

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 28 JUNE 2018	10.03 AM

Minutes of the meeting of the Kāpiti Coast District Council on Thursday 28 June 2018, commencing at 10.03 am in Council Chambers, Ground Floor, Kāpiti Coast District Council, 175 Rimu Road, Paraparaumu.

PRESENT	Mayor	K	Gurunathan	Chair
	Cr	M	Benton	
	Cr	A	Buswell	
	Cr	M	Cardiff	
	Cr	J	Cootes	
	Cr	J	Elliott	
	Cr	J	Holborow	
	Cr	J	Howson	
	Cr	M	Scott	
	Cr	F	Vining	
ATTENDING	Mrs	J	Prvanov	Chair, Waikanae Community Board
	Mr	J	Best	Chair, Paraparaumu-Raumati Community Board
	Ms	C	Papps	Chair, Ōtaki Community Board
	Mr	W	Maxwell	Chief Executive
	Mr	M	Pedersen	Group Manager, Community Services
	Ms	N	Tod	Group Manager, Regulatory Services
	Mr	S	Mallon	Group Manager, Infrastructure Services
	Mr	K	Black	Acting Group Manager, Strategy and Planning
	MS	J	McDougall	Acting Group Manager, Corporate Services
	Ms	J	Straker	Chief Financial Officer
	Ms	A	Law	Manager, Parks and Recreation
	Ms	T	Parata	Manager, Programme Design and Delivery
	Ms	N	Itjeshorst	Manager, Access and Transport
	Mr	T	Power	Senior Legal Counsel
	Ms	S	Lloyd	Senior Advisor, Corporate Planning and Reporting
	Ms	E	Haxton	Programme Advisor
	Mr	J	Roberts	Parks and Recreation Planner
	Ms	D	Munster	Transport Engineer
	Ms	L	Belcher	Manager, Democracy Services
LEAVE OF ABSENCE	Cr	D	Scott	
APOLOGIES	Cr	P	Gaylor	Greater Wellington Regional Council
	Mr	P	Edwards	Chair, Paekākāriki Community Board

The Mayor welcomed everyone to the meeting and read the Council blessing.

KCDC 18/06/277

(a) APOLOGIES

MOVED (M Scott/Holborow)

That apologies are accepted from Cr Penny Gaylor Greater Wellington Regional Council, Philip Edwards Chair, Paekākāriki Community Board and from Cr Fiona Vining for lateness.

CARRIED

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(b) DECLARATIONS OF INTEREST

There were none.

KCDC 18/06/278

PUBLIC SPEAKING TIME (for items relating to the agenda)

1. Bob Tait: On behalf of Waikanae Boating Club spoke in relation to item 13 on the agenda, Lease with Waikanae Boating Club at Waimeha Domain.
2. Lynn Sleath: spoke in relation to item 14 on the agenda, Districtwide Speed Limit Review.
3. David Sherar and Margaret Delbridge had spoken in the Public Forum prior to the Council meeting. They were invited to answer further questions from elected members in relation to a survey undertaken with the support of Waikanae Community Board on proposed changes in Waikanae Town Centre.

KCDC 18/06/279

MEMBERS' BUSINESS

- (a) Public Speaking Time Responses: There were none.
- (b) Leave of Absence: There were none.
- (c) Matters of an Urgent Nature: Were deferred until Cr Vining's arrival.

KCDC 18/06/280

MAYOR'S REPORT

Mayor K Gurunathan presented his report which had been circulated to Members. Three changes were made to the report.

- Janet Holborow had attended the Opening of the Matariki Exhibition at Mahara Gallery.
- The Mayor had been unwell and had not attended:
 - the NZ Federation of Multicultural Councils Inc Formal Dinner or
 - the International Yoga Day session.

MOVED (M Scott/Elliott)

That Council receives the Mayor's Report.

CARRIED

KCDC 18/06/281

MARINE PARADE, ŌTAKI BEACH ROAD STOPPING HEARING OF SUBMISSIONS (CS-18-534)

MOVED (M Scott/Benton)

That the Council notes:

That six submissions were received on the proposed road stopping as outlined in the previous report CS-18-335;

That one person has asked to speak to their submission; and

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That a report will be presented to Council with a recommendation from officers to either uphold or not uphold the submissions against the proposal.

CARRIED

KCDC 18/06/282

SOCIAL INVESTMENT FUNDING PROPOSALS (SP-18-521)

Kevin Black, Tania Parata and Emma Haxton spoke to the report, gave a PowerPoint presentation and answered Members' questions.

Cr M Scott and Cr Cardiff left the chamber at 10.21am and returned at 10.25am.

Cr Vining arrived at 10.25am.

MOVED (Cardiff/Elliott)

That Kapiti Youth Support do not receive any reduction over the next three years.

LOST

MOVED (Howson/Holborow)

That Council allocates funds in accordance with Option 2 of this report. Option 2 allows funding for all proposals put forward to the social investment fund. The following table outlines funding:

Proposal	Recommended funding			
	Year 1 2018/19	Year 2 2019/20	Year 3 2020/21	Total 2018-2021
Kapiti Youth Support	\$50,000	\$47,000	\$47,000	\$144,000
Energise Ōtaki	\$40,000	\$47,000	\$47,000	\$134,000
Māoriland Charitable Trust	\$50,000	\$47,000	\$47,000	\$144,000
Age Concern Kāpiti	\$45,000	\$42,000	\$42,000	\$129,000
Ngā Hapu o Ōtaki	\$30,000	\$27,000	\$27,000	\$84,000
Kāpiti Women's Centre & Kāpiti Living Without Violence	\$30,000	\$30,000	\$30,000	\$90,000
Volunteer Kāpiti and Kāpiti Impact Trust	\$65,000	\$70,000	\$70,000	\$205,000
Kāpiti Impact Trust (Challenge 4 Change)	\$15,000	\$20,000	\$20,000	\$55,000
Funding allocation	\$325,000	\$330,000	\$330,000	\$985,000

That on-going funding is subject to progress on contract outcomes. A staff report accompanied by provider report backs will be scheduled annually for the Strategy and Policy Committee. This will remain in place for the life of each contract term.

That Council notes, in addition to annual report backs, regular monitoring meetings will be held with providers as to service actions outlined in each social investment contract.

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That the Council notes that expert funding advice will be offered to organisations which were invited to develop a proposal but do not receive social investment funding.

That the Council formally acknowledges:

- the significant contributions made to the Kāpiti district by the work of the community not for profit sector
- organisations for the work undertaken to develop their proposals
- the proposal evaluation panel for their work in assessing the proposals and their recommendations.

CARRIED

MOVED (Howson/Cootes)

That \$5,000 be re-directed from the Safe Communities Priority to meet the requests for assistance from the Ōtaki and Kapiti Citizens Advice Bureaus.

CARRIED

Division:

For: Buswell, Cootes, Elliott, Cardiff, Howson, Vining, Holborow, Gurunathan

Against: Benton, M Scott.

MOVED (Cootes/Howson)

That Council acknowledges the valuable work that the Ōtaki and Kāpiti Citizens Advice Bureaus provide to our community and will continue to work with them to ensure their viability for 2018/19 and beyond.

CARRIED

MOVED (Elliott/Cardiff)

That Council consider allocation of a further \$6000 from the 2019/20 Annual Plan for Kāpiti Youth Support He Kakano.

CARRIED

MOVED (Gurunathan/Howson)

A vote of thanks to staff.

CARRIED

The meeting was adjourned at 11.10am and resumed at 11.20am.

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KCDC 18/06/283

ADOPTION OF THE LONG TERM PLAN 2018-38 (SP-18-536)

Kevin Black and Jacinta Straker spoke to the report and answered members' questions. There was discussion about the robustness of the Long Term Plan consultation process.

MOVED (M Scott/Holborow)

That Council:

Approves the financial strategy as included at Appendix B (pages 191 to 205).

Approves the infrastructure strategy as included at Appendix B (pages 206 to 230).

Approves the development contributions policy as included at Appendix B (pages 286 to 347).

Notes the financial considerations associated with this report, including the rates increase of 4.8% for the 2018/19 financial year.

Notes that the rates for 2018/19 will be set based on the information in the LTP subject to Council Report Corp-18-532 to be presented to Council on 28 June 2018.

Notes that the Council's independent auditors EY have provided verbal clearance and confirmed that they will sign off on an unqualified audit opinion upon adoption of the LTP.

Adopts the Long Term Plan 2018-38 as attached in appendices A and B to this report.

Approves delegation to the Mayor, Deputy Mayor and the Chief Executive to authorise any minor editorial changes required to the LTP prior to publication of the final document.

CARRIED

MOVED (M Scott/Gurunathan)

That Council thanks staff, and in particular Kevin's team and the Finance team for the outstanding work in delivering on time that meets an unqualified audit.

CARRIED

KCDC 18/06/284

SETTING OF RATES, DUE DATES AND PENALTIES REGIME (Corp-18-532)

Jacinta Straker spoke to the report.

MOVED (Gurunathan/M Scott)

That Council set the following rates under Section 23 of the Local Government (Rating) Act 2002, on rating units in the Kāpiti Coast District (District) for the financial year commencing on 1 July 2018 and ending 30 June 2019.

- (1) Districtwide General Rate**

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A Districtwide general rate set under section 13(2)(b) of the Local Government (Rating) Act 2002 on all rateable rating units, assessed on a differential basis on all rateable rating units in the District as follows:

- a rate of 0.39831 cents in the dollar (inclusive of GST) of land value on every rating unit in the urban rating areas of the District as per the Council's rating area maps;
- a rate of 0.15135 cents in the dollar (inclusive of GST) of land value on every rating unit in the rural rating areas of the District as per the Council's rating area maps with an area less than 50 hectares, excluding those properties in the rural village differential rating areas;
- a rate of 0.08764 cents in the dollar (inclusive of GST) of land value on every rating unit in the rural rating areas of the District as per the Council's rating area maps with an area equal to or greater than 50 hectares plus rating units less than 50 hectares where a combination of these properties total greater than 50 hectares and form part of one farming operation, excluding those properties in the rural village differential rating areas;
- a rate of 0.27882 cents in the dollar (inclusive of GST) of land value on every rating unit in the rural rating areas of the District which is located in the rural village differential rating areas as per the Council's rating area maps.

(2) Districtwide Community Facilities Rate

A Districtwide targeted rate for community facilities, set under section 16(3)(a) and 16(4)(b) of the Local Government (Rating) Act 2002, assessed on a differential basis on all rateable rating units in the District as follows:

- all rateable rating units other than Accommodation/Hospitality - \$638.00 (inclusive of GST) per separately used or inhabited part of a rating unit.
- Motels and camping grounds - \$191.40 (inclusive of GST) per separately used or inhabited part of a rating unit.
- Accommodation/Hospitality (other than motels and camping grounds) - \$1,276.00 (inclusive of GST) per separately used or inhabited part of a rating unit.

(3) Districtwide Roding Capital Value Rate

A Districtwide targeted rate for roding, set under section 16(3)(a) and 16(4)(b) of the Local Government (Rating) Act 2002, assessed on all rateable rating units in the District as follows:

- a rate of 0.04992 cents in the dollar (inclusive of GST) of capital value on all rateable rating units in the District

(4) Districtwide Roding Land Value Rate

A Districtwide targeted rate for roding, set under section 16(3)(a) and 16(4)(a) of the Local Government (Rating) Act 2002, assessed on all rateable rating units in the District as follows:

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- a rate of 0.02601 cents in the dollar (inclusive of GST) of land value on all rateable rating units in the District.

(5) Districtwide Stormwater Rate

A Districtwide targeted rate for stormwater, set under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, on all rateable rating units in the District's stormwater drainage areas as per the Council's stormwater drainage rating area maps as follows:

- a rate of 0.02307 cents in the dollar (inclusive of GST) of capital value on all rating units.

(6) Districtwide Water Supply Fixed Rate

A Districtwide targeted rate set under section 16 of the Local Government (Rating) Act 2002, assessed on all rating units connected or capable of being connected to the District's water supply, assessed on a differential basis as below. The Districtwide water supply fixed rate is invoiced as a daily rate for convenience.

- General - \$215.00 (inclusive of GST) per separately used or inhabited part of a rating unit.
- Medium Scale - \$193.50 (inclusive of GST) per separately used or inhabited part of a rating unit.
- Large Scale - \$172.00 (inclusive of GST) per separately used or inhabited part of a rating unit.
- Accommodation/Hospitality – \$430.00 (inclusive of GST) per separately used or inhabited part of a rating unit.
- Serviceable - \$215.00 (inclusive of GST) per rating unit not connected to the district's water supply, but within 100 metres of a water main and capable of being connected.

(7) Districtwide Water Supply Volumetric Rate

A Districtwide targeted rate set under Section 19(2)(a) of the Local Government (Rating) Act 2002 on each rating unit which is provided with a metered water supply service.

- Volumetric rate of water consumed - \$1.14 (inclusive of GST) per cubic metre.

(8) Hautere/Te Horo Water Supply Rate

A targeted rate for water supply set under section 19(2)(a) of the Local Government (Rating) Act 2002 per unit of water supplied by the Hautere/Te Horo water supply.

- A fixed charge of \$336.00 (inclusive of GST) per unit of water supplied to all rating units connected to Hautere/Te Horo water supply (annual provision of 1 unit = 1 cubic metre per day).

(9) Districtwide Wastewater Disposal Rate

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A Districtwide targeted rate for wastewater disposal, set under section 16(3)(b) and 16(4)(b) on rating units in the Waikanae, Paraparaumu, Raumati and Ōtaki rating areas, as per the Council's rating area maps.

- General - \$383.50 (inclusive of GST) per rating unit connected to the sewerage system. A rating unit used primarily as a residence for one household shall not be treated as having more than one water closet or urinal.
- Community - \$191.75 (inclusive of GST) per water closet or urinal connected to the sewerage system.
- Educational - \$172.58 (inclusive of GST) per water closet or urinal connected to the sewerage system.
- Recreational - \$95.88 (inclusive of GST) per water closet or urinal connected to the sewerage system.
- Large Scale Commercial/Residential - \$191.75 (inclusive of GST) per water closet or urinal connected to the sewerage system, where there is more than one water closet or urinal.
- Serviceable - \$191.75 (inclusive of GST) per rating unit not connected to the sewerage system but within 30 metres of a sewer main and capable of being connected.

(10) Paraparaumu/Raumati Community Rate

A targeted rate set under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 as follows:

- a rate of 0.00123 cents in the dollar (inclusive of GST) of capital value on all rating units in the Paraparaumu and Raumati urban and rural rating areas as per the Council's rating area maps.

(11) Waikanae Community Rate

A targeted rate set under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 as follows:

- a rate of 0.00230 cents in the dollar (inclusive of GST) of capital value on all rating units in the Waikanae urban and rural rating areas as per the Council's rating area maps.

(12) Ōtaki Community Rate

A targeted rate set under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 as follows:

- a rate of 0.01057 cents in the dollar (inclusive of GST) of capital value on all rating units in the Ōtaki urban and rural rating areas as per the Council's rating area maps.

(13) Paekākāriki Community Rate

A targeted rate set under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 as follows:

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- a rate of 0.00991 cents in the dollar (inclusive of GST) of capital value on all rating units in the Paekākāriki urban and rural rating areas as per the Council's rating area maps.

(14) Commercial Rate

A targeted rate set under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 as follows:

- a rate of 0.03381 cents in the dollar (inclusive of GST) of capital value assessed on all rateable rating units used principally or exclusively for commercial purposes.

(15) Water Conservation Device Loan Rate

A targeted rate on those rating units that have received an interest free loan (up to \$5,000 plus GST) for approved water conservation devices from the Council that has not yet been fully repaid, set at 10% of the amount of the original loan plus GST.

That all property rates (including Hautere/Te Horo Water Supply Rate, but excluding Districtwide Water supply fixed and volumetric rates) be payable in four equal instalments due on:

Instalment	Due Dates	Penalty Dates
Instalment One	6 September 2018	7 September 2018
Instalment Two	6 December 2018	7 December 2018
Instalment Three	6 March 2019	7 March 2019
Instalment Four	6 June 2019	7 June 2019

All payments made will be receipted against the earliest outstanding rate amounts in accordance with authorised accounting procedures.

That water rates (excluding Hautere/Te Horo Water Supply Rate) be invoiced separately on a quarterly basis dependent on when the relevant meter is read. Due dates for each area are specified below:

Area	Water meters read during	Due date	Penalty date
Paraparaumu/Raumati/ Raumati Beach/Raumati South/ Paekākāriki	Jul-18	3-Sep-18	4-Sep-18
	Oct-18	3-Dec-18	4-Dec-18
	Jan-19	1-Mar-19	4-Mar-19
	Apr-19	4-Jun-19	5-Jun-19
Otaki/Peka Peka/ Waikanae Beach	Aug-18	1-Oct-18	2-Oct-18
	Nov-18	7-Jan-19	8-Jan-19
	Feb-19	1-Apr-19	2-Apr-19
	May-19	1-Jul-19	2-Jul-19
Waikanae/Nikau Valley/ Otaihanga/ Paraparaumu Beach	Sep-18	1-Nov-18	2-Nov-18
	Dec-18	4-Feb-19	5-Feb-19
	Mar-19	1-May-19	2-May-19
	Jun-19	1-Aug-19	2-Aug-19

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That Council apply the following penalties on unpaid rates in accordance with sections 57 and 58 of the Local Government (Rating) Act 2002:

- a charge of ten per cent (10%) on so much of any property rate instalment that has been assessed after 1 July 2018 and which remains unpaid after the due dates as per paragraph 10, to be added on the penalty dates above.
- a charge of ten per cent (10%) on so much of any property rates (including previously applied penalties) assessed before 1 July 2018 which remain unpaid on 5 July 2018. The penalty will be added on 6 July 2018.
- a charge of ten per cent (10%) will be added to any portion of a current water rates invoice that remains unpaid after the due date specified. Penalty will be added on the penalty dates shown as per paragraph 13.

That property and water rates be payable by cash, cheque and eftpos at any of the following places:

- Paraparaumu, Civic Building, 175 Rimu Road, Paraparaumu
- Waikanae Service Centre, Waikanae Library, Mahara Place, Waikanae
- Ōtaki Service Centre, Ōtaki Library, Main Street, Ōtaki
- New Zealand Post, countrywide
- Westpac Bank, countrywide (*excluding water supply rates*)
- Greater Wellington Regional Council, Shed 39, 2 Fryatt Quay, Pipitea, Wellington
- Greater Wellington Regional Council, 34 Chapel Street, Masterton

Alternatively payment of the due rates can be made to the Council by direct debit, internet banking, direct credit, telephone banking and credit card (subject to a convenience fee) through the Council's website.

CARRIED

Cr M Scott left the chamber at 11.34am and returned at 11.35am.

Cr Vining left the chamber at 11.35am and returned at 11.36am.

Cr Vining left the chamber at 11.37am and returned at 11.38am.

KCDC 18/06/285

OTARAU PARK DEVELOPMENT PLAN APPROVAL TO CONSULT (CS-18-530)

Alison Law and Jamie Roberts spoke to the report and answered members' questions. Staff were requested to ensure that the staged nature of this development is clear and explicit in the publicity.

MOVED (Vining/Cardiff)

That Council approves the draft Otaraua Park Development Plan and consultation documents as attached in Appendix 3 to report CS-18-530, for consultation.

CARRIED

Cr Elliott voted against the recommendation.

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KCDC 18/06/286

LEASE WITH WAIKANAĒ BOATING CLUB AT WAIMEHA DOMAIN (CS-18-518)

Max Pedersen and Alison Law answered members' questions.

Staff were congratulated on demonstrating the open for business approach and working closely with the community to reach this outcome.

MOVED (M Scott/Benton)

That the Kāpiti Coast District Council authorises the Chief Executive to undertake the required public notification process for the lease proposal as outlined in this report (CS-18-518) for the land at Waimeha Domain, Waikanae, shown in Appendix 1, to Waikanae Boating Club, with Coastguard Kāpiti Coast as a sub-lessee.

If any objections are received, these are considered at the Kāpiti Coast District Council meeting of 27 September 2018.

If no objections are made, that the Kāpiti Coast District Council authorises the Chief Executive to enter into a lease for thirty years with no right of renewal, commencing 1 April 2019 with Waikanae Boating Club, with Coastguard Kāpiti Coast as a sub-lessee, for the land at Waimeha Domain, Waikanae shown in Appendix 1 to report CS-18-518 at an annual rental set by the Council in the Long Term Plan or Annual Plan.

CARRIED

KCDC 18/06/287

DISTRICTWIDE SPEED LIMIT REVIEW 2017-18 (IS-18-520)

Sean Mallon, Nienke Itjeshorst and Diana Munster introduced the report and answered members' questions.

Ms Itjeshorst explained that there will be further discussion about Poplar Avenue and a consideration of a 30km per hour speed limit as part of a future phase of the Speed Limit Review project..

There was discussion that the community had been provided with the opportunity to provide to provide reasoning in a qualitative way in their responses to survey questions. Although legislation may determine that speed limit changes are not always in line with survey responses the information gathered can be useful in informing other work that can be carried out.

MOVED (Elliott/Holborow)

That the Council approves the speed limit changes as proposed in Appendix 1 and paragraph 34 (recommended variations) of report IS-18-520.

That the Council approves to set the date of effect of the speed limit changes as proposed in report IS-18-520 at 13 August 2018.

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MOVED (Holborow/Benton)

That option 2 for Poplar Avenue will be discussed during stage 2 of the speed limit review.

CARRIED

KCDC 18/06/288

AMENDMENTS TO THE COUNCIL DELEGATIONS TO CHIEF EXECUTIVE AND STAFF (SP-18-533)

Sarah Lloyd spoke to the report and answered members' questions.

MOVED (Gurunathan/M Scott)

That the Council adopts the revised Council Delegations to the Chief Executive and Staff as shown in Appendix A inclusive of amendments specified in Report SP-18-533.

CARRIED

KCDC 18/06/289

REPORTS AND RECOMMENDATIONS FROM STANDING COMMITTEES AND COMMUNITY BOARDS (Corp-18-529)

Leyanne Belcher introduced the report.

Cr Holborow spoke to the recommendation from the Paekākāriki Community Board.

MOVED (Holborow/Gurunathan)

That Council remains with the status quo and leaves the unenforceable time limit parking restrictions on the eastern side of Ames Street in place with a further review six months after the new section of track on SH1 is opened, noting that there will be an opportunity to discuss Resident Parking as part of the Traffic Bylaw Review.

That Council approves the previously installed yellow "No Stopping" lines on Ames Street from the vehicle crossing at number 88 south to the southern boundary of 90 Ames Street; and

- (a) that Council investigates the possibility of angle parking between 90 Ames Street and the Ames Street Reserve.
- (b) that Council investigates other parking options for the trail.
- (c) that Te Araroa Trail and the Council continue to promote public transport options and the trail end location at the railway station/SH1.

CARRIED

MOVED (Gurunathan/Elliott)

That Council receives Report Corp-18-529 (Reports and Recommendations from Standing Committees and Community Boards).

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KCDC 18/06/290
CONFIRMATION OF MINUTES – 31 MAY 2018

MOVED (Gurunathan/Vining)

That the minutes of the Council meeting on 31 May 2018 be accepted as a true and accurate record of that meeting.

CARRIED

KCDC 18/06/279
MEMBERS’ BUSINESS

Matters of an Urgent Nature (deferred from earlier in the meeting).
Members discussed the matter that lay on the table since May 31 Council Meeting.

*The meeting adjourned for lunch at 12.45pm. Crs Elliott and Benton left and did not return.
The meeting resumed at 1.18pm.*

MOVED (Vining/Howson)

Following the guilty verdict of the jury after hearing all the evidence in recent proceedings against Cr D Scott, we no longer have confidence in Cr David Scott’s ability or suitability to effectively perform his duties as an elected member.

CARRIED

KCDC 18/06/291
PUBLIC SPEAKING TIME (for items not related to the agenda)

There were no public speakers for items not on the agenda.

The Council meeting closed at 1.20pm.

Signed / / 2018
Mayor K Gurunathan