

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY 21 JULY 2015	7.00 PM

MINUTES of a meeting of the Ōtaki Community Board, held in the Dr Gertrude Atmore Supper Room, Memorial Hall, Main Street Ōtaki on Tuesday 21 July 2015 commencing at 7.00pm.

PRESENT: Mr J Cootes
 Mr R Kofoed
 Mr C Pearce
 Ms C Papps

IN ATTENDANCE: Mr S McArthur (Group Manager, Strategy & Planning)
 Mrs S Foss (Acting Group Manager, Community Services)
 Mrs S Shaw, (Executive Secretary, Minutes)

LEAVE OF ABSENCE Cr P Gaylor

James Cootes, Chair of the Ōtaki Community Board, welcomed everyone to the meeting and declared the meeting open.

ŌCB 15/07/125
APOLOGIES AND DECLARATIONS OF INTEREST

It was noted that the Mayor gave his apologies and Councillor Gaylor was on a leave of absence.

Rob Kofoed declared that he is a member of the Foodbank Committee in relation to Item 4: Consideration of Applications for Funding.

ŌCB 15/07/126
UPDATE FROM GREATER WELLINGTON REGIONAL COUNCIL (GWRC)

The Chair invited Cr Nigel Wilson, GWRC to provide an update to the Board, this included:

- The next bus shelter to be installed will be near Countdown Ōtaki; they are working through landowner issues and a design will come back to the Community Board. Cr Wilson will provide the installation date.
- GWRC has been having dialogue around the Bus route that has been suggested by members of the community to improve services. GWRC asked the Board for additional information which will feed into a system they have to analyse the data.
- Cr Wilson suggested that it might be timely for the Board to meet with Cr Paul Swain from GWRC and discuss the ongoing public transport issues in Ōtaki.
- GWRC are putting in a consent around River Management which will help with some of the flooding issues in the area;
- Councillor Wilson has received queries around flooding from the community around who takes responsibility. There needs to be some clarity around this and who takes ownership of what.

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The Board made the following comments:

- They would like an update on the Te Horo bus stop and also what is happening with the relocation to Otaki for the redundant Peka Peka bus stop;
- There are still a number of connection issues with the buses between Ōtaki and Waikanae and the Board continues to advocate for increased services and have also asked Cr Wilson to advocate for increased services.
- The transport issues need to be addressed in Ōtaki and there needs to be dates and timeframes put in place;
- The Board asked again what would be the targeted rate if the Community wanted additional bus shelters. This question was asked last year and the Board is still awaiting a response.

ŌCB 15/07/127

PUBLIC SPEAKING TIME AND RESPONSES

1. Patrick Joss spoke to the Board and thanked them for the funding he received from the Sporting Activity Grant.
2. Phil McIntyre spoke on behalf of the Ōtaki Community Patrol in support of a grant application to assist with the costs of the patrol vehicle.
3. Rob Kofoed spoke on behalf of the Ōtaki Foodbank in support of a grant application to assist with the costs of the Foodbank advertising campaign.
4. Matthew Braddock spoke to the Board and thanked them for the funding he received from the Sporting Activity Grant.
5. Shelley Warwick spoke to the Board and thanked them for the work that had been done on construction of the Underpass. She also asked for an update on whether Waitohu Valley Road was going to be widened, as trucks use this road on a regular basis.
6. Ian Carson on behalf of the Ōtaki Promotions Group spoke to the Board. He provided an update that the 2016 Kite Festival will be on the 5/6 March and also that the Community Expo will be in the Ōtaki Memorial Hall on the 12 September 2015.
7. Fred Macdonald spoke to the Board in regards to the Underpass, Ōtaki transport issues and flooding at Ringawhata Bridge. He also requested that a meeting be set up with the residents of Rangiuru Road, Council staff and GWRC in regards to recent flooding.
8. John Lahmert spoke to the Board in regards to the bus services in Ōtaki and also the request for a seat on Waerenga Road.
9. Dermot Whelan on behalf of Age Concern Kapiti spoke in support of a grant application to assist with the costs of running the Kapiti Older Person of the Year awards.
10. Paula Signal spoke to the Board in support of a grant application to assist with the costs of competing at the Wellington Bodybuilding Championships and the New Zealand Nationals this year.
11. Jaime Bigwood on behalf of Kapiti Coast Derby Collective spoke to the Board in support of a grant application to assist with the costs of laying a track.

Responses to Public Speaking time:

Council staff will follow up in regards to Waitohu Valley Road and whether it will be widened and will also follow up about the recent issues of flooding at Rangiuru Road.

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CONSIDERATION OF APPLICATIONS FOR FUNDING (SP-15-1628)

Samara Shaw, Executive Secretary spoke to this report. It was noted that this it was the first grant application round for the financial year.

MOVED (Pearce/Papps)

That the Ōtaki Community Board approves a funding grant to be made to Age Concern Kapiti for \$500.00 from the Community Grants Fund, to assist with the costs of running the Kapiti Older Person of the Year Awards.

That the Ōtaki Community Board approves a funding grant to be made to Ōtaki Foodbank for \$500.00 from the Community Grants Fund, to assist with the costs of the Ōtaki Foodbank advertising campaign.

That the Ōtaki Community Board approves a funding grant to be made to Ōtaki Community Patrol for \$500.00 from the Community Grants Fund, to assist with the costs of running the patrol vehicle.

That the Ōtaki Community Board approves a funding grant to be made to Kapiti Coast Derby Collective for \$318.00 from the Sporting Activity Grants Fund, to assist with the costs of laying a track.

That the Ōtaki Community Board approves a funding grant to be made to Paula Signal for \$500.00 from the Sporting Activity Grants Fund, to assist with the costs of competing at the Wellington Bodybuilding Championships and the NZ Nationals this year.

CARRIED

ŌCB 15/07/129

CHAIRPERSON'S/MEMBERS' BUSINESS

- (a) Leave of Absence – there was no leave of absence requested.
- (b) Matters of an Urgent Nature

Ōtaki Courthouse Building Tender

Sharon Foss, Acting Group Manager Community Services provided an update on the Ōtaki Courthouse Building to the Board. The Board Chair asked for this item to be put on as a matter of an urgent nature. This was due to the length of time to the next Board meeting and to also keep the applicants up to date with progress.

The site is now empty and there are four potential tenants for this building. The Board needs to decide the process going forward to review these applications. Council staff have suggested that this could be similar to the process that the Paraparamu/Raumati Community Board have recently completed for the Maclean Park Kiosk.

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Council staff will follow up to see if there is any signage at the Courthouse informing the Community that the i-Site is now closed and who to contact for information.

The Chair indicated that he does not want to be a part of the panel due to his conflict of interest.

MOVED (Papps/Kofoed)

That the Ōtaki Community Board resolve that Christine Papps, Rob Kofoed and Colin Pearce be appointed to the panel to review the applications and make a recommendation to the Ōtaki Community Board and then the Environment Community Development Committee.

That the Ōtaki Community Board resolves for two additional appropriate people from the Ōtaki Community to also be appointed to the panel. These appointments will be made by the Chair after consultation with the Board.

CARRIED

(c) Chairperson's Business

James Cootes made the following comments:

- He attended the welcoming of the 72nd Ōtaki scholar;
- The i-Site maps have been completed and have gone up around Ōtaki and a manual has been completed with information relating to Ōtaki;
- He acknowledged all the work that had been put in on the campaign to save the Capital Connection by Cr Penny Gaylor and the work of the Save the Capital Connection Group.
- The Ultra-Fast Broadband proposal has been submitted to Government;
- Have met with GWRC and Kapiti Coast District Council and visited the areas that were affected by the recent flooding;
- NZTA will provide a PP2O update at the next Ōtaki Community Board meeting;
- SH1 Sign – designs have been confirmed and they will go to print shortly.

Rob Kofoed made the following comments

- Attended the Ōtaki Foodbank meeting on 10 June; there have been a total of 1,734 parcels delivered this year;
- Attended the Friends of the Ōtaki River planting on 28 June;
- Attended the Ōtaki Civil Defence Meeting on 13 July. At the meeting there was a review done on the recent flooding in June.

Colin Pearce

- The WW1 Display was well received with over 3,140 visitors attending. The next display will focus on Kāpiti island and its connection to Ōtaki;
- He has spoken with Council staff about Ōtaki Beach and discussed traffic calming, pedestrian crossings, parking and also about how the toilets can be improved at the Pavilion at Ōtaki Beach;
- Footpath in Waerenga Road has just been sealed, will it be pulled up if Ōtaki gets UFB;
- North of Castle Hill Farm on Rahui Road there is a drain that is filled with bullrushes that needs to be cleared; this was highlighted with the recent flooding.

Christine Papps made the following comments

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- Attended the Energise Ōtaki meeting last week. Rod Oram is coming to Ōtaki to do a series of presentations including a business breakfast;

Mr Kofoed took over as Chair as Mr Cootes left the meeting at 9.23pm.

ŌCB 15/07/130

2015 REPRESENTATION REVIEW – COUNCIL’S INITIAL PROPOSAL (CORP-15-1625)

MOVED (Pearce/Papps)

That the Ōtaki Community Board notes the decision made by Council on 18 June 2015 on its initial proposal for representation arrangements and basis of election for the 2016 local body elections, as required by the Local Electoral Act 2001, and:

- a) Endorses the initial proposal without amendment,

CARRIED

Mr Cootes rejoined the meeting at 9.26pm

ŌCB 15/07/131

CONFIRMATION OF MINUTES

MOVED (Kofoed/Papps)

That the minutes of the 9 June 2015 meeting of the Ōtaki Community Board are confirmed as a true and accurate record.

CARRIED

ŌCB 15/07/132

MATTERS UNDER ACTION

The following items were discussed from the Matters Under Action list:

Item 1 – Pedestrian Crossing at Ōtaki Beach

Council has agreed to put a pedestrian refuge in at Otaki Beach. The Board have requested that Council staff revisit the need for a pedestrian crossing at Ōtaki Beach as this was their preference.

Item 2 – Footpath on the Main Street in Ōtaki

The Concrete Doctors are completing a colour trial test on some pavers. Council staff will provide an update when they receive the results.

Item 3 - Northern Entrance Sign

They are currently with the printers. The next stage will be printing and erecting the signs.

The meeting closed at 9.30pm.

Signed:.....
Chairperson of the meeting

Date:.....