

Chairperson and Community Board Members  
**WAIKANAĒ COMMUNITY BOARD**

**22 FEBRUARY 2011**

Meeting Status: Public

Purpose of Report: For Information

**CONSIDERATION OF APPLICATIONS FOR FUNDING**

**PURPOSE OF REPORT**

1 One application for funding has been received:

**Discretionary Fund**

- o Nicole Batt

**SIGNIFICANCE OF DECISION**

2 The Council’s significance policy is not triggered by this report.

**BACKGROUND**

3 An amount of \$5,570 was provided in the 2010/11 budget for the Discretionary Grants Fund.

4 An amount of \$31,191 was provided in the 2010/11 budget for the Waikanae Promotion Fund.

5 An amount of \$40,000 was provided in the 2010/11 budget for the Waikanae Capital Improvement Grant.

6 Funds allocated to date for the 2010/11 year are as follows:

<b>Fund</b>	<b>2010/11 Budget Allocation</b>	<b>Total Allocated to Date</b>	<b>Total Available for Distribution</b>
Discretionary Grants Fund	\$5,570	<b>\$4,000</b>	<b>\$1,570</b>
Waikanae Promotion Fund	\$31,191	<b>\$28,389</b>	<b>\$2,802</b>
Waikanae Capital Improvement Grant	\$40,000	<b>\$3,170.90</b>	<b>\$36,829.10</b>

**CONSIDERATIONS**

Issues

7 Grants are allocated in accordance with the established criteria (attached).

- 8 The applicants have been advised of the criteria and meeting date by letter, phone or email.

### Application to the Discretionary Grants Fund

- 9 Funding is sought to enable Nicole Batt to participate in a cruise trip with a group of young people with intellectual disabilities.

9.1 This application can be considered under the following Eligibility Criteria:

1. *Community, cultural or sports purposes, including travel both within New Zealand and overseas.*
2. *Groups or individuals who are unable to receive sufficient grants from other sources because of the time frame or because they are otherwise ineligible.*

### Application to the Waikanae Capital Improvement Grant

#### **10 Waikanae Arts and Crafts Society**

10.1 Funding is sought to enable the Society to construct a new concrete ramp leading into their clubrooms. This will assist members of the society and members of the public with access into the building.

10.2 The Society initially submitted an application in July 2010. At that time, they were asked to confirm ownership of the building. The Council's Leisure and Open Spaces Asset Manager has confirmed that this is a privately owned building on Council reserve land. He has conducted a site visit and confirmed his endorsement of the work. Since July, the applicant has also been approved an exemption from requiring a Building Consent. As some months have passed, the applicant was asked to obtain updated quotes reflecting the change in GST.

10.3 These quotes were provided and discussed at the Board meeting of 7 December 2010. At that meeting the Board decided to continue to leave the grant application on the table, while staff sought further information regarding the preferred supplier, an indicative start date of the project and clarification of any fundraising efforts made towards the project.

10.4 The above information has been provided, and is attached to this report.

### Application to the Waikanae Capital Improvement Fund

#### **11 Waikanae Bowling Club**

11.1 The Waikanae Bowling Club has previously received \$50,000 in funding from the 2009/2010 Waikanae Capital Improvement Fund, to contribute towards the cost of laying their new Artificial Greens. At the time they received this funding they indicated that further funding may be requested, in order to complete the project.

11.2 The Club has now written to the Board advising that the laying of their new Greens has been completed, but unfortunately the cost of the project was higher than anticipated and the Club now seeks funding from the Board to cover that shortfall.

11.3 The Club is seeking \$28,000 plus GST to enable them to pay these expenses. A cover letter and invoice has been provided and is attached to this report.

## Financial Considerations

12 The following tables show all grants made from the Waikanae Discretionary Fund, Promotion Fund and Capital Improvement Fund in the **2010/11** financial year:

### Discretionary Fund Grants 2010/11

Date	Recipient	Amount	Purpose of Grant	Report Back
27/07/10	Allan Hallberg	\$500	To travel to Scotland to compete in the 2010 World Duathlon Champs.	<i>Reminder sent 14/02/11</i>
27/07/10	Jayne Parsons	\$500	To travel to Canada to compete in the Para-cycling World Champs.	<i>Reminder sent 14/02/11</i>
27/07/10	Sam Eddie	\$500	To travel to Canada to compete in the Para-cycling World Champs.	<i>Reminder sent 14/02/11</i>
27/07/10	Ann Bould	\$500	To travel to Scotland to compete in the 2010 World Duathlon Champs.	<i>Reminder sent 14/02/11</i>
14/09/10	Parkinson's Society	\$500	To assist with the rental costs of their office located in Aputa Place.	Due Mar 2011
16/11/10	Waikanae Cricket Club	\$500	To purchase three portable scoreboards	Due May 2011
07/12/10	Te Whakamingenga o Kāpiti	\$500	To assist with hosting public Waitangi Day celebrations in 2011	Due June 2011
07/12/10	Events NZ Trust 2004	\$500	To assist with the costs of running the Kāpiti Women's Triathlon event in February 2011	Due June 2011
<b>TOTAL</b>		<b>\$4,000</b>		

### Promotion Fund Grants 2010/11

Date	Recipient	Amount	Purpose of Grant	Report Back
27/07/10	Kapiti Branch of the Camellia Society Inc.	\$275	Hall hire of Waikanae Memorial Hall to host 2010 Camellia Show.	<i>Reminder sent 14/02/11</i>
27/07/10	Ngatiawa Retreat Trust	\$15,000	Building materials to extend and renovate facilities which offer emergency accommodation.	<i>Reminder sent 14/02/11</i>
14/09/10	Waikanae Cameo Society	\$500	To assist with the rental costs of their office located at Mahara Place.	Due Mar 2011

Date	Recipient	Amount	Purpose of Grant	Report Back
14/09/10	Kāpiti Coast Quilters	\$1,250	To assist with hosting a quilting event at the Waikanae Memorial Hall in 2011.	Thank you letter received
14/09/10	Lions Club of Waikanae	\$3,284	Printing promotional material for the 2011 Waikanae Super Garden Trail.	Due Mar 2011
14/09/10	Waikanae Pony Club	\$1,340	To provide road calming measures	Due Mar 2011
07/12/10	Waikanae Volunteer Night Patrol	\$2,740	To cover the costs of sending three members to a training seminar in Dunedin in June 2011	Due June 2011
14/01/11	Waikanae District Sports Club Inc	\$4,000	To assist with costs associated with the 2011 Waikanae Show and Sports Day.	Due July 2011
<b>TOTAL</b>		<b>\$28,389</b>		

### Waikanae Capital Improvement Grant 2010/11

Date	Recipient	Amount	Purpose of Grant	Report Back
27/07/10	Kāpiti Plunket Group	\$3,170.90	Carry out internal building upgrade and purchase daily teaching resources.	Due Jan 2011. (Thank you letter received)
<b>TOTAL</b>		<b>\$3,170.90</b>		

13 The following tables show all grants made from the Waikanae Discretionary Grants and the Promotion Funds in the **2009/10** financial year, including where report backs have not yet been received:

### Discretionary Fund Grants 09/10

Date	Recipient	Amount	Purpose of Grant	Report Back
6/10/09	Jim Swift	\$500	To assist with the costs of participating in the qualifying event of the Trusts New Zealand Open for outdoor bowls.	<i>Reminder sent 09/08/10</i>
17/11/09	Esther O'Connor	\$500	To attend Outward Bound in January 2010	<i>Reminder sent 09/08/10</i>
23/03/10	Christie Osborne	\$300	To attend the Lower North Island and National Secondary Schools sailing competitions.	Received
4/05/10	Kāpiti Ballet Society	\$500	To assist with costs of running annual Dance Festival Competition.	<i>Reminder sent 14/02/11</i>
8/06/10	Paul Fallon	\$500	To assist with the costs of attending the wheelchair basketball national selection tournament in Auckland, and for hiring the Waikanae Memorial Hall for training.	<i>Reminder sent 15/02/11</i>

**Promotion Fund Grants 09/10**

All report backs were received for this fund in the 09/10 year.

**Waikanae Capital Improvement Fund Grants 09/10**

Date	Recipient	Amount	Purpose of Grant	Report Back
22/04/10	Waikanae Bowling Club	\$50,000	Greens replacement project	<b>Accountability report attached</b>
4/05/10	Waikanae Volunteer Fire Brigade	\$37,300	To purchase new rescue equipment.	Received
4/05/10	Waikanae Kindergarten	\$16,586.56	To remove old sandpit and construct new sandpit.	Thank you letter received

14 The following tables show grants made from the Waikanae Discretionary Grants and the Promotion Funds in the **2008/09** financial year, showing where report backs have not yet been received:

**Discretionary Fund Grants 08/09**

Date	Recipient	Amount	Purpose of Grant	Report Back
9/9/08	Kapiti Floral Art Club	\$38	Hall hire costs of the Waikanae Memorial Hall for the next six months.	<i>Reminded</i>
21/4/09	Kapiti Floral Art Club	\$34	Hall hire costs for using the Waikanae Memorial Hall on 4th June and 3rd December 2009.	<i>Reminded</i>

**Promotion Fund Grants 08/09**

Date	Recipient	Amount	Purpose of Grant	Report Back
9/9/08	Sport Kapiti	\$1500	Annual Cycle Tour of Waikanae on 12 October 2008	<i>Reminded</i>

**Waikanae Capital Improvement Fund 08/09**

Date	Recipient	Amount	Purpose of Grant	Report Back
29/06/09	Rotary Club of Waikanae	\$5,000	To purchase computer and communications equipment to operate electronic message display board.	<i>Project update requested</i>

**Delegation**

15 The Waikanae Community Board has the delegated authority as at section D.7.6 of the Governance Structure, 11 December 2010:

*Authority to consider and approve the allocation of community-based grant funds as deemed appropriate under agreed criteria of both existing schemes and any granting schemes that may be approved through the Annual Plan process or the Long Term Council Community (LTCCP) process.*

- 16 Also 7.7 of the Governance Structure, 11 December 2010 which is specific to the Waikanae Community Board:

*Authority to consider and make recommendations to Council on the proposed use of the Waikanae Capital Improvement Fund for the purpose of funding capital projects within the Waikanae Community Board boundary. This is for expenditure over and above the approved annual grant allocations from this fund.*

## **RECOMMENDATIONS**

- 17 That the Waikanae Community Board grants Nicole Batt a discretionary fund grant of \$..... to assist with the costs of participating in a cruise trip from 23 April to 2 May 2011.
- 18 That the Waikanae Community Board grants the Waikanae Arts & Crafts Society a promotion fund grant of \$..... to cover the costs of constructing a new concrete ramp leading into their clubrooms.
- 19 That the Waikanae Community Board recommends to Council that it grants the Waikanae Bowling Club Inc the amount of \$..... from the Waikanae Capital Improvements Fund for the purpose of completing the Club's Artificial Greens replacement project.

**Report prepared by:**

**Approved for submission by:**

**Tracey Ferry**

**Bernie Goedhart**

**Executive Secretary  
Corporate Services**

**Group Manager  
Corporate Services**

## **ATTACHMENTS:**

### **Criteria**

- Discretionary Fund
- Promotion Fund
- Capital Improvement Grant

**Applications**

- Nicole Batt
- Waikanae Arts and Crafts Society (supplementary information)
- Waikanae Bowling Club Inc

**Accountability Reports**

- Waikanae Bowling Club Inc