

MINUTES	MEETING	TIME
CORPORATE BUSINESS COMMITTEE	THURSDAY, 10 MAY 2012	10.00AM

Minutes of a meeting of the **Corporate Business Committee**, held in the Meadows Church, Auditorium 2, Realm Drive, Paraparaumu on **Thursday, 10 May 2012**, commencing at 10.00am.

PRESENT: Cr R Church (Chair)
Mayor J Rowan
Cr D Ammundsen
Cr R Booth
Cr M Cardiff
Cr P Ellis
Cr P Gaylor
Cr K Gurunathan
Cr T Lester
Cr T Lloyd
Cr H Wooding

ATTENDING: Mr J Cootes (Ōtaki Community Board)
Ms J Holborow (Paekākāriki Community Board)
Mr P Dougherty (Chief Executive)
Ms T Evans (Group Manager Community Services)
Dr G Ferguson (Group Manager Strategy & Partnerships)
Mr B Goedhart (Group Manager Corporate Services)
Mr S Mallon (Group Manager Infrastructure Services)
Mr W Read (Group Manager Finance)
Mr M Bone (Business Analyst)
Ms K Shieffelbein (Monitoring Officer)
Mrs V Starbuck-Maffey (Democratic Services Team Leader)
Mrs J Nock (Executive Secretary, Finance)

CBC 12/5/111

WELCOME

The Chair welcomed everyone and declared the meeting open.

CBC 12/5/112

APOLOGIES

MOVED (Ellis/Booth)

That apologies be accepted from Louella Jensen, Chair of Paraparaumu/Raumati Community Board and Michael Scott, Chair of Waikanae Community Board.

CARRIED

The Chair read out a quote from Barack Obama

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CBC 12/5/113

30 MINUTES PUBLIC SPEAKING TIME

Mike Alexander – Campbell Mill Road

Mike Alexander spoke about his concerns around the timing of the Blackberry Spraying programme and also commented that Transpower had started work on the upgrade of their two lines and had done preliminary work on upgrading Campbell Mill Road.

CBC 12/5/114

MEMBERS' BUSINESS

(a) Public Speaking Time Responses.

The Council was continuing to look at the clearing of Campbell Mill Road and working with both Whareroa Guardians and the Cycleway/Walkway/Bridleway Group in terms of looking at an appropriate plan which was consistent with the Management Plan.

Also a meeting had been arranged between Council staff and the Department of Conservation to discuss adjoining boundary issues and a plan was being put together for the whole of the track.

(b) Leave of Absence.

There was no request for leave of absence.

(c) Matters of an Urgent Nature.

There were no matters of an urgent nature.

(d) Declarations of Interest Relating to Items on the Agenda.

There were no Declarations of Interest Relating to Items on the Agenda.

CBC 12/5/115

MINUTES

(a) Confirmation of Minutes – 29 March 2012

Amendments were noted

MOVED (Ellis/Wooding)

That the minutes of the Corporate Business Committee meeting held 29 March 2012 be adopted as a true and correct record.

CARRIED

(b) Matters Arising.

Information had still not been received from Dale Evans regarding the number of members associated with the Kāpiti Open Forum and evidence of his statement “ratepayers were leaving our District because of the levels of rates set by this Council and they were going north”.

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(c) Matters Under Action.

Members commented on the following:

Blended Fuel Trial

The results of the mower trial came back positive and Staff were working with the Clean Technology Centre on looking at the implications of using that fuel in other fleet vehicles and there would be a report at the next Corporate Business Committee meeting.

Official Information Act (OIA) requests

Staff time dealing with OIAs was now being tracked and the costs collated so in future an overall figure could be given to Members.

The order on the Agenda was changed due to the deadline on the processing of advertisements for the Paekākāriki By-Election.

CBC 12/5/121

PROGRESSIVE PROCESSING OF VOTES FOR PAEKĀKĀRIKI BY-ELECTION (CORP-12-547)

MOVED (Lester/Mayor)

That the Corporate Business Committee adopt, in accordance with Section 79 of the Local Electoral Act 2001 the progressive processing of votes for the Paekākāriki Community Board By-Election to be held 13 June 2012 to enable the early processing of voting papers during the three week voting period.

CARRIED

CBC 12/5/122

PAEKĀKĀRIKI COMMUNITY BOARD BY-ELECTION – ORDER OF CANDIDATE NAMES ON THE VOTING DOCUMENTS (CORP-12-546)

MOVED (Ellis/Wooding)

That the Corporate Business Committee resolves that the names of the candidates for the Paekākāriki Community Board by-election on 13 June 2012 are be arranged on the voting papers in:

alphabetical order of surname

CARRIED

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CBC 12/5/116

ACTIVITY REPORT TO 31 MARCH 2012 (SP-12-544)

Katrina Shieffelbein, Monitoring Officer spoke to the report and explained that the Activity Report covered the third quarter of this financial year and followed the same format as previous activity reports with the exception that the order of the activities had been placed in descending order.

Members discussed the individual activities and staff responded to their questions as appropriate. Some issues were added to matters under action for further investigation.

Adjourned for lunch 12.09pm reconvened at 12.45pm

MOVED (Ellis/Gaylor)

That the Corporate Business Committee notes the quarterly performance results contained in the Activity Reports attached as Appendix B to Report SP-12-544.

CARRIED

CBC 12/5/117

FINANCIAL REPORT TO 31 MARCH 2012 (FIN-12-529)

Warwick Read, Group Manager Finance spoke to the report.

Mr Read advised that the Local Authority Protection Programme Disaster Fund Programme (LAPP) had just advised that the premiums may increase for the 2012/13 year above the projected figures due to the status of the reinsurance market and an update would be provided to Council as part of the draft Long Term Plan process.

It was confirmed that a Council briefing would be held in the future to update Members on the analysis of the rate arrears by community and the process followed for assisting those ratepayers in making arrangements to pay off their arrears. An update on the Rates Remission Policy for financial hardship would also be provided.

The Mayor left the meeting 2.05pm

MOVED (Lester/Wooding)

That the Corporate Business Committee notes the nine monthly financial results contained in this report FIN-12-529.

That the Corporate Business Committee notes the Council's operating surplus for the first nine months ended 31 March 2012 was \$4.347 million which mainly reflects the development contributions (capital use only) and vested assets (non cash revenue) required to be recognised as operating revenue.

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That the Corporate Business Committee notes that based on the operating results for the first nine months ended to 31 March 2012 the forecast net rates surplus is \$676,000 for the year end.

That the Corporate Business Committee notes that the net capital expenditure for the nine months amounted to \$17.312 million compared to the capital expenditure budget for the year of \$46.701 million. The Capital Expenditure programme has been reforecast and now totals \$39.450 million for the 2011/12 year. The expenditure to date represents 43.3% of the total reforecast capital expenditure budget for the 2011/12 year.

That the Corporate Business Committee notes the other key financial performance indicators including the performance against key Treasury Management Limits.

CARRIED

CBC 12/5/118

**INVESTMENT AND BORROWING REPORT TO 31 MARCH 2012
(FIN-12-530)**

Warwick Read, Group Manager Finance explained the report.

MOVED (Wooding/Lloyd)

That the Corporate Business Committee notes that the General, Separate and Special Fund Investments as at 31 March 2012 were \$66,000 (\$66,000 as at 31 December 2011).

That the Corporate Business Committee notes that Gross Public Debt as at 31 March 2012 was \$76,341,415 (\$76,410,010 as at 31 December 2011). Net Public Debt after allowing for the accumulation of annual loan repayment provisions of \$9,775,546 was \$66,565,869.

That the Corporate Business Committee notes that the effective average interest rate of the Council's Public Debt, after taking into account the interest rate swaps and margins as at 31 March 2012, was 5.52% (5.59% as at 31 December 2011).

CARRIED

CBC 12/5/119

CONTRACTS ACCEPTED UNDER DELEGATED AUTHORITY (FIN-12-531)

MOVED (Ammundsen/Booth)

That the Corporate Business Committee notes that two contracts over \$250,000 were approved under delegated authority for the period 14 March to 30 April 2012.

CARRIED

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CBC 12/5/120

USING ELECTRA TRUST VOTES FOR TRUSTEES (CORP-12-505)

Vyvien Starbuck-Maffey, Democratic Services Team Leader spoke to the report and explained that the candidates were unknown at the time of this meeting and arrangements could be made for Elected Members to meet candidates before voting took place.

MOVED (Gaylor/Gurunathan)

That the Corporate Business Committee recommends that Council reserves the right to exercise the right to vote in the Electra Trust election and invites candidates for the 2012 Electra Trust election to address this Council in a public forum.

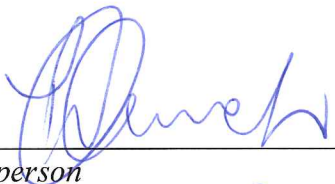
CARRIED

CBC 12/5/123

FINANCIAL SUPPORT FOR MARINES TRUST SALUTE 70 EVENT

To be discussed at the next Council meeting.

The meeting was closed at 2.34am



 Chairperson

16.8.12

 Date