

Chairperson and Community Board Members
WAIKANAE COMMUNITY BOARD

20 NOVEMBER 2018

Meeting Status: **Public**

Purpose of Report: For Decision

CONSIDERATION OF APPLICATIONS FOR FUNDING

PURPOSE OF REPORT

- 1 Two applications for funding have been received:

Promotion Fund

- Discover Kapiti Heritage Group
- Tutere Gallery & Creative Space

DELEGATION

- 2 The Waikanae Community Board has the delegated authority as at 'Part D Community Boards' of the Governance Structure:

"Approving criteria for and disbursement of community-based grant funds as approved through the Long Term Plan or Annual Plan."

BACKGROUND

- 3 This is the third Waikanae Community Board meeting of the 2018/2019 financial year.
- 4 The budget allocations for the 2018/2019 financial year for the Waikanae Promotion Fund, Discretionary Grants Fund and Waikanae Capital Improvement Grant are as follows:

Fund	2018/19 Budget Allocation	Total Allocated to Date	Total Unallocated to Date
Discretionary Grants Fund <i>Refund from Lions Club</i>	\$6,268	\$1,212.50 <u>-\$500.00</u> \$712.50	\$5,555.50
Promotion Fund	\$35,100	\$6,500	\$28,600
Capital Improvement Grant	\$35,100	\$0	\$35,100

- 5 An amount of approximately \$1.294 million is held in the Waikanae Capital Improvement Fund and this is expected to reduce to \$1.053 by the end of the financial year. (Please note that the money allocated for the Waikanae sign has been removed). The following table shows how the funds have been allocated:

Amount (\$000)	Purpose of Grant
1,203	Balance at 30 June 2017 as per Annual Report
114	Earnings during 2017/18
-23	Expenditure during 2017/18
1.294	Balance at 30 June 2018 as per Annual Report
-254	Pledged to the Mahara Gallery Trust
48	Interest earnings budgeted for the 2018/19 year
-35	Budgeted grants for 2018/19
1.053	Forecast Balance as at 30 June 2019

CONSIDERATIONS

Issues

- 6 Grants are allocated in accordance with the specified criteria (**attached**).
- 7 The applicants have been advised of the criteria and meeting date by email.

Promotion Fund Grant

Discover Kapiti Heritage Group

- 8 Discover Kapiti Heritage Group has applied for a Promotion Fund grant of \$500 to assist with the promotion of a history and heritage event on Wellington Anniversary weekend in January 2019.

Tutere Gallery & Creative Space

- 9 Tutere Gallery & Creative Space has applied for a Promotion Fund grant of \$300 to assist with materials and time for the Amistice Day poppy installation at the Waikanae Beach Domain on 11 November 2018.

Fund	Total Unallocated to Date	Total Grants Requested
Discretionary Grants Fund	\$5,555.50	-
Waikanae Promotion Fund	\$28,600.00	\$800.00
Waikanae Capital Improvement Fund	\$35,100.00	-

Historical Grants

- 10 **Attached** to this report, as appendices, are tables showing all grants made in the 2018/2019 and 2017/2018 financial years.

SIGNIFICANCE AND ENGAGEMENT

- 11 This matter has a low level of significance under the Council Policy.

RECOMMENDATIONS

Promotion Fund

- 12 The Waikanae Community Board grants Discover Kapiti Heritage Group a Promotion Fund grant of \$..... to assist with the promotion of a history and heritage event on Wellington Anniversary weekend in January 2019.
- 13 The Waikanae Community Board grants Tutere Gallery & Creative Space a Promotion Fund grant of \$..... to assist with materials and time for the Amistice Day poppy installation at the Waikanae Beach Domain on 11 November 2018.

Report prepared by

Approved for submission

Approved for submission

Marguerita Harris
Executive Secretary
Infrastructure Services

Kevin Black
Acting Group Manager
Strategy & Planning

Sean Mallon
Group Manager
Infrastructure Services

ATTACHMENTS

Criteria

- Promotion Grants Fund

Grants

- List of grants made in 2018/2019
- List of grants made in 2017/18 year
- 3-yearly list of grants 2017-2019

APPLICATION:

Promotion Fund

- Discover Kapiti Heritage Group
- Tutere Gallery & Creative Space

Accountability report backs

- Ngatiawa Retreat Trust
- Kapiti Coast Museum Inc
- Legacy Waikanae