

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY, 28 AUGUST 2018	7.00PM

MINUTES of a six-weekly meeting of the Waikanae Community Board held at the Waikanae Community Centre, Utauta Street, Waikanae on Tuesday, 28 August 2018, commencing at 7.00pm.

PRESENT:	Mrs	J	Prvanov	Chair
	Mr	J	Westbury	Deputy Chair
	Mr	T	Begovich	
IN ATTENDANCE:	Mr	S	Mallon	Group Manager Infrastructure Services
	Ms	M	Harris	Executive Secretary, Infrastructure Services
	Mr	G	Adams	Traffic Engineer, Infrastructure Services
	Mr	S	Kilmister	Programme Manager Cycleways Walkways Bridleways, Infrastructure Services
APOLOGIES:	Mr	J	Seamark	
LEAVE OF ABSENCE:	Cr	M	Scott	

The Chair welcomed everyone to the Waikanae Community Board meeting, and especially welcomed Cr Mike Cardiff.

WCB 18/08/128

APOLOGIES

The Waikanae Community Board noted apologies from Mayor Gurunathan and Jeremy Seamark. It was also noted that Cr M Scott was on leave of absence.

DECLARATIONS OF INTEREST:

There were none.

WCB 18/08/129

PUBLIC SPEAKING TIME (grants)

Legacy

Eleanor Reo spoke on behalf of the Legacy group's Promotion Fund application and answered questions from the Board.

Combined Lions Clubs of Kapiti

Sue Leen spoke on behalf of the Combined Lions Clubs of Kapiti's Discretionary Fund application and answered questions from the Board.

Waikanae Rugby Club (Chiefs Under 13s)

Paula Reardon spoke on behalf of the Waikanae Chiefs Under 13s Discretionary Fund application and answered questions from the Board.

Kapiti Youth Support

Elise McMurchie spoke on behalf of the Kapiti Youth Support group's Discretionary Fund application and answered questions from the Board.

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY, 28 AUGUST 2018	7.00PM

PUBLIC SPEAKING TIME (other issues)

Proposal to install an EV charger in Waikanae

1. Sustainable Communities Coordinator, Vanessa Crowe spoke about electric vehicle 'EV' charger options for Waikanae and sought direction from the Board on the best location for one rapid-charging EV charger.

Based on the discussion with the Board, Ms Crowe would utilise Survey Monkey to gauge both EV users and the community for a preferred location. Thereafter, a report would be presented to the Board at its next meeting.

2. Peter Blackler from Menzshed provided the Board with an update on the Waikanae Menzshed's activities. A fundraising campaign was underway for the group's new building facility and would start with an Open Day/garage sale on Saturday 1 September.
3. Sonia Cooms from Destination Waikanae referred to the group's Dog Control Policy & Bylaw submission asking Council to develop a fully fenced dog enclosure. Dog parks in the district were fenced but smaller dogs were able to get through/under the fencing.

The Board supported Destination Waikanae's submission and would take onboard Mrs Coom's comments when it formulated its own submission due on 14 September 2018.

WCB 18/08/130

CONSIDERATION OF APPLICATIONS FOR FUNDING (IS-18-571)

The Board discussed each of the applications.

MOVED (Prvanov/Westbury)

The Waikanae Community Board grants Legacy a Promotion Fund grant of \$200.00 to assist with venue, promotion banners, whiteboard and stationery costs.

CARRIED

MOVED (Westbury/Begovich)

That the Waikanae Community Board grants the Combined Lions Clubs of Kapiti a Discretionary Fund grant of \$400 for three years, 2018, 2019 and 2020.

CARRIED

The Board was impressed with the Waikanae Rugby Club's fundraising efforts for the Chiefs Under 13s event in Taupo and increased the grant to cover the Club's shortfall.

MOVED (Westbury/Begovich)

1. **That the Waikanae Community Board transfers the funding application from the Discretionary Fund to the Promotion Fund.**
2. **The Waikanae Community Board grants Waikanae Chiefs Under 13s team a Promotion Fund grant of \$1,500 to assist with costs of competing at the New Zealand Junior Rugby festival in Taupo on 20-23 September 2018.**

CARRIED

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY, 28 AUGUST 2018	7.00PM

MOVED (Westbury/Begovich)

The Waikanae Community Board grants Kapiti Youth Support a Discretionary Fund a maximum grant of \$625.00 (depending on the outcome of the Paraparaumu/Raumati Community Board funding application) to assist with costs associated with the Youth Art Exhibition in the 2018 Kāpiti Coast Arts Trail.

CARRIED

WCB 18/08/131

WAIKANAĒ CYCLEWAY ROUTE OPTIONS AND UPDATE (IS-18-550)

Programme Manager Cycleways Bridleways Walkways, Stuart Kilmister spoke to report IS-18-550. The tender process had not started but potentially the works would start in October and be completed by the holiday period. Board members would be invited to an onsite walk-over of Park Avenue to glean a better understanding of the issues in this area.

The Chair requested the photographs distributed to the Board be appended to the report when it becomes available on Council's website.

WCB 18/08/132

OMAHĪ STREET PARKING RESTRICTIONS (IS-18-579)

Traffic Engineer, Infrastructure Services Gary Adams spoke to report IS-18-579 which sought approval from the Board to get a short term parking space installed outside The Pantry in Omaha Street and a disability parking space near the Pathology Lab/Vet area.

The Town Centre group was working on an overall parking strategy for the township and that was still evolving. A more indepth report and update would come back to the next Board meeting.

The Board questioned the placement of a disability car park on Omaha Street due to perceived safety issues.

MOVED (Prvanov/Begovich)

That the Waikanae Community Board approves the following parking restrictions for ratification by Council:

1. installation of a single 15 minute (P15) parking restriction outside the premises at 19 Omaha Street as shown on the plan in Appendix 1 of report IS-18-579; and
2. installation of a single disabled parking bay outside 3 Omaha Street as shown on the amended plan in Appendix 2 of report IS-18-579.

CARRIED

WCB 18/08/133

SUBMISSIONS FOR RATIFICATION

The Waikanae Community Board agreed to ratify the two submissions made since its last meeting.

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY, 28 AUGUST 2018	7.00PM

MOVED (Westbury/Begovich)

That the Waikanae Community Board recommends to Council the ratification of its submission “30 year lease of the Waimeha Reserve to the Waikanae Boating Club.”

That the Waikanae Community Board recommends to Council the ratification of its submission “Draft Development Plan – Otaraua Park”.

CARRIED

WCB 18/08/134

NOTICES OF MOTION

Mayor Gurunathan suggested the following Notice of Motion be put forward to all Community Boards:

MOVED (Westbury/Begovich)

That the Waikanae Community Board recommends that Council consider the creation of a Saturday Market Policy and that this policy be developed under the Council’s Economic Development Strategy.

CARRIED

Mrs Prvanov spoke to the second Notice of Motion previously emailed to the Board:

MOVED (Prvanov/Westbury)

“That the Waikanae Community Board recommends that the current local resident representative vacancies on the Pharazyn Reserve Focus Group be advertised and filled as soon as possible.”

CARRIED

WCB 18/08/135

MEMBERS BUSINESS

(a) Public Speaking Responses

Reponses were given as they arose.

(b) Leave of Absence: there were none.

(c) Matters of an Urgent Nature: there were none.

(d) Community Board Members’ Activities and Portfolio Activities

The Chair thanked everyone for providing their activity reports.

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY, 28 AUGUST 2018	7.00PM

HIGHLIGHTS:

Mr Westbury:

- Meeting attended by Town Centre Development/NZTA and Friends of Waikanae Town Centre discussing survey results - feedback was positive.

Mrs Prvanov:

- Civic & Cultural Awards: thanked Mr Westbury for judging. Two members of the Waikanae community received awards for accomplishments in the environmental area.
- Town Centre Development Committee: presentation will be made to the Board at its 2 October meeting.

WCB 18/08/136

CONFIRMATION OF MINUTES: 19 JUNE 2018

MOVED (Westbury/Prvanov)

That the minutes of the Waikanae Community Board meeting held on 19 June 2018 be adopted as a true and correct record of that meeting.

CARRIED

WCB 18/08/137

MATTERS UNDER ACTION

The Board accepted the Matters Under Action report as read.

Development of Waikanae Town Centre:

Mr Mallon apologised for the short notice given for the Cultural Thread Opening Day. The main reasons for this were the work delays due to weather and the difficulty of coordinating and accommodating both the Mayor and Iwi for the blessing.

Upgrade of Mahara Place: L-shape needs to be revamped and the design has been developed and would be presented at the Board's October meeting. There had been a discussion about the design documents going out to building owners, users, and business owners asking for their feedback.

Waikanae Police Base:

The Board was dissatisfied with the lack of progress with this matter and would ask Council to petition the Minister of Police about reopening the Police Base.

MOVED (Prvanov/Westbury)

That the Waikanae Community Board recommends that Council follow-up reopening a Police Base in Waikanae.

CARRIED

Signage audit:

The Board would consider a report at its next meeting.

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY, 28 AUGUST 2018	7.00PM

Waikanae Beach Hall:

Remove from Matters Under Action

Reikorangi Local Outcomes Process:

Complete - remove from Matters Under Action

Transpower removal of trees from Waikanae Park:

Transpower were not proposing major works until next year. Minor works will come back to the Board on what they were proposing for the tree removal. Mr Mallon would follow-up with Parks on funding.

It was unclear whether Council had ratified the Waikanae Park Management Plan.

The meeting closed at 9.05 pm.

.....
Chairperson

.....
Date