

**Chairperson and Community Board Members**  
**WAIKANAE COMMUNITY BOARD**

**28 NOVEMBER 2017**

Meeting Status: **Public**

Purpose of Report: For Decision

## **CONSIDERATION OF APPLICATIONS FOR FUNDING**

### **PURPOSE OF REPORT**

- 1 Five applications for funding have been received:

**Discretionary Grant Fund**

- WREMO – Waikanae West Community Emergency Hub
- Waikanae Lions Club
- Joseph Mansell

**Promotion Fund**

- Kāpiti Coast Museum
- Ariel Community Care

### **Delegation**

- 2 The Waikanae Community Board has the delegated authority as at 'Part D Community Boards' of the Governance Structure:  
*Approving criteria for and disbursement of community-based grant funds as approved through the Long Term Plan or Annual Plan.*

### **BACKGROUND**

- 3 This is the fourth Waikanae Community Board meeting of the 2017/18 financial year.
- 4 The budget allocations for the 2017/18 financial year for the Waikanae Promotion Fund, Discretionary Grants Fund and Waikanae Capital Improvement Grant are as follows:

<b>Fund</b>	<b>2017/18 Budget Allocation</b>	<b>Total Allocated to Date</b>	<b>Total Unallocated to Date</b>
Discretionary Grants Fund	\$6,268	\$3,433.00	\$2,835.00
Waikanae Promotion Fund <i>Waikanae Chartered Club event was cancelled – grant unspent and added to the 2017/18 allocation.</i>	\$35,098 <del>\$5,000</del> \$40,098	\$14,920.20	\$25,177.80
Waikanae Capital Improvement Grant	\$35,098	\$10,000	\$25,098

- 5 An amount of approximately \$1.202 million is held in the Waikanae Capital Improvement Fund and this is expected to reduce to \$960,000 by the end of the financial year. (please note that the money allocated for the Waikanae sign has been removed). The following table shows how the fund has been allocated:

Amount (\$000)	Purpose of Grant
1,208	Balance at 30 June 2016 as per Annual Report
50	Earnings during 2016/17
(56)	Expenditure during 2016/17
1,202	Balance at 30 June 2017 as per Annual Report
(254)	Pledged to the Mahara Gallery Trust
47	Interest earnings budgeted for the 2017/18 year
(35)	Budgeted grants for 2017/18
<b>960</b>	<b>Forecast Balance as at 30 June 2018</b>

## CONSIDERATIONS

### Issues

- 6 Grants are allocated in accordance with the specified criteria (attached).
- 7 All applicants have been advised of the criteria and meeting date by email.

### Discretionary Fund Grant

#### WREMO – Waikanae West Community Emergency Hub

- 8 WREMO has applied for a Discretionary Fund grant of \$900 to help with the costs of purchasing emergency water supply tanks.

#### Waikanae Lions Club

- 9 The Waikanae Lions Club has applied for a Discretionary Fund grant of \$315.20 to help with the costs of hiring the Senior Citizens Hall for the Annual Christmas Lunch for the Community.

#### Joseph Mansell

- 10 Joseph Mansell has applied for a Discretionary Fund Grant of \$500.00 to assist with travel costs to the United States in January/February 2018 as head delegate attending the United Nations Youth Model Conference at Harvard University.

### Promotion Fund Grant

#### Kāpiti Coast Museum

- 11 The Kāpiti Coast Museum has applied for a Promotion Fund Grant of \$1,716.00 to assist with the cost for additional hours to catalogue donated and artefacts at the museum.

#### Ariel Community Care

- 12 Ariel Community Care has applied for a Promotion Fund Grant of \$8,752.18 to assist with costs for the Waikanae Show 2018.

- 13 Grants equating to \$12,183.38 have been presented for the Board's consideration and approval.

<b>Fund</b>	<b>Total Unallocated to Date</b>	<b>Total Grants Requested</b>
Discretionary Grants Fund	\$2,835.00	\$1,715.20
Waikanae Promotion Fund	\$25,177.80	\$10,468.18
Waikanae Capital Improvement Fund	\$25,098.00	0

### *Historical Grants*

- 14 Attached to this report, as appendices, are tables showing all grants made in the 2016/17 and 2015/16 financial years.

## **SIGNIFICANCE OF ENGAGEMENT**

- 15 This matter has a low level of significance under the Council Policy.

## **RECOMMENDATIONS**

- 16 The Waikanae Community Board grants WREMO – Waikanae West Community Emergency Hub a discretionary grant of \$..... to help with the costs of purchasing emergency water supply tanks.
- 17 The Waikanae Community Board grants the Waikanae Lions Club a discretionary grant of \$..... to help with the costs of hiring the Senior Citizens Hall for the Annual Christmas Lunch for the Community.
- 18 The Waikanae Community Board grants Joseph Mansell a discretionary grant of \$..... to assist with travel costs to the United States in January/February 2018 as head delegate attending the United Nations Youth Model Conference at Harvard University.
- 19 The Waikanae Community Board grants the Kāpiti Coast Museum a grant of \$..... from the promotion fund to assist with the cost for additional hours to catalogue donated and artefacts at the museum.
- 20 The Waikanae Community Board grants Ariel Community Care a grant of \$..... from the promotion fund to assist with the costs for the Waikanae Show 2018.

**Report prepared by:**

**Approved for submission by:**

**Marguerita Harris**  
**EXECUTIVE SECRETARY**  
**INFRASTRUCTURE**

**Sean Mallon**  
**GROUP MANAGER**  
**INFRASTRUCTURE**

## **ATTACHMENTS:**

### **Criteria**

- Discretionary Grants Fund
- Promotional Fund

### **Applications**

- WREMO – Waikanae West Community Emergency Hub
- Waikanae Lions Club
- Joseph Mansell
- Kāpiti Coast Museum
- Ariel Community Care

### **Accountability Report Back**

- Plunket Society

### **Grants**

- List of grants made in the 2016/17 year
- List of grants made in the 2015/16 year