

MINUTES	MEETING HELD ON	TIME
<b>ŌTAKI COMMUNITY BOARD</b>	<b>TUESDAY, 5 FEBRUARY 2019</b>	<b>7.00 PM</b>

MINUTES of a six-weekly meeting of the **Ōtaki Community Board** held in the Gertrude Atmore Supper Room, Memorial Hall, Main Street, Ōtaki on **Tuesday, 5 February 2019** commencing at **7.00 pm**.

PRESENT:

Ms	C	Papps	Chair
Ms	M	Stevens	Deputy Chair
Ms	S	Warwick	
Cr	J	Cootes	
Mr	K	Bevan	

IN ATTENDANCE

Mrs	J	McDougall	Group Manager People and Partnerships
Mr	W	Maxwell	Chief Executive
Mr	A	Torr	Project Manager PP2O
Mrs	L	Belcher	Democracy Services Manager

The Chair welcomed everyone to the meeting, including members of the press, the Chief Executive and Janice McDougall, Group Manager People and Partnerships.

OCB 19/02/153

#### **APOLOGIES**

There were none

OCB 19/02/154

#### **UPDATE: PEKA TO ŌTAKI REVOCATION - NZTA**

New Zealand Transport Agency Project Manager Jerrell Bagsic provided an update on SH1 Peka Peka to Ōtaki Revocation and spoke to a presentation.

- The next stage of the Expressway is the link from Te Kowhai Road in Peka to Taylors Road just north of Ōtaki.
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- The revocation process will involve not only the physical works on the ground, but also work behind the scenes to facilitate and support local business and the community.
- Funding arrangements for Peka to Ōtaki will involve several categories of funding to be agreed by NZTA and Kāpiti Coast District Council.
- The work is currently in the scoping phase. Subsequent steps to July 2019 would involve, concept design, property and consenting iwi partner engagement, stakeholder and community engagement, and scheme cost estimates.
- From July 2019 steps would include scheme design, ongoing stakeholder and community engagement, update scheme cost estimates, design renders for public consultation, consent applications and the procurement of a contractor.

In answer to members questions it was confirmed that the old SH1 from Ōtaki to Waikanae Bridge, where the road is showing some wear, would be fixed before being handed back to Council.

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Cr Cootes raised that a sizeable amount of work will be centred around the SH1 retail precinct in Te Horo and the importance of the Community Board being involved in conversations around that work.

There was discussion that as Peka interchange has been taken off the table there will need to be consideration as to the future speed limit and status the old SH1 in that area.

Discussions, about work outside the revocation agreement were taking place between Kāpiti Coast District Council and NZTA as a separate piece of work.

CB 19/02/0155

### **PUBLIC SPEAKING TIME**

The following grant applicants spoke to their application and responded to Members' questions:

- Whare Akuhata, on behalf of the Te Korowai Maanaki Trust, spoke to their application and answered members' questions. It was confirmed that the money requested would be spent on exhibition site costs and administration.
- Marilyn Stevens, on behalf of Coastella Community Music Initiative, spoke to their application.
- Terina March, on behalf of the Kapiti/Horowhenua U16 Boys Touch Team, spoke to their application. See notes on application. Christine wished
- Adrian Gregory, on behalf of the Otaki Health and Wellbeing Advisory Group, spoke to their application. Second priority for this year is a Health Hui. The idea is that it is run for a day. Mr Gregory explained that a part of the funding request had been for meeting room costs. However, as offers have been received for meeting rooms to be provided to the group. Should the application be successful then that money could instead be used towards the costs of holding a Health Hui.
- Maakarita Paku, on behalf of the Māoriland Charitable Trust, spoke to their application.

OCB 19/02/156

### **MEMBERS' BUSINESS**

**(a) Public Speaking Time Oral Submissions – Responses**

There were none

**(b) Leave of Absence**

There was no leave of absence.

**(c) Matters of an Urgent Nature**

There were none.

**(d) Declarations of Interest**

There were none.

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**(e) Community Board Members' Activities**

Ms Papps circulated a copy of her activities and provided an update on the meetings attended:

- meeting with staff regarding provincial growth fund and how to move forward. Once information has been provided to clarify the process more information will be provided by Christine to the Community Board.
- Council meeting

Staff were requested to provide an update at the next Community Board meeting regarding the planned removal of the corrugated iron fence at Tasman Lakes.

Cr Cootes had circulated a copy of his activities by email and provided an update on:

- Community Board to meet with Ōtaki police.
- Dirt Farm business on Mangaone North Road
- Health Camp Rotunda
- Provincial Growth Fund
- Investment Funds.
- Peka Peka Interchange public meeting.
- Open for Business – working with staff and the Chamber of Commerce.
- Zero Waste Ōtaki.

Ms Stevens had circulated a copy of her activities by email.

Ms Warwick provided an update on the meetings attended:

- Cycleways Walkways and Bridleways
- Road Safety
- Energise Ōtaki
- Equestrian Advisory Group
- Briefing on Community Board remuneration

There was discussion about feedback from Councils having been requested by the Remuneration Authority regarding the potential inclusion of community board members in a remuneration pool with councillors and that the broader topic of the role and remuneration of community boards would be an element of the next Representation Review.

OCB 19/02/157

**CONSIDERATION OF APPLICATIONS FOR FUNDING (SP-19-706)**

**MOVED (Cootes/Stevens)**

**That the Ōtaki Community Board approves a Community Grant of \$500.00 to Te Korowai Manaaki Trust to help with the costs of advertising for the 4th Annual Whakaaro Sculpture Symposium.**

**That the Ōtaki Community Board approves a Community Grant of \$500.00 to Coastella Community Music Initiative to help with the costs of a music initiative programme into primary schools in Otaki.**

**That the Ōtaki Community Board approves a Sporting Activity Fund grant of \$500.00 to the Kapiti/Horowhenua U16 Boys Touch Team (Otaki Players) to help with the costs of costs of attend the 2019 Touch NZ Junior Nationals Tournament.**

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That the Ōtaki Community Board approves a Building and Resource Consents Fund grant of \$444.00 to the Otaki Health & Wellbeing Advisory Group to help with the costs of room hire for their meetings.

That the Ōtaki Community Board approves a Community Grant of \$500.00 to Maoriland Charitable Trust to help with the costs of a mural installation.

**CARRIED**

The Board discussed representation on the Otaki Health and Wellbeing Advisor Group.

**MOVED (Papps/Cootes)**

That the Ōtaki Community Board appoint Marilyn Stevens to the Otaki Health and Wellbeing Advisory Group, with Shelly Wawrick as alternate.

**CARRIED**

OCB 19/02/158

**UPDATE: ELEVATE ŌTAKI**

Cr Cootes updated the Board that there will be a meeting of the group this week and there will be an update after this meeting.

OCB 19/02/159

**CONFIRMATION OF MINUTES – 27 November 2018**

**MOVED (Stevens/Warwick)**

That the minutes of the 27 November 2018 meeting of the Ōtaki Community Board be confirmed as a true and accurate record.

**CARRIED**

Cr Cootes welcomed the new Group Manager with a large box of Favourites chocolates.

OCB 19/02/160

**MATTERS UNDER ACTION**

Toilet at the Estuary

Construction is due to begin week beginning 28 January 2019 and installation should be completed end of February. The CE updated that GW have agreed to pay half of the installation costs and ongoing maintenance.

Tasman Road

The new spend hump near the Wananga has been completed. The design for the western end of Tasman Road near the bus stop opposite Robert McKeen Street is being prepared.

Tennis Courts

The lease arrangement is under negotiation with the Otaki Sports Club at the moment. The public use of the tennis courts is being negotiated under a separate MOU, also under negotiation. Staff committed to providing an update at the next meeting.

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#### Ōtaki Railway Station

- Heritage New Zealand had expressed concern at the removal of the dividing wall and chimneys that would affect the heritage value of the building. After discussions with Council staff the end result is that HNZ now see the benefit in removal of these unsafe attributes.
- Colliers Maintenance is now going out to tender for the work.
- LINZ Building Administration looked for confirmation that if the seismic and exterior works were completed who would renovate the interior. Council staff indicated that they would look favourable on this, subject to approval, as this was the original proposal offered by Vince Fallon.
- Council staff asked for confirmation that the exterior renovation should include the platform canopy, to which they both agreed

#### Container on Council Land, Gawler Street, Te Horo

The container has been removed but now there is now a large pile of rubbish. Council staff will visit the site again.

#### Winstones Lake easement

In conjunction with the PP20 Expressway project, Opus have been engaged by NZTA to carry out investigations around long-term access to the area. We anticipate that the report will be completed in February and expect that the Community Board will be consulted on this.

The project has now lodged a resource consent for raising the Chrystalls stopbank as part of the PP20 project which will have an impact on the area.

#### Accidents around the area of School Road, Te Horo

NZTA and Fletchers have completed the areas of safety concerns that were previously outlined.

#### Free Wifi on the Main Street, Ōtaki

Council staff are in discussions with a vendor about providing this service.

#### Carparks behind Riverstone Café, Ōtaki

The Board need to confirm whether they now want the loading zone changed to a bus stop, car parking, or just have the loading zone more clearly marked and enforced.

Members requested that staff produce a report on changing the loading zone to parking and indicated a preference for parallel parking.

#### Ōtaki Beach Development

Staff were requested to send the board members a time line of working with submitters and the subsequent stages following that.

#### Land behind Byrons Resort

The Board had checked with staff and it had been confirmed that

- the land had been retained as the community wished;
- the land was being used appropriately;
- there was no money in the long term plan to spend on it.

#### Waitohu Valley Road

Fletchers trucks are churning up the road. Parking at the end of the road has lots of cars parked on both sides making it difficult for trucks to pass safely. These concerns will be taken to the Road Safety Committee.

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The Ōtaki Community Board meeting closed at 9.03pm

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Chairperson

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Date