

# Request to cancel Infringement Offence Notice



Send or deliver this form to:

Kapiti Coast District Council  
175 Rimu Road, Paraparaumu 5032  
Private Bag 60601, Paraparaumu 5254  
Email: [ParkingInfringements@kapiticoast.govt.nz](mailto:ParkingInfringements@kapiticoast.govt.nz)

For all enquiries phone:  
04 296 4700 or 0800 486 486

Please note that the grounds for revoking an infringement notice are very limited, and you must be able to prove an offence was not committed or be able to show that a statutory defence to the offence exists (such as having a reasonable excuse why it was).

Include all evidence and supporting information with your application to avoid delays in processing.

You can expect to receive the result of your application within 10 working days of us receiving your request. We will advise you, in writing, or the outcome.

## 1. Name and reference details

Name	<input type="text"/>	
Postal address	<input type="text"/>	
Contact details	<input type="text"/>	<input type="text"/>
	Mobile	Phone
Email	<input type="text"/>	
Infringement notice number	<input type="text"/>	
Date of infringement notice	<input type="text"/>	

## 2. Reason for request

Please describe the events and/or circumstances for requesting cancellation of this infringement offence notice

# Request to cancel Infringement Offence Notice



## 3. Supporting documents

Please list the supporting documents you are attaching to verify your request

## 4. Declaration

I certify that the information provided on this form is correct

Applicant's Name	Applicant's Signature
Date:	