

**Chairperson and Community Board Members**  
**WAIKANAE COMMUNITY BOARD**

31 JANUARY 2017

Meeting Status: **Public**

Purpose of Report: For Decision

## **CONSIDERATION OF APPLICATION FOR FUNDING**

### **PURPOSE OF REPORT**

- 1 Three applications for funding have been received:

**Discretionary Grant Fund**

- Kerry Murrell

**Promotion Fund**

- Destination Waikanae
- Destination Waikanae

### **Delegation**

- 2 The Waikanae Community Board has the delegated authority as at 'Part D Community Boards' of the Governance Structure:

*Approving criteria for and disbursement of community-based grant funds as approved through the Long Term Plan or Annual Plan.*

### **BACKGROUND**

- 3 This is the fourth Waikanae Community Board meeting of the 2016/17 financial year.
- 4 The budget allocations for the 2016/17 financial year for the Waikanae Promotion Fund, Discretionary Grants Fund and Waikanae Capital Improvement Grant are as follows:

<b>Fund</b>	<b>2016/17 Budget Allocation</b>	<b>Total Allocated to Date</b>	<b>Total Unallocated to Date</b>
Discretionary Grants Fund	\$6,277	\$6,277	\$0
Waikanae Promotion Fund	\$35,169	\$9,088	\$26,081
Waikanae Capital Improvement Grant	\$35,169	-	\$35,169

- 5 An amount of approximately \$1.208 million is held in the Waikanae Capital Improvement Fund and this is expected to reduce to \$914,000 by the end of the financial year. The following table shows how the fund has been allocated:

Amount (\$000)	Purpose of Grant
1,197	Balance at 30 June 2015 as per Annual Report
32	Earnings during 2015/16
(21)	Expenditure during 2015/16
1,208	Balance at 30 June 2016 as per Annual Report
(254)	Pledged to the Mahara Gallery Trust
(43)	Allocated for 'Welcome to Waikanae' sign
51	Interest earnings budgeted for the 2016/17 year
(13)	Waikanae Bowling Club
(35)	Budgeted grants for 2016/17
<b>914</b>	<b>Forecast Balance as at 30 June 2017</b>

## CONSIDERATIONS

### Issues

- 6 Grants are allocated in accordance with the specified criteria (attached).
- 7 All applicants have been advised of the criteria and meeting date by email.

#### Kerry Murrell

- 8 Ms Murrell, on behalf of autistic son Joshua, has applied for a discretionary grant of \$1,000 to help fund an educational trip to improve his learning experience.

#### Destination Waikanae

- 9 Sue Lusk, on behalf of Destination Waikanae, has applied for two grants from the Promotion Fund:
- \$585 to help with costs to purchase paint to eradicate graffiti, specifically the river bridges in Waikanae; and
  - \$600 to help with funds to promote the 2017 Waikanae Easter Market.
- 10 Grants equating to \$2,185 have been presented for the Board's consideration and approval. As there are no funds left in the discretionary grants fund, Board Members would need to move over funds from the promotions fund.

Fund	Total Unallocated to Date	Total Grants Requested
Discretionary Grants Fund	\$0	\$1,000
Waikanae Promotion Fund	\$26,081	\$1,185
Waikanae Capital Improvement Fund	\$35,169	\$0

*Historical Grants*

- 11 Attached to this report, as appendices, are tables showing all grants made in the 2016/17 and 2015/16 financial years.

**SIGNIFICANCE OF ENGAGEMENT**

- 12 This matter has a low level of significance under the Council Policy.

**RECOMMENDATIONS**

- 13 The Waikanae Community Board grants Kerry Murrell a discretionary grant of \$..... to help fund an educational trip for autistic son Joshua, to improve his learning experience.
- 14 The Waikanae Community Board grants Destination Waikanae a grant of \$..... from the promotion fund to help with costs to purchase paint to eradicate graffiti.
- 15 The Waikanae Community Board grants Destination Waikanae a grant of \$..... from the promotion fund to help promote the 2017 Waikanae Easter Market.
- 16 The Waikanae Community Board agrees to transfer \$..... from the Waikanae Promotional Fund to the Discretionary Grants Fund to cover the shortfall.

**Report prepared by:**

**Approved for submission by:**

**Samara Shaw  
Executive Secretary  
Strategy & Planning**

**Sarah Stevenson  
Group Manager  
Strategy & Planning**

**ATTACHMENTS:**

**Criteria**

- Discretionary Grants Fund
- Promotional Fund

**Applications**

- Kerry Murrell
- Destination Waikanae
- Destination Waikanae

**Accountability Report Back**

- Kapanui School
- Kapiti Branch of NZ Camellia Society (Inc)
- Kidz Need Dadz Wellington
- Waikanae Bowling Club
- Waikanae Kindergarten
- Waikanae Lions

- Waikanae Lions Club
- Waikanae Market Group
- Waikanae Swimming Club

**Grants**

- List of grants made in the 2016/17 year
- List of grants made in the 2015/16 year