

Reference no: OFF728 and OFF729

UNDER

the Sale and Supply of Alcohol Act 2012
(the Act)

AND

IN THE MATTER

of applications OFF728 and OFF729
pursuant to s127 of the Act for the renewal of
General Distributors Limited's (GDL) off-
licences 45/OFF/006/2022 and
45/OFF/005/2022 in respect of the premises
respectively situated at 6 Ngaio Rd,
Waikanae, known as Woolworths
Waikanae, and Coastlands Shoppingtown,
Paraparaumu, known as Woolworths
Paraparaumu.

MINUTE OF THE KAPITI COAST DISTRICT LICENSING COMMITTEE

Rescheduled hearing dates and further information sought by the Committee

1. In my minute of 23 July 2026, I vacated the hearings set down for 29 and 30 July 2026 and directed that the applications be rescheduled to the next available fixture, with the parties to be advised of the new dates. A fixture is now available, and the applications are set down as directed below.
2. The order of hearing has changed. Paraparaumu will now be heard first, on 21 September 2026, ahead of Waikanae on 23 September 2026.
3. I repeat the position recorded in my minute of 23 July 2026. GDL should prepare on the basis that, if its nominated representative remains unavailable on the rescheduled dates, it is to brief and call such other witnesses as it is able to, including those directly responsible for the operation of the licensed premises. The hearings are set down to proceed on 21 and 23 September 2026, and GDL should not assume that the unavailability of its nominated representative will justify a further deferral.
4. The Committee also seeks further information to assist its determination. This part of the minute is issued in the exercise of the Committee's function as a commission of inquiry under s201 and its power to regulate its procedure under s203(9). The information is sought because it bears on the conditions in contention, being the single-sales, delivery, duty-manager, and licensed-area conditions sought by the reporting agencies, and on the renewal criteria the Committee must apply. It is sought from the Committee's own inquiry and is not directed at any party's case.

5. Any information, document, or image sought under this minute is to be filed and served on the date fixed in paragraph 10(c), together with the party's evidence. No party has a right to respond in writing to material filed by another party. Such material may be addressed at the hearings, where the Committee will allow a fair opportunity to do so. A party who considers any request in paragraphs 6 or 7 irrelevant, or disproportionate to what is held, is to raise the objection by memorandum as soon as practicable, and in any event before the filing date, rather than leave it to the hearings.
6. From the Inspector, the Committee seeks:
 - (a) any photograph the Inspector holds of the single-unit alcohol items in the chillers at either premises; and
 - (b) evidence of the basis for the statement in the Inspector's report referring to staff complaints about training, given that the briefs of evidence do not address that matter, and confirmation whether the Inspector relies on it.
7. From GDL, the Committee seeks, for each premises and to the extent the information is held:
 - (a) the current duty manager list, or confirmation that the list already filed is current and, if it is not, the current version;
 - (b) sales information for the 12 months preceding the date of this minute, being the volume of food sales compared with alcohol sales;
 - (c) the volume of single-unit alcohol sales, both by number of units and by dollar value;
 - (d) a comparison of alcohol sales across in-store checkout, online click-and-collect, and online delivery;
 - (e) "shrinkage" relating to alcohol, and in particular to single-unit alcohol items;
 - (f) trespass figures for the same period, indicating, so far as GDL's records allow, whether any trespass related to alcohol consumption or to the theft of alcohol; and
 - (g) the full content of the applicant's staff training programme relating to the sale and supply of alcohol.
8. Where any information sought in paragraph 7 is not held, or is not held in the form requested, GDL is to say so and to describe what is held. GDL may identify any figure or document it considers commercially sensitive and may seek an order under s203(5) prohibiting its publication, identifying the extent of the order sought.

9. The reporting agencies may file any trespass or incident data they hold relevant to paragraph 7(f).
10. The following directions apply.
 - (a) OFF729, Woolworths Paraparaumu, is set down for hearing on Monday 21 September 2026.
 - (b) OFF728, Woolworths Waikanae, is set down for hearing on Wednesday 23 September 2026.
 - (c) Each party is to file and serve, together, all evidence and information it intends to rely on at the hearings, including the information sought in paragraphs 6 and 7, no later than 5:00 pm on Monday 24 August 2026, being 20 working days before the first hearing.
 - (d) At the same time, GDL is to notify the Committee and the reporting agencies of the witnesses it intends to call for each hearing.
 - (e) No party is required to file evidence in reply, and no written right of reply arises. Any party may address the evidence and information filed by another party at the hearings, where the Committee will allow a fair opportunity to do so. No evidence filed after the date in (c) will be received except with the leave of the Committee.

DATED at Paraparaumu this 31st day of July 2026.



Bede Laracy
Chairperson
Kapiti Coast District Licensing Committee