Please include this checklist with your Resource Consent application for proposed new land development. The checklist includes some of the requirements from the Council’s Land Development Minimum Requirement document (LDMR). This is not an exhaustive list and we will require compliance with all relevant clauses of NZS 4404:2010 and the LDMR.

1. **General**

|  |  |  |
| --- | --- | --- |
| **N/A** | **Yes** | **Item** |
|[ ] [ ]  Preliminary consultation with Kāpiti Coast District Council’s development engineers undertaken. |
|[ ] [ ]  Applications include commentary on proposed land uses and factors influencing design. |
|[ ] [ ]  Regional Council requirements considered, including any water permits, septic tank setbacks etc |
|[ ] [ ]  Approvals from other relevant authorities e.g. Waka Kotahi, Greater Wellington, Heritage NZ. |
|[ ] [ ]  Concept plan or plan showing total development. |
|[ ] [ ]  Scheme Plan. (Refer Part 2F of the Council’s LDMR document) |
|[ ] [ ]  Flood issues covered. (Refer Part 2A(ix) of the Council’s LDMR document). |
|[ ] [ ]  Suggested resource consent conditions to address any Section 106 issues. |
|[ ] [ ]  Management plans e.g. Construction Earthworks Management Plans, Earthworks Management Plans, Construction Management Plans, Traffic Management Plans. |
|[ ] [ ]  Information and plan concerning natural ecosystems. (Refer Part 3B(x) of the LDMR document). |
|[ ] [ ]  Appointment of Developer’s or Owner’s Representative, with appropriate qualifications. |
|[ ] [ ]  Council has agreed to suitably qualified persons to undertake all necessary works. |

1. **Geotechnical and Earthworks**

|  |  |  |
| --- | --- | --- |
| **N/A** | **Yes** | **Item** |
|[ ] [ ]  Geotechnical reports. (Refer clause 2.3 of NZS 4404:2010 and Part 3C of the Council’s LDMR). |
|[ ] [ ]  Extent of earthworks. (Refer to Part 4: Schedule 2 of the Council’s LDMR document). |
|[ ] [ ]  Earthworks Management Plan. (Refer to Part 4: Schedule 2 of the Council’s LDMR document). |
|[ ] [ ]  Foundation soils report. (Refer Part 2C(vi) of the Council’s LDMR document) |
|[ ] [ ]  Iwi consulted. |
|[ ] [ ]  Heritage New Zealand Archaeological Authority where archaeological site present or suspected. |

1. **Transportation and Roading**

|  |  |  |
| --- | --- | --- |
| **N/A** | **Yes** | **Item** |
|[ ] [ ]  Transport assessment, including connectivity with existing networks, cycleways, walkways, and bridleways. |
|[ ] [ ]  [Roading standard drawings](https://www.kapiticoast.govt.nz/your-council/planning/building/standard-drawing/roading-standard-drawings/) complied with. |
|[ ] [ ]  Road safety audit report or exemption declaration. (Refer Part 3D(vi) of the LDMR). |
|[ ] [ ]  Traffic management plan. (Refer clause 3.2.4 of NZS4404:2010 & Part 3C(vii) of LDMR). |
|[ ] [ ]  Roads, rights-of-way and accessible parking meet District Plan and LDMR requirements. |
|[ ] [ ]  Details of any off-street parking, if provided. |
|[ ] [ ]  Pedestrian access way design requirements met (Refer to Part 4: Schedule 3.7 of LDMR). |

1. **Stormwater**

|  |  |  |
| --- | --- | --- |
| **N/A** | **Yes** | **Item** |
|[ ] [ ]  Stormwater information/report. (Refer Part 2C(ix) and Part 4: Schedule 4 of the LDMR). |
|[ ] [ ]  Disposal and Quality considerations in accordance with Part 3E of the LDMR. |

1. **Wastewater**

|  |  |  |
| --- | --- | --- |
| **N/A** | **Yes** | **Item** |
|[ ] [ ]  Council services available and demand effects considered (Refer Part 3F of the LDMR). |
|[ ] [ ]  On-site wastewater disposal information. (Refer to Part 3F(vi)(c) of the LDMR). |

1. **Water Supply**

|  |  |  |
| --- | --- | --- |
| **N/A** | **Yes** | **Item** |
|[ ] [ ]  Council services available and demand effects considered. (Refer to Part 3G of the LDMR) |
|[ ] [ ]  Firefighting water supply meets NZ Fire Service Code of Practice SNZ PAS 4509:2008. |

1. **Landscape Design**

|  |  |  |
| --- | --- | --- |
| **N/A** | **Yes** | **Item** |
|[ ] [ ]  Landscape concept plan provided. (Refer Part 2F(ii)I and Part 3H of the LDMR). |

1. **Reserves**

|  |  |  |
| --- | --- | --- |
| **N/A** | **Yes** | **Item** |
|[ ] [ ]  Note any proposals towards reserves contributions (in accordance with Council policies). |

1. **Power, Telecommunications and Gas Utilities**

|  |  |  |
| --- | --- | --- |
| **N/A** | **Yes** | **Item** |
|[ ] [ ]  Utilities confirm able to provide services or alternative means proposed have Council approval.  |
|[ ] [ ]  Extent of earthworks. (Refer to Part 4: Schedule 2 of the Council’s LDMR document). |

1. **Waste Services**

|  |  |  |
| --- | --- | --- |
| **N/A** | **Yes** | **Item** |
|[ ] [ ]  Multi-unit development waste storage and servicing designed, where applicable. (Refer to Part 3J of the LDMR). |