

Chairperson and Committee Members
GRANTS ALLOCATION COMMITTEE

28 SEPTEMBER 2017

Meeting Status: **Public**

Purpose of Report: For Decision

APPLICATIONS FOR DISTRICTWIDE FACILITY HIRE REMISSION

PURPOSE OF REPORT

- 1 Three applications for funding have been received:
 - Combined Lions Club of Kapiti
 - Otaki Community Network Forum (Tuesday Group)
 - Zumba with Anna B

DELEGATION

- 2 The Grants Allocation Committee has delegated authority to consider this report. Reference Section B.6 of the Governance Structure which reads:

Districtwide Facility Hire Remissions

This programme is to assist facility users whose event is benefitting the District as a whole rather than an individual community.

BACKGROUND

- 3 The Council has \$2,881 in the 2017/18 budget for Districtwide Facility Remissions. This budget is targeted at facility users whose event is benefitting the District as a whole rather than an individual community.
- 4 In the current financial year no grants have been allocated to date, leaving \$2,881 available for granting.
- 5 The maximum grant under the current policy is \$1,000.

APPLICATIONS TO THE DISTRICTWIDE FACILITY HIRE REMISSION GRANTS FUND

Combined Lions Club of Kapiti

- 6 Funding of \$1,000 is sought to assist with the cost of hiring the Waikanae Memorial Hall and the PA system for the Lions Book Fair 2017.
- 7 This event complies with the criteria for Districtwide Facility Hire Remission Grants being a "worthy cause" whose event is benefitting the development of community activities within the District as a whole.

Otaki Community Network Forum (Tuesday Group)

- 8 Funding of \$224.40 is sought to assist with the cost of hiring the Gertrude Atmore Supper Room at the Otaki Library, to enable the group to hold their monthly community network meetings.
- 9 The applicant has advised that although the meetings are held in Otaki, participants attend from all across the Kapiti Coast district.
- 10 This event complies with the criteria for Districtwide Facility Hire Remission Grants being a “worthy cause” whose event is benefitting the development of community activities within the District as a whole..

Zumba with Anna B

- 11 Funding of \$432 is sought to assist with the cost of hiring the Paraparaumu Memorial Hall for weekly Mums and Bubs Zumba Fitness classes.
- 12 The applicant has advised that although the classes are held in Paraparaumu, participants attend from Raumati, Paraparaumu and Waikanae.
- 13 This event complies with the criteria for Districtwide Facility Hire Remission Grants being a “worthy cause” whose event is benefitting the development of sporting activities within the District as a whole..

CONSIDERATIONS

Policy considerations

- 14 The current criteria and process for the operation of this grant fund was approved by Council on 21 August 2008. After the Grants Allocation Committee meeting on 20 September 2016 the Assessment Procedure was added, and the updated criteria is attached to this report as Appendix 1.

Legal considerations

- 15 There are no legal considerations relating to this report.

Financial considerations

- 16 Under the Local Government Amendment Act 2012 the local authority must “demonstrate prudent management of its revenues, expenses, assets, liabilities, investments, or general financial dealings”.
- 17 An amount of \$2,881 is provided in the 2017/18 Annual Plan for the Districtwide Facilities Hire Remission Grant. To date no funds have been allocated.

SIGNIFICANCE AND ENGAGEMENT

- 18 This matter has a low level of significance under the Council’s Significance and Engagement Policy.

Consultation already undertaken

- 19 There are no consultation issues. No other agencies have been consulted in this matter.

Engagement planning

20 An engagement plan is not needed to implement this decision.

Publicity

21 If the applications are granted, the decision will be publicised as appropriate through the Council's regular communications channels.

RECOMMENDATIONS

22 That the Grants Allocation Committee grants \$..... to the Combined Lions Club of Kapiti to assist with the cost of hiring the Waikanae Memorial Hall and the PA system for the Lions Book Fair 2017.

23 That the Grants Allocation Committee grants \$..... to the Otaki Community Network Forum (Tuesday Group) to enable the group to hold their monthly community network meetings.

24 That the Grants Allocation Committee grants \$..... to Zumba with Anna B to assist with the cost of hiring the Paraparaumu Memorial Hall for weekly Mums and Bubs Zumba Fitness classes.

Report prepared by Approved for submission Approved for submission

Tracey Waye

Max Pedersen

Sarah Stevenson

**Executive Secretary
Community Services**

**Group Manager
Community Services**

**Group Manager
Strategy and Planning**

ATTACHMENTS

- 1 Criteria for Districtwide Facility Hire Remission Grants
- 2 Application from Combined Lions Club of Kapiti
- 3 Application from Otaki Community Network Forum (Tuesday Group)
- 4 Application from Zumba with Anna B