

31 May 2022

[REDACTED]

**Request for Official Information responded to under the Local Government and Official Information and Meetings Act 1987 (LGOIMA) (the Act) – reference: OIR 2122-248**

I refer to your information request we received on 2 May 2022 for the following:

**1. I would like to know how many work-related or on-the-job injuries to staff and contractors to the council were recorded from the beginning of 2021 to now. Can this please be broken down by:**

- **Month**
- **Whether the injury required medical treatment or hospital care**
- **Whether the injured person had to take time off work and for how long**
- **What type of injury**
- **What department the injured person worked in**

Please see attached Appendix 1 containing a summary of the work related or on the job injuries to staff and contractors for the period 1 January 2021 until 16 May 2022 when this response was collated. Appendix 1 contains information relating to the type of injury, when the injury occurred and what area of the Council the staff member (or contractor) worked in.

Of the total 39 such injuries reported there were eight which required medical treatment. Three staff required off site medical treatment due to trips and stumbles on pavement/steps, one required medical treatment for a finger laceration, and three received first aid. One contractor was hospitalised for treatment following a burn to the hand.

One staff member with the finger laceration was off work for one week following their injury.

**2. I would also like copies of incident reports for these injuries. Can identifying details be redacted so privacy is not an issue.**

Copies of incident reports have not been provided because after having completed redactions to protect the privacy of our individual staff and contractor, under section 7(2)(a) – to protect the privacy of natural persons, the information remaining in the reports is covered in Question One and Appendix One.

**3. I would also like copies of any emails, correspondence, or memos relating to these injuries and/or relating to any policies enacted due to these injuries.**

The Council's injury management process requires injuries to be reported using the Council's H&S management system (VAULT) to enable a consistent approach for all injury related information to remove the reliance on ad-hoc individual emails which may contain important and relevant information for the event. Relevant emails associated with injuries may, where appropriate, be included with incident reports however there are no supporting individual emails attached for these injuries.

Emails between the Council and its Contractor in relation to the burn injury are withheld on the basis of section 7(2)(a) – to protect the privacy of natural persons.

You have the right to request the Ombudsman to review this decision. Complaints can be sent by email to [info@ombudsman.parliament.nz](mailto:info@ombudsman.parliament.nz), by fax to (04) 471 2254, or by post to The Ombudsman, PO Box 10152, Wellington 6143.

Ngā mihi



**Dianne Andrew**  
Organisational Development Manager  
Te Kaihautū mo te Hunga Mahi

Teams	Event Category	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Feb 2022	Apr 2022	Total
<b>Aquatics Facilities</b>	Bruising or Crushing							1			1	1			3
	Burn											1			1
	Fracture												1		1
	Hit by Object											1			1
	Inflammation												1		1
	Laceration/Cut	1					1				1		1		4
	Scratch/Abrasion	1													1
	Sprain/Strain	1									1				2
	Sting	1													1
<b>Aquatics Facilities Total</b>		<b>4</b>					<b>1</b>	<b>1</b>			<b>3</b>	<b>3</b>	<b>3</b>		<b>15</b>
<b>District Libraries</b>	Bruising or Crushing									1					1
	Fracture		1												1
	Inflammation												1		1
	Laceration/Cut											1			1
	Sprain/Strain				1										1
<b>District Libraries Total</b>			<b>1</b>	<b>1</b>						<b>1</b>		<b>1</b>	<b>1</b>		<b>5</b>
<b>Operations Depot</b>	Foreign Body						2								2
	Inflammation													1	1
	Laceration/Cut					1	1		1		1				4
	Bruising or Crushing						1								1
	Scratch/Abrasion									1					1
	Sprain/Strain		1		3							1			5
	Hit by Static Object		1												1
<b>Operations Depot Total</b>			<b>2</b>		<b>3</b>	<b>3</b>	<b>2</b>		<b>1</b>	<b>2</b>	<b>1</b>			<b>1</b>	<b>15</b>
<b>Project Management Office</b>	Burn											1			1
<b>Project Management Office Total</b>												<b>1</b>			<b>1</b>
<b>Public Spaces &amp; Animal Management</b>	Dog Bite												1		1
<b>Public Spaces &amp; Animal Management Total</b>													<b>1</b>		<b>1</b>
<b>Waste Water Facilities</b>	Laceration/Cut								1						1
	Sprain/Strain	1													1
<b>Waste Water Facilities Total</b>		<b>1</b>							<b>1</b>						<b>2</b>
<b>Total</b>		<b>5</b>	<b>3</b>	<b>1</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>1</b>	<b>3</b>	<b>2</b>	<b>4</b>	<b>5</b>	<b>5</b>	<b>1</b>	<b>39</b>