

RESERVE LEASE APPLICATION FORM

*For recreational activities, clubs, educational or volunteer groups
E.g Trusts, sports clubs and not-for-profit organisations.*

Please tell us...

The formal or legal name of your organisation:.....

Legal status *e.g. not-for-profit, trust, incorporated society*:.....

Contact person's full name:

Position held within the organisation:

Phone..... Email.....

Please briefly describe your proposed activity.....
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.....

How long has your organisation been operating?.....

What are the key requirements you have in order to run this proposed activity on our reserve?.....
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If requested, would your organisation be able to arrange insurance cover for the land and/or buildings your activity requires? *Please circle one* Yes/No

If no please state why.....
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How many members does your organisation currently have?.....

What proposed days and times would your organisation require for your activity.....
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Any other information.....
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*Please drop this at Council reception, 175 Rimu Road or email to:
kapiti.council@kapiticoast.govt.nz
Thank you for your application, we will be in touch shortly.*