meetings
- The Chair had recently attended the annual Arbor Day planting event at the Pharazyn Reserve, which 200 children attended. She thanked Council staff and volunteers for their assistance.

**WCB 19/06/196**

**UPDATE: NEW WAIKANAЕ LIBRARY ARRANGEMENTS**

Mr Littleworth advised the following:

- The new location in Mahara Place will open in early July; it is hoped the date could be confirmed within the week
- The same range of services will be available as previously e.g. customer services for payments of rates, dog licences etc; this will include DVDs and other collections that had not been available during the temporary arrangement

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- Painting is almost completed, the next step is the carpeting and then installation of and fittings and furnishings
- An opening event is being planned

#### **WCB 19/06/197**

#### **ROAD NAMING: 28-42 HUIA STREET, WAIKANAE SUBDIVISION (CORP-19-795)**

Mr Littleworth invited questions from Board members, and there were none.

#### **MOVED (Begovich/Seamark)**

**That the Waikanae Community Board approves the name Kārearea Avenue for the new road shown in Appendix 1 of Report Corp-19-795.**

#### **CARRIED**

#### **WCB19/06/198**

#### **2019 LOCAL BODY ELECTIONS – PRE ELECTION BRIEFING (PP-19-797)**

Mr Littleworth highlighted the following key points:

- Nominations open on Friday 19 July and close at 12 noon on Friday 16 August
- Campaigning may start at any time and continue up to and including 12 October
- Voting closes on Saturday 12 October at midday
- A Candidate Handbook will be available before mid-July, providing information such as rules around the erection of election signs.

Board members asked Mr Littleworth to obtain a copy of the Candidate Handbook for Board members, when it becomes available.

#### **WCB 19/06/199**

#### **CONFIRMATION OF MINUTES: 21 MAY 2019**

The Chair noted that Mr Seamark is incorrectly referred to as the Board's Deputy Chair. This should be Mr Westbury. There were also a small number of editorial edits which the Chair would forward to the Board secretary.

#### **MOVED (Begovich/Seamark)**

**That with the amendments as noted, the minutes of the Waikanae Community Board meeting dated 21 May 2019 be accepted as a true and accurate record.**

#### **CARRIED**

#### **WCB 19/06/200**

#### **MATTERS UNDER ACTION**

The Chair noted that items 5 and 6 had a completion date of June 2019. At the Board's previous meeting Sean Mallon, Group Manager Infrastructure Services, had agreed to follow these items up so an update was required from him. With regard to Transpower's planned major works, if a

