

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY, 29 NOVEMBER 2016	7.00 PM

MINUTES of a six-weekly meeting of the **Ōtaki Community Board** held in the Gertrude Atmore Supper Room, Memorial Hall, Main Street, Ōtaki on **Tuesday, 29 November 2016**, commencing at **7.00 pm**.

PRESENT: Ms C Papps Chair
 Ms M Stevens Deputy Chair
 Mr K Bevan
 Ms S Warwick
 Cr J Cootes

IN ATTENDANCE: Mr K Gurunathan Mayor
 Mr K Currie Group Manager Regulatory Services
 Ms J Rennie Executive Secretary, Regulatory Services
 Ms V Starbuck-Maffey Democracy Services Manager

Kevin Currie, Group Manager Regulatory Services, as the Chief Executive's nominee, welcomed everyone to the first meeting of this 2016-2019 triennium, and declared the meeting open. He congratulated Community Board members on their appointments and acknowledged Councillor James Cootes who has been appointed to the Board, His Worship the Mayor Gurunathan, Councillor David Scott, ex-Community Board member Rob Kofoed, and Daniel Ralph. Mr Currie's role was to officiate until the election of the Chair.

OCB 16/11/001

COMMUNITY BOARD MEMBERS (INCLUDING THE WARD COUNCILLOR) MAKE THEIR DECLARATIONS OF OFFICE

All Community Board Members (Kerry Bevan, Christine Papps, Marilyn Stevens, and Shelly Warwick) and the Ward Councillor (Councillor James Cootes) spoke their declarations of office and signed the appropriate declaration. This was witnessed by the Chief Executive's nominee (Mr Currie).

OCB 16/11/002

EXPLANATION OF RELEVANT LEGISLATION AFFECTING ELECTED MEMBERS – 2016-2019 TRIENNIUM (Corp-16-038)

Mr Currie read out a general explanation on laws affecting the Members.

MOVED (Cootes/Stevens)

That the Ōtaki Community Board Members of the 2016-2019 Triennium note the general explanation of legislation provided by the Chief Executive's nominee pursuant to Section 21 of Schedule 7, Local Government Act 2002.

CARRIED

OCB 16/11/003

ELECTION OF CHAIR AND DEPUTY CHAIR OF THE COMMUNITY BOARD 2016-2019 TRIENNIUM (Corp-16-039)

MOVED (Cootes/Stevens)

That the Ōtaki Community Board adopts System B as outlined in clause 25 of Schedule 7 of the Local Government Act 2002 for the election of the Board's Chair and Deputy Chair for the 2016-2019 Triennium.

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CARRIED

Mr Currie called for nominations for the position of Community Board Chair.

MOVED (Cootes/Stevens)

That Christine Papps be nominated as Community Board Chair.

As there were no further nominations Christine Papps was declared elected as Chair.

CARRIED

Mr Currie relinquished his role and the new Community Board Chair welcomed everyone to the meeting including members of the public who were attending to voice their concerns regarding the House of Hope new ownership issue in public speaking time. There was a very large turnout of the community for this particular issue.

MOVED (Warwick/Cootes)

That Marilyn Stevens be nominated as Deputy Chair.

CARRIED

As there were no further nominations Marilyn Stevens was declared elected as Deputy Chair.

OCB 16/11/004

APOLOGIES

There were no apologies from Board Members.

OCB 16/11/005

PUBLIC SPEAKING TIME

The New Ownership of the House of Hope

David Down

Mr Down questioned the terms of the resource consent and whether the holder was adhering to the conditions. He asked if the Board has sought advice from staff.

Mariona Johnson

Mariona said Ōtaki needs its own social issues sorted before outsiders come into the community. She asked what the strategy is and why Corrections have not responded.

Beverly Tangiaiu

Beverly said the elderly living across the road are terrified about what is happening.

Marama Gilbert

Marama would like to see a public meeting held. She said it is a shame this matter has not been brought to the community's attention earlier.

Wetewha Stirling

Wetewha spoke as a father and said there is massive concern in the community. He asked why people outside the community are being given a second chance when the Ōtaki community has its own needs.

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Paneraukawa Carkeek (Polly)

Polly is concerned Joseph, who is running the Body and Soul Gym, has to move in the wake of the new ownership. He is providing a very valuable service to all age groups in the community. She asked if the building is an earthquake risk.

Moeawhi

Moeawhi asked why this issue was not known about sooner. She asked why these people are in Ōtaki as they are upsetting too many people. She said the Ōtaki community needs support.

Sara Velasquez

Sara said she agrees with everything that has been said.

Rumaiti Royal

Rumaiti agrees with everything that has been said. He asked who John Stone and Warren Sanders informed in the community of their plans and whether the Community Board knew of these plans. He asked who is going to guarantee the safety of the community.

Anne Marie Stapp

Anne Marie spoke in her capacity as a social worker. She said that Ōtaki doesn't have enough services. She suggested holding a public meeting about this. This is a private initiative which would have to be approved by Corrections.

Elected Members and Council staff responded to the public speakers with the following statements:

Kevin Currie, Group Manager Regulatory Services

Mr Currie said Council's role is very limited. From a regulatory perspective the resource consent was issued 12 years ago. Its conditions are general. Council doesn't have the information to make a formal judgement if the parties comply with the terms of their resource consent. The parties declined an invitation to meet with Mr Currie and are confident that they meet the requirements of the resource consent. Council can only act if the parties are in breach of their resource consent or the District Plan.

Ōtaki Ward Councillor Cootes

Councillor Cootes said it was great to see such a large turnout. He was first made aware of the issue when he was contacted on 12 November. He discussed it with the Mayor and Council staff to see if they were aware of the issue. He followed up immediately and updated Facebook. He facilitated a meeting with the Mayor and the new lessees to explain the initiative to the community but after a backlash cancelled the meeting. The reality is if we call a public meeting the new lessees don't have to come. Councillor Cootes will follow up with all parties and the community to keep everyone updated. He refutes claims he is in any way involved with this venture and is concerned about the poor way the parties have involved the community. Council is limited in what it can do until the parties breach their resource consent.

Mayor

The Mayor said the proposers of this venture had not gone about it very well. He said Council's Regulatory Manager has given the legal position. The Mayor will send a strong message to Corrections from the Mayoral desk. He said people are moving north and this is a signal that what the community currently understands is changing. He added that he hopes everyone is prepared after the recent earthquakes.

Councillor Cootes

Councillor Cootes said that he and the Mayor have been in touch with Probation in Levin and Corrections. Neither organisation has any plans as discussed on social media. The parties must meet the criteria of the offenders' conditions. Mr Stone needs to be assessed by

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Corrections. There was a statement from the floor that Corrections do not follow this process. The Mayor said he will write to the Minister if necessary.

Report Back on Grants

IRB Classic Team

The team thanked the Community Board as the money helped with food, lifeguards and the experience.

Rob Kofoed

Rob, on behalf of the Ōtaki Food Bank, thanked the Community Board for the grant it received.

Paris Pidduck

Paris thanked the Community Board for the grant she received. This assisted her to attend the Canoe Polo World Championships.

Grant Applications

Community Grants

Kapiti Coast Quilters Guild – Christine Bangioranni

Christine Bangioranni spoke to the Community Board with regards to her grant application to assist with advertising for an exhibition in April next year.

Ōtaki Women's Health Group – Michelle Baker

Michelle Baker spoke to the Community Board with regards to her grant application to assist with new signs for the Ōtaki Women's Health Centre.

Ōtaki Community Network Forum – Gloria Simpson

Gloria Simpson spoke to the Community Board with regards to her grant application.

Wene Gilbert – Chantelle spoke on behalf of Wene

Chantelle and Wene spoke to the Community Board with regards to Wene's grant application to assist with travel expenses working as a volunteer Maori warden.

Parkinsonism Society Kapiti/Horowhenua Incorporated – Vanessa Shaw

Vanessa Shaw spoke to the Community Board with regards to her grant application to assist with rental costs.

Sporting Activity Grants

Ngāti Raukawa Mixed Touch Team – Tanira

Tanira spoke to the Community Board with regards to his grant application to assist with support for the team to attend the Maori Nationals.

Kapiti Coast Harness Racing Inc. – Mary Colman

Mary Colman spoke to the Community Board with regards to her grant application to assist with children's entertainment at the Ōtaki Family Trots.

Ōtaki Bowling Club – Peter Trewern

Peter Trewern spoke to the Community Board with regards to his grant application to update the Club's Honours Board.

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Other Issues

Max Lutz

Mr Lutz raised the Public Toilet at the Estuary matter again. Councillor Cootes has put this item in the Annual Plan submission to investigate its feasibility.

OCB 16/11/006

MEMBERS' BUSINESS

(a) Public Speaking Responses

All public speakers had been responded to at the time of speaking.

(b) Leave of Absence

There was no leave of absence.

(c) Matters of an Urgent Nature

None.

(d) Declarations of Interest

None.

OCB 16/11/007

APPOINTMENT OF BOARD MEMBER TO EXTERNAL ORGANISATION (Corp-16-041)

Ms Starbuck-Maffey spoke to the report.

MOVED (Stevens/Warwick)

That the Ōtaki Community Board appoints Christine Papps as the Board's representative on the Friends of the Ōtaki River Group for the 2016-2019 Triennium.

CARRIED

OCB 16/11/008

DELEGATIONS FOR COMMUNITY BOARDS 2016-2019 TRIENNIUM – FOR INFORMATION (Corp-16-044)

Ms Starbuck-Maffey spoke to the report.

MOVED (Stevens/Papps)

That the Ōtaki Community Board notes that the Council adopted the Governance Delegations for Community Boards (referred to as Part D) on 26 October 2016 (as at Appendix 1 of Corp-16-044).

CARRIED

OCB 16/11/009

COMMUNITY BOARD REMUNERATION 2016-2017 (Corp-16-042)

Ms Starbuck-Maffey spoke to the report.

MOVED (Warwick/Stevens)

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That the Ōtaki Community Board notes the information on Board remuneration in report Corp-16-042.

CARRIED

OCB 16/11/010

DRAFT CALENDAR OF MEETINGS OF THE ŌTAKI COMMUNITY BOARD 2017 (Corp-16-043)

Ms Starbuck-Maffey spoke to the report. A question was raised around whether Annual Plan submissions coincide well with Community Board meetings. There is a Community Board meeting at the beginning of the Annual Plan process. There is requirement for the Board's Annual Plan submission to be formally signed off by the Chair. The Community Board can meet informally if necessary to collate ideas for their input.

MOVED (Papps/Stevens)

That the Ōtaki Community Board adopts the schedule for its meetings in 2017 as set out in Appendix 2 of report Corp-16-043.

CARRIED

OCB 16/11/011

CONSIDERATION OF APPLICATIONS FOR FUNDING (RS-16-019)

MOVED (Stevens/Warwick)

That the Ōtaki Community Board approves a funding grant to be made to Parkinsonism Kapiti/Horowhenua for \$500 from the Community Grants Fund, to assist with the costs of rent.

CARRIED

MOVED (Cootes/Stevens)

That the Ōtaki Community Board approves a funding grant to be made to Wene Gilbert for \$500 worth of petrol vouchers from the Community Grants Fund, to assist with the costs of transportation to his voluntary Māori Warden duties.

CARRIED

MOVED (Stevens/Warwick)

That the Ōtaki Community Board approves a funding grant to be made to Ōtaki Women's Health Group for \$500 from the Community Grants Fund, to assist with the costs of signage.

CARRIED

MOVED (Stevens/Warwick)

That the Ōtaki Community Board approves a funding grant to be made to Kapiti Coast Quilters Guild for \$500 from the Community Grants Fund, to assist with the costs of advertising its Quilt Exhibition in April 2017.

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CARRIED

MOVED (Stevens/Warwick)

That the Ōtaki Community Board approves a funding grant to be made to the Ōtaki Bowling Club for \$500 from the Sporting Activity Grants Fund, to assist with the costs of updating its Club Honours Board.

CARRIED

MOVED (Cootes/Warwick)

That the Ōtaki Community Board approves a funding grant to be made to the Kapiti Coast Harness Racing Inc. for \$500.00 from the Sporting Activity Grants Fund, to assist with the costs of providing free children's entertainment at the Summer Festival day in January 2017.

CARRIED

MOVED (Bevan/Warwick)

That the Ōtaki Community Board approves a funding grant to be made to the Ngāti Raukawa Mixed Touch Team for \$500 from the Sporting Activity Grants Fund, to assist with the costs of attending the National Maori Touch Tournament.

CARRIED

MOVED (Cootes/Stevens)

That the Ōtaki Community Board approves a funding grant to be made to the Ōtaki Community Network Forum for \$220 from the Community Grants Fund, to assist with the costs of hiring the Dr Atmore Supper Room.

CARRIED

The grant application by Wellington SPCA for Community Grants Funds was declined.

OCB 16/11/012

MATTERS UNDER ACTION

Mr Currie spoke to this paper. The Community Board appreciated item 3 (pedestrian crossing at Ōtaki Beach) in particular being completed and the work done by the Infrastructure Team. Councillor Cootes gave background to this initiative which was put in for the whole community but also benefits the nearby rest home.

The Chair wishes to add "Toilet at the Estuary" to the Matters Under Action list.

Reserve Priorities/Projects: Status Update

Splash pad/water feature project – the pool upgrades matter is going to the Council Meeting on 15 December 2016.

Te Horo Beach improvements – the community has mixed feelings around how to spend this money. Council has been waiting for the community to come back to it on an initiative they are all united on. Mr Currie will look into how this money could be reallocated if not used. This

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matter is to go on a future agenda asking for a proposal to spend the money otherwise it will go back into the community for reallocation.

Ōtaki beach work is still on hold.

Ōtaki Beach Development – the community has diverse views on this issue and the Committee has disbanded. Hilary Pierce has information on initiatives to date. There is a large amount of money on hold and limited carry-over facility. This should be put into the next Annual Plan. Kevin will work with Alison Law and Max Pederson on this. We need to create a process on how the money will be spent including workshops and consultation with the community. Staff resources are needed for this process.

Report Back

The Chair advised there is a meeting for Community Boards on 8 December and it is recommended that all members attend.

Mr Bevan attended a Museum meeting. The positioning of the World War I memorial list on the wall in the Library was discussed.

There was discussion about Community Board members being appointed to various community groups.

A question was raised by Ms Warwick regarding Civil Defence expectations of Community Board members.

Ms Warwick raised the matter of Community Boards meeting quarterly in each area to discuss what's going on in their areas. The Chair, Annette McLaughlin and Vyvien Starbuck-Maffey would need to liaise to find suitable dates for these meetings. They would be informal meetings and this suggestion should be put to all Community Board Chairs for their feedback.

External appointments – Ms Warwick expressed interest in being on a community forum regarding the expressways. Cycling walkways and NZTA initiatives were also of interest. Councillor Cootes noted that when the Ōtaki to Peka Peka section of the expressway started, the opportunity to be involved will probably be available as Expressway staff wish to have a close relationship with the community.

Ms Warwick raised the matter of the Paraparaumu Sports Community Hall Committee receiving annual funding for maintenance. She asked what does Ōtaki College need to do to get such assistance. Mr Currie will take this matter back to Council and get an answer.

Councillor Cootes attended a Youth Council meeting on how the Youth Council and Zeal deliver services into Ōtaki; and attended Digital Showcase where a group from Ōtaki came second. He also raised the Envirowaste handling of the recent recycling issue for discussion. This was a poor public relations exercise by Envirowaste and Council bore the brunt of customer dissatisfaction. A Council-run operation would add significant cost to the ratepayer.

Confusion was noted around recent Civil Defence tsunami warnings. The Government is looking at how to improve the warning systems.

House of Hope – John Stone and Warren Sanders declined Councillor Cootes' invitation to this meeting. People are still expecting a public meeting but there is no point if John and Warren don't attend. The facts on what they intend doing are needed. They will have to get Corrections contracts to operate as rumoured. Until people breach the District Plan or resource consent there is nothing Council can do. Mr Currie gave an explanation of the difference between a

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resource consent and the District Plan. Council cannot revoke a resource consent for land use of this sort. The earthquake prone aspect of the building has been assessed and it did not fall into the earthquake prone category.

Ms Warwick raised an email received from a resident about works relating to Rahui Road. Rowan Oliver and Sean Mallon have been sent this email. Councillor Cootes advised Community Board members can deal with such matters through service requests and Council will act on these requests. If a staff response to an issue is needed, members should go through the secretary to the Group Manager or the Group Manager.

Marilyn Stevens raised the placement of Christmas decorations outside the Memorial Hall issue. She is still waiting for a response from Council staff. Mr Currie will follow up on this.

The Ōtaki Community Board meeting closed at 9.55pm.

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Chairperson

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Date