

Mayor and Councillors
COUNCIL

29 SEPTEMBER 2016

Meeting Status: **Public**

Purpose of Report: For Decision

REPORTS AND RECOMMENDATIONS FROM STANDING COMMITTEES AND COMMUNITY BOARDS

PURPOSE OF REPORT

- 1 This report presents reports and recommendations considered by Standing Committees and Community Boards from 8 August 2016 – 23 September 2016.

BACKGROUND

- 2 Meetings took place on the following dates:

Corporate Business Committee	11 August 2016 22 September 2016
Environment and Community Development Committee	22 September 2016
Grants Allocation Committee <ul style="list-style-type: none"> • Community Grants • Districtwide Hall Hire Remissions • Creative Communities New Zealand 	25 August 2016 20 September 2016 20 September 2016
Ōtaki Community Board	6 September 2016
Paekākāriki Community Board	30 August 2016
Paraparaumu-Raumati Community Board	9 August 2016 20 September 2016
Regulatory Management Committee	8 September 2016
Waikanae Community Board	13 September 2016

- 3 In addition, the following meetings took place:

Te Whakaminenga o Kāpiti	23 August 2016
Kāpiti Coast Youth Council	5 September 2016
Kāpiti Coast Older Persons' Council	31 August 2016

Corporate Business Committee

- 4 The Committee met on 11 August 2016 to discuss the following:
- Activity Report : 1 April to 30 June 2016
 - Financial Report to 30 June 2016
 - Contracts Under Delegated Authority

- 5 There was one recommendation for adopting:

That the Corporate Business Committee recommends to Council all of the changes to the 2016/17 carry-over budgets as detailed in Table 6 as contained in report Corp-16-1951.

- 6 The following item was considered in Public Excluded Session:

- Aged Debt Write Offs

- 7 The Committee also met on 22 September 2016 to discuss the following:

- Draft Annual Report to 30 June 2016
- the Audit and Risk Subcommittee minutes of 18 August 2016 were presented for information

- 8 There was one recommendation for noting (this matter has been dealt with elsewhere on today's agenda):

That the Corporate Business Committee considers the draft Annual Report 2015/16 (see Appendix 1) and recommends, subject to any final changes from audit, the Annual Report be adopted by Council on 29 September 2016.

That the Corporate Business Committee delegates to the Mayor, Chair of Corporate Business Committee and Chief Executive the authority to approve minor editorial changes to the material contained in Appendix 1 to this report SP-16-1997 prior to its being submitted to the Council for adoption on 29 September 2016.

- 9 The following item was considered in Public Excluded Session:

- Otaki Beach Stormwater Upgrade

Environment and Community Development Committee

- 10 The Committee met on 22 September 2016 to discuss the following:

- Kāpiti Major Events Fund 2016
- Community Contracts Report
- Youth Development Centre Update

Grants Allocation Committee

- 11 The Committee met on 25 August 2016 to consider allocations under the Community Grants programme:

- Community Grants Scheme 2016

- 12 The Committee met on 20 September 2016 to consider allocations under the Districtwide Hall Hire Remissions programme:

- Application for Facility Hire Remission – Special Olympics New Zealand

13 The Committee met on 20 September 2016 to consider allocations under the Creative Communities New Zealand programme:

- Creative Communities Scheme : Consideration of Applications for Funding

Ōtaki Community Board

14 The Community Board met on 6 September 2016 to discuss the following:

- Consideration of Applications for Funding
- Review of the Triennium

15 There was a presentation from Di Buchan on the Ōtaki Children's Health Camp research.

Paekākāriki Community Board

16 The Community Board met on 30 August 2016 to discuss the following:

- Consideration of Funding Applications

17 There was a presentation on the Transmission Gully, and discussions on "A Precinct Plan for the Future of Perkins Farm" and the "Wainui Stream Fish Passage Report".

Paraparaumu-Raumati Community Board

18 The Community Board met on 9 August 2016 to discuss the following:

- Consideration of Applications for Funding
- Notice of Motion – Jonny Best
- Parking Restrictions in Paraparaumu and Raumati

19 There was one recommendation for noting:

That the Paraparaumu/Raumati Community Board signals to Councillors appointed to this Board that if they have been found in breach of Council's Code of Conduct, the Paraparaumu/Raumati Community Board may recommend to Council that it remove and replace that member.

(Comment: Ward Councillors are appointed back to their respective Community Boards. While legislation provides that community board membership may include appointed members, where a local authority area is divided into wards, board appointees must be Ward Councillors, so they cannot be replaced with a Districtwide Councillor. Also, the decision to appoint Ward Councillors was made by Council as part of the 2015 Review of Representation Arrangements, and endorsed by the Local Government Commission. Changing the membership of a Community Board can only be done through such a review ie in a formal consultation process with the community.)

20 There was a presentation on the Raumati Road Corridor Work.

- 21 The Community Board also met on 20 September 2016 to discuss the following:
- Consideration of Applications for Funding
 - Report of the Kapiti Coast Aircraft Noise Community Liaison Group
 - Community Boards Excellence Awards

Regulatory Management Committee

- 22 The Committee met on 8 September 2016 to discuss the following:
- Regulatory Services Quarterly Report for Fourth Quarter
 - Cemeteries Bylaw Review 2016
 - Annual Report on Dog Control Policy and Practices 2015-16
 - Alcohol Licensing and Regulatory Authority (ARLA) Annual Report July 2015 to June 2016
 - Financial Report on Income and Costs Related to Alcohol Licensing and the Operation of the District Licensing Committee (DLC)
 - Application for Special Exemption Under Section 6 of the Fencing of Swimming Pools Act 1987 – 39 Oratia Street, Waikanae

- 23 There was one recommendation for adoption:

That the Regulatory Management Committee recommends to Council that it revokes the Kāpiti Coast District Council Cemeteries Bylaw of 2010 (Appendix 2 of Report CS-16-1973) and that it approves the adoption of the Kāpiti Coast District Council Cemeteries Bylaw 2016 (Appendix 1 of Report CS-16-1973) with the following amendment:

- **That Clause 5.12 reads: Ashes may be deposited on private property with the agreement of the owner. Ashes may be deposited in public places with the prior approval of Council. This includes the scattering of human ashes in any cemetery, reserve, river or beach.**

That the Council notes that educational material (including a map of approved areas) will be prepared with regards to the disposal of ashes and distributed by Council and funeral directors.

- 24 An ambiguity has been identified in the wording of the last sentence of Clause 5.12. This can be rectified, without changing the intent of the resolution, by rewording Clause 5.12 so the entire resolution would read:

“That the Regulatory Management Committee recommends to Council that it revokes the Kāpiti Coast District Council Cemeteries Bylaw of 2010 (Appendix 2 of Report CS-16-1973) and that it approves the adoption of the Kāpiti Coast District Council Cemeteries Bylaw 2016 (Appendix 1 of Report CS-16-1973) with the following amendment:

- **That Clause 5.12 reads: Ashes may be deposited on private property with the agreement of the owner. Ashes may be deposited in public places, including any cemetery, reserve, river or beach, with the prior approval of Council.**

That the Council notes that educational material (including a map of approved areas) will be prepared with regards to the disposal of ashes and distributed by Council and funeral directors.”

- 25 The Council is asked to adopt the recommendations in paragraph 22 with the revised wording of Clause 5.12 in paragraph 23.
- 26 The legal team has considered the issue of the proposed changes to the draft bylaw being made without submissions having been received on the matter. There is considered to be little risk in making the changes.

Waikanae Community Board

- 27 The Community Board met on 13 September 2016 to discuss the following:
- Consideration of Applications for Funding
 - Prohibition of Parking around Peka Peka Road and Kensington Drive Intersection
 - Road Naming – New Local Roads Close to Smithfield and Ngā Manu Area
 - Waikanae Disabled Parking Spaces
 - Proposed Changes to the Criteria for the Promotion and Discretionary Grant Funds
- 28 There was an update from Police regarding developments around the Waikanae community base. There were also presentations on Stride & Ride from a Council officer and from the Greater Wellington Regional Council on Waikanae Park and Ride.

Te Whakaminenga o Kāpiti

- 29 The group met on 23 August 2016 to consider the following:
- Report back from recent Local Government New Zealand Conference, Dunedin : 24-26 July 2016
 - Iwi updates
 - Treaty Settlements – overview from each iwi
 - Council update
- 30 There were presentations on the Draft Annual Work Programme 2016-17, Iwi/Māori appointments to Council decision-making bodies and on Ākino Te Reo.

Kāpiti Coast Youth Council

- 31 The Youth Council met on 5 September 2016 to discuss the following:
- Updates: Councillors, Zeal, Ōtaki group
 - Waikanae Beach consultation
 - International Youth Day report back
 - Zeal, Ngā Kākano, Youth Council connections
 - Photography project update
 - Youth voting update and elections
 - Rod Baxter workshop
 - Youth Council Member of the Month

Kāpiti Coast Older Persons' Council

32 The Kāpiti Coast Older Persons' Council met on 31 August 2016 to consider the following:

- Chair's Report
- Kāpiti Age Friendly follow up and update
- Access update
- Shed of the Year project update
- Elder Person of the Year

33 The guest speaker was Anna Schumacher, Chief Executive of Alzheimers Wellington.

RECOMMENDATIONS

34 That Council receives Report Corp-16-1993 (Reports and Recommendations from Standing Committees and Community Boards).

Report prepared by

Approved for submission

Approved for submission

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