

Chairperson and Community Board Members
ŌTAKI COMMUNITY BOARD

6 SEPTEMBER 2011

Meeting Status: **Public**

Purpose of Report: For Decision

COMMUNITY BOARD MEMBERS TRAINING 2011

PURPOSE OF REPORT

- 1 This report seeks Community Board approval for the attendance of members at forthcoming Local Government New Zealand (LGNZ) training workshops.

SIGNIFICANCE OF DECISION

- 2 This report does not trigger the Council's Significance Policy.

BACKGROUND

- 3 Community Board members were offered and took up various training opportunities at the beginning of the Triennium in the form of officer-led activity briefings, and attendance at Local Government New Zealand (LGNZ) workshops.

CONSIDERATIONS

Issues

- 4 In the wake of the October 2010 elections two extraordinary vacancies on the Ōtaki Community Board were required to be filled through a by-election which was held in February 2011. The two new Board members were sworn in in March and so did not have the same opportunity as other Board members to take up training earlier in the Triennium.
- 5 A key training and development event is the Community Boards' Conference held every second year – the next one is scheduled for 2013.
- 6 LGNZ have developed a rolling timetable of training modules. Relevant modules scheduled up to the end of 2011 include the following and further details of each are at Appendix 1:

DATE, TIME	VENUE	TITLE	COST
Wednesday 12 October 9.30am – 1pm	Palmerston North City Council	Effective Team Review	\$350+ GST
Thursday 13 October, 9.30am – 1pm	Palmerston North City Council	Local Government – an introduction to how it works	\$350 + GST
Thursday 13 October, 1.30pm – 5pm	Palmerston North City Council	Elected Member Effectiveness	\$350 + GST
Thursday 27 October 9.30am – 1pm	Wellington City Council	Conflicts of Interest	\$350 + GST
Friday 11 November	Wellington City Council	Decision Making	\$495 + GST

Financial Considerations

- 7 Council has delegated the responsibility to Community Boards to manage their own training and development programmes. The 2011/2012 budget is \$3,152.

Legal Considerations

- 8 There are no legal considerations.

Delegation

- 9 The Community Board may consider this matter under the following clause in the Governance Structure 2007-2010 (as amended 21 April 2011):

7.19 *Authority to set priorities for and expend annual funding allocated by Council for the purposes of training and development*

Consultation

- 10 There are no consultation considerations.

Policy Implications

- 11 There are no policy implications.

Tāngata Whenua Considerations

- 12 There are no tāngata whenua considerations.

Publicity Considerations

- 13 Board members who attend training sessions are required to provide a written report in a timely fashion after the event and this is published in the Elected Members' Bulletin.

RECOMMENDATIONS

- 14 That the Board approves the attendance of at the following training events:.....
- 15 That Board member/s who attend the training events provide a written report for publication in the Elected Members' Bulletin.

Report prepared by:

Approved for submission by:

Vyvien Starbuck-Maffey

Bernie Goedhart

Democratic Services Team Leader

Group Manager, Corporate Services

ATTACHMENTS:

Appendix 1 details of LGNZ training workshops