

Chairperson and Community Board Members
 WAIKANAE COMMUNITY BOARD

20 OCTOBER 2015

Meeting Status: **Public**

Purpose of Report: For Decision

CONSIDERATION OF APPLICATION FOR FUNDING

- 1 One application for funding has been received:
- Our Lady of Kapiti Church

Delegation

- 2 The Waikanae Community Board has the delegated authority as at section D.10.13 of the Governance Structure:
- Authority to consider and approve the allocation of community-based grant funds as deemed appropriate under agreed criteria of both existing schemes and any granting schemes that may be approved through the Annual Plan process or the LTP process.*

BACKGROUND

- 3 This is the third Waikanae Community Board meeting of the 2015/16 financial year.
- 4 The budget allocations for the 2015/16 financial year for the Waikanae Promotion Fund, Discretionary Grants Fund and Waikanae Capital Improvement Grant are as follows:

Fund	2015/16 Budget Allocation	Total Allocated to Date	Total Unallocated to Date
Discretionary Grants Fund	\$6,169	\$2,560	\$3,609
Waikanae Promotion Fund	\$34,545	*\$9,798	\$24,747
Waikanae Capital Improvement Grant	\$34,545	0	\$34,545

** (includes \$1,000 grant refund from Keep Waikanae Beautiful, mural)*

- 5 An amount of approximately \$1.238 million is held in the Waikanae Capital Improvement Fund. The following table shows how that fund has been allocated:

Amount	Purpose of Grant
\$893,000	Held in reserve
\$250,000	Pledged to the Mahara Gallery Trust
\$35,000 (approx)	Allocated to the 2015/16 Waikanae Capital Improvement Grant
\$60,000 (approx)	Increase in fund from previous year
TOTAL	\$1,238,000

CONSIDERATIONS

Issues

- 6 Grants are allocated in accordance with the specified criteria (attached).
- 7 All applicants have been advised of the criteria and meeting date by phone or email.

Our Lady of Kapiti Church

- 8 Kathleen White and Jenny Pritchard, on behalf of Our Lady of Kapiti Church have applied for a grant of \$437 + GST from the promotion fund to help with hiring the Waikanae Memorial Hall to hold their "Discovering Ourselves" annual event.

The application above can be considered under the criteria 'promotions within the Waikanae Ward' and "Events based" activities.

Financial Considerations

- 9 A grant of \$437 has been presented for the Board's consideration and approval. Approval of this grant is within the funds budget for 2015/2016.

Fund	Total Unallocated to Date	Total Grants Requested
Discretionary Grants Fund	\$3,609	\$0
Waikanae Promotion Fund	\$24,747	\$437
Waikanae Capital Improvement Fund	\$34,545	0

Historical Grants

- 10 Attached to this report as appendices are tables showing all grants made in the 2014/15 and 2013/14 financial years.

SIGNIFICANCE OF ENGAGEMENT

11 This matter has a low level of significance under the Council Policy.

RECOMMENDATIONS

12 The Waikanae Community Board grants Our Lady of Kapiti Church a grant of \$..... + GST from the promotion fund for the Waikanae Memorial Hall hire costs to hold their "Discovering Ourselves" event.

Report prepared by:

Approved for submission by:

Jayne Nock
Executive Secretary Corporate Services

Wayne Maxwell
Group Manager Corporate Services

ATTACHMENTS:

Criteria

- Promotion Fund

Applications

- Our Lady of Kapiti Church

Grants

- List of grants made in the 2015/16 year
- List of grants made in the 2014/15 year