

MINUTES	MEETING HELD ON	TIME
<b>PAEKĀKĀRIKI COMMUNITY BOARD</b>	<b>TUESDAY 22 NOVEMBER 2016</b>	<b>7.00 PM</b>

Minutes of a Meeting of the Paekākāriki Community Board on Tuesday, 22 November 2016 commencing at 7.05 pm in the St Peter's Village Hall, Paekākāriki.

PRESENT:           Mr       S     Eckett  
                           Mr       P     Edwards  
                           Mr       P     Hughes  
                           Ms      H     Ewens  
                           Cr       J     Holborow

IN ATTENDANCE:  Mr       S     Mallon       (Group Manager Infrastructure Services)  
                           Miss    A     McLaughlin (Democracy Services Advisor – Minute-taker)  
                           Cr       D     Scott

APOLOGIES:       Mayor K     Gurunathan  
                           Cr       P     Gaylor       Greater Wellington Regional Council

Sean Mallon, Group Manager Infrastructure Services, as the Chief Executive's nominee, welcomed everyone to the first meeting of the 2016-2019 triennium and declared the meeting open.

PCB 16/11/01

#### **DECLARATIONS OF OFFICE**

All Community Board Members and the Ward Councillor made their declarations of office and signed the declaration documents, which were witnessed by the Chief Executive's nominee (Mr Mallon).

PCB 16/11/02

#### **EXPLANATION OF LEGISLATION AFFECTING ELECTED MEMBERS 2016-2019 TRIENNIUM (Corp-16-020)**

Mr Mallon read out a general explanation on laws affecting the Members.

#### **MOVED (Holborow/Edwards)**

**That the Paekākāriki Community Board Members of the 2016-2019 Triennium note the general explanation of legislation provided by the Chief Executive's nominee pursuant to Section 21 of Schedule 7, Local Government Act 2002.**

#### **CARRIED**

MINUTES	MEETING HELD ON	TIME
PAEKĀKĀRIKI COMMUNITY BOARD	TUESDAY 22 NOVEMBER 2016	7.00 PM

PCB 16/11/03

**ELECTION OF CHAIR AND DEPUTY CHAIR PAEKĀKĀRIKI COMMUNITY BOARD  
2016-2019 TRIENNIUM (Corp-16-021)**

Mr Mallon spoke to the report.

**MOVED (Edwards/Hughes)**

**That the Paekākāriki Community Board adopts System B as outlined in clause 25 of Schedule 7 of the Local Government Act 2002 for the election of the Board's Chair and Deputy Chair for the 2016-2019 Triennium.**

**CARRIED**

Mr Mallon called for nominations for the Board Chair.

**MOVED (Eckett/Edwards)**

**Steve Eckett nominated Philip Edwards as Chair.**

**There were no other nominations so Philip Edwards was declared Board Chair.**

**CARRIED**

**MOVED (Edwards/Holborow)**

**Philip Edwards nominated Steve Eckett as Deputy Chair.**

**There were no other nominations so Steve Eckett was declared Deputy Chair.**

**CARRIED**

Philip Edwards chaired the meeting from this point and welcomed everyone to the meeting.

PCB 16/11/04

**APOLOGIES**

Apologies were noted from Mayor K Gurunathan and Cr Penny Gaylor, Greater Wellington Regional Council.

PCB 16/11/05

**PUBLIC SPEAKING TIME**

1. Sue Blaikie

- was part of the biodiversity project working in the last 18 months to increase the biodiversity on the Kapiti Coast
- surveys had been taken on the penguin population from Pukerua Bay to Raumati South, centered in Paekākāriki
- the project had surveyed 700 people along the coast to see if they had penguins living in their backyards

MINUTES	MEETING HELD ON	TIME
PAEKĀKĀRIKI COMMUNITY BOARD	TUESDAY 22 NOVEMBER 2016	7.00 PM

- in response to a question, Sue confirmed there were small numbers of penguins found along the parade
- penguin numbers had dropped as evidence had shown there had been dog attacks
- a report had been issued for raising awareness of the penguins' presence and public signage
- Sue would like to make Ames Street a 'no dog' zone
- Cr Holborow suggested that Sue make a submission to the bylaw process with Council

2. Andrew Blair:

- spoke about the parking situation around the village and Ames Street (south end) due to the walking track which had opened 18 months ago
- he had not seen much action on remedying parking issues
- he had written emails and letters to the Council, but very little had happened
- he feels that the Council is in breach of the District Plan
- expectation is that more people will come and park outside their homes on Ames Street
- he had written a letter on 10 October to the Mayor and copied the Board Chair - no formal response had been received
- there needs to be some parking restrictions in Ames Street: yellow lines and enforcements and need to be put in place immediately

3. Matthew Robertson:

- is a resident on Tilley Street with his property backing on to the Kiwi Rail site
- the site had been causing he and his partner a lot of strife since February this year due to the noise
- he had made numerous attempts to contact Council with not much headway
- the site is zoned as residential so not sure why it is not deemed an industrial site due to the noise
- he would like some support from the Community Board going forward to cease these activities
- Matthew had spoken to Kiwi Rail and they were not willing to enforce residential zoning and it was made clear that Kiwi Rail would like to leave things as they are
- Matthew would like the Community to support him
- the Chair mentioned that this was the first time had heard of the problem which was quite concerning
- in response to a question, Matthew said that two of his neighbours had also opposed the noise activity
- in response to a question, the activity from Kiwi Rail was during the day time and late into the night
- Matthew confirmed that Kiwi Rail had resource consent to use the building as a storage facility which is zoned a railway designation

4. Tina Pope:

- gave an update on events at Paekākāriki School
- she thanked the Board for the \$550 they had received and also \$1,000 from Campe Estate
- Tina then gave an update from the last year's activities

MINUTES	MEETING HELD ON	TIME
PAEKĀKĀRIKI COMMUNITY BOARD	TUESDAY 22 NOVEMBER 2016	7.00 PM

5. Rachel Benefield:

- spoke to her application for funding to hold a *Jazz Up Your Letterbox* competition
- she is starting to promote the competition and went on to explain the competition process

PCB 16/11/06

**MEMBERS' BUSINESS**

(a) Public Speaking Time Oral Submissions – Responses:

- Sue Blaikie:
  - when the bylaw is going to be reviewed next year, the biodiversity project team should make representation to the Council
  - Mr Hughes recommended that better signage be provided along Ames Street
  - Sue had spoken to Rob Cross at Council and he is interested in changing the signage. Mr Mallon would speak to Rob Cross to follow up
  - Ms Ewens emphasised community engagement and talking to the local kura to get the local children involved
- Andrew Blair:
  - the Chair confirmed that the issue of parking on Ames Street is a priority and there would be an end result
  - Mr Mallon confirmed there was no resource consent required for the walking track to be opened
  - the proposal for increased parking was not supported by the public
  - the Council had put in white lines, broken yellow lines, no parking lines on the western side where the road is narrow
  - there have been changes to the website in terms of the walkway
  - the plan is to increase signage, put in some further “no parking” signs, but was not proposing to close off the Ames Street section of the footpath
  - to close off the footpath would require a resolution from Council
  - there was some negative response to the “time restrictions” but Council would be happy to look at this option but would need to be supported by all residents to effect this change
  - Andrew responded with further questions and wanted it noted there should have been a resource consent process, the car park issue should have been dealt with when the track was opened, the process had not been made clear, it was agreed to take the discussion off-line and to arrange a meeting next week
- Matthew Robertson:
  - it was agreed a bit of research would need to be done
  - Mr Mallon mentioned that some progress had been made about the noise but not far enough
  - a question was asked of the representatives from Kiwi Rail who were present in the hall, and they would enquire about the noise and follow up
  - Mr Mallon confirmed he would talk to the compliance staff to discuss further and verbally update the Board.

MINUTES	MEETING HELD ON	TIME
PAEKĀKĀRIKI COMMUNITY BOARD	TUESDAY 22 NOVEMBER 2016	7.00 PM

**MOVED (Ewens/Hughes)**

**That the Chair of the Paekākāriki Community Board write to the Council's planning staff expressing his concern that there is industrial action taking place in a residential zone and that there are concerns that the District Plan is not being enforced.**

**CARRIED**

- Tina Pope: the Chair thanked Tina for her update.

(b) Leave of Absence:

**MOVED (Holborow/Eckett)**

**That Leave of Absence be granted to Philip Edwards from 6-9 December 2016.**

**CARRIED**

(c) Matters of an Urgent Nature: there were none.

(d) Declarations of Interest: there were no declarations of interest

PCB 16/11/07

**PRESENTATION: KIWI RAIL**

Brian Robertson and Mark Penny from Kiwi Rail gave a brief presentation to let the Board know what major works would be happening over the Christmas period (27 December – 4 January) on the railway crossing. Key points included:

- it would be 24 hours, seven days a week with traffic management controls
- work would be undertaken in daylight hours with minimal disruption to mainstream operations
- there would be advertisements in the local paper, with visual display boards on either side of Paekākāriki
- there was a recommendation from Cr Holborow to have a letter in writing from Kiwi Rail, email residents, post on Facebook, and a letterbox drop
- Cr Holborow would be happy to post this event on Facebook and recommended to pay a student for a letterbox drop
- Mr Mallon said he would post this event on the Council's Facebook page

The agenda order was changed to accommodate a funding applicant.

PCB 16/11/08

**PUBLIC SPEAKING TIME : GRANT APPLICANT**

Maia Gasson introduced herself and gave a brief presentation on her funding application. There was a team of eight (two from Paekākāriki) who would be competing in a regional competition on Great Barrier Island. The school would subsidise some monies but each family needed to provide \$700 and she was fundraising individually. The Chair agreed that the Board would give the two individuals \$250.00 each and they would have a choice of putting it in the team fund or use the monies individually.

MINUTES	MEETING HELD ON	TIME
<b>PAEKĀKĀRIKI COMMUNITY BOARD</b>	<b>TUESDAY 22 NOVEMBER 2016</b>	<b>7.00 PM</b>

PCB 16/11/09

**PRESENTATION: GREATER WELLINGTON REGIONAL COUNCIL**

Rhona Hewitt, Karen Lu and Charles Agate from the Greater Wellington Regional Council gave an update about the potential bus route through Paekākāriki. Key points included:

- progress of the bus route
- it would be a hail and ride service between the stops
- bus service would run three days a week

Next steps would include:

- a letter drop explaining where they would put the signs up
- confirming the bus route
- working around train times
- advertising with posters and signs
- community engagement

A Bus Stop checklist was tabled.

The Chair thanked the Greater Wellington Regional Council team for their presentation and what had been accomplished to date. Ms Hewitt also thanked the Board for their continued assistance.

PCB 16/11/010

**PRESENTATION: PAEKĀKĀRIKI INFORMED COMMUNITY INCORPORATED**

Mark Amery and Paul Radich were given an opportunity to speak in support of their funding application to assist with costs of creating a new Community website for Paekākāriki. Key points included:

- they were asking for a grant to assist them in launching an online service for the Paekākāriki village which was community-based
- it would be a community asset containing editorial content, services, amenities, information about the community's clubs and services, where to stay, information on local businesses, train times, events in the communities, historical information about the town and village, updates of locals and profiles, where to stay, where to eat, activities on the beach and much more
- they were wanting initial funding to get it underway, putting together editorial content and to launch it as soon as they can
- the online service would be mobile-friendly
- the committee has met since July and would hope to up and running from the middle of next year
- a group of about a dozen people were working on the project and sharing roles

Next steps would be:

- to introduce the different areas of content to the public

MINUTES	MEETING HELD ON	TIME
PAEKĀKĀRIKI COMMUNITY BOARD	TUESDAY 22 NOVEMBER 2016	7.00 PM

PCB 16/11/011

**CONSIDERATION OF FUNDING APPLICATIONS (IS-16-015)**

**MOVED (Edwards/Holborow)**

**That the Paekākāriki Community Board approves of a funding application for \$325.00 from Rachel Benefield to assist with the costs of a Jazz up your letterbox competition.**

**CARRIED**

**MOVED (Holborow/Ewens)**

**That the Paekākāriki Community Board decline the funding application from SPCA Wellington.**

**CARRIED**

**MOVED (Edwards/Ewens)**

**That the Paekākāriki Community Board approves of a funding application of \$250.00 each for Maia Gasson and Luca Morely-Hall to assist with costs of competing at the Nationals at Great Barrier Island in December.**

**CARRIED**

**MOVED (Edwards/Holborow)**

**That the Paekākāriki Community Board approves of a funding application for \$500.00 from Paekākāriki Informed Community Incorporated to assist with costs of creating a new Community website for Paekākāriki.**

**CARRIED**

**MOVED (Edwards/Hughes)**

**That the Paekākāriki Community Board approves of a funding application for \$500.00 from Circle of Fifths to assist with costs of hall hireage for their community production of The Tempest.**

**CARRIED**

MINUTES	MEETING HELD ON	TIME
PAEKĀKĀRIKI COMMUNITY BOARD	TUESDAY 22 NOVEMBER 2016	7.00 PM

PCB 16/11/012

**MATTERS UNDER ACTION**

**Matters Under Action**

Item	Date Raised	Target Date	Matter	Responsible Officer	Action/Progress
1.	29/1/2013	October 2016	Coastal protection upgrade	Coastal & Stormwater Asset Manager	Tonkin and Taylor has been awarded community design for seawall. They have done some initial work on a detailed design and put together estimate based on more accurate information. Agreed that Tonkin and Taylor will do some further work on the design in terms of costs and come back 11-12 December to report back to the Community Board. After this meeting confirm when to come back to the Board formally and if needed further community consultation. It might require an additional Community Board meeting in mid-January to sign off the design and cost proposal.
2.	2/6/2015	March 2017	Tilley Road flood protection	Coastal & Stormwater Asset Manager	Council's long term flood protection works are to be reviewed and presented back to Council in February 2017. The Tilley Road project would be reported on as part of that and Council would determine their priorities.
3.	14/7/2015	October 2016	Village Parking options	Group Manager Infrastructure Services	Meeting to be organized on Ames Street to look at temporary parking restrictions to get through the summer until a more formal option can be developed.
4.	5/7/2016	April 2017	Minor traffic improvements	Group Manager Infrastructure Services	The following areas requiring minor traffic improvements were: <ul style="list-style-type: none"> <li>• Robertson Road</li> <li>• Ocean Road</li> <li>• Ames Street</li> <li>• Wellington Road</li> </ul>
5.	5/7/2016	March 2017	Street-lighting	Group Manager Infrastructure Services	Proposing to upgrade 31 lights to LED in Paekākāriki over the next six months. Updated list to be provided at next meeting.



MINUTES	MEETING HELD ON	TIME
PAEKĀKĀRIKI COMMUNITY BOARD	TUESDAY 22 NOVEMBER 2016	7.00 PM

PCB 16/11/013

**COMMUNITY BOARD DELEGATIONS 2016-2019 TRIENNIUM (Corp-16-022)**

**MOVED (Holborow/Eckett)**

That the Paekākāriki Community Board notes that the Council adopted the Governance Delegations for Community Boards (referred to as Part D) on 26 October 2016 as at (Appendix 1 of Corp-16-022).

**CARRIED**

PCB 16/11/014

**COMMUNITY BOARD REMUNERATION 2016-2019 (Corp-16-023)**

**MOVED (Holborow/Hughes)**

That the Paekākāriki Community Board notes the information on Board remuneration in report Corp-16-023.

**CARRIED**

PCB 16/11/015

**CALENDAR OF MEETINGS PAEKĀKĀRIKI COMMUNITY BOARD 2017 (Corp-16-024)**

**MOVED (Edwards/Ewens)**

That the Paekākāriki Community Board in 2017 start their Board meetings at 7.30 pm.

**CARRIED**

**MOVED (Holborow/Hughes)**

That the Paekākāriki Community Board adopts the schedule for its meetings in 2017 as set out in Appendix 2 of report Corp-16-024.

**CARRIED**

The Chair thanked everyone for their attendance.

The meeting closed at 9.32pm.

.....  
**Philip Edwards**  
**Paekākāriki Board Chair**

.....  
**Date**