

MINUTES	MEETING HELD ON	TIME
TE WHAKAMINENGA O KĀPITI	12 WHIRINGA-Ā-RANGI 2013	10.00AM

MEMBERS

Mr	R	Waaka	Ngā Hapū o Ōtaki (Chair)
Mr	T	Carkeek	Ngā Hapū o Ōtaki
Mayor	R	Church	Koromatua
Cr	J	Holborow	Mema o te Kaunihera
Ms	A-M	Bukholt	Te Āti Awa Charitable Trust
Ms	C	Seamark	Te Āti Awa Charitable Trust

IN ATTENDANCE

Ms	M	Fraser	Kaiwhakahaere Tairangawhenua
Mr	S	McArthur	Te Kaihautū Rautaki me te Rangapū
Ms	T	Paringatai	Te Kaiwhakapakari mo te Hunga Mahi
Ms	P	Richardson	Te Kaiwhakahaere Rautaki
Ms	C	Scollay	Te Āpiha Pupuri Taonga
Ms	M	Pitkin	Te Kaitohutohu ōhanga
Mr	J	Kilbride	Te Kaiwhakataua Kaupapa
Ms	S	Hutcheson	Te Kaitohutohu Matua Toko i te ora
Ms	V	Starbuck-Maffey	Te Kaiarahi o Te Rōpū Manapori

APOLOGIES

Mr	P	Dougherty	Tumuaki
Ms	C	Reihana	Ngāti Haumia
Ms	J	Smeaton	Ngati Toa Rangatira

The meeting was held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu.

The meeting opened with a karakia by Don Te Maipi who extended a special welcome to the new Council appointees Mayor Church and Cr Holborow.

Te Whakaminenga o Kāpiti 13/11/001
TUKU AROHA/APOLOGIES

MOVED (Mayor/Carkeek)

That apologies be accepted from Jennie Smeaton, Carol Reihana and from Pat Dougherty.

CARRIED

Te Whakaminenga o Kāpiti 13/11/002
WELCOME TO NEW MAYOR AND COUNCILLOR

The Chair Rupene Waaka welcomed Mayor Church and Cr Holborow who had recently been appointed by Council to Te Whakaminenga o Kāpiti. Cr Holborow gave her mihi in te reo; the Mayor said he was pleased to be appointed and looked forward to working with Te Whakaminenga. Members Ann-Maree Bukholt and Cherie Seamark also welcomed the Mayor and Cr Holborow. Don Te Maipi gave his mihi as did Te Waari Carkeek. Mr Carkeek then informed members that he was stepping down as a member of the group as he will be working more closely with Greater Wellington Regional Council in future.

Te Whakaminenga o Kāpiti 13/11/003
PUBLIC SPEAKING TIME

Jean Kahui, a resident of Ōtaki, spoke about a frack-free Kapiti, urging members to protect Kapiti lands and water against fracking which she said was a dangerously polluting activity. She had recently spoken to Council on the same subject.

Ms Kahui described current fracking practices in the area which were largely carried out without regulation and said she had written to the Minister for the Environment who passed her concerns to the Environmental Protection Authority and then the Regional Council. Ms Kahui had already sent related material to the Mayor and requested that this be circulated to Te Whakaminenga o Kāpiti members as well as Elected Members.

She also spoke about seabed mining, saying that 50 million tonnes of sediment per year were being extracted for processing above water in order to produce 5 million tones of iron ore concentrate for export. She wanted Council to send a signal - through submitting to the consultation process - that this kind of activity was not wanted in Kāpiti. The Chair said that Te Whakaminenga o Kapiti would liaise with the Council on this, and thanked Ms Kahui for the information.

Don Te Maipi left the meeting at 10.24am.

Te Whakaminenga o Kāpiti 13/11/004
ADDITIONAL AGENDA ITEMS

There were no additional agenda items.

Te Whakaminenga o Kāpiti 13/11/005
APPOINTMENT OF CHAIR FOR 2013-2016 TRIENNIUM

As this was the beginning of a new Triennium it was necessary to elect a new Chair. The current Chair Mr Waaka stood down, and the Mayor assumed the Chair, calling for nominations. Te Waari Carkeek nominated Rupene Waaka and this was seconded by Ann-Maree Bukholt. There were no other nominations.

MOVED (Mayor/Carkeek)

That Te Whakaminenga o Kāpiti appoints Rupene Waaka as Chair of Te Whakaminenga o Kāpiti for the 2013-2016 Triennium.

CARRIED

Te Whakaminenga o Kāpiti 13/11/006
CONFIRMATION OF MEMBERSHIP FOR 2013-2016 TRIENNIUM

The Protocol document stipulated that the group should confirm its membership (including alternates) at the beginning of each Triennium:

- Ngā hapū o Ōtaki confirmed members as Rupene Waaka and new member Mahinarangi Hakaraia.
- Te Āti Awa confirmed members as Cherie Seamark and Ann-Maree Bukholt, with Kara Kearney as the alternate.
- As Ngāti Toa Rangatira representatives were absent their members' details would be sought after the meeting, to be formally confirmed at the next meeting.
- Council members were Cr Holborow and Mayor Church.

MOVED (Waaka/Mayor)

That the membership of Te Whakaminenga o Kāpiti for the 2013-2016 Triennium is confirmed, pending Ngati Toa advice on their members.

CARRIED

Mr Waaka thanked Te Waari Carkeek for his substantial contribution to the work of the group.

Te Whakaminenga o Kāpiti 13/11/006
IWI REPRESENTATIVES ON COUNCIL DECISION-MAKING BODIES

Democratic Services Team Leader Vyvien Starbuck-Maffey explained that Council had confirmed its Governance Structure on 7 November including the Grants Allocation Subcommittee. This Subcommittee administered funding for six different granting programmes: the membership of two of these programmes included iwi representatives:

- Creative Communities New Zealand - one iwi representative for each iwi
- The Community Grants programme - one iwi representative.

The Council delegations stipulated that these representatives would be appointed through Te Whakaminenga o Kapiti. Ms Starbuck-Maffey said she would circulate background information to members for taking back to their networks and hapū. A decision on the representatives would be made at the January 2014 meeting.

The Kāpiti Island Nature Lodge Monitoring Committee was also continuing into the new Triennium and so required an iwi representative to be appointed. It was explained that the Committee had originally been convened under a Court Order by the Environment Court in order to monitor the resource consent. Although the consent expired in September 2013 a continuance was being sought and a decision was pending. After some discussion it was proposed that Jennie Smeaton the iwi representative during the 2010-2013 Triennium continue in this role subject to her agreement, until the consenting process was finalized.

MOVED (Bukholt/Holborow)

That Te Whakaminenga o Kāpiti confirms Jennie Smeaton's status as iwi representative on the Kāpiti Island Nature Lodge Monitoring Committee, subject to her agreement.

CARRIED

Te Whakaminenga o Kāpiti 13/11/007
REVIEW MEMORANDUM OF PARTNERSHIP

Ms Starbuck-Maffey explained that the terms of the Memorandum of Partnership between Council and the three iwi required a review of the document at the beginning of each Triennium and members were asked to circulate and discuss the document in their networks and hapū with a view to bringing back comments and amendments to the January 2014 meeting. Once finalized there would be a signing ceremony at a marae, possibly in March.

Te Whakaminenga o Kāpiti 13/11/008
REVIEW TE WHAKAMINENGA O KĀPITI PROTOCOL DOCUMENT

Ms Starbuck-Maffey explained that the terms of the Memorandum of Partnership between Council and the three iwi required a review of the document at the beginning of each Triennium and members were asked to circulate and discuss the document in their networks and hapū with a view to bringing back comments and amendments to the January 2014 meeting.

Te Whakaminenga o Kāpiti 13/11/009
MĀORI REPRESENTATIVES ON COUNCIL STANDING COMMITTEES

Members were informed that Council had confirmed the appointment of Māori representatives on Standing Committees and reappointed Caleb Royal to the Regulatory Management Committee, and Russell Spratt to the Corporate Business Committee.

MOVED (Seamark/Mayor)

That Te Whakaminenga o Kāpiti endorses the existing Māori representatives on Council Standing Committees.

CARRIED

The Chair Mr Waaka indicated he would be standing down from the Environment and Community Development Committee and that a recruitment process for his replacement should be initiated.

MOVED (Seamark/Bukholt)

That Te Whakaminenga o Kapiti confirms Jennie Smeaton as the convenor of the selection panel to undertake recruitment of a suitable appointee to the Environment and Community Development Committee with a recommendation being brought to the Te Whakaminenga o Kapiti meeting in January 2014.

CARRIED

Te Whakaminenga o Kāpiti 13/11/010
MAORI ECONOMIC DEVELOPMENT

Business Support Advisor Melanie Pitkin provided an update on Maori Economic Development. Two workshops had recently been hosted which were designed to socialize the strategy and to launch the funding grants application process. Both workshops had been well-attended with good-quality engagement. The Panel would be meeting on 21 November to make decisions on applicants, with letters being sent out on the results of decisions around 25 November. It was suggested and agreed that it would be useful to have a followup debrief for applicants (both successful and unsuccessful).

Te Whakaminenga o Kāpiti 13/11/011
DISTRICT PLAN MONITORING PROJECT

James Kilbride, Policy Planner gave a short powerpoint presentation on the District Plan monitoring project. Reviewing the District Plan with tāngata whenua had been an authentic partnership and a positive experience for both parties resulting in the framework document 'Te Haerenga Whakamua'. Mr Kilbride gave examples of monitoring actions within the framework and explained that the next steps would include fleshing out the framework, gathering baseline data and analyzing it, and prioritising tikanga based on specific iwi priorities and costs. Existing Council monitoring programmes would be used wherever possible to avoid duplication of effort. In response to a question from the Chair about timeframes and the Proposed District Plan being in abeyance pending the outcome of the independent review Mr Kilbride explained that it was beneficial to keep the Working Party meetings going. Cr Holborow said she would like to attend meetings of the Working Party.

A concern was expressed about the interdependence of the PDP chapters and the impact on Maori values throughout the document and how these might be impacted by the hearing process. This concern and any others were more properly referred for consideration by the independent planning expert and the legal expert to be appointed to the independent review of the PDP.

Te Whakaminenga o Kāpiti 13/11/012
WAAHI TAPU PROJECT

Project Manager Pātaka Moore could not be at the meeting today but had tabled a report on the project. Monica Fraser Iwi Relationships Manager informed members the the first seven bullet points referred to actions carried out to date. Mr Moore had been working closely with a Council Planning Officer but with staffing changes there had been a hiatus pending the recruitment of another planner. To date forty sites had been included and the next phase was underway with further interviews with kaumatua on 24 new sites nearing completion. Altogether there will be 67 sites. It was agreed that a tour of sites that have been researched would be beneficial for the new Elected Members.

MOVED (Bukholt/Carkeek)

That the Waahi Tapu report is received.

CARRIED

Te Whakaminenga o Kāpiti 13/11/013
DISTRICT LICENSING COMMITTEE AND LOCAL ALCOHOL POLICY

Senior Social Wellbeing Advisor Sam Hutcheson updated members about the development of a Local Alcohol Policy (LAP). Council had approved the development of the LAP which was a feature of the new Sale and Supply of Alcohol Act 2012. The policy once developed will allow Council to finetune its approach to the Act's provisions, suiting the needs of the Kapiti Coast community. Developing the LAP would be a long and complex process with substantial community engagement. The first steps included preliminary research and data collection, as well as making contacts and building relationships with partners and stakeholders. Input from iwi would be appreciated, especially guidance around who should be approached. Ms Bukholt said she would mention it at the forthcoming Charitable Trust meeting and also invite Ms Hutcheson to a future meeting.

The Mayor left the meeting at 11.31am.

Te Whakaminenga o Kāpiti 13/11/014
PUBLIC ART PANEL

Catherine Scollay Arts and Museums Advisor briefed members about the public art panel. Council had approved a public art policy in August 2012 and the next step was the convening of the public art panel, including an iwi representative. Ms Scollay tabled copies of the Draft Terms of Reference for the Panel and invited iwi to start consulting through their networks. Members agreed to consult offline and provide a nominee, subject to confirmation at the January 2014 meeting.

Te Whakaminenga o Kāpiti 13/11/015
CITIZENSHIP CEREMONY NOVEMBER 2013

Te Paea Paringatai explained that this Council was the only council in New Zealand to hold a citizenship ceremony on a marae once a year. The next ceremony would be held at Raukawa marae on 20 November and all Elected Members were invited. Ms Paringatai explained that those Elected Members who had not been formally welcomed onto Raukawa marae would be included in the manuhiri. Each local marae took it in turns to host the ceremony and Council officers coordinated the event with the Department of Internal Affairs and candidates.

The Mayor returned to the meeting at 11.36am.

Te Whakaminenga o Kāpiti 13/11/016
DATES FOR 2014 MEETINGS - CONFIRMATION

Members confirmed the meeting dates for 2014.

MOVED (Carkeek/Holborow)

That Te Whakaminenga o Kāpiti confirms the following dates for its meetings in 2014:

28 Kohi-tātea (January)	11 Poutū-te-rangi (March)
15 Paenga-whāwhā (April)	3 Pipiri (June)
15 Hongongoi (July)	26 Here-turi-kōkā
7 Hiringa-ā-nuku (October)	18 Whiringa-ā-rangi

CARRIED

Te Whakaminenga o Kāpiti 13/11/017
WAITANGI DAY 2014 PLANNING

Te Waari Carkeek briefed members on progress made with the event. He was a member of the organizing committee. In 2014 the event would be held on Raukawa marae with the theme of 'Aroha'. Other sites in Ōtaki would also be involved. For example an exhibition was planned at the Ōtaki Museum with a focus on partnerships (eg with Council, the Regional Council, the New Zealand Transport Agency (NZTA) etc). There would be music, food stalls, entertainment as well as official speeches, a bus tour of significant sites and a concert at Rangiaātea Church in the evening.

Te Whakaminenga o Kāpiti 13/11/018
IWI UPDATES

Iwi updates

Te Āti Awa – A Memorandum of Understanding had been drafted in conjunction with NZTA with regard to the Expressway.
Ngāti Raukawa – work was progressing on an exhibition at Te Papa which would tell the story of Ngati Toa Rangatira (opening in June 2014).
Ngā hapū o Ōtaki – currently working with the Ministry of Social Development regarding support for a programme to address family violence. Katihiku marae have also signed off on the restoration work at the marae.

Te Whakaminenga o Kāpiti 13/11/019
COUNCIL UPDATES

The Mayor said he had received a lot of positive feedback about the inauguration ceremony which was a great start to the next three years. He confirmed that the vision for the new Council was one of openness and transparency and continuing the dialogue with the community. Since the election the primary focus had been on inducting the new Council.

Te Whakaminenga o Kāpiti 13/11/020
CORRESPONDENCE

There was no correspondence.

Te Whakaminenga o Kāpiti 13/11/021
OTHER BUSINESS

Members agreed that letters would be drafted formally thanking the ex-Mayor Jenny Rowan, ex-Councillor Hilary Wooding and Te Waari Carkeek for their contributions to the work of Te Whakaminenga o Kapiti.

The meeting closed with a karakia by Te Waari Carkeek at 12.04pm

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Chair

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Date