

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 27 JUNE 2019	10.00AM

Minutes of the meeting of the Kāpiti Coast District Council on Thursday 27 June 2019, commencing at 10.00am in Council Chambers, Ground Floor, Kāpiti Coast District Council, 175 Rimu Road, Paraparaumu.

PRESENT	Mayor	K	Gurunathan	Chair
	Cr	M	Benton	
	Cr	A	Buswell	
	Cr	M	Cardiff	
	Cr	J	Cootes	
	Cr	J	Howson	
	Cr	J	Holborow	
	Cr	J	Elliott	
	Cr	F	Vining	
	Cr	M	Scott	
ATTENDING	Mr	P	Edwards	Chair, Paekākāriki Community Board
	Ms	C	Papps	Chair, Ōtaki Community Board
	Mr	J	Best	Chair, Paraparaumu/Raumati Community Board
	Mr	W	Maxwell	Chief Executive
	Ms	N	Tod	Group Manager Regulatory Services
	Mr	S	Mallon	Group Manager Infrastructure Services
	Ms	J	McDougall	Group Manager People & Partnerships
	Mr	M	de Haast	Group Manager Corporate Services
	Mr	D	Grant	Economic Development Manager
	Ms	O	Maher	Programme Advisor
	Mr	T	Power	Senior Legal Counsel
	Ms	J	Murray	Democracy Services Advisor
	Ms	S	Foote	Democracy Services Coordinator
	Ms	L	Belcher	Democracy Services Manager
APOLOGIES	Mrs	J	Prvanov	Chair, Waikanae Community Board

LEAVE OF ABSENCE

The Mayor welcomed everyone to the meeting and read the Council blessing.

KCDC 19/06/424

(a) APOLOGIES

MOVED (Scott / Holborow)

That apologies are received from Jocelyn Prvanov, Chair Waikanae Community Board.

CARRIED

(b) DECLARATIONS OF INTEREST

There were no declarations of interest.

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 27 JUNE 2019	10.00AM

KCDC 19/06/426

PUBLIC SPEAKING TIME (for items relating to the agenda)

Salima Padamse spoke in relation to Proposed Organisational Review of Council (Corp-19-845), item 11 on the agenda.

Quentin Poole, on behalf of Coastal Ratepayers United, spoke in relation to Community led Coastal Adaptation (RS-19-833).

Martin Halliday, on behalf of Kāpiti Economic Development Agency, spoke in relation to Proposed Organisational Review of Council (Corp-19-845), item 11 on the agenda.

Jake Roos, on behalf of Low Carbon Kāpiti, spoke in relation to Towards Carbon Neutrality by 2025 (Corp-19-836), item 6 on the agenda.

Dale Evans, spoke in relation to Proposed Organisational Review of Council (Corp-19-845), item 11 on the agenda.

Marilyn Stevens, spoke in relation to Proposed Organisational Review of Council (Corp-19-845), item 11 on the agenda.

Richard Mansell, spoke in relation to Proposed Organisational Review of Council (Corp-19-845), item 11 on the agenda.

Brett Percival, on behalf of the Chamber of Commerce, spoke in relation to Proposed Organisational Review of Council (Corp-19-845), item 11 on the agenda.

Sam Pritchard, on behalf of the Chamber of Commerce, spoke in relation to Proposed Organisational Review of Council (Corp-19-845), item 11 on the agenda.

Jenna-lea Philpott, spoke in relation to Proposed Organisational Review of Council (Corp-19-845), item 11 on the agenda.

Nigel Wilson, spoke in relation to Proposed Organisational Review of Council (Corp-19-845), item 11 on the agenda.

KCDC 19/06/427

MEMBERS' BUSINESS

(a) Public Speaking Time Responses:

Natasha Tod explained, in relation to item 11 on the agenda, that staff have been looking at how the process is going to work in conjunction with the community. Staff have sought information from other areas where a similar process has been run and looking at what components of that process might work for Kāpiti. In the first phase staff will talk with members of the community in order for them to have input into the process, to build understanding and ascertain any desired involvement in the future.

(b) Leave of Absence:

MOVED (Benton / Scott)

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 27 JUNE 2019	10.00AM

That leave of absence is approved for Mayor Gurunathan from 10 July to 13 July, Cr Cardiff 4 July, Cr Holborow from 17 July to 21 July.

CARRIED

(c) Matters of an Urgent Nature

There were no Matters of an Urgent Nature.

Item 11 on the agenda, the Proposed Organisational Review of the Council (Corp-19-845) was brought forward.

KCDC 19/06/432

PROPOSED ORGANISATIONAL REVIEW OF THE COUNCIL (CORP-19-845)

Wayne Maxwell introduced the paper and answered members' questions.

In answer to a question asking what the criteria would be for selecting which projects would be deferred the Chief Executive explained that at this stage this is unknown because as the scope and costs of any proposal from a provider are unknown. Any projects stopped would have to be projects that there is the discretion to stop. It would be argumentative to be raising any suggestions at the moment. Once the scope is known suggestions of what could be stopped would be brought back to members for decision.

Cr Cootes asked the Chief Executive to clarify that the request for the review had been brought some twelve weeks earlier prior to meeting.

The Chief Executive could not comment on things that were raised in Public Excluded, however, recalled was that it was eight weeks earlier on 2 May.

Cr Cootes requested confirmation of the savings from the iSite closure that were to go into the Economic Development budget.

The Chief Executive confirmed that savings were \$250,000. Approximately \$150,000 was taken as a decrease leaving \$100,000 sitting in the Economic Development budget.

Cr Holborow asked if the Chief Executive had identified a problem with the timing or with the timeframe.

The Chief Executive explained that others had spoken about a potential issue with this being raised as the election period was approaching. However, his point was that if members had wanted to do something like this it should have been raised as part the recent annual plan process. Now work would have to be reprioritised.

Cr Holborow asked if there was problem with length of time being allowed in the paper.

The Chief Executive responded that the paper did not really talk about a time other than the time some other examples had taken around the country. The length of time the process would take was unknown until the proposals were received. Members would need to agree the scope of the review before receiving proposals. Staff had sought some input from others who have done this sort of thing in the past. A review could be completed in a couple of months but it could only be after the process of members agreeing the terms of reference, going to market

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 27 JUNE 2019	10.00AM

and then providing the responses for members to select. It would take the time it would take go through those processes transparently and robustly.

Mayor Gurunathan asked that, as a lot of the cost and time frame would depend on the procurement process being finalised, would it be reasonable to say that any decision on unbudgeted spend and any deferment of projects could be decided at that point rather than now.

The Chief Executive could not support the making of any funding decisions today as there is no information to work with.

Mayor Gurunathan then stated that the decision of whether projects need to be deferred should be made once the procurement exercise is finished.

The Chief Executive agreed. However, decisions would be required in order for monies to be made available to pay for a review. Projects go under and over budget through the year but it is only in the last quarter of the financial year that we know how we are running with those.

Cr Elliott commented that LGNZ provides a number of LGNZ partners who are fully capable of carrying out this review and asked if it was envisaged that the review would be sought from a source like that or from an open market source.

The Chief Executive answered that, up to now, on the understanding that people wanted this to be done rapidly, staff had advised a selected procurement process. However, best practice would probably be an open market process where everybody could respond and identified organisations could be invited to put in a proposal if they wished.

Mayor Gurunathan left the Chamber at 10.40am and Deputy Mayor Janet Holborow took the chair.

The meeting adjourned at 10.45am and resumed at 11.18am

An alternative list of recommendations to those in the staff report was discussed by members. Members also discussed amendments to the alternative list of recommendations.

MOVED (Holborow/Scott)

That point 26 be amended as follows:

26. That the Council

26.1 approves the commencement of an independent organisational review to include the following in its scope:

- i. internal culture of the staff organisation, including staff satisfaction and turnover;**
- ii. relationship and interface between governance and the staff organisation;**
- iii. relationships with key stakeholders and the interface between the staff**

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 27 JUNE 2019	10.00AM

organisation and ratepayers;

- iv. the effective delivery of the Open for Business programme; and
- v. the capacity and capability of the staff organisation to deliver the Council's objectives in a cost effective and efficient manner

CARRIED

The amended motion having been approved was then put.

MOVED (Gurunathan/Cootes)

26. That the Council

26.1 approves the commencement of an independent organisational review to include the following in its scope:

- i. internal culture of the staff organisation, including staff satisfaction and turnover;
- ii. relationship and interface between governance and the staff organisation;
- iii. relationships with key stakeholders and the interface between the staff organisation and ratepayers;
- iv. the effective delivery of the Open for Business programme; and
- v. the capacity and capability of the staff organisation to deliver the Council's objectives in a cost effective and efficient manner

CARRIED

MOVED (Holborow/Elliott)

That paragraph 27 clause vi be amended as follows:

27. vi. The review preferably be completed in time to report to the last Council meeting on 26th September 2019 or earlier.

CARRIED

Division

For: Elliott, Holborow, Scott, Gurunathan, Benton, Vining

Against: Cardiff, Howson, Buswell, Cootes

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 27 JUNE 2019	10.00AM

MOVED (Vining/Scott)

That paragraph 27 clauses i and ii be amended as follows:

27. That the Council agrees that:

- i. A sub committee consisting of the Mayor, Chief Executive or alternative, three Councillors, Cr James Cootes, Cr John Howson, and Cr Janet Holborow, mana whenua representative from the ART Confederation to be appointed by the Confederation, and be established immediately to oversee the process and the appointment of the independent reviewer for approval by Council**
- ii. The Sub-Committee will develop the Terms of Reference for the independent review based on the preceding recommendations as soon as practicable for approval by Council**

CARRIED

MOVED (Scott/Vining)

That paragraph 27 clause iv be amended as follows:

- 27. iv. The Sub-Committee reports back to Council to recommend the selection and appointment of the entity/organisation contracted to deliver the review**

CARRIED

The amendments to the motion having been approved the motion was then put.

MOVED (Gurunathan/Cootes)

27. That the Council agrees that:

- i. A sub committee consisting of the Mayor, Chief Executive or alternate, three Councillors, Cr James Cootes, Cr John Howson, and Cr Janet Holborow, mana whenua representative from the ART Confederation to be appointed by the Confederation, and be established immediately to oversee the process and the appointment of the independent reviewer for approval by Council**
- ii. The Sub-Committee will develop the Terms of Reference for the independent review based on the preceding recommendations as soon as practicable for approval by Council**

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 27 JUNE 2019	10.00AM

- iii. The Chief Executive brings forward suggested entities/organisations for the Sub-Committee to consider along with other suggestions in the procurement process.
- iv. The Sub-Committee reports back to Council to recommend the selection and appointment of the entity/organisation contracted to deliver the review
- v. The Sub-Committee reports regularly to the Council on progress of the review
- vi. The review preferably be completed in time to report to the last Council meeting on 26th September 2019 or earlier.

CARRIED

MOVED (Gurunathan/Cootes)

- 28 Council notes that decisions around the management of the unbudgeted spend can be decided after the independent review cost and timeframe are known.

CARRIED

It was confirmed that any suggestions for potential organisations to carry out an organisational review may be put forward by members. The Chief Executive would recommend an open market approach.

The meeting adjourned at 12.08am and resumed at 12.31pm. Cr Buswell returned at 12.39pm

KCDC 19/06/428

**TOWARDS CARBON NEUTRALITY BY 2025
(Corp – 19-836)**

Chris Pearce and Mark de Haast spoke to a presentation and answered members' questions.

Staff were congratulated on the report.

MOVED (Holborow/Vining)

That the Council affirms its commitment to pursue its goal to achieve carbon neutrality by 2025.

CARRIED

Cr Vining left the chamber at 12.53pm and returned at 12.57pm

MOVED (Gurunathan / Holborow)

That the Council approves the submission to the Environment Select Committee on the Climate Change Response (Zero Carbon) Amendment Bill attached at Appendix 1.

CARRIED

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 27 JUNE 2019	10.00AM

KCDC 19/06/429

COMMUNITY-LED COASTAL ADAPTATION (RS-19-833)

Natasha Tod introduced the report and answered members' questions.

An error was noted in paragraph 25 of the report where the year should read 2018/19.

The Chief Executive explained that it was important not to rush people through the first stage, to ensure understanding and people can decide whether they want to be involved. Phase one is going to take as long as it takes because neither Hutt nor Greater Wellington Councils have allowed budget to participate in this. Kāpiti Coast District Council cannot afford to do this by ourselves and therefore timeframes had been adjusted to allow other Councils time to get budgets in the following annual plan.

MOVED (Howson/Holborow)

It is recommended that Council:

- a. Note the Mitchell Daysh report entitled *Preparing Coastal Communities for Climate Change: Assessing coastal vulnerability to climate change, sea level rise and natural hazards* (2019), which was commissioned on behalf of the Coastal Adaptation Sub-group of the Wellington Regional Climate Change Working Group;
- b. Note the current status of the Wellington regional approach to community-led coastal adaptation;
- c. Note that discussions have occurred with the North Ōtaki Beach Residents Group (NOBRG) and Coastal Ratepayers United (CRU) in accordance with the mediated agreements; and
- d. Agree in principle for the possible establishment of a Joint Committee on Community-led Coastal Adaptation in the Wellington Region.

CARRIED

KCDC 19/06/430

SETTING OF RATES, DUE DATES AND PENALTIES REGIME (CORP-19-779)

Mark de Haast introduced the report and answered members' questions.

MOVED (Benton/Buswell)

That Council set the following rates under Section 23 of the Local Government (Rating) Act 2002, on rating units in the Kāpiti Coast District (District) for the financial year commencing on 1 July 2019 and ending 30 June 2020.

(1) Districtwide General Rate

A Districtwide general rate set under section 13(2)(b) of the Local Government (Rating) Act 2002 on all rateable rating units, assessed on a differential basis on all rateable rating units in the District as follows:

- a rate of 0.41460 cents in the dollar (inclusive of GST) of land value on every rating unit in the urban rating areas of the District as per the Council's rating area maps;

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 27 JUNE 2019	10.00AM

- a rate of 0.15755 cents in the dollar (inclusive of GST) of land value on every rating unit in the rural rating areas of the District as per the Council's rating area maps with an area less than 50 hectares, excluding those properties in the rural village differential rating areas;
- a rate of 0.09121 cents in the dollar (inclusive of GST) of land value on every rating unit in the rural rating areas of the District as per the Council's rating area maps with an area equal to or greater than 50 hectares plus rating units less than 50 hectares where a combination of these properties total greater than 50 hectares and form part of one farming operation, excluding those properties in the rural village differential rating areas;
- a rate of 0.29022 cents in the dollar (inclusive of GST) of land value on every rating unit in the rural rating areas of the District which is located in the rural village differential rating areas as per the Council's rating area maps.

(2) Districtwide Community Facilities Rate

A Districtwide targeted rate for community facilities, set under section 16(3)(a) and 16(4)(b) of the Local Government (Rating) Act 2002, assessed on a differential basis on all rateable rating units in the District as follows:

- all rateable rating units other than Accommodation/Hospitality and Motels and camping grounds - \$661.00 (inclusive of GST) per separately used or inhabited part of a rating unit.
- Motels and camping grounds - \$198.30 (inclusive of GST) per separately used or inhabited part of a rating unit.
- Accommodation/Hospitality (other than motels and camping grounds) - \$1,322.00 (inclusive of GST) per separately used or inhabited part of a rating unit.

(3) Districtwide Roding Capital Value Rate

A Districtwide targeted rate for roading, set under section 16(3)(a) and 16(4)(b) of the Local Government (Rating) Act 2002, assessed on all rateable rating units in the District as follows:

- a rate of 0.05467 cents in the dollar (inclusive of GST) of capital value on all rateable rating units in the District

(4) Districtwide Roding Land Value Rate

A Districtwide targeted rate for roading, set under section 16(3)(a) and 16(4)(a) of the Local Government (Rating) Act 2002, assessed on all rateable rating units in the District as follows:

- a rate of 0.02867 cents in the dollar (inclusive of GST) of land value on all rateable rating units in the District.

(5) Districtwide Stormwater Rate

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 27 JUNE 2019	10.00AM

A Districtwide targeted rate for stormwater, set under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, on all rateable rating units in the District's stormwater drainage areas as per the Council's stormwater drainage rating area maps as follows:

- a rate of 0.02202 cents in the dollar (inclusive of GST) of capital value on all rating units.

(6) Districtwide Water Supply Fixed Rate

A Districtwide targeted rate set under section 16 of the Local Government (Rating) Act 2002, assessed on all rating units connected or capable of being connected to the District's water supply, assessed on a differential basis as below. The Districtwide water supply fixed rate is invoiced as a daily rate for convenience.

- General - \$222.00 (inclusive of GST) per separately used or inhabited part of a rating unit.
- Medium Scale - \$199.80 (inclusive of GST) per separately used or inhabited part of a rating unit.
- Large Scale - \$177.60 (inclusive of GST) per separately used or inhabited part of a rating unit.
- Accommodation/Hospitality – \$444.00 (inclusive of GST) per separately used or inhabited part of a rating unit.
- Serviceable - \$222.00 (inclusive of GST) per rating unit not connected to the district's water supply, but within 100 metres of a water main and capable of being connected.

(7) Districtwide Water Supply Volumetric Rate

A Districtwide targeted rate set under Section 19(2)(a) of the Local Government (Rating) Act 2002 on each rating unit which is provided with a metered water supply service.

- Volumetric rate of water consumed or supplied - \$1.19 (inclusive of GST) per cubic metre.

(8) Hautere/Te Horo Water Supply Rate

A targeted rate for water supply set under section 19(2)(a) of the Local Government (Rating) Act 2002 per unit of water supplied by the Hautere/Te Horo water supply.

- A fixed charge of \$256.00 (inclusive of GST) per unit of water supplied to all rating units connected to Hautere/Te Horo water supply (annual provision of 1 unit = 1 cubic metre per day).

(9) Districtwide Wastewater Disposal Rate

A Districtwide targeted rate for wastewater disposal, set under section 16(3)(b) and 16(4)(b) on rating units in the Waikanae, Paraparaumu, Raumati and Ōtaki rating areas, as per the Council's rating area maps.

- General - \$422.00 (inclusive of GST) per rating unit connected to the sewerage system. A rating unit used primarily as a residence for

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 27 JUNE 2019	10.00AM

one household shall not be treated as having more than one water closet or urinal.

- Community - \$211.00 (inclusive of GST) per water closet or urinal connected to the sewerage system.
- Educational – \$189.90 (inclusive of GST) per water closet or urinal connected to the sewerage system.
- Recreational - \$105.50 (inclusive of GST) per water closet or urinal connected to the sewerage system.
- Large Scale Commercial/Residential - \$211.00 (inclusive of GST) per water closet or urinal connected to the sewerage system, where there is more than one water closet or urinal.
- Serviceable - \$211.00 (inclusive of GST) per rating unit not connected to the sewerage system but within 30 metres of a sewer main and capable of being connected.

(10) Paraparaumu/Raumati Community Rate

A targeted rate set under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 as follows:

- a rate of 0.00124 cents in the dollar (inclusive of GST) of capital value on all rating units in the Paraparaumu and Raumati urban and rural rating areas as per the Council's rating area maps.

(11) Waikanae Community Rate

A targeted rate set under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 as follows:

- a rate of 0.00231 cents in the dollar (inclusive of GST) of capital value on all rating units in the Waikanae urban and rural rating areas as per the Council's rating area maps.

(12) Ōtaki Community Rate

A targeted rate set under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 as follows:

- a rate of 0.01255 cents in the dollar (inclusive of GST) of capital value on all rating units in the Ōtaki urban and rural rating areas as per the Council's rating area maps.

(13) Paekākāriki Community Rate

A targeted rate set under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 as follows:

- a rate of 0.01008 cents in the dollar (inclusive of GST) of capital value on all rating units in the Paekākāriki urban and rural rating areas as per the Council's rating area maps.

(14) Commercial Rate

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 27 JUNE 2019	10.00AM

A targeted rate set under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 as follows:

- a rate of 0.02883 cents in the dollar (inclusive of GST) of capital value assessed on all rateable rating units used principally or exclusively for commercial purposes.

(15) Water Conservation Device Loan Rate

A targeted rate on those rating units that have received an interest free loan (up to \$5,000 plus GST) for approved water conservation devices from the Council that has not yet been fully repaid, set at 10% of the amount of the original loan plus GST.

- 12 That all property rates (including Hautere/Te Horo Water Supply Rate, but excluding Districtwide Water supply fixed and volumetric rates) be payable in four equal instalments due on:

Instalment	Due Dates	Penalty Dates
Instalment One	9 September 2019	10 September 2019
Instalment Two	9 December 2019	10 December 2019
Instalment Three	9 March 2020	10 March 2020
Instalment Four	9 June 2020	10 June 2020

All payments made will be receipted against the earliest outstanding rate amounts in accordance with authorised accounting procedures.

- 13 That water rates (excluding Hautere/Te Horo Water Supply Rate) be invoiced separately on a quarterly basis dependent on when the relevant meter is read. Due dates for each area are specified below:

Area	Water meters read during	Due date	Penalty date
Paraparaumu/Raumati/ Raumati Beach/Raumati South/ Paekākāriki	Jul-19	26-Aug-19	27-Aug-19
	Oct-19	25-Nov-19	26-Nov-19
	Jan-20	2-Mar-20	3-Mar-20
	Apr-20	29-May-20	2-Jun-20
Otaki/Peka Peka/ Waikanae Beach	Aug-19	26-Sep-19	27-Sep-19
	Nov-19	6-Jan-20	7-Jan-20
	Feb-20	31-Mar-20	1-Apr-20
	May-20	26-Jun-20	29-Jun-20
Waikanae/Nikau Valley/ Otaihanga/ Paraparaumu Beach	Sep-19	29-Oct-19	30-Oct-19
	Dec-19	7-Feb-20	10-Feb-20
	Mar-20	28-Apr-20	29-Apr-20
	Jun-20	27-Jul-20	28-Jul-20

- 14 That Council apply the following penalties on unpaid rates in accordance with sections 57 and 58 of the Local Government (Rating) Act 2002:

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 27 JUNE 2019	10.00AM

- a charge of ten per cent (10%) on so much of any property rate instalment that has been assessed after 1 July 2019 and which remains unpaid after the due dates as per paragraph 12, to be added on the penalty dates above.
- a charge of ten per cent (10%) on so much of any property rates (including previously applied penalties) assessed before 1 July 2019 which remain unpaid on 4 July 2019. The penalty will be added on 5 July 2019.
- a charge of ten per cent (10%) will be added to any portion of a current water rates invoice that remains unpaid after the due date specified. Penalty will be added on the penalty dates shown as per paragraph 13.

15 That property and water rates be payable by cash, cheque and eftpos at any of the following places:

- Paraparaumu, Civic Building, 175 Rimu Road, Paraparaumu
- Waikanae Service Centre, Mahara Place, Waikanae
- Ōtaki Service Centre, Ōtaki Library, Main Street, Ōtaki
- New Zealand Post, countrywide
- Westpac Bank, countrywide (*excluding water supply rates*)
- Greater Wellington Regional Council, Shed 39, 2 Fryatt Quay, Pipitea, Wellington
- Greater Wellington Regional Council, 35-37 Chapel Street, Masterton

Alternatively, payment of the due rates can be made to the Council by direct debit, internet banking, direct credit, telephone banking and credit card (subject to a convenience fee) through the Council's website.

CARRIED

Cr Elliot voted against the motion.

KCDC 19/06/430

AMENDMENTS TO THE COUNCIL DELEGATIONS TO CHIEF EXECUTIVE AND STAFF (CORP-19-819)

Tim Power introduced the report.

MOVED (Cardiff/Howson)

That the Council adopts the revised Council to Chief Executive and Staff Delegations as shown in Appendix A to this report (Corp-19-819).

That the Council adopts the revised Resource Management Act 1991 Delegations to Staff as shown in Appendix B to this report (Corp-19-819).

CARRIED

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 27 JUNE 2019	10.00AM

KCDC 19/06/431

KĀPITI ECONOMIC DEVELOPMENT STRATEGY: KĀPITI COAST MAJOR EVENTS FUND (CORP-19-826)

Darryn Grant spoke to a presentation and answered members' questions. There was discussion about large events that do not meet the criteria for Major Events Funding. Members discussed that perhaps a minor events fund could be considered as part of the next Annual Plan.

Members noted the amount of work that the Economic Development team had done in such a very short time. Darryn Grant and Orla Maher were welcomed.

It was confirmed that, if unspent, monies from the fund could be reallocated.

MOVED (Buswell/Cootes)

That Council

- a) Approves an increase in the amount of the Major Events Fund to \$200,000 (excl GST) per annum from the existing economic development budget.

CARRIED

Cr Vining voted against the motion.

MOVED (Buswell/Cootes)

That Council

- b) Approves the Kāpiti Coast Major Events Policy for the period 1 July 2019 to 30 June 2022.

CARRIED

MOVED (Scott/Buswell)

- c) That members thank staff for the report back in a timely fashion and for the nature of the report.

CARRIED

KCDC 19/06/433

REPORTS AND RECOMMENDATIONS FROM STANDING COMMITTEES AND COMMUNITY BOARDS (PP-19-834)

The report was taken as read.

MOVED (VINING/SCOTT)

That paragraph 2 of the recommendations be amended as follows:

That the Council notes the following recommendation:

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 27 JUNE 2019	10.00AM

That the Otaki Community Board requests Council initiate a report from Rob McIntyre (Destination Planning) to review Kāpiti Coast District Council's implementation of his recommendations at the time of Otaki i-Site closure, to explore whether they were fully implemented and continue to be delivered on in light of the Paraparaumu I-site closure.

CARRIED

MOVED (Benton/Cootes)

That Council considers the following recommendation for ratification:

That the Ōtaki Community Board considers and adopts the following option:
To change the loading zone to individually marked out parallel parking spaces with 1 hour (P60) time restrictions only on the four southern spaces, leaving the remaining four spaces unrestricted. This is illustrated in Attachment 2 of report IS-19-757.

That Council notes the following recommendation:

That the Otaki Community Board requests Council initiate a report from Rob McIntyre (Destination Planning) to review Kapiti Coast District Council's implementation of his recommendations at the time of Otaki i-Site closure, to explore whether they were fully implemented and continue to be delivered on in light of the Paraparaumu I-site closure.

That Council notes the following recommendation:

The Paraparaumu/Raumati Community Board notes that Ātiawa ki Whakarongotai Charitable Trust supports Mrs Alida van der Velde's request for a Place of Remembrance for the Very Reverend John Murray as detailed in report PS-19-736. That the Paraparaumu/Raumati Community Board agrees to the naming of a beach access way at Groves Road, Raumati Beach, as shown in Appendix 2 to report PS19736, in memory of the late Very Reverend John Murray.

That Council receives Report PP-19-834 (Reports and Recommendations from Standing Committees and Community Boards).

CARRIED

KCDC 19/06/434

CONFIRMATION OF MINUTES: 23 MAY 2019

MOVED (Howson / Cardiff)

That the minutes of the Council meeting on 23 MAY 2019 be accepted as a true and accurate record of that meeting.

CARRIED

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 27 JUNE 2019	10.00AM

KCDC 19/06/435
MAYORS REPORT

MOVED (Scott / Benton)

The members accept the Mayor's Report.

CARRIED

KCDC 19/06/436
PUBLIC SPEAKING TIME (for items not related to the agenda)

There were no public speakers for items not related to the agenda.

KCDC 19/06/437
RESOLUTION TO GO INTO PUBLIC EXCLUDED

MOVED (Gurunathan / Scott)

<p>PUBLIC EXCLUDED RESOLUTION</p> <p>That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public with the exception of Community Board Chairs, now be excluded from the meeting for the reasons given below, while the following matters are considered:</p> <ul style="list-style-type: none"> • Appointment of Independent Member to the Audit and Risk Committee (PP-19-804) <p>The general subject of each matter to be considered, while the public are excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:</p>		
General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
<p>Appointment of Independent Member to the Audit and Risk Committee (PP-19-804)</p>	<p>Section 7(2)(a) – to protect the privacy of natural persons.</p>	<p>Section 48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>

CARRIED

The Council meeting went into public excluded session at 2.00pm.

The Council came out of public excluded session at 2.05pm.

The Council meeting closed at 2.05pm

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 27 JUNE 2019	10.00AM

Signed *K. Gurunathan* 19 July 2019
Mayor K Gurunathan

