

MINUTES	MEETING HELD ON	TIME
<b>ŌTAKI COMMUNITY BOARD</b>	<b>TUESDAY 15 SEPTEMBER 2015</b>	<b>7.00 PM</b>

MINUTES of a meeting of the Ōtaki Community Board, held in the Dr Gertrude Atmore Supper Room, Memorial Hall, Main Street Ōtaki on Tuesday 15 September 2015 commencing at 7.00pm.

PRESENT:

Mr	J	Cootes
Mr	R	Kofoed
Cr	P	Gaylor
Mr	C	Pearce
Ms	C	Papps

IN ATTENDANCE:

Mr	S	McArthur (Group Manager, Strategy & Planning)
Mr	N	Trotter (Transport Engineer)
Mr	J	Perkins (Senior Roading Engineer)
Ms	V	Starbuck-Maffey, (Democracy Services Manager & Minute-taker)

LEAVE OF ABSENCE  
[DM 555618]

James Cootes, Chair of the Ōtaki Community Board, welcomed everyone to the meeting including Cr Gurunathan and declared the meeting open.

### **ŌCB 15/09/133**

#### **APOLOGIES AND DECLARATIONS OF INTEREST**

It was noted that the Mayor gave his apologies.

There were no declarations.

### **ŌCB 15/09/134**

#### **PUBLIC SPEAKING TIME AND RESPONSES**

1. Roger Booth spoke to a grant application on behalf of Kapiti Kids Motivation Trust.
2. Yvonne Seng spoke about a previous grant application relating to taiaha to explain how the funds had been spent and gifted a triptych with images to the Board.
3. Peter Whitehead spoke as the President of the Ōtaki Bowling and Petanque Club about a grant application to support bowling galas.
4. Rex Kerr spoke on behalf of the Ōtaki Museum Trust about a previous grant towards a Roll of Honour which had nearly 400 people's names on it. The Roll had been completed and was presented to the Board with the suggestion it be hung in the Ōtaki Library. The siting would be further discussed by staff and it was suggested an unveiling ceremony be organised.
5. Cr Gurunathan spoke as an Ōtaki resident in support of the Sunday Market asking that some thought be given to remedying the potholes at the site and that further investment be made to make it better. The Chair said that an attempt had been made to start a farmers' market.
6. Carrie Yaxley from Big Bang Adventure spoke about two grant applications supporting an event designed to get more people active in the outdoors.

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Responses to Public Speaking time:

Council staff will have further discussions with staff around the Sunday markets in Ōtaki and also will add to the matters under action, including who owns the land and the state of the ground.

**ŌCB 15/09/135**

**NZTA PRESENTATION: PEKA PEKA TO ŌTAKI**

Rowan Oliver and Michael Flyger from the New Zealand Transport Agency (NZTA) spoke to a powerpoint presentation, this included an update on stakeholder and community engagement. The Board expressed strong concerns around safety associated with cyclists travelling towards and on the bridge after the recent addition of cycling lanes on approach. It was agreed that a site meeting would be organized between the appropriate NZTA representatives, Board members, and relevant Council staff.

**ŌCB 15/09/136**

**CONSIDERATION OF APPLICATIONS FOR FUNDING (SP-15-1683)**

**MOVED (Papps/Pearce)**

**That the Ōtaki Community Board approves a funding grant to be made to Kapiti Kids Motivation Trust for \$500 from the Community Grants Fund, to assist with the costs of bringing speakers into schools.**

**That the Ōtaki Community Board approves a funding grant to be made to The Otaki Bowling Club for \$300 from the Sporting Activity Grants Fund, to assist with the November Bowling Gala.**

**That the Ōtaki Community Board approves a funding grant to be made to the Big Bang Charitable Trust for \$500 from the Sporting Activity Grants Fund, to assist with the costs of helping to provide accurate results for the Big Bang Adventure Race.**

**That the Ōtaki Community Board approves a funding grant to be made to the Big Bang Charitable Trust for \$136.10 from the Building & Resource Consents Grants Fund, to assist with the costs of hiring the Ōtaki Memorial Hall.**

**CARRIED**

**ŌCB 15/09/137**

**CHAIRPERSON'S/MEMBERS' BUSINESS**

(a) Leave of Absence –

**MOVED (Pearce/Papps)**

**That a leave of absence be granted to Rob Kofoed for the 13 October 2015 Ōtaki Community Board Meeting.**

**CARRIED**

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(b) Matters of an Urgent Nature - none

(c) Chairperson's Business

James Cootes made the following comments:

- Asked that a drop down screen be permanently be installed in the Supper Room for presentations by groups that use the Room.

Rob Kofoed made the following comments:

- Kapiti Youth Support have just launched the Youth Pathways project;
- the Ōtaki Foodbank AGM was on 20 August, there are 276 registered with the foodbank at present.
- Menzshed was very appreciative of the grant that allowed them to commence operation, current projects are a woodwork trolley and tricycle for Birthright;
- Friends of the Ōtaki River event was on the front cover of the magazine 'The Farmlander'. Also the Ōtaki River Walkover is on this Friday 18 September 2015.

Colin Pearce made the following comments:

- at the recent Regulatory Management Committee meeting he expressed concern for Ōtaki residents regarding the urban tree variation;
- he had received a letter from Paul Pearce regarding the shabbiness of the entrance to Otaki travelling north. He just wanted to check who responds to this?

The Chair commented that he was in the process of responding to Mr Paul Pearce's email.

It was agreed that the Chair would respond to Mr Paul Pearce's email.

- there is an accretion claim that is being done at Ōtaki Beach. Mr Pearce would like an update on how this is going;
- Mr Pearce would like to know who is responsible for clearing out the two drains connecting under the road on Rahui Road. It was agreed that a Mr Pearce would complete a service request.

The Chair responded to the query re Urban Tree Variation, there is information on the website that outlines the processes.

Christine Papps made the following comments:

- attended the elected members CDEM training today. Is in the process of setting up another meeting with Scott Dray for more training and information sessions at Ōtaki.
- Has received an email from Capital Connection Committee giving update on carriages but we need a push to ensure that server carriage is brought back into service;
- Would like an update on what is happening with the meeting with Cr Nigel Wilson and Cr Paul Swain.
- the lights are still going on at the netball courts at the Domain.

Council staff have received an email from Cr Wilson in regards to his offer of meeting but his reply did not include a meeting date. Staff will email him again to confirm a date.

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Councillor Gaylor made the following comments

- in regards to public transport for Ōtaki, has the Board ever had a formal response on that paper prepared by Mahinarangi Hakaraia for the Greater Wellington Regional Council?. This Board still wants to talk to Cr Wilson and Paul Swain about the Board's submission (sent off about 5 months ago). Suggest the response to the email be copied to Cr Paul Swain to make sure he is aware.
- Attended Community Expo on Saturday 12<sup>th</sup> and there was a Council stall which was very successful. It was busier than ever with 42 stalls and 18 of which were new to the event. Thanks to staff who supported the event.

Due to staff and members of the public waiting for specific items the Chair decided with the meetings agreement to reorder the agenda items and bring MUA forward.

### **ŌCB 15/09/138 MATTERS UNDER ACTION**

Council staff member Neil Trotter was in attendance to comment on a number of matters.

The following items were discussed from the Matters under action list:

#### Item 1 - Safety at Waitohu Bridge and Road

Agreed that remedial actions will be pursued. With regard to wider issues around the road (especially re quarry trucks) further discussions to work through the issues. Quarry operators amenable to helping find a solution to safety issues.

#### Item 2 – Pedestrian Crossing at Ōtaki Beach

Council has agreed to put a pedestrian refuge in at Ōtaki Beach. The Board have requested that Council staff revisit the need for a pedestrian crossing at Ōtaki Beach as this was their preference. There have been several requests for other crossings in the area so Council Staff are working on this project. Physical works can't] be done in this financial year. Also looking at the 50/80km speed along Tasman Road, this is a safety concern. There have also been crossings at dairy, rest home and beach suggested. They are also looking at converting to angle parking on Marine parade. The whole project will be brought back to the Board in due course.

#### Item 3 – Footpath on the Main Street in Ōtaki

The Concrete Doctors are completing a colour trial test on some pavers. Council staff will provide an update when they receive the results.

#### Item 4 - Northern Entrance Sign

They are currently with the printers. The next stage will be printing and erecting the signs.

### **ŌCB 15/09/139 FUTURE USE OF THE OLD OTAKI COURTHOUSE BUILDING (CS-15-1691)**

Stephen McArthur, Group Manager Strategy and Planning spoke to this report. He summarised the process to date. The recommendation from the Board would go the Environment and Community Development Committee meeting on 17 September 2015.

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The Chair noted that there was no mention of him declaring a conflict of interest with being on the panel in the report. This had been addressed in the previous minutes.

Cr Gaylor said she would abstain as the matter was coming before her Committee on Thursday.

**MOVED (Pearce/Papps)**

**That the Ōtaki Community Board notes the process undertaken by the Old Ōtaki Courthouse Building Evaluation Panel outlined in this report (CS-15-1691) and approves the following recommendation to be made to the Economic and Community Development Committee:**

*That the Environment and Community Development Committee authorises the Chief Executive to negotiate and sign a lease (in general accordance with the proposed terms outlined in this report CS-15-1691) for the Old Ōtaki Courthouse building at Centennial Park, Ōtaki with Robynne Fellows, Rod Graham and Sharelle Robson as the lessees on behalf of the Artscape Art and Craft Cooperative.*

**CARRIED**

Cr Gaylor abstained from voting. The recommendation will be tabled at the ECD Committee meeting and emailed to Committee the following morning.

*Colin Pearce left the meeting at 9.07pm.*

**ŌCB 15/09/139**

**2015 REPRESENTATION REVIEW – COUNCIL’S FINAL PROPOSAL (CORP-15-1702)**

Vyvien Starbuck-Maffey, Democracy Services Manager spoke to this report.

**MOVED (Papps/Kofoed)**

**That the Ōtaki Community Board notes Council’s final proposal for representation arrangements for the 2016 local body elections as per Appendix 1 of report Corp-15-1702, and the deadline for any appeals or objections of 5 October 2015.**

**CARRIED**

**ŌCB 15/09/140**

**CONFIRMATION OF MINUTES**

There were several emails following up on Cr Wilson’s suggestion that the Board meet with Cr Paul Swain to discuss ongoing transport issues. Cr Gaylor to follow up with Chris Laidlaw and communicate the Board’s wishes. Council staff to follow up with Cr Wilson and Cr Paul Swain re the meeting with the Board.

**MOVED (Papps/Kofoed)**

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**That the minutes of the 21 July 2015 meeting of the Ōtaki Community Board are confirmed as a true and accurate record.**

**CARRIED**

**ŌCB 15/09/141**

**GRANT CRITERIA DISCUSSION**

The Chair suggested this item be brought to the next meeting further up the agenda to ensure that Colin Pearce was present. Would circulate all Boards criteria with the agenda to inform the Board's discussion.

*The meeting closed at 9.30pm.*

Signed:.....  
Chairperson of the meeting

Date:.....