

**MINUTES OF KAPITI COAST DISTRICT COUNCIL  
COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON THURSDAY, 26 SEPTEMBER 2019 AT 10.00AM**

**PRESENT:** Mayor K Gurunathan, Cr Mark Benton, Cr Angela Buswell, Cr Mike Cardiff, Cr James Cootes, Cr John Howson, Cr Michael Scott, Cr Fiona Vining, Cr Janet Holborow (Cr Holborow arrived at 10.10am)

**IN ATTENDANCE:** Jonny Best, Jocelyn Prvanov, Philip Edwards, Christine Papps, Kathy Spiers , Natasha Tod, Sean Mallon, Janice McDougall, Mark de Haast, James Jefferson, Jacinta Straker, Chris Pearce, Alison Law, Angela Bell, Morag Taimalietane, Hamish McGillivray, Brandy Griffin, Darryn Grant

**APOLOGIES:** Cr Jackie Elliott, Wayne Maxwell

**LEAVE OF  
ABSENCE:**

**1 WELCOME**

The Mayor welcomed everyone to the meeting.

**2 COUNCIL BLESSING**

The Mayor read the Council blessing.

**3 APOLOGIES**

**APOLOGY**

**RESOLUTION 2019/1**

Moved: Cr Mark Benton  
Seconder: Cr Michael Scott

That the apology received from Cr Jackie Elliott and Wayne Maxwell be accepted.

**CARRIED**

**4 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were no declarations of interest.

**5 PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA**

Warwick Halcrow spoke in relation to the Paraparaumu Beach Market Licence to Occupy, item 8.2 on the agenda.

Sharon Hunter spoke in relation to the Paraparaumu Beach Market Licence to Occupy, item 8.2 on the agenda.

Bernie Randall spoke in relation to the Paraparaumu Beach Market Licence to Occupy, item 8.2 on the agenda.

Chris Glover spoke in relation to network improvements and road links in the area.

*Cr Mike Cardiff left the meeting at 10.10am and returned to the meeting at 10.12am.*

## 6 MEMBERS' BUSINESS

### (a) Public Speaking Time Responses

There were none.

### (b) Leave of Absence

There were none.

### (c) Matters of an Urgent Nature (advise to be provided to the Chair prior to the commencement of the meeting)

There were none.

## 7 Mayor's Report

## MOTION

### RESOLUTION 2019/2

Moved: Cr Michael Scott

Seconder: Cr Mark Benton

That the members accept the Mayor's Report.

**CARRIED**

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## 8 REPORTS

### 8.1 ANNUAL REPORT 2018/19

Chris Pearce, Manager – Corporate Planning and Reporting introduced the report which was taken as read. Members' questions were answered. Following discussion, staff would correct the closure date of the Waikanae Library and remove the reference to a scooter track at Maclean Park.

### RESOLUTION 2019/3

Moved: Cr Michael Scott

Seconder: Cr Fiona Vining

That the Council adopts pursuant to Section 98 of the Local Government Act 2002, the Kāpiti Coast District Council Annual Report for the year ended 30 June 2019 attached as Appendix 1 to this report.

That the Council delegates to the Mayor, Chair of the Operations and Finance Committee and Chief Executive the authority to approve any minor editorial changes to the material contained in the Annual Report 2018/19 prior to its publication.

**CARRIED**

## 8.2 PARAPARAUMU BEACH MARKET LICENCE TO OCCUPY

James Jefferson, Group Manager – Place and Space introduced the report which was taken as read. Members' questions were answered. The staff and Beach Market operators were thanked for their work.

### RESOLUTION 2019/4

Moved: Cr Fiona Vining

Seconder: Cr Mark Benton

That the Kāpiti Coast District Council authorises the Chief Executive to enter into a licence for five years with two rights of renewal of five years each commencing 5 October 2019 with Kapiti Wide Markets & Events Ltd, for the land at Maclean Park, Paraparaumu, as shown in Appendix 1 of this report provided a resource consent is granted.

**CARRIED**

## 8.3 APPROVAL TO NOTIFY OMNIBUS VARIATIONS 4 A-G

Natasha Tod, Group Manager – Regulatory Services and Angela Bell, Principal Adviser – District Planning introduced the report which was taken as read. A presentation was shown.

### RESOLUTION 2019/5

Moved: Cr Janet Holborow

Seconder: Cr Mike Cardiff

Note that Variation 4 is proposing to make the following changes to the Proposed District Plan:

Amendments to definitions (household unit; ancillary; and kitchen)

Addition of a policy to manage the amenity effects of earthworks

Yard setback for non-residential activities in the living zones

Interface between Living Zones and Working Zones

Amendments to Traffic and Transport Rules (Access off right of way in rural areas; Shared car parking; Transport network consistent terminology)

Amendments to rules for temporary events and new provisions to better provide for regular markets

Amendments to parking requirements for residential activities.

Agree to publicly notify Plan Variation 4 A-G at the appropriate time.

**CARRIED**

## 8.4 WELLINGTON REGIONAL INVESTMENT PLAN

Janice McDougall, Group Manager – People and Partnerships and Morag Taimalietane, Principal Advisor, introduced the report. Members' questions were answered.

### RESOLUTION 2019/6

Moved: Cr Michael Scott

Seconder: Cr Janet Holborow

That the Council **notes** the content of this report.

That the Council **endorses** the Wellington Regional Investment Plan, as detailed in Appendix One and **notes** that the detail and timing for individual projects may change over time.

**CARRIED**

#### **8.5 FINAL DRAFT HOUSING AND BUSINESS DEVELOPMENT CAPACITY ASSESSMENT FOR THE KAPITI COAST DISTRICT COUNCIL**

Hamish McGillivray, Manager – Research and Policy, introduced the report which was taken as read. Member's questions were answered.

##### **RESOLUTION 2019/7**

Moved: Cr Janet Holborow

Seconder: Cr John Howson

That Council notes the findings of the final draft of Kāpiti Coast District's Housing and Business Development Capacity Assessment (HBA) and its supporting Assessment of Councils Infrastructure Capacity.

**CARRIED**

#### **8.6 SUBMISSION ON THE PROPOSED NATIONAL POLICY STATEMENT ON URBAN DEVELOPMENT**

Hamish McGillivray, Manager – Research and Policy, introduced the report which was taken as read.

##### **RESOLUTION 2019/8**

Moved: Cr James Cootes

Seconder: Cr Mark Benton

That Council approve the draft submission on the proposed National Policy Statement on Urban Development, which is attached as Appendix 1 to this report.

**CARRIED**

*Cr Mark Benton left the meeting at 11.05 am and returned to the meeting at 11.20 am.*

#### **8.7 DRAFT SUBMISSION ON THE PROPOSED NATIONAL POLICY STATEMENT FOR HIGHLY PRODUCTIVE LAND**

Jason Holland, District Planning Manager and Hamish McGillivray, Manager – Research and Policy, introduced the report which was taken as read. Members' questions were answered.

##### **RESOLUTION 2019/9**

Moved: Cr James Cootes

Seconder: Cr Janet Holborow

That Council approves the draft submission on the proposed National Policy Statement on Highly Productive Land, which is attached as Appendix 1 to this report.

That the Council notes and disagrees with the short timeframe for submissions which has not allowed sufficient opportunity for the Council to seek feedback from Iwi on its submission.

**CARRIED**

*The meeting adjourned at 11.25am and resumed at 11.50am.*

**8.8 SUBMISSION TO THE MINISTRY FOR THE ENVIRONMENT ON THE PROPOSED PRIORITY PRODUCTS AND PRIORITY PRODUCT STEWARDSHIP SCHEME GUIDELINES**

Brandy Griffin, Principal Advisor – Research and Policy and Katarina Kennedy, Waste Minimisation Services Officer, introduced the report which was taken as read. Members' questions were answered.

**RESOLUTION 2019/10**

Moved: Cr Mark Benton  
Seconder: Cr Angela Buswell

That Council approve the draft submission to the Ministry for the Environment on the proposed priority products and proposed priority product stewardship scheme guidelines.

**CARRIED**

**8.9 SUBMISSION TO THE PRODUCTIVITY COMMISSION DRAFT REPORT ON LOCAL GOVERNMENT FUNDING AND FINANCING**

Mark de Haast, Group Manager – Corporate Services and Jacinta Straker, Chief Financial Officer, introduced the report which was taken as read. Members' questions were answered. The Council commended staff on the excellent submission.

**RESOLUTION 2019/11**

Moved: Cr Mark Benton  
Seconder: Cr James Cootes

That the Council approve the submission, as amended, to the Productivity Commission draft report on local government funding and financing, attached as Appendix 1 to this report.

That the Council delegates the approval of additional amendments to the Mayor, Deputy Mayor plus the Chairs of Operations and Finance Committee and Strategy and Policy Committee.

**CARRIED**

**8.10 LEASE OF COUNCIL OWNED LAND AT RAUMATI MARINE GARDENS, RAUMATI BOWLING CLUB**

James Jefferson, Group Manager – Place and Space and Alison Law, Parks and Recreation Manager, introduced the report which was taken as read. Members' questions were answered.

**RESOLUTION 2019/12**

Moved: Cr Mike Cardiff  
Seconder: Cr Mark Benton

That the Kāpiti Coast District Council authorises the Chief Executive to undertake the required public notification process for the new lease proposal as outlined in this report for the land at Raumati Marine Gardens, shown red in Appendix 1, to Raumati Bowling Club.

If any objections are received, these are considered at the Kāpiti Coast District Council meeting in December 2019.

If no objections are made, that the Kāpiti Coast District Council authorises the Chief Executive to enter into a lease for 10 years with two rights of renewal of 10 years commencing 1 December 2019 with Raumati Bowling Club, for the land at Raumati Marine Gardens, Raumati shown red in Appendix 1 to report "Lease of Council owned land at Raumati Marine Gardens, Raumati Bowling Club" at an annual rental set by the Council in the Long Term Plan or Annual Plan.

That subject to no objections being made, the Kāpiti Coast District Council authorises the Chief Executive to terminate the current lease with Kapiti Bowling Club (now Raumati Bowling Club).

**CARRIED**

#### **8.11 LEASE OF COUNCIL LAND AT MACLEAN PARK, PARAPARAUMU FOR KAPITI UNDERWATER CLUB**

James Jefferson, Group Manager – Place and Space and Alison Law, Parks and Recreation Manager, introduced the report which was taken as read.

##### **RESOLUTION 2019/13**

Moved: Cr Angela Buswell

Seconder: Cr Janet Holborow

That the Kāpiti Coast District Council authorises the Chief Executive to undertake the required public notification process for the lease proposal as outlined in this report for the land at Maclean Park, shown in Appendix 1, to Kapiti Underwater Club.

If any objections are received, these are considered at the Kāpiti Coast District Council meeting in December 2019.

If no objections are made, that the Kāpiti Coast District Council authorises the Chief Executive to enter into a lease for 7 years, 8 months and 22 days with no rights of renewal commencing 1 January 2020 with Kapiti Underwater Club, for the land at Maclean Park, Paraparaumu shown in Appendix 1 to the report named "Lease of Council land at Maclean Park, Paraparaumu for Kapiti Underwater Club" at an annual rental set by the Council in the Long Term Plan or Annual Plan.

**CARRIED**

#### **8.12 LEASE FOR COUNCIL OWNED HOWARTH BARN AT OTARAUA PARK, PARAPARAUMU**

James Jefferson, Group Manager – Place and Space and Alison Law, Parks and Recreation Manager, introduced the report which was taken as read.

##### **RESOLUTION 2019/14**

Moved: Cr Mike Cardiff

Seconder: Cr Fiona Vining

That the Kāpiti Coast District Council authorises the Chief Executive to undertake the required public notification process for the lease proposal as outlined in this report for the Howarth Barn and associated land at Otaraua Park shown red in Appendix 1, to Mr Maurice Bly.

If any objections are received, these are considered at the Kāpiti Coast District Council meeting in December 2019.

If no objections are made, that the Kāpiti Coast District Council authorises the Chief Executive to enter into a lease for three years commencing 1 March 2020 with Mr Maurice Bly, for the Howarth

Barn and associated land at Otaraua Park, Paraparaumu as shown red in Appendix 1 to this report “Lease for Council owned Howarth Barn at Otaraua Park, Paraparaumu” at a \$100 weekly rental.

**CARRIED**

**8.13 REPORTS AND RECOMMENDATIONS FROM STANDING COMMITTEES AND COMMUNITY BOARDS**

Janice McDougall, Group Manager – People and Partnerships introduced the report which was taken as read. Members discussed the recommendations.

**RESOLUTION 2019/15**

Moved: Mayor K Gurunathan  
 Secunder: Cr John Howson

That Council consider the following recommendations for ratification.

**That the Paraparaumu/Raumati Community Board approves:**

**the recommendations contained in the table below in relation to the Civic Precinct parking area as shown in Figure 1 of Report IS-19-854:**

Site	Proposed parking amendment
Library area A	Reduce the current parking restriction: 50% of the area to 2 hours (P120); and 50% of the area to 3 hours (P180).
Library area B	Reduce the current parking restriction to 1 hour (P60)
Library area C	Reduce the current parking restriction on the two western most spaces to 1 hour (P60) and convert the remaining three spaces to two disabled spaces including the provision of wheelchair ramps
Café Novella area D	Approve the current parking provision of two disabled spaces, two P10, and two P60 spaces
Civic Building area E	Reduce the current parking restriction to 1hr (P60), relocate the two disabled spaces from the opposite side of Iver Trask Place, remove the two P10 spaces and retain the single motorcycle space
Civic Building area F	Convert the two parallel disabled spaces back into two P10 spaces, retain the current disabled and P10 spaces

**That the Paraparaumu/Raumati Community Board approves:**

The introduction of a four hour parking limit on the north side of Kapiti Road from the western property boundary of St Pauls Church to the intersection with Langdale Avenue as shown in Figure 2 of report IS-19-854.

**That the Paraparaumu/Raumati Community Board approves:**

the Introduction of four hour parking limits on the south side of Tongariro Street between numbers 6 and 24 as shown in Figure 3 of report IS-19-854.

That the Paraparaumu/Raumati Community Board approves:

the installation of a disabled parking space on the south side of Tongariro Street near the vehicle access into 20-24 Tongariro Street.

**CARRIED**

#### **MOTION**

Moved: Cr James Cootes  
Seconder: Cr Fiona Vining

That Council considers the following recommendation for approval.

**That the Ōtaki Community Board supports the GWRC business case which includes improved rail to Ōtaki and asks that it be kept informed of its progress.**

**That the Ōtaki Community Board request that Kapiti Coast District Council formally endorses the Ōtaki Community Board's support and supports the GWRC business case which includes improved rail to Ōtaki.**

**CARRIED**

#### **MOTION**

Moved: Cr James Cootes  
Seconder: Cr John Howson

That Council considers the following recommendation for ratification.

**That the Ōtaki Community Board considers and adopts the following recommendations:**

**Introduce a 30 minute Monday to Friday parking restriction on the two spaces outside the Library on Main Street, Ōtaki as shown on the plan in Appendix A of this report.**

**Introduce a 30 minute Monday to Friday parking restriction on the two spaces south of the Bus Stop on Aotaki Street, Ōtaki as shown on the plan in Appendix A of this report.**

**Introduce a 60 minute Monday to Friday parking restriction on the four spaces in the Library car park facing Aotaki Street, Ōtaki as shown on the plan in Appendix A of this report.**

**Introduce a 240 minute Monday to Friday parking restriction on the four spaces in the Library car park facing Rangatira Street, Ōtaki as shown on the plan in Appendix A of this report.**

**That the Ōtaki Community Board request a report back on these changes in six month's time.**

**CARRIED**

#### **MOTION**

Moved: Cr Michael Scott  
Seconder: Cr Mark Benton



That Council declines to consider the following recommendations for approval noting that an application can be made in the long term plan:

That the Ōtaki Community Board recommend to the Kapiti Coast District Council that they cease the practice of paying Ōtaki residents' rate money to the Wellington Free Ambulance from the 2020/2021 financial year and pay that money to St Johns Ambulance in a bid to lower ambulance fees to Ōtaki people.

That the Ōtaki Community Board recommends the Council requests Council staff to report back to the Ōtaki Community Board and Ōtaki Health & Wellbeing group on options.

**CARRIED**

#### **MOTION**

Moved: Cr Michael Scott  
Seconder: Cr Fiona Vining

That Council receives this report (Reports and Recommendations from Standing Committees and Community Boards).

**CARRIED**

## **9 CONFIRMATION OF MINUTES**

### **9.1 CONFIRMATION OF MINUTES 8 AUGUST 2019**

#### **RESOLUTION 2019/16**

Moved: Cr Michael Scott  
Seconder: Cr John Howson

That the minutes of the Council meeting on 8 August 2019 be accepted as a true and accurate record of that meeting.

**CARRIED**

### **9.2 CONFIRMATION OF MINUTES 29 AUGUST 2019**

#### **RESOLUTION 2019/17**

Moved: Cr Michael Scott  
Seconder: Cr Janet Holborow

That the minutes of the Council Meeting on 29 August 2019 be accepted as a true and accurate record of that meeting.

**CARRIED**

## **10 PUBLIC SPEAKING TIME**

- Covering other items if required  
There were no public speakers for items not related to the agenda.

- Public Speaking Time responses  
There were no public speaking time responses.

*The meeting adjourned at 12.30pm and resumed at 1.00pm.*

*Cr Buswell left the meeting at 12.30pm.*

## 11 PUBLIC EXCLUDED REPORTS

### RESOLUTION TO EXCLUDE THE PUBLIC

#### PUBLIC EXCLUDED RESOLUTION 2019/18

Moved: Mayor K Gurnathan

Seconder: Cr Mike Cardiff

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>11.1 - Strategic Property Purchase - Prioritisation</b>	<p>Section 7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

#### RESOLUTION 2019/19

Moved: Cr Michael Scott

Seconder: Cr Fiona Vining

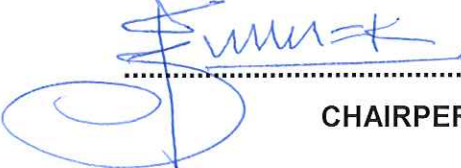
That the Council moves out of a public excluded meeting.

**CARRIED**

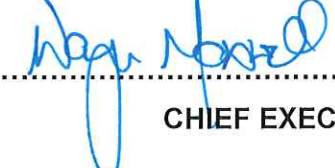
The Council meeting went into public excluded session at 1.01pm.

The Council came out of public excluded session at 1.28pm.

**The Council meeting closed at 1.28pm.**



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**CHAIRPERSON**



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**CHIEF EXECUTIVE**