

Chairperson and Community Board Members
PARAPARAUMU/RAUMATI COMMUNITY BOARD

9 DECEMBER 2014

Meeting Status: **Public**

Purpose of Report: For Decision

**COMMUNITY BOARD TRAINING OPTIONS 2014/15 -
ATTENDANCE AT COMMUNITY BOARDS' CONFERENCE 2015**

PURPOSE OF REPORT

- 1 This report invites the Paraparaumu-Raumati Community Board to approve the attendance of one or two Board members at the New Zealand Community Boards' Conference in Waitangi, May 2015.

SIGNIFICANCE OF DECISION

- 2 This report does not trigger the Council's Significance and Engagement Policy.

BACKGROUND

- 3 At the Board's meeting on 24 June 2014 the Board considered an officer report "Community Boards' Training Options 2014/15" (Corp-14-1181) and at that time resolved to let the report 'lie on the table' for consideration when further information was available about the Conference in May 2015.

CONSIDERATIONS

Issues

- 4 At the time of writing there is still scant information available about the Community Boards' Conference (which is held every two years). However there is some urgency in considering this matter now, as flights to the venue's destination are already being booked up.
- 5 The dates for the Conference are 14-16 May 2015. It is being held at Waitangi, Bay of Islands, and the theme is 'Influencing Change'. Elected member feedback about attending previous conferences has been very positive.

Financial Considerations

- 6 In 2012 Council made the decision to delegate to Community Boards an amount of \$3,000 per annum to enable Boards to manage their own training and development programmes. For 2014/15 the total budget available is \$3,408. The costs of attendance per person are estimated to be the following:

Registration	\$745
Flights	\$385
Accommodation	\$390 (based on 3 nights @ \$130 per night)
Transfers	\$60 (return)
TOTAL	\$1,580 (excl GST)

- 7 Therefore the Board is invited to consider approving the attendance of one or two members at the Conference. It is noted that the Board Chair will be attending in her capacity as the Community Board Executive Committee Zone 4 representative. In this role the Executive Committee will meet the costs of her registration, flights, and one night's accommodation, so the costs of another two nights' accommodation would have to be met through the Board's budget (and can be accommodated).

Legal Considerations

- 8 There are no legal considerations.

Delegation

- 9 The Community Board has the authority to consider this matter under clause 10.27 of the Governance Structure and Delegations document:

Authority to set priorities for and expend annual funding allocated by Council for the purposes of training and development.

Other Considerations

- 10 There are no other considerations.

Publicity Considerations

- 11 The Board member/s attending the event will be expected to produce a written report in a timely fashion on their return and this will be published in the Elected Members' Bulletin.

RECOMMENDATIONS

- 12 That the Paraparaumu-Raumati Board approves the attendance of and at the New Zealand Community Boards' Conference in May 2015, and agrees to fund the additional costs associated with the attendance of the Board Chair as the Zone 4 representative on the New Zealand Community Board Executive Committee.
- 13 That the Board Chair is authorised to appoint another delegate in the event that the original nominee cannot attend.
- 14 That the delegate/s will provide in a timely fashion written reports on their experience for publication in the Elected Members' Bulletin.

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