

MINUTES	MEETING	TIME
OPERATIONS AND FINANCE COMMITTEE	THURSDAY, 22 FEBRUARY 2018	10.07 AM

Minutes of a meeting of the **Operations and Finance Committee**, held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Thursday, 22 February 2018**, commencing at 10.07 am.

PRESENT:	Cr	M	Scott	Chair	
	Cr	M	Benton		
	Cr	A	Buswell	Deputy Chair	
	Cr	M	Cardiff		
	Cr	J	Cootes		
	Cr	J	Elliott		
	Mayor	K	Gurunathan		
	Cr	J	Holborow	Deputy Mayor	
	Cr	J	Howson		
	Cr	D	Scott		
	Cr	F	Vining		
	Ms	A	Ellison	Māori Representative	
	ATTENDING:	Mr	W	Maxwell	Chief Executive
		Mr	M	Pedersen	Group Manager Community Services
Mr		S	Mallon	Group Manager Infrastructure Services	
Ms		J	McDougall	Acting Group Manager Corporate Services	
Ms		N	Tod	Group Manager Regulatory Services	
Mr		T	Begovich	Waikanae Community Board	
Mr		G	Burns	Paraparaumu/Raumati Community Board	
Mr		P	Edwards	Chair, Paekākāriki Community Board	
Ms		S	Warwick	Ōtaki Community Board	
Mr		T	Creighton	Monitoring Officer	
Ms		J	Straker	Acting Chief Financial Officer	
Ms		A	Horn	Manager, Financial Accounting	
Ms		N	Williams	Manager, Research Policy & Planning	
Mr		K	Black	Manager, Corporate Planning & Reporting	
Mrs		J	Nock	Executive Secretary, Corporate Services	

OFC 18/02/080

WELCOME

The Chair welcomed everyone to the meeting, declared the meeting open and read the Council blessing.

The Mayor joined the meeting at 10.08am.

OFC 18/02/081

(a) **Apologies**

There were no apologies.

(b) **Declarations of Interest Relating to agenda items.**

There were no declarations of interest relating to agenda items.

OFC 18/02/082

PUBLIC SPEAKING TIME – for items relating to the agenda

There were no public speakers

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OFC 18/02/083

MEMBERS' BUSINESS

- (a) Public Speaking Time Responses.
None required.
- (b) Leave of Absence

MOVED (Cardiff/Holborow)

That leave of absence be granted to:

- **Cr D Scott - 15 March**
- **Cr M Benton - 26-28 February**

CARRIED

- (c) Matters of an Urgent Nature.
There were no matters of an urgent nature.

OFC 18/02/084

ACTIVITY REPORT: 1 OCTOBER TO 31 DECEMBER 2017 (SP-18-434)

Terry Creighton, Monitoring Officer spoke to the report and gave a presentation showing a brief summary of the Activity Report.

Group Managers and Officers spoke to their activities and key results and responded to Members' questions.

It was confirmed that as and when one of the Council's current fleet of cars was up for renewal, an electric vehicle would be considered. Also a potential collaboration with other Councils in the region would be explored. It was commented that Council should look at Central Government funding for purchasing electric cars.

Members were advised that:

- they would be briefed on the process around Network Maintenance Contracts;
- they need to encourage the community to lodge service requests with the Call Centre when they need something to be looked into on Council property or land;
- further discussions would take place around the longer term plans of the structures along the Old Coach Route near completion of Transmission Gully; and
- with regard to Plan Change 84, Members would be kept informed with any developments.

Philip Edwards left the meeting at 10.32am returned at 10.35am.

Tonchi Begovich left the meeting at 10.35am and returned at 10.38am.

Cr Elliott left the meeting at 11.04am and returned at 11.04am.

Tonchi Begovich left the meeting at 11.14am and returned at 11.16am.

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MOVED (Mayor/Vining)

That the Operations and Finance Committee notes the status of the projects in the Summary List of Projects (Appendix A) and the performance results for the second quarter of 2017/18 contained in the Activity Reports attached as Appendix B to this Report SP-18-434.

CARRIED

Cr D Scott abstained from voting and Cr Elliott voted against the motion.

The Mayor congratulated staff on a very robust report.

The meeting adjourned at 11.50am and reconvened at 12.01pm.

Cr Elliott left the meeting at 11.50am and returned at 12.02pm.

OFC 18/02/085

FINANCIAL REPORT TO 31 DECEMBER 2017 (Corp-18-420)

The report was taken as read and Jacinta Straker, Acting Chief Financial Officer and Anelise Horn, Manager, Financial Accounting responded to Members' questions.

Members were advised that over the next few months detailed discussions would take place around unfunded depreciation and future projects.

Philip Edwards left the meeting at 12.36pm and returned at 12.37pm.

MOVED (Holborow/Buswell)

That the Operations and Finance Committee notes the actual financial performance and position of Council for the half year ended 31 December 2017 as contained in this report (Corp-18-420).

CARRIED

Cr D Scott abstained from voting.

Congratulations were given to staff on this report.

OFC 18/02/086

CONTRACTS UNDER DELEGATED AUTHORITY (Corp-18-421)

The report was taken as read.

MOVED (Cardiff/Elliott)

That the Operations and Finance Committee notes there were no contracts accepted under delegated authority over \$250,000 for the period 1 October to 31 December 2017.

CARRIED

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OFC 18/02/087

CONFIRMATION OF MINUTES: 16 November 2017

MOVED (Vining/Buswell)

That the minutes of the Operations and Finance Committee meeting held on 16 November 2017 be adopted as a true and correct record.


CARRIED

OFC 18/02/088

PUBLIC SPEAKER TIME: for items not on the agenda

There were no public speakers.

The Operations and Finance Committee meeting closed at 12.42pm.

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 Chairperson

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 12/22/18
 Date