

Chairperson and Community Board Members
WAIKANAE COMMUNITY BOARD

13 SEPTEMBER 2016

Meeting Status: **Public**

Purpose of Report: For Decision

CONSIDERATION OF APPLICATIONS FOR FUNDING

PURPOSE OF REPORT

1 Thirteen applications for funding have been received:

Waikanae Capital Improvement Fund

- Waikanae Bowling Club

Discretionary Grant Fund

- Jess Smith
- Kapiti Branch of New Zealand Camellia Society
- Kapiti Concert Orchestra
- Kidz Need Dadz
- Mulled Wine Concerts in Paekākāriki
- Paul Fallon
- The Kapiti AED Trust
- Waikanae Scouts

Promotion Fund

- Diane Connal
- Kapanui School Fundraising Committee
- Waikanae Music Society
- Waikanae Volunteer Fire Brigade

Delegation

2 The Waikanae Community Board has the delegated authority as at 'Part D Community Boards' of the Governance Structure:

Community Grants

10.13 - Authority to consider and approve the allocation of community-based grant funds as deemed appropriate under agreed criteria of both existing schemes and any granting schemes that may be approved through the Annual Plan process or the LTP process.

BACKGROUND

3 This is the first Waikanae Community Board meeting of the 2016/17 financial year.

- 4 The budget allocations for the 2016/17 financial year for the Waikanae Promotion Fund, Discretionary Grants Fund and Waikanae Capital Improvement Grant are as follows:

Fund	2016/17 Budget Allocation	Total Allocated to Date	Total Unallocated to Date
Discretionary Grants Fund	\$6,277	-	\$6,277
Waikanae Promotion Fund	\$35,169	-	\$35,169
Waikanae Capital Improvement Grant	\$35,169	-	\$35,169

- 5 An amount of approximately \$1.208 million is held in the Waikanae Capital Improvement Fund and this is expected to reduce to \$927,000 by the end of the financial year. The following table shows how the fund has been allocated:

Amount (\$000)	Purpose of Grant
1,197	Balance at 30 June 2015 as per Annual Report
32	Earnings during 2015/16
(21)	Expenditure during 2015/16
1,208	Balance at 30 June 2016 as per Annual Report
(254)	Pledged to the Mahara Gallery Trust
(43)	Allocated for 'Welcome to Waikanae' sign
51	Interest earnings budgeted for the 2016/17 year
(35)	Budgeted grants for 2016/17
927	Forecast Balance as at 30 June 2017

CONSIDERATIONS

Issues

- 6 Grants are allocated in accordance with the specified criteria (attached).
- 7 All applicants have been advised of the criteria and meeting date by email.

Applications to the Waikanae Capital Improvement Fund

Waikanae Bowling Club

- 8 The Waikanae Bowling Club refined their previous application and reapplied for a grant of \$13,000 to help with costs to seal the Club's car park.

Application to the Discretionary Grants

Waikanae Scouts

- 9 Waikanae Scouts has applied for a grant of \$400 (\$100 for each scout) to help with costs to send three Patrol Leaders and one Chief Scout to the 21st Scout Jamboree in December 2016.

Kapiti Concert Orchestra

- 10 Frances Tull, on behalf of the Kapiti Concert Orchestra, has applied for a grant of \$500 to help with costs to hire music from Australia to perform during their concert on 7 August 2016 at the Waikanae Memorial Hall.

Mulled Wine Concerts in Paekākāriki

- 11 Mary Gow, on behalf of Mulled Wine Concerts in Paekākāriki, has applied for a grant of \$500 to help with costs to piano move and printing for their Concert on 14 August 2016.

Paul Fallon

- 12 Paul Fallon has applied for a grant of \$400 to help with costs to compete in the Wheelchair Basketball National Championships in Auckland on 1 and 2 October 2016.

The Kapiti AED Trust

- 13 Susie Mills, on behalf of The Kapiti AED Trust has applied for a grant of \$500 to help with costs to purchase training gear, advertising training sessions and purchase assistance with accessible heart defibrillators for the north of Waikanae Beach area.

Kidz Need Dadz Wellington

- 14 Whare Akuhata, on behalf of Kidz Need Dadz Wellington has applied for a grant of \$500 to help with funds to implement a number of events with Waikanae based organisations

Jess Smith

- 15 Jess Smith has applied for a grant of \$500 to help with costs to travel to France to take part in an exchange student programme.

The applications above can be considered under the criteria 'community, cultural or sports purposes, including travel both within New Zealand and overseas'.

Kapiti Branch of NZ Camellia Society

- 16 Ritchie Webster, on behalf of the Kapiti Branch of New Zealand Camellia Society, has applied for a grant of \$326.20 to cover hall hire to hold their 2016 Camellia Show from 19-20 August at the Waikanae Memorial Hall.

The application above can be considered under the criteria 'the remission of hall rental for "worthy causes" in line with Council policy that all remissions of hall rentals be accounted for by being funded from approved grants budgets'.

Application to the Promotional Fund

Kapanui School Fundraising Committee

- 17 Kirsty Green, on behalf of Kapanui School Fundraising Committee, has applied for a grant of \$800 to help with fundraising for a School Camp in February 2017.

Diane Connal

- 18 Diane Connal has applied for a grant of \$1,500 to help with printing costs for the Summer Studio Arts Tour 2017.

Waikanae Music Society

- 19 Wendy van Delden, on behalf of the Waikanae Music Society, has applied for a grant of \$1,400 to help with printing costs of their 2017 Concert Season brochure.

The applications above can be considered under the criteria 'events based activities'.

Waikanae Volunteer Fire Brigade

- 20 Susie Mills, on behalf of the Waikanae Volunteer Fire Brigade has applied for a grant of \$3,706.91 to help with costs to provide lighting equipment for their Operational Support Unit. The lighting would be used for emergency calls such as motor vehicle accidents, fires, tying on the roofs at night, search and rescue.

The application above can be considered under the criteria 'exceptional circumstances'.

- 21 Grants equating to \$24,032.91 have been presented for the Board's consideration and approval. Approval of these grants is within the funds budget for 2016/2017.

Fund	Total Unallocated to Date	Total Grants Requested
Discretionary Grants Fund	\$6,277	\$3,626.20
Waikanae Promotion Fund	\$35,169	\$7,406.91
Waikanae Capital Improvement Fund	\$35,169	\$13,000

Historical Grants

- 22 Attached to this report, as appendices, are tables showing all grants made in the 2015/16 and 2014/15 financial years.

SIGNIFICANCE OF ENGAGEMENT

- 23 This matter has a low level of significance under the Council Policy.

RECOMMENDATIONS

- 24 The Waikanae Community Board grants the Waikanae Bowling Club a grant of \$..... from the Capital Improvement Fund to help with costs to seal the Club's car park.
- 25 The Waikanae Community Board grants Jess Smith a discretionary grant of \$..... to help with costs to travel to France to take part in an exchange student programme.

- 26 The Waikanae Community Board grants the Kapiti Branch of New Zealand Camellia Society a discretionary grant of \$..... to cover hall hire to hold their 2016 Camellia Show from 19-20 August at the Waikanae Memorial Hall.
- 27 The Waikanae Community Board grants Kapiti Concert Orchestra a discretionary grant of \$..... to help with costs to hire music from Australia to perform during their concert on 7 August 2016 at the Waikanae Memorial Hall.
- 28 The Waikanae Community Board grants Kidz Need Dadz Wellington a discretionary grant of \$..... to help with funds to implement a number of events with Waikanae based organisations
- 29 The Waikanae Community Board grants Mulled Wine Concerts in Paekākāriki a discretionary grant of \$..... to help with costs to piano move and printing costs for their concert on 14 August 2016.
- 30 The Waikanae Community Board grants Paul Fallon a discretionary grant of \$..... to help with costs to compete in the Wheelchair Basketball National Championships in Auckland on 1 and 2 October 2016.
- 31 The Waikanae community Board grants The Kapiti AED Trust a discretionary grant of \$..... to help with costs to purchase training gear, advertising training sessions and purchase assistance with accessible heart defibrillators for the north of Waikanae Beach area
- 32 The Waikanae Community Board grants Waikanae Scouts a discretionary grant of \$..... to help with costs to send three Patrol Leaders and one Chief Scout to the 21st Scout Jamboree in December 2016.
- 33 The Waikanae Community Board grants Diane Connal a grant of \$..... from the promotion fund to help with printing costs for the Summer Studio Arts Tour 2017.
- 34 The Waikanae Community Board grants the Kapanui School Fundraising Committee a grant of \$..... from the promotion fund to help with fundraising for a School Camp in February 2017.
- 35 The Waikanae Community Board grants the Waikanae Music Society a grant of \$..... from the promotion fund to help with printing costs of their 2017 Concert Season brochure.
- 36 The Waikanae Community Board grants the Waikanae Volunteer Fire Brigade a grant of \$..... from the promotion fund to help with costs to provide lighting equipment for their Operational Support Unit. The lighting would be used for emergency calls such as motor vehicle accidents, fires, tying on the roofs at night, search and rescue.

Report prepared by:

Approved for submission by:

**Jayne Nock
Executive Secretary
Corporate Services**

**Janice McDougall
Acting Group Manager
Corporate Services**

ATTACHMENTS:

Criteria

- Capital Improvement Fund
- Discretionary Grants Fund
- Promotional Fund

Applications

- Waikanae Bowling Club
- Jess Smith
- Kapiti Branch of New Zealand Camellia Society
- Kapiti Concert Orchestra
- Kidz Need Dadz
- Mulled Wine Concerts in Paekākāriki
- Paul Fallon
- The Kapiti AED Trust
- Waikanae Scouts
- Diane Connal
- Kapanui School Fundraising Committee
- Waikanae Music Society
- Waikanae Volunteer Fire Brigade

Accountability Report Back

- Ariel Community Care
- Mahara Gallery
- Parish of Our Lady of Kapiti
- Parkinson's Kapiti Horowhenua
- Waikanae Community Patrol
- Waikanae Surf Club

Grants

- List of grants made in the 2015/16 year
- List of grants made in the 2014/15 year