

OIR: 2526/160

23 October 2025

[REDACTED]
[REDACTED]

Tēnā koe [REDACTED],

Request for Information under the Local Government Official Information and Meetings Act 1987 (the Act) (the LGOIMA)

Thank you for your email of **13 October 2025** requesting the following information:

I request BCA financial data for the 2023/24 period. The financial information from the Building Control Authority (BCA) necessary to complete a cost recovery comparative analysis of Building Control fees includes:

- 1. BCA Rates to Revenue Split Percentage. For example, at the BCA where I work, we operate with an 80/20% split, 20% BCA funding from rates and 80% from earned revenue.***

I can confirm that the current rates revenue split for the BCA/TA building control function is 65/35%.

- 2. BCA financial dataset covering sources of operating funding and expenses for the 2023/24 period.***

The BCA financial dataset is attached for your reference. The yellow highlighted income is attributed to BCA functions and yellow highlighted costs are associated with the BCA corporate overhead.

- 3. Annual Corporate Overheads for the BCA for the 2023/24 period: This might be included in the BCA financial dataset that contains sources of operating funding and expenses. I really need the overall figure for the BCA corporate overhead costs. For example, the corporate overheads for a medium BCA might be around \$1.3 million per year, covering office space, power, vehicles, IT, and so on.***

Total corporate overheads for the 2023/24 period were \$1,217,505.00.

Please note that any information provided in response to your request may be published on the Council website, with your personal details removed.

- 4. Average BCO annual salary for the 2023/24 period: for a competent BCO who has completed all essential BCA training and meets Regulation 18 qualification standards. Additionally, please provide the salary band for a BCO. i.e. lowest to highest.**

Council BCA officers job description operates across 4 grades (14-17) The median salary for the 4 grades for this period are:

- Grade 14 \$83,198.00
- Grade 15 \$89,239.00
- Grade 16 \$96,969.00
- Grade 17 \$105,198.00

- 5. BCA fee system: Please specify the type of cost recovery system that the BCA employs, such as a flat fee system like Marlborough or an hourly cost recovery approach like most of NZ. Also, are building consents processed solely on an hourly cost recovery basis, or does the fee vary by consent type? For example, are the processing hours estimated for each consent type based on competency values such as R1/hr, R2/hr, R3/hr, C1/hr, C2/hr, C3/hr, or on the Value-of-Work, a Band, a Zone, or location, or similar methods?**

The council charges an hourly rate for its BCA functions, and the building consent fees are based on the estimated time it is expected to take to process an application, with fees based on value and complexity of the project. If the processing or inspection time goes over the estimated value then additional time spent on the project is charged at an hourly rate.

- 6. BCA charge-out fee for processing building consents during the 2023/24 period.**

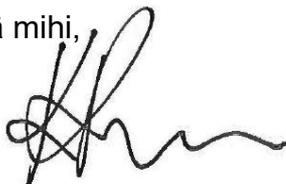
The BCA charge-out fee for this period was \$174/ hour.

- 7. List of associated BCA fees for 2023/24 period: Please provide a list of BCA fees for various services the BCA offers. This could be an internet link if the fees are listed individually on the council's website.**

Officers have attached the fees and charges for this period.

I hope we have answered your enquiry, otherwise please contact Building Team Manager Steve Cody: steve.cody@kapiticoast.govt.nz

Ngā mihi,



Kris Pervan

Group Manager Strategy and Growth
Te Kaihautū Rautaki me te Tupu

If you are interested in the attachments which accompany this response,
please contact us at: informationrequest@kapiticoast.govt.nz