

MINUTES	MEETING	TIME
STRATEGY AND POLICY COMMITTEE	THURSDAY, 18 OCTOBER 2018	10.00 AM

Minutes of a meeting of the **Strategy and Policy Committee**, held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Thursday, 18 October 2018**, commencing at **10.00 am**.

PRESENT	Cr	J	Cootes	Chair
	Mayor	G	Gurunathan	
	Cr	J	Howson	
	Cr	M	Benton	
	Cr	A	Buswell	
	Cr	M	Cardiff	
	Cr	J	Elliott	
	Cr	J	Holborow	
	Cr	M	Scott	
	Mr	B	Carter	Māori Representative
ATTENDING	Mr	W	Maxwell	Chief Executive
	Mr	K	Black	Acting Group Manager, Strategy and Planning
	Ms	N	Tod	Group Manager, Regulatory Services
	Ms	J	McDougall	Acting Group Manager, Corporate Services
	Mr	P	Hughes	Member, Paekākāriki Community Board
	Ms	M	Stevens	Member, Ōtaki Community Board
	Ms	K	Spiers	Member, Paraparaumu-Raumati Community Board
	Ms	N	Williams	Manager, Research, Policy and Planning
	Ms	S	Matich	Intermediate Policy Planner
	Ms	T	Parata	Manager, Programme Design and Delivery
	Ms	V	Crowe	Sustainable Communities Coordinator
	Mr	C	Milne	Property Services Manager
	Ms	L	McMillan	Housing and Property Coordinator
	Ms	N	Tutt	Legal Counsel
	Mrs	S	Shaw	Executive Secretary, Strategy & Planning
APOLOGIES	Ms	F	Vining	
LEAVE OF ABSENCE	Cr	D	Scott	

SPC 18/10/136 WELCOME

The Chair welcomed everyone to the meeting, read the Council blessing and declared the meeting open.

The Chair noted that the public excluded agenda item: Stanjoy Charitable Trust Naming Rights (CS-18-635) report had been removed from the agenda so that further discussion could take place.

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SPC 18/10/137

(a) Apologies

MOVED (Benton/Gurunathan)

That an apology is accepted from Cr Fiona Vining.

CARRIED

It was noted that Cr David Scott was on a leave of absence.

(b) Declarations of Interest Relating to Agenda Items

Cr Elliott declared an interest in agenda item number 9 – Submissions to MBIE on the reform of the Residential Tenancies Act 1986 and would not take part in discussion or voting.

SPC 18/10/138

PUBLIC SPEAKING TIME (for items relating to the agenda)

There were none.

SPC 18/10/139

MEMBERS' BUSINESS

(a) Public Speaking Time Responses:

There were none.

(b) Leave of Absence:

MOVED (Benton/Buswell)

That a leave of absence is granted to:

- **Cr Michael Scott** **9 to 12 November 2018 inclusive**
- **Cr John Howson** **15 to 19 November 2018 inclusive**

CARRIED

(c) Matters of an Urgent Nature:

There were none

SPC 18/10/140

PRESENTATION: KAPITI HEALTH ADVOCACY WORKING GROUP – KATHY SPIERS & ADRIAN GREGORY

Kathy Spiers introduced the Kapiti Health Advocacy Group and invited Adrian Gregory to speak to the presentation.

Mr Gregory provided an update on

- the purposes and objectives for the group;
- stakeholders that are involved;

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- how the group aligns with the CCDHB's strategic purpose and investment in services;
- the groups priorities for 2018 and outlined the issues and opportunities for each.

The group proposed that as of January 2019, the Kāpiti Health Advisory Group and its stakeholders collaborate proactively on the development of a Kāpiti Locality Plan focused on these five priority areas. This planning group should

- reflect on the implementation of the Ōtaki Health & Wellbeing Plan, and the establishment of the Ōtaki Health & Wellbeing Advisory Group;
- sustain open, two-way channels of communication;
- adopt an effective community engagement and communication plan; and
- maintain an evidence-based annual review of the progress on and, subsequently, the outcomes of the Locality Plan.

There were various questions raised by elected members and these were answered:

- working with local medical centres to help provide services for urgent care;
- including the Wellington Free Ambulance in the discussions around afterhours urgent care; and
- one of the group's recommendations was that the stakeholders jointly undertake a local review of mental health services in Kāpiti/Ōtaki and ensuring that addiction was part of this review.

The Chair asked if Council Staff could circulate this presentation to Councillors.

SPC 18/10/141

PRESENTATION: SUSTAINABLE COMMUNITIES PROGRAMME AND NO 8 WIRE INITIATIVE – VANESSA CROWE

Tania Parata, Manager, Programme Design and Delivery introduced Vanessa Crowe, Sustainable Communities Coordinator.

Ms Crowe provided an update on:

- the Sustainable Communities Programme which includes local food, sharing skills and resources, sustainable transport, reducing waste, energy saving, fostering biodiversity and emergency preparedness.
- this is delivered by the Greener Neighbourhood grants, over the Fence Cuppa, Kapiti Community Garden Parties, No8 Wire week, waste minimisation grant and a Repair Café. These are communicated by the On To It newsletter and the Sustainable Communities Kāpiti facebook page;
- this year, the No 8 Wire Week programme included 30 events over ten days at 8 different venues. 1400 people attended which was double last year's numbers;
- Ms Crowe reflected on the success of this year's programme particularly the focus on community led events.

The meeting adjourned at 10.47am and reconvened at 10.52am.

Cr Cootes left the meeting at 10.47am and Cr Howson took over as Chair.

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SPC 18/10/142

REVIEW OF THE CLASS 4 GAMBLING POLICY 2011 AND TAB BOARD VENUE GAMBLING POLICY 2011 (SP-18-617)

Sally Match, Intermediate Policy Planner introduced the report

Cr Buswell returned at 10.53am.

It was requested that on Table 1 of the appendix one report that the wording Approximate Change Required be changed to Approximate Change Available.

MOVED (M Scott/Elliott)

That the Strategy and Policy Committee:

- **Determines, subject to consultation, that the Draft Kapiti Coast District Council Class 4 Gambling Policy (Appendix 1) and the Draft Kapiti Coast District Council TAB Board Venue Gambling Policy (Appendix 2) are the most appropriate forms of policy and that there are no inconsistencies with the New Zealand Bill of Rights Act 1990;**
- **Adopts for consultation the Statement of Proposal to adopt the Draft Kapiti Coast District Council Class 4 Gambling Policy and the Draft Kapiti Coast District Council TAB Board Venue Gambling Policy (Appendix 3); and**
- **Agrees that the Statement of Proposal to adopt the Draft Kapiti Coast District Council Class 4 Gambling Policy and the Draft Kapiti Coast District Council TAB Board Venue Gambling Policy is made publicly available as part of a special consultative procedure under section 83 of the Local Government Act 2002.**

CARRIED

Cr Elliott left the meeting at 10.55am.

SPC 18/10/143

SUBMISSION TO MBIE ON THE REFORM OF THE RESIDENTIAL TENANCIES ACT 1986 (SP-18-627)

Crispin Milne, Property Services Manager spoke to the report and answered members' questions.

Cr Elliott returned to the meeting at 11.06am.

It was agreed that the sentence '*However we do support 90 days' notice as being fairer in allowing tenants to have more security with their accommodation*' under Questions 2.1.4-2.1.6 in Appendix 1 be removed.

MOVED (Gurunathan/Holborow)

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That the Strategy and Policy Committee approve the submission as amended to the Ministry of Business, Innovation and Employment on the reform of the Residential Tenancies Act 1986.

CARRIED

It was noted that Cr Elliott did not take part in discussion or voting on this report.

**SPC 18/10/144
STRATEGY & POLICY COMMITTEE FORWARD AGENDA PROGRAMME (CORP-18-636**

MOVED (M Scott/Cr Holborow)

That the Strategy and Policy Committee receives this report Corp-18-636 and notes the attached Strategy and Policy Committee forward agenda programme.

CARRIED

**SPC 18/10/145
CONFIRMATION OF MINUTES – 6 SEPTEMBER 2018**

MOVED (Cardiff/Elliott)

That the minutes of the Strategy and Policy Committee meeting held on 6 September 2018 be adopted as a true and correct record of that meeting.

CARRIED

**SPC 18/10/146
PUBLIC SPEAKING TIME (covering other items if required)**

There were no public speakers on non-agenda items.

The Strategy and Policy Committee meeting closed at 11.10am.

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Chairperson

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Date