

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
WAIKANAE COMMUNITY BOARD MEETING
HELD IN THE WAIKANAE COMMUNITY CENTRE, UTAUTA STREET, WAIKANAE
ON TUESDAY, 29 APRIL 2025 AT 7.00PM**

PRESENT: Mr Michael Moore (Chair), Mr Tonchi Begovich, Cr Nigel Wilson

IN ATTENDANCE: Mayor Janet Holborow, Cr Jocelyn Prvanov, Cr Rob Kofoed, Ms Tarn Sheerin, Mr Karl Webber, Mr Brendan Owens, Ms Morag Taimalietane, Ms Yolanda Morgan, Mr Gareth Eloff, Ms Kate Coutts

WHAKAPĀHA | APOLOGIES: Ms Michelle Lewis

LEAVE OF ABSENCE: Mr Richard Mansell

1 NAU MAI | WELCOME

The Chair, Michael Moore, welcomed everyone to the meeting, and at the invitation of the Chair, Karl Webber, member of the Paraparaumu Community Board, opened the meeting with karakia.

2 WHAKAPĀHA | APOLOGIES

The Chair noted that Richard Mansell had a leave of absence, and that Michelle Lewis had submitted an apology for the meeting.

APOLOGY

COMMITTEE RESOLUTION WCB2025/17

Moved: Cr Nigel Wilson
Seconder: Mr Tonchi Begovich

That the apology received from Michelle Lewis be accepted.

CARRIED

The Chair welcomed the Mayor to the table, and acknowledged the attendance of Cr Rob Kofoed, Raumati Community Board member Tarn Sheerin, and Paraparaumu Community Board member Karl Webber.

3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

There were no declarations of interest relating to items on the agenda.

4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME

Bryan Hall, Chair of the Te Horo Hall Society, spoke to the appended presentation regarding Item 8.1 *Considerations for Future Use of 52 School Road, Te Horo*. The presentation detailed the Society's support for a long-term lease or the option of gifting the land at 52 School Road, Te Horo

for carparking purposes. Mr Hall, together with Andrew Annakin of the Te Horo Hall Society, answered members' questions.

Peter Wood spoke to Item 8.1 *Considerations for Future Use of 52 School Road, Te Horo*. Mr Wood answered members' questions.

Alison McDonald spoke to Item 8.1 *Considerations for Future Use of 52 School Road, Te Horo*. Ms McDonald answered members' questions.

Cr Rob Kofoed spoke to Item 8.1 *Considerations for Future Use of 52 School Road, Te Horo*.

Blanche Charles spoke to the appended submission detailing concerns regarding the current Elizabeth Street rail crossing, and options for improving accessibility to Waikanae East; including an additional connecting road or underpass, and reviewing the traffic light phasing at the rail crossing. Ms Charles answered members' questions.

Steve Hollett spoke to the appended submission regarding recent investigative activities by a Council contractor to scope work required on the Waimanu Lagoons weir. Mr Hollett answered members' questions.

Public Speaking Tabled Documents

- 1 Presentation from the Te Horo Hall Society – Bryan Hall
- 2 Second Access to Waikanae East Submission – Blanche Charles
- 3 Waimanu Lagoons Weir Contractor Activities – Steve Hollett

5 NGĀ TEPUTEIHANA | DEPUTATIONS

There were no deputations scheduled.

The Chair brought forward Item 7.1 *Update on the Omnibus Reserve Management Plan* in the meeting, which had been deferred for consideration from the Waikanae Community Board meeting of Tuesday, 4 March 2025.

7.1 UPDATE ON THE OMNIBUS RESERVE MANAGEMENT PLAN

Gareth Eloff, Manager Parks, Open Space and Environment, and Yolanda Morgan, Team Leader Open Space Planning, spoke to the report to provide an update on the proposed Omnibus Reserve Management Plan. Mr Eloff and Ms Morgan answered members' questions.

COMMITTEE RESOLUTION WCB2025/18

Moved: Cr Nigel Wilson
 Seconder: Mr Michael Moore

- A. That the Waikanae Community Board note the update, in particular the timeframe for the commencement of public engagement and feedback, beginning in May 2025.

CARRIED

The Chair brought forward Item 8.1 *Considerations for future use of 52 School Road, Te Horo* in the meeting.

8.1 CONSIDERATIONS FOR FUTURE USE OF 52 SCHOOL ROAD, TE HORO.

Morag Taimalietane, Principal Advisor Customer and Community, spoke to the report and answered members' questions.

The Waikanae Community Board amended recommendation A within the agenda:

COMMITTEE RESOLUTION WCB2025/19

Moved: Mr Michael Moore

Seconder: Cr Nigel Wilson

- A. That the Waikanae Community Board recommend to Council that they investigate lease/gifting options with the Te Horo Community Hall Society Inc., for 52 School Road, Te Horo, to enable the Society to undertake, at their cost, the necessary work to transform the land into a carpark and use for other community purposes.
- B. That the Waikanae Community Board note that any consideration by Council to progress a lease will be subject to relevant legislation requirements before a decision can be made.
- C. That the Waikanae Community Board note that 52 School Road, Te Horo, is not surplus to Council's requirements and any lease decision does not reflect that the land is not required in the future for Council purposes.

CARRIED

Item 6 *Ngā Take a Ngā Mema | Members' Business* was considered at a later part of the meeting.

7 HE KŌRERO HOU | UPDATES

Item 7.1 *Update on the Omnibus Reserve Management Plan* was moved to an earlier part of the meeting.

7.2 UPDATE - WAIKANAĒ PROPERTY FUND

Morag Taimalietane, Principal Advisor Customer and Community spoke to the report and answered members' questions.

COMMITTEE RESOLUTION WCB2025/20

Moved: Mr Michael Moore

Seconder: Cr Nigel Wilson

- A. That the Waikanae Community Board note that, as per the Council resolution on 31 October 2024, funding of \$60,000 was allocated from the Waikanae Property Fund for court resurfacing in Waikanae, and that this project is now complete.
- B. That the Waikanae Community Board note that, as per the Council resolution on 31 October 2024, funding of \$25,000 was allocated from the Waikanae Property Fund as additional funding towards the Reikorangi Playground, and that this project is now complete.
- C. That the Waikanae Community Board note that, as per the Council resolution on 31 October 2024, funding of \$69,000 was allocated to the improvement of community amenities at both the Waimeha Domain, and the Waikanae township, and that the following projects are currently underway:
 - C.1 Replacement of tables at Waimeha Domain
 - C.2 Waikanae Memorial Hall Park Fencing
- D. That the Waikanae Community Board note that the Waikanae Property Fund will be disestablished following the full utilisation of funding, as per the Council resolution on 31 October 2024.

CARRIED

Item 6 *Ngā Take a Ngā Mema | Members' Business* was moved from an earlier part of the meeting.

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) There were no requests for a leave of absence.
- (b) There were no matters of an urgent nature.
- (c) Where appropriate, Board members gave updates under Item 10.1 Matters under Action.
- (d) Waikanae Community Board Meeting Start Times

The Chair proposed earlier Waikanae Community Board meeting start times of 6.00pm or 6.30pm for the Board's consideration. The Board discussed the matter, and agreed to adopt an earlier meeting start time of 6.30pm:

MOTION

COMMITTEE RESOLUTION WCB2025/21

Moved: Cr Nigel Wilson
 Seconder: Mr Tonchi Begovich

That the Waikanae Community Board adopt a meeting start time of 6.30pm for future meetings.

CARRIED

MOTION

COMMITTEE RESOLUTION WCB2025/22

Moved: Cr Nigel Wilson
 Seconder: Mr Michael Moore

That the Waikanae Community Board note the meeting has sat for two hours, and resolve to continue the meeting without a break after two hours.

CARRIED

6 PŪRONGO | REPORTS

Item 8.1 *Considerations for future use of 52 School Road, Te Horo* was moved to an earlier part of the meeting.

8.2 CONSIDERATION OF APPLICATIONS FOR FUNDING

Kate Coutts, Senior Advisor Governance, spoke to the report and members discussed the applications received.

COMMITTEE RESOLUTION WCB2025/23

Moved: Mr Michael Moore
 Seconder: Cr Nigel Wilson

- B. That the Waikanae Community Board leaves the Discretionary Fund application from the Kapiti Christian Co-op to lie on the table until the next Waikanae Community Board meeting of Tuesday, 10 June 2025.

CARRIED

COMMITTEE RESOLUTION WCB2025/24

Moved: Cr Nigel Wilson
 Seconder: Mr Tonchi Begovich

- A. That the Waikanae Community Board approves a Discretionary Fund grant of \$316 to the Waimeha Restoration Group to assist with the cost of replacing hand tools used for restoration work in the Waimeha Reserve and Waimeha Dunes.

CARRIED

The Chair brought Item 10 *Matters Under Action* forward in the meeting.

10 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION

10.1 MATTERS UNDER ACTION

The Board discussed the matters under action and agreed to add the Waikanae Pop-up Space to the matters under action register. Brendan Owens, Group Manager Customer and Community, answered members' questions.

The Board discussed instances of graffiti within the Waikanae Ward, and Tonchi Begovich advised of his intention to request Waka Kotahi NZTA install additional lighting near the Te Moana Road interchange along the Expressway to deter graffiti in that area.

Item 9 *Te Whakaū i ngā Āmiki | Confirmation of Minutes* was moved from an earlier part of the meeting.

9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

9.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION WCB2025/25

Moved: Cr Nigel Wilson
 Seconder: Mr Michael Moore

That the minutes of the Waikanae Community Board meeting of 4 March 2025 be accepted as a true and correct record.

CARRIED

Item 10 *Ngā Take e Mahia ana | Matters Under Action* was considered at an earlier part of the meeting.

11 KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA

At the invitation of the Chair, the Mayor closed the meeting with karakia whakamutunga.

The Poari ā-Hapori o Waikanae | Waikanae Community Board meeting closed at 9.15pm.

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HEAMANA | CHAIRPERSON