

Chairperson and Community Board Members
WAIKANAĒ COMMUNITY BOARD

10 MAY 2011

Meeting Status : Public

Purpose of Report: For Decision

CONSIDERATION OF APPLICATION FOR FUNDING

PURPOSE OF REPORT

- 1 Two applications for funding have been received:

Discretionary Fund

- Kiwi Mums

Waikanae Capital Improvement Grant

- Waikanae Golf Club Inc.

SIGNIFICANCE OF DECISION

- 2 The Council's significance policy is not triggered by this report.

BACKGROUND

- 3 An amount of \$5,570 was provided in the 2010/11 budget for the Discretionary Grants Fund.
- 4 An amount of \$31,191 was provided in the 2010/11 budget for the Waikanae Promotion Fund.
- 5 An amount of \$40,000 was provided in the 2010/11 budget for the Waikanae Capital Improvement Grant.
- 6 An amount of approximately \$1.2 million was provided in the 2010/11 budget for the Waikanae Capital Improvement Fund.
- 7 Funds allocated to date for the 2010/11 year are as follows:

Fund	2010/11 Budget Allocation	Total Allocated to Date	Total Available for Distribution
Discretionary Grants Fund	\$5,570	\$4,500	\$1,070
Waikanae Promotion Fund	\$31,191	\$28,389	\$2,802
Waikanae Capital Improvement Grant	\$40,000	\$29,249.56	\$10,750.44

Waikanae Capital Improvement Fund	Approx \$1.2 million	\$38,290.22	x
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CONSIDERATIONS

Issues

- 8 Grants are allocated in accordance with the established criteria (attached).
- 9 The applicant has been advised of the criteria and meeting date by letter, phone or email.

Application to the Discretionary Grants Fund

- 10 Funding is sought to enable four committee members of “Kiwi Mums” to attend the annual National Conference in Auckland, on 17 – 19 June 2011.

10.1 This application can be considered under the following Eligibility Criteria:

1. *Community, cultural or sports purposes, including travel both within New Zealand and overseas.*

Application to the Waikanae Capital Improvement Grant

- 11 Although the closing date for the Capital Improvement Grant has passed, there is over \$10,000 in the budget for this financial year which remains unallocated. The Chairperson has therefore agreed that this application can be put forward for consideration.
- 12 Funding is sought by the Waikanae Golf Club Inc to assist with the cost of the upgrade of the ablutions area in the Clubhouse Men’s Changing Rooms.
- 13 The applicant has been advised of the meeting date by letter, phone or email.

Financial Considerations

- 14 The following tables show all grants made from the Waikanae Discretionary Fund, Promotion Fund and Capital Improvement Fund and Capital Improvement Grant in the **2010/11** financial year:

Discretionary Fund Grants 2010/11

Date	Recipient	Amount	Purpose of Grant	Report Back
27/07/10	Allan Hallberg	\$500	To travel to Scotland to compete in the 2010 World Duathlon Champs.	Received 17.12.10
27/07/10	Jayne Parsons	\$500	To travel to Canada to compete in the Para-cycling World Champs.	Received 21.02.11
27/07/10	Sam Eddie	\$0	To travel to Canada to compete in the Para-cycling World Champs.	<i>Money returned 2 months later</i>

Date	Recipient	Amount	Purpose of Grant	Report Back
27/07/10	Ann Bould	\$500	To travel to Scotland to compete in the 2010 World Duathlon Champs.	Received
14/09/10	Parkinson's Society	\$500	To assist with the rental costs of their office located in Aputa Place.	Due Mar 2011 Reminded 01.04.11
16/11/10	Waikanae Cricket Club	\$500	To purchase three portable scoreboards	Due May 2011
07/12/10	Te Whakamingenga o Kāpiti	\$500	To assist with hosting public Waitangi Day celebrations in 2011	Received 11.03.11
07/12/10	Events NZ Trust 2004	\$500	To assist with the costs of running the Kāpiti Women's Triathlon event in February 2011	Due June 2011
22/02/11	Nicole Batt	\$500	To enable participation in a cruise trip with a group of young people with intellectual disabilities.	Due August 2011
29/03/11	Samantha Eddie	\$500	To assist with the costs of attending the Oceania Paralympic Championships in Brisbane, 16-18 April 2011.	Due September 2011
	TOTAL	\$4,500		

Promotion Fund Grants 2010/11

Date	Recipient	Amount	Purpose of Grant	Report Back
27/07/10	Kapiti Branch of the Camellia Society Inc.	\$275	Hall hire of Waikanae Memorial Hall to host 2010 Camellia Show.	Received
27/07/10	Ngatiawa Retreat Trust	\$15,000	Building materials to extend and renovate facilities which offer emergency accommodation.	Received
14/09/10	Waikanae Cameo Society	\$500	To assist with the rental costs of their office located at Mahara Place.	Received 10.12.10
14/09/10	Kāpiti Coast Quilters	\$1,250	To assist with hosting a quilting event at the Waikanae Memorial Hall in 2011.	Thank you letter received; event not until Oct 2011, will send report then
14/09/10	Lions Club of Waikanae	\$3,284	Printing promotional material for the 2011 Waikanae Super Garden Trail.	Received 09.03.11
14/09/10	Waikanae Pony Club	\$1,340	To provide road calming measures	Received 10.03.11
07/12/10	Waikanae Volunteer Night Patrol	\$2,740	To cover the costs of sending three members to a training seminar in Dunedin in June 2011	Due June 2011

Date	Recipient	Amount	Purpose of Grant	Report Back
14/01/11	Waikanae District Sports Club Inc	\$4,000	To assist with costs associated with the 2011 Waikanae Show and Sports Day.	Received 08.03.11
TOTAL		\$28,389		

Waikanae Capital Improvement Fund 2010/11

Date	Recipient	Amount	Purpose of Grant	Report Back
22/02/11	Waikanae Arts & Crafts Society	\$2,290.22	To construct a new concrete ramp leading into their clubrooms.	Due August 2011
17/03/11	Waikanae Bowling Club	\$36,000	To complete the Club's Artificial Greens Replacement Project.	Due September 2011
TOTAL		\$38,290.22		

Waikanae Capital Improvement Grant 2010/11

Date	Recipient	Amount	Purpose of Grant	Report Back
27/07/10	Kāpiti Plunket Group	\$3,170.90	Carry out internal building upgrade and purchase daily teaching resources.	Due Jan 2011. (Thank you letter received) Reminded 18.04.11
12/04/11	Waikanae Playcentre	\$4,469.00	To assist with the costs of new heating for the Playcentre	Due October 2011
12/04/11	Waikanae Volunteer Fire Brigade	\$4,524.19	For the purchase of two remote area lighting units	Due October 2011
12/04/11	Nga Manu Trust	\$3,377.39	To assist with the costs of establishing the conservation education classroom at Nga Manu Nature Reserve	Due October 2011
12/04/11	Waikanae Beach Bowling Club	\$3,708.08	To meet the costs of a major upgrade of the Club's "A" Green	Due October 2011
12/04/11	Wellington Free Ambulance (Urgent Community Care team)	\$10,000	To assist with the cost of purchasing a Lifepak 15 monitor/defibrillator	Due October 2011
TOTAL		\$29,249.56		

- 15 Should the Waikanae Community Board grant these applications, total funds available for the next Board meeting, being the last of the current financial year, will be as follows:

Fund	2010/11 Budget Allocation	Total Allocated (including current application)	Total Available for Distribution
Discretionary Grants Fund	\$5,570	\$5,000	\$570
Waikanae Promotion Fund	\$31,191	\$28,389	\$2,802
Waikanae Capital Improvement Grant	\$40,000	\$33,249.56	\$6,753.44

- 16 Attached to this report as appendices are tables showing all grants made in the 2009/10 and 2008/09 financial years.

Delegation

- 17 The Waikanae Community Board has the delegated authority as at section D.7.6 of the Governance Structure, 11 December 2010:

Authority to consider and approve the allocation of community-based grant funds as deemed appropriate under agreed criteria of both existing schemes and any granting schemes that may be approved through the Annual Plan process or the Long Term Council Community (LTCCP) process.

- 18 Also 7.7 of the Governance Structure, 11 December 2010 which is specific to the Waikanae Community Board:

Authority to consider and make recommendations to Council on the proposed use of the Waikanae Capital Improvement Fund for the purpose of funding capital projects within the Waikanae Community Board boundary. This is for expenditure over and above the approved annual grant allocations from this fund.

RECOMMENDATIONS

- 19 That the Waikanae Community Board grants “Kiwi Mums” a discretionary fund grant of \$..... to assist with travel costs for committee members to attend the National Conference in Auckland, on 17 – 19 June 2011.
- 20 That the Waikanae Community Board grants the Waikanae Golf Club Inc. a Capital Improvement Grant of \$4,000 to assist with the cost of the upgrade of the ablutions area in the Clubhouse Men’s Changing Rooms.

Report prepared by:

Approved for submission by:

Tracey Ferry
Executive Secretary
Corporate Services

Bernie Goedhart
Group Manager
Corporate Services

ATTACHMENTS:

Criteria

- Discretionary Fund
- Promotion Fund
- Capital Improvement Grant

Applications

- Kiwi Mums
- Waikanae Golf Club Inc.

Accountability Reports

- Waikanae Kindergarten

Historical Grants

- List of Grants made in the 2009/2010 Year
- List of Grants made in the 2008/2009 Year