

## Criteria for Districtwide Hall Remissions Grants

### **Priority**

- Groups or individuals who promise a future into the development of community, cultural or sports activities within the District.

### **Eligibility Criteria**

- Applicants must reside in the Kāpiti Coast District.

### **Applications will be considered for:**

- That the remission of hall rental for “worthy causes” be in line with Council policy in that all remissions of hall rentals be accounted for by being funded as grants from approved grants budgets under the control of the Council, Wards Committee or Community Board.

### **Ineligible Purposes**

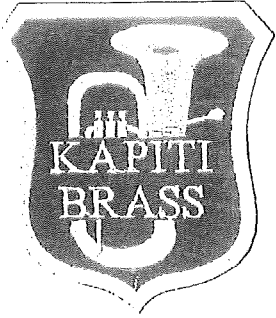
- Grants will not generally be considered retrospectively. (Grant applications must be received by the Kāpiti Coast District Council prior to the event taking place).

### **Maximum Grant**

- The maximum grant payable is \$1,000.00 per grant.

### **Accountability**

- Applicants must provide evidence that the money was spent for the purpose granted within 6 months of receipt of the grant.



*Playing Stylish Music on the Coast*

9 JAN 2015

C/- 3 Cherry Bay  
Waikanae 5036

7 January 2015

Chief Executive  
Kapiti Coast District Council  
Private Bag 601  
Paraparaumu

Dear Sir

Reference; **BAND ROOM RENTAL**

Kapiti Coast's local brass band – Kapiti Brass Band and including our smaller ensemble Brasso– are a non profit, charitable organisation, (Charities Commission Registration No. CC42451) that aims to play stylish music throughout the Coast. We provide support at events held across the District, including civic events such as the ANZAC Day Citizens Paraparaumu & Waikanae

Kapiti Brass Band has rented the Reikorangi Community Hall from KCDC since September 2003. We use the hall every Tuesday evening from late January to the end of November (approximately 44 times per year). In recognition of our long-term use, part of the Hall has been given over to permanent storage of band equipment.

We are and have been proactive and responsible custodians – promptly reporting faults and breakages etc. We have also help KCDC staff advising them of the condition that the hall has been left after hire of the Hall by others. In addition we remove rubbish that builds up from time to time. During 2013 we with the help of Menz Shed laid carpet tiles in the main Hall & passage way

We have a good working relationship with KCDC staff and in most cases our rental payments are made on time.

In recognition of our contribution to the community of Kapiti Coast, and our conscientious stewardship of the Reikorangi Community Hall, Kapiti Coast District Council has in recent years awarded us a remission of the Hall hire charges by way of a grant from the Districtwide Hall Hire Remission Fund.

We hereby apply for an annual grant from the Fund equivalent to the hall rental for the 2014 & 2015 years, estimated to be \$ 809.60 (44 rehearsals @ \$18.40 per rehearsal)

Please note for some unknown reason we did not receive our 2013 grant until late last year. Refer our letter/application dated 21 November 2013.

This letter/application is applying for two grants, i.e. the years 2014 & 2015

Yours sincerely  
Kapiti Brass Band

James F Lower QSM JP  
President

9-March 2015

James F Lower QSM JP  
President  
Kapiti Brass  
c/- 3 Cherry Bay  
Waikanae 5036

Dear Mr Lower

**KAPITI BRASS BAND – BAND ROOM RENTAL REIKORANGI COMMUNITY HALL**

Thank you for your letter of 7 January 2015 applying for a grant from the Kāpiti Coast District Council's Districtwide Facility Hire Remission Fund, for the remission of Reikorangi Hall hire charges for 2014 and 2015. You have stated you are seeking remission of \$809.60 for both 2014 and 2015, and thus your application is for the total amount of \$1,619.20.

According to our records you have already received a grant for hall hire for the 2014 year. A table of recent grant payments follows, and you will see that traditionally the Band has applied for funds towards the end of the year, for remission of fees for the following year:

| Date     | Amount paid | Year granted for |
|----------|-------------|------------------|
| 15/10/10 | \$645.48    | 2011             |
| 18/11/11 | \$688.70    | 2012             |
| 14/01/13 | \$809.60    | 2013             |
| 20/08/13 | \$809.60    | 2014             |

In your latest letter you correctly state the grant applied for in November 2013 was not paid until August 2014, however despite the delay this grant was in fact for the remission of hall hire charges for the 2014 year. In reviewing your application letter of November 2013 (copy attached) you make it clear in the final paragraph that the application is for "the anticipated hall rental for the fourth coming [sic] year" i.e. 2014.

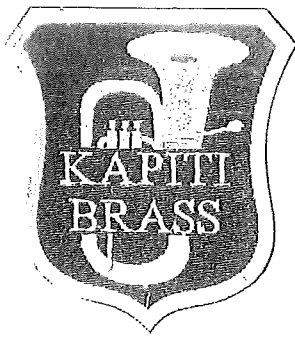
Therefore, in consideration of your latest application we will only be considering a grant of \$809.60, being remission of hall hire charges for 2015.

The Grants Allocation Subcommittee (Districtwide Facility Hire Remissions) will meet on 21 April 2015 to consider your application and you will be advised of the outcome shortly thereafter.

Yours sincerely



Tracey Ferry  
Executive Secretary Community Services  
Te Kaiawhina Kaihautū



*Playing Stylish Music on the Coast*

C/- 3 Cherry Bay  
Waikanae 5036

21 November 2013

Chief Executive  
Kapiti Coast District Council  
Private Bag 601  
Paraparaumu

Dear Sir

Reference; **BAND ROOM RENTAL**

Kapiti Coast's local brass band – Kapiti Brass Band – is a non profit, charitable organisation, (Charities Commission Registration No. CC42451) that aims to play stylish music throughout the Coast. We provide support at events held across the District, including civic events such as the ANZAC Day Citizens Parade.

Kapiti Brass Band has rented the Reikorangi Community Hall from KCDC since September 2003. We use the hall every Tuesday evening from late January to the end of November (approximately 44 times per year). In recognition of our long-term use, part of the Hall has been given over to permanent storage of band equipment.

We are and have been proactive and responsible custodians – promptly reporting faults and breakages etc. We have also help KCDC staff advising them of the condition that the hall has been left after hire of the Hall by others. In addition we remove rubbish that builds up from time to time.

During the year with floor tiles supplied by the Council, with help of a tiller of the Men's Shed we laid tiles in the main Hall and unfortunately we have yet to finish the passageway.

We have a good working relationship with KCDC staff and in most cases our rental payments are made on time.

In recognition of our contribution to the community of Kapiti Coast, and our conscientious stewardship of the Reikorangi Community Hall, Kapiti Coast District Council has in recent years awarded us a remission of the Hall hire charges by way of a grant from the Districtwide Hall Hire Remission Fund.

We hereby apply for an annual grant from the Fund equivalent to the anticipated hall rental for the fourth coming year, estimated to be \$ 809.60 (44 rehearsals @ \$18.40 per rehearsal).

Yours sincerely

James F Lower  
Vice President