

APPLICATION FOR ON-LICENCE OR RENEWAL OF ON-LICENCE



Form 3, sections 100 and 127(2), Sale and Supply of Alcohol Act 2012

Send or deliver your application to:

The Secretary
District Licensing Committee
Kāpiti Coast District Council
Private Bag 60601, Paraparaumu 5254
175 Rimu Road, Paraparaumu 5032
Email: licence.application@kapiticoast.govt.nz
Telephone (04) 296 4700 Toll Free: 0800 486 486

For Council use

File #

Once this application is complete you may make an appointment for a pre-lodgement meeting with a Licensing Inspector at the numbers given above.

Application forms cannot be accepted by the District Licensing Committee (DLC) over the counter until they have been signed off as complete by the Inspector and a fee category has been calculated. **Instructions on how to complete this application are included at the end of the form.**

This application is made in accordance with the particulars set out below:

1. Application Type

If you are not filing this renewal application, including paying the fee, at least 20 working days before the licence expires, provide a reason for the late filing as an attachment.

New On-Licence

Renewal of On-Licence

Renewal of On-Licence with variation of conditions

Licence number:

Licence number: 45/ON/920/2025

2. Endorsements

Tick the appropriate box if you want to add an endorsement to the licence

Allow BYO

On-Licence plus Caterer's On-Licence

BYO Licence only

Caterer's On-Licence only (no restaurant)

3. Details of Applicant

Full legal name or names to be on licence (if a company, must be company name):

BF Kapiti Limited, T/A BurgerFuel Kapiti

Whether licence already held for premises or conveyance concerned: Yes No, and if 'Yes' state kind of licence

ON LICENSE

4. Applicant Status: by reference to section 28 of Sale and Supply of Alcohol Act 2012

Natural person(s)

Private Company

Body Corporate

Public Company

Partnership

Other (please specify).....

5. For Applicant that is a Natural Person(s)

Full legal name:

Any aliases (and/or maiden name):

Usual residential address: Number	Street:	
Suburb:	City:	Postcode:
Sex:	Occupation:	
Date of birth:	Place of birth:	
Telephone:	Mobile:	

Email:

6. For Applicant that is a Body Corporate, Authority under which Incorporated**7. For Applicant that is Not a Natural Person(s), Details of Contact Person**

Name: Ali Aslam	Designation/Position: Director
Telephone: 042127417	Mobile: 0274629387
Email: ali@thefuel.co.nz	

8. Postal Address for Service

Number/Street/PO Box: 159 Kapiti Road	Suburb: Shopping Centre
City: Paraparaumu	Postcode: 5032

9. Business Details

Describe principal business, any other businesses

Sale of Food, specifically Burgers, Fries, Non Alcoholic Beverages

10. Criminal Convictions

Does the applicant(s) have any criminal convictions (other than convictions for offences against provisions of the Land Transport Act 1998 not contained in Part 6, and offences to which the Criminal Records (Clean Slate) Act 2004 applies). Yes No, and if "Yes", then please provide nature of the offence, details of conviction, and penalty imposed.

11. For a Company whether Incorporated under the Companies Act 1993 or Equivalent Foreign Legislation

Full Legal Names of Directors: **Ali Aslam**

Priyank Jain

12. For a Private Company Incorporated under the Companies Act 1993

Authorised capital: 500000	Paid up capital: 500000
Name: BF Kapiti Limited	Address: Street number 159 Kapiti Road, Shopping Centre
Street:	Suburb: Paraparaumu
City: Kapiti Coast	Postcode: 5032
Date of birth: 22-02-2024	Place of birth: Auckland
Designation:	Face value of shares held:

13. For a Partnership

Full legal name of partner:		
Usual residential address: Number	Street:	
Suburb:	City:	Postcode:
Full legal name of partner:		
Usual residential address: Number	Street:	
Suburb:	City:	Postcode:

14. Details of Premises (if not a Conveyance)

Address: Number 159 Kapiti Road,	Street: Shopping Centre,	
Suburb: Paraparaumu	City: Kapiti Coast	Postcode: 5032
Trading Name: BurgerFuel Kapiti		
If not Owned by Applicant:		
Tenure: (state whether to be held as leasehold, or under tenancy agreement or licence)		
Full legal name of owner: Templeton Retail Company		
Address: Number 159	Street: 159 Kapiti Road, Shopping Centre,	
Suburb: Paraparaumu	City: Wellington	Postcode: 5032

Is the licence conditional on completion of building work: Yes No, and if "Yes", state details:

15. Details of Conveyance

Kind: (eg, ship, railway carriage, bus, etc)
Tenure: (state whether owned by applicant, or to be operated under charter, lease, or licence)

If not Owned by Applicant:										
Full legal name of owner:										
Address: Number	Street:									
Suburb:	City:	Postcode:								
Any registration number:										
Any home base address:										
Any name used or proposed for conveyance:										
Is the licence conditional on completion of construction work: <input type="checkbox"/> Yes <input type="checkbox"/> No, and if "Yes", state details:										
<p>16. Details of Duty Manager(s)/Proposed Manager(s) <i>If more than two certified managers please attach details separately</i></p> <table border="1"> <tr> <td colspan="2">Full legal name: Ali Aslam</td> </tr> <tr> <td>Number of manager's certificate: 73/CERT/111/2021</td> <td>Expiry Date: 21-07-2028</td> </tr> <tr> <td colspan="2">Full legal name: Wajiha Shafiq</td> </tr> <tr> <td>Number of manager's certificate: 73/CERT/210/2024</td> <td>Expiry Date: 07-11-2025</td> </tr> </table>			Full legal name: Ali Aslam		Number of manager's certificate: 73/CERT/111/2021	Expiry Date: 21-07-2028	Full legal name: Wajiha Shafiq		Number of manager's certificate: 73/CERT/210/2024	Expiry Date: 07-11-2025
Full legal name: Ali Aslam										
Number of manager's certificate: 73/CERT/111/2021	Expiry Date: 21-07-2028									
Full legal name: Wajiha Shafiq										
Number of manager's certificate: 73/CERT/210/2024	Expiry Date: 07-11-2025									
<p>17. Business Details</p> <p>State the general nature of the business to be conducted by applicant in the premises if licence granted: (for example, hotel, tavern, restaurant, entertainment/nightclub)</p> <p>Fast Casual Burger Joint, primarily selling food, including burgers, fries and non alcoholic beverages, our Alcoholic Menu will be limited to Beers ONLY</p>										
<p>Is the sale of alcohol intended to be the principal purpose of business: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No and advise the intended principal purpose of business (for example: sale of food; entertainment; accommodation).</p> <p>Sale of Food, specifically Burgers, Fries, Non Alcoholic Beverages</p>										
<p>Is the applicant engaged, or intending to be engaged, in the sale or supply of any goods other than alcohol, non-alcoholic refreshments and food, or in the provision of any services other than those directly related to the sale or supply of alcohol and non-alcoholic refreshments, and food: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - and if "Yes", advise the nature of other goods or services. <i>This is to assess whether other goods and services provided are compatible with the sale of alcohol.</i></p> <p>Sale of Burgers, Sides and Non Alcoholic Beverages, as also stated in our Core BurgerFuel Menu</p>										

State the days and hours proposed for sale of alcohol (*this is licensed hours not trading hours*):

Monday to Sunday : 10AM to 10PM

Do you have, or require, a Trading in Public Place licence to permit consumption of alcohol on footpath: Yes No If 'Yes', please attach and number #.....

18. Conditions

- *Write answer below or attach relevant documents that demonstrate compliance.*
- *When including attachments please number the documents, circle 'Yes' and write the document number on '#.....'*

Doc attached?
Number.

Describe experience and training of applicant:

Franchisee Ali Aslam has 6 years of experience in sale of alcohol in a BurgerFuel and is well versed with the SOPs in place.

Wajihah Shafiq is a seasoned shift manager who has 3 years of experience in sale of alcohol in BurgerFuel.

Michaela Rose Thornton is a seasoned shift manager who has 1 year of experience in sale of alcohol in BurgerFuel.

Yes / No
#YES

Describe the type and range of food intended to be available for purchase:

Burgers
Fries
Sides,
Shakes
Coke Range Drinks
Menu attached

Yes / No
#YES

Describe the type and range of non-alcoholic beverages intended to be available for purchase:

Coke Range
Water, both bottled and tap
Shakes

Yes / No
#YES

Describe the type and range of low-alcohol (2.5% ABV) beverages intended to be available for purchase (list the brands):

We are selling only Beers and low alcoholic beers are available at our premises.

Yes / No
#YES

Describe to what extent, and where, drinking water is intended to be freely available to patrons (if no access to mains water supply, also advise the potability of water intended to be available):

Tap water is available and have dedicated station at the serving counter.

Yes / No
#YES

<p>Describe the steps proposed to be taken to prevent the sale and supply of alcohol to prohibited people:</p> <p>LCQ training for the Duty Managers and potential managers.</p> <p>ID check, no minor serving.</p> <p>Follow SCAB principle</p> <p>No sale of alcohol to intoxicated person.</p> <p>Food availability</p> <p>Transport Availability.</p> <p>Water availability</p>	Yes / No #..... YES
<p>Describe any other steps the applicant proposes to promote the responsible consumption of alcohol (for instance host responsibility practices):</p> <p>Host Responsibility attached</p>	Yes / No #..... YES
<p>Describe any other systems (including training systems), and staff in place (or to be in place) for compliance with the Act:</p> <p>LCQ for Shift Managers and Online training through Servewise for staff</p>	Yes / No #.....
<p>Describe any actions that have been taken to ensure the good order and amenity of the locality would not be likely to be:</p> <ul style="list-style-type: none"> • reduced, by more than a minimal extent, by granting the licence; or • increased, by more than a minimal extent, by the refusal to renew the licence. <p><i>This includes issues such as noise (including amplified music, people in outdoor areas or arriving or leaving premises), the effects on sensitive users within locality such as pre-schools, schools and medical centres:</i></p> <p>Sale of Liquor will in no way affect the upkeep of the immediate locality. Sale of alcohol will purely be treated as a secondary purpose.</p>	Yes / No #.....
<p>For Licence Renewal Only: Describe any conditions of the licence the applicant seeks to vary or cancel:</p> <p><i>To be filled in for each condition the applicant seeks to vary or cancel – attach additional pages as necessary</i></p> <p>Terms of condition at present:</p> <p>✓ Variation <input type="checkbox"/> Cancellation. If Variation, in what respect does the applicant seek to vary the condition?</p>	Yes / No #..... #..... #..... #.....

<p>Full reasons for variation or cancellation:</p> <p>We have got the patio which we did not included in our earlier application now i want to include that area.</p> <p>Customers demanding to sit outside under sun with beer, some comes with guide dogs, we also have some car meets and customer sat to enjoy the car show so that it is becoming a need for the business to cover that area.</p> <p>We have new timing for our store and would love to update the time on the license as well. 10am to 10pm Monday to Sunday</p>		
<p>19. Attachments (if Not a Conveyance)</p> <ul style="list-style-type: none"> When including attachments please number the documents, circle 'Yes' and write the document number on '#.....' 		<p>Doc attached? Number.</p>
<p>A statement, or signed declaration, regarding the premises need for an evacuation scheme, as set out in section 100(d) of the Act for new applications, or section 127(e) of the Act for renewals. <i>The Declaration of Evacuation Scheme template is available on the Council website.</i></p>		<p>Yes / No #..... 1</p>
<p>Copy of planning consent: Please attach certificate to show that the proposed use meets the requirements of the Resource Management Act 1991. <i>Not required for renewal unless the business activity or type has changed since the last version.</i></p>		<p>Yes / No #..... 11</p>
<p>Copies of all relevant building certificates consents: Please attach certificate to show that the proposed premises meet the requirements of Building Code 2004. <i>Not required for renewal unless structural changes have been undertaken since the last issue or renewal.</i></p>		<p>Yes / No #..... 2</p>
<p>A scale floor plan showing the licensed area and, if applicable, each area to be designated as a supervised area or restricted area, and the principal entrance. <i>If this is a renewal application, include your existing 'approved alcohol licensed area' and check for any changes.</i></p>		<p>Yes / No #.....</p>
<p>For body corporate applicant, please attach a copy of certificate of incorporation (or equivalent document). <i>Not required for renewal unless changes have occurred since the last issue or renewal.</i></p>		<p>Yes / No #.....</p>
<p>Advise if a Crime Prevention Through Environmental Design (CPTED) assessment has been undertaken or any improvements to the design and layout in accordance with CPTED. <input type="checkbox"/> Yes <input type="checkbox"/> No, and if 'Yes' attach a copy, and if 'No' complete a CPTED checklist (see HPA and the Ministry of Justice websites for more information).</p>		<p>Yes / No #..... 4</p>
<p>Please attach a photograph or artist's impression of the exterior of the proposed premises. <i>Not required for renewal unless major changes have been undertaken since the last issue or renewal.</i></p>		<p>Yes / No #.....</p>
<p>Please attach a map showing the location of the premises. <i>Not required for renewal.</i></p>		<p>Yes / No #.....</p>
<p>For the following documents, if they are already attached in response to a previous section you do not need to provide twice. Just circle the 'Yes' and repeat the document number you have given it.</p>		
<p>Please attach a copy of your Host Responsibility Policy.</p>		<p>Yes / No #.....</p>
<p>Please attach a copy of a sample food menu.</p>		<p>Yes / No #.....</p>
<p>If the premises are owned by another party, please attach an owner's statement or copy of lease to show there is no objection from the owner to the issue of a licence for the proposed premises. <i>Not required for a renewal unless the lease or ownership arrangements have changed.</i></p>		<p>Yes / No #.....</p>

20. Attachments (Conveyance) <ul style="list-style-type: none"> When including attachments please number the documents, circle 'Yes' and write the document number on '#.....' 		Doc attached? Number.
A scale floor plan showing the licensed area and, if applicable, each area to be designated as a supervised area or restricted area, and the principal entrance.		Yes / No #.....
For body corporate applicant, copy of certificate of incorporation (or equivalent document). <i>Not required for renewal unless changes have occurred since the last issue or renewal.</i>		Yes / No #.....
Please attach a photograph or artist's impression of the exterior of the conveyance. <i>Not required for renewal unless major changes have been undertaken since the last issue or renewal.</i>		Yes / No #.....
For the following documents, if they are already attached in response to a previous section you do not need to provide twice. Just circle the 'Yes' and repeat the document number you have given it.		
Please attach a copy of your Host Responsibility Policy.		Yes / No #.....
Please attach a copy of a sample food menu.		Yes / No #.....
If the conveyance is owned by another party, please attach an owner's statement or copy of lease to show there is no objection from the owner to the issue of licence to this conveyance. <i>Not required for a renewal unless the previous lease has expired.</i>		Yes / No #.....
21. Further details when Applicant is a Company <i>Include full details of each person who holds 20% or more of the shares, or of any particular class of shares, issued by the company.</i>		
Name: Ali Aslam	Address: 74 Weggery Drive	
Suburb: Waikanae Beach	City: Kapiti	
Postcode: 5036	Date of birth: 08-04-1984	
Place of birth: Sialkot	Designation: Director	
Name: Priyank Jain	Address: 51 Discovery Drive	
Suburb: Gulf Harbour	City: Auckland	
Postcode: 0930	Date of birth: 10-01-1981	
Place of birth:	Designation:	
Name:	Address:	
Suburb:	City:	
Postcode:	Date of birth:	
Place of birth:	Designation:	
Are additional sheets attached? Yes / No - Doc number #.....		

22. Further details when Applicant is a Partnership

Name:	Address:	
Suburb:	City:	
Postcode:	Date of birth:	
Place of birth:	Date:	Signature:
Name:	Address:	
Suburb:	City:	
Postcode:	Date of birth:	
Place of birth:	Date:	Signature:
Name:	Address:	
Suburb:	City:	
Postcode:	Date of birth:	
Place of birth:	Date:	Signature:

Are additional sheets attached? Yes / No - Doc number #.....

23. Signature of Applicant (this must be signed by applicant not their agent)

I authorise New Zealand Police to disclose any personal information it considers relevant to my application to the Medical Officer of Health and/or the Licensing Inspector for the purpose of assessing my suitability.

Name: Ali Aslam

Date: 19-12-2025 Signature: 

Dated at location: 74 Weggery Drive, Waikanae Beach, 5036

Privacy Statement

Information contained in your application and any supporting information will be held by Kapiti Coast District Council to enable your application to be processed under the Sale and Supply of Alcohol Act 2012. This information will be made available to the public on request. The information will be provided to the Kapiti Coast District Licensing Committee, the NZ Police, the Medical Officer of Health and Council's Licensing Inspectors. This information may form part of a public hearing of your application before the Kapiti Coast District Licensing Committee and may be used in the Committee's decision for your application. Decisions will be made publicly available.

Council is required to keep a statutory register of all applications and the District Licensing Committee's decisions on them. Council is required to report statistics about applications to the Alcohol Regulatory and Licensing Authority. Any member of the public may request access to this information under the Local Government Official Information and Meetings Act 1987. This information may also be used under the Privacy Act 1993. You have the right to see and correct personal information that Council holds about you.

Method of payment (must be made at time of application)

I have paid at a Kāpiti Coast District Council Service Centre when I delivered this application.

I have paid by electronic transfer (Council Bank Account Number: 03-0732-0306101-00) and quoted my name and "alcohol" in the reference fields; and

I have included proof of electronic payment with this application.

How I would like to receive my alcohol licence (please select one only)

I will collect the alcohol licence – please contact me when it is ready by Phone or Email

OR

Please email the alcohol licence to me.

Next Step: Once your application is complete, if you would like to make an appointment for an optional pre-lodgement meeting with the Licensing Inspector then please Telephone (04) 296 4700 or Toll Free: 0800 486 486.

After your application is lodged**Public Notices**

You are responsible for giving notice within 20 working days of the Council formally accepting your application (or 10 working days if it is an application for renewal) and the Council will send you a template to approve. The notice and application will be made available on the Public Notices page of Council's website for a period of 25 working days. A copy of this notice must also be displayed in a conspicuous place on the premises or conveyance to which this application relates for the period of public notification.

Guidance for Completing On-Licence Application Form

Background

The object of the Sale and Supply of Alcohol Act 2012 is that the sale, supply, and consumption of alcohol should be undertaken safely and responsibly; and the harm caused by the excessive or inappropriate consumption of alcohol should be minimised.

It is a legal requirement of the Sale and Supply of Alcohol Act 2012 that you must have a licence before you can sell or supply alcohol.

Before lodging application

If your application for a NEW licence is regarding 'premises - not a conveyance', you must also apply for certificate of compliance with the Resource Management Act and the Building Act from the Kapiti Coast District Council. A 'conveyance' means an aircraft, coach, ferry, hovercraft, ship, train, or other vehicle, used to transport people.

Completing your application		Who should complete which fields
1	Type of Application	All applicants to complete.
2	Endorsements	Only complete if seeking an endorsement for BYO or Caterer. This is for restaurants who only allow BYO and caterers who also have a restaurant or only cater.
3	Details of Applicant	All applicants to complete. If a company receives profits then apply in company name.
4	Applicant Status	All applicants to complete.
5	For Applicant that is Natural Person(s)	Only complete if applicant is a natural person. A natural person is an individual. Complete all sections.
6	For Applicant that is Body Corporate	Only complete if applicant is a body corporate.
7	For Applicant that is <u>not</u> a Natural Person(s)	Only complete if applicant is a body corporate, partnership, private company or public company. Complete all sections.
8	Postal Address for Service	All applicants to complete.
9	Business Details	What is your principal business? For example restaurant, entertainment centre, sale of alcohol (ie tavern).
10	Criminal Convictions	Convictions of applicant directors or shareholders. All applicants to complete.
11	For a Company full legal names of directors	Only complete if applicant is a public or private company.
12	For a Private Company	Only complete if applicant is a private company incorporated under the Companies Act 1983.
13	For a Partnership	Only complete if applicant is a partnership.
14	Details of Premises (if not a conveyance)	All applicants must complete either 14 or 15. A 'conveyance' is premises which are used to transport people such as an aircraft, coach, ferry, hovercraft, ship, train, or other vehicle.
15	Details of Conveyance	A 'premises - not a conveyance', are any other type of premises (building) for which you are seeking a licence.
16	Details of Duty Manager(s)/Proposed Managers	All applicants to complete. If more than 2 please attach details separately.
17	Business Details	All applicants to complete.

18	Conditions	All applicants to complete.
19	Attachments (if not a conveyance)	
20	Attachments (conveyance)	All applicants must complete either 19 or 20 (see 14/15).
21	Further Details where Applicant is a Company	Only complete if private or public company.
22	Further Details where Applicant is a Partnership	Only complete if a partnership.
23	Signature of Applicant	All applicants to complete.

CPTED checklist for licensed premises (ix)

		Yes	No	N/A
Bar Area	Bar staff have good visibility of entire premises	✓		
	Area behind the bar is raised to improve visibility		✓	
	Bar area is open with no obstructions affecting monitoring of premises	✓		
	Cash registers are front facing If cash registers are not front facing, mirrors are installed for monitoring customers	✓		
	Safe is out of public view	✓		
	Premises is laid out so staff can monitor all patrons at all times	✓		
	There are no obstructions within the bar causing blind spots	✓		
Internal layout	Where there may be blind spots, mirrors or CCTV are installed		✓	
	Bar is easily approached by customers	✓		
	Sufficient seating is provided	✓		
	Customers cannot climb on structures or fittings	✓		
	A ventilation system is installed	✓		
	Premises are maintained at a suitable temperature	✓		
	The premises are not overcrowded	✓		
Crowding	The maximum number of patrons for the premises is displayed and complied with		✓	
	Internal lighting is suitable	✓		
	Lighting allows door staff to check IDs etc.		✓	
	Lighting allows staff to monitor patrons inside the premises	✓		
	No areas are too dark inside the premises	✓		
	Internal lighting can be raised in an emergency or incident and at closing time		✓	
	External lighting is suitable	✓		
Lighting	External security lighting is installed	✓		

CPTED checklist for licensed premises continued...

		Yes	No	N/A
Outdoor drinking areas	The premises are maintained at a suitable temperature	✓		
	Outdoor drinking areas are monitored by bar and/or security staff	✓		
	Lighting allows staff to monitor patrons	✓		
	Customers can move easily around the outdoor drinking areas	✓		
	Outdoor drinking areas are well defined from surrounding external environment	✓		
	Pavement creep is not evident			✓
	Outdoor drinking areas are not overcrowded	✓		
CCTV	A street trading licence or equivalent is held and is current			✓
	CCTV is installed	✓		
	CCTV is positioned to monitor vulnerable areas	✓		
	Patrons are aware of the CCTV system	✓		
Entrances and exits	Staff understand its operation	✓		
	Entrances and exits are visible from behind the bar area	✓		
	CCTV is installed to monitor blind entrances and exits	✓		
	Door staff monitor entrances and exits			✓
Toilets	Where queuing occurs outside the premises, there is sufficient space	✓		
	Toilet facility entrances are visible from the bar area	✓		
	Toilets are inspected regularly	✓		
Staff	There are sufficient numbers of staff to ensure control of the premises	✓		
	Staff are visible to patrons	✓		
	Staff monitor the premises for conflict and crime	✓		
	Security staff are properly trained and certified	✓		



BURGERFUEL HOST RESPONSIBILITY

THE ATMOSPHERE...

BurgerFuel encourages an enjoyable casual dining atmosphere and we want to have you back again.

We know you're here because you enjoy the finer things in life and because you know life's too short to eat bad burgers. We've included alcohol as an additional service to give you a more complete experience.

We will only allow alcohol sales in conjunction with purchasing a meal to have here (there is no takeaway alcohol !)

Drunken and disorderly conduct is unacceptable.

THE FOOD...

Our huge range of gourmet burgers and sides are available all the time we are open. Ask us about our specials!

THE DRINKS...

The minimum range we have available consists of one low alcohol beer, one other standard beer, one red or one white wine along with a full range of fruit juices, soft drinks and water.

TRANSPORTATION OPTIONS...

"If you drink and drive you're a bloody idiot !"
 Taxi and dial a driver numbers are available.

TELEPHONE...

A telephone is available for your use to make transport arrangements.

STOP!

By law we cannot serve alcohol to people under 18. Proof of age will be required. The only forms of identification that will be considered are:

NZ or overseas passport NZ drivers licence HANZ 18+ card

If we think you look under 25 we will be requesting ID (please take this as a compliment).

ALSO, WE CANNOT SERVE INTOXICATED PERSONS OR ALLOW INTOXICATION IN ANY WAY.

By law we can refuse to serve any one of these people based on our own judgement.

Please do not hesitate to discuss any concerns with the duty manager and we also actively encourage your participation in ideas to make our premises a more enjoyable place for you to visit.

Ref: PB0056

18 November 2024

Priyank Jain
159 Kapiti Road
Paraparaumu 5032

Dear Priyank Jain,

Request for Planning Certificate under Sale and Supply of Alcohol Act 2012

Business Name:	BurgerFuel Kapiti
Site Address:	7A-7C Friendship Place, Paraparaumu
Legal Description:	Lot 3 DP 503985
Zone:	Airport Zone Precinct 37 - Airport Mixed Use Precinct
Consent Description:	Planning Certificate
Proposal:	Application is for a new On Licence

This letter serves as a certificate for the purpose of Section 100(f) of the Sale and Supply of Alcohol Act 2012 that the proposed use of the premises meets the requirements of the Resource Management Act 1991, and the Operative Kapiti Coast District Plan (2021).

Category of Activity:

• Permitted Activity	Yes
• Existing Use	Yes
• Resource Consent Required	N/A
• Resource Consents Granted:	RM140219, 150088, 150088A, 150088B

Conclusion

This application is for a new On Licence to accommodate the proposed activity at the above existing premises.

The Applicant currently leases one of three tenancies which form the above premises, initially constructed in 2015 under Resource Consent RM140219 (New retail building (Stage 1D) at the Kapiti Landing Business Park). The remaining tenancies have subsequently been occupied by a retail alcohol (bottle store), and Passo's Italian restaurant.

The general nature of the premises is that of a restaurant, the principal business being the sale of food to the public for consumption on and off the premises.

In this regard, the Applicant has obtained permission from the owner of the property approving the sale of alcohol on the premises. The letter (dated 1.11.2024) was signed by (Glenne Berlich, Property Manager on behalf of Templeton Group), and emailed to Council on 14.11.2024.

As noted above, the subject premises is located within land zoned Airport - Precinct 37-Airport Mixed Use Precinct. The immediate and surrounding environment is diverse, incorporating land zoned for Airport purposes, Industrial, General/High Density Residential, Metropolitan Centre and Natural Open Space.

Neighbouring activities and uses within the immediate vicinity comprise a variety of retail outlets including an Italian restaurant, liquor (retail bottle store), supermarket, Mitre 10 mega store, kitchen appliance showroom, and automobile outlet. Kapiti Airport complex lies immediately to the north/northwest.

The District Plan provisions that relate to the land apply. Resource consent is not required for the land use as it is classified as a permitted activity under the Operative Kapiti Coast District Plan 2021.

Please note that the resource consents listed above relate to previous owners/occupiers of the underlying Lot (Parent Title) and are not relevant to this specific proposal.

The Applicant is advised however, that should the scale and intensity of the existing activity increase, a resource consent application may be required.

Approved hours of operation are as follows:

(10.00am to 10.00pm Monday to Sunday inclusive)

Decision: Approved

Dated: 18 November 2024



Janice Lee
AUTHORISED OFFICER



Beth Robertson
AUTHORISED OFFICER

From: Ali Aslam
To: Mailbox - Licence Application
Subject: Re: Renew On license Burgerfuel Kapiti
Date: Monday, 5 January 2026 12:18:56 pm
Attachments: Outlook-ue0ncmzi.png

Hi Joy,

Thanks for consideration.

Yes, we want to change the time. We have new timing for our store and would love to update the time on the license as well.

Thanks

Regards
Ali Aslam
BurgerFuel Franchisee
M 0274629387
Kapiti Coast 159 Kapiti Road Paraparaumu 5032



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From: Mailbox - Licence Application <licence.application@kapiticoast.govt.nz>
Sent: Monday, January 5, 2026 12:10:50 PM
To: Ali Aslam <ali@thefuel.co.nz>
Subject: RE: Renew On license Burgerfuel Kapiti

Good Afternoon Ali

Thank you for your application . I am sorting through the information that you have provided and will come back to you as there may be further details required . Before I go any further you have noted that the variation of the licence conditions is for adding the patio area to the licenced area , however the dates and hours noted as 10am to 10pm Monday to Sunday are different to the current licence too . Are you wanting to amend the times for your licence currently Monday to Wednesday 11am to 9.30pm and Thursday to Sunday 11am to 10pm .

Many thanks

Joy Allen
Regulatory Services Support Officer
Te Āpiha Tautoko Ratonga Ture

Kapiti Coast District Council
Tel 06 296 4700

www.kapiticoast.govt.nz

From: Ali Aslam <ali@thefuel.co.nz>
Sent: Wednesday, 24 December 2025 3:46 pm
To: Mailbox - Licence Application <licence.application@kapiticoast.govt.nz>
Cc: Antoinette Bliss <Antoinette.Bliss@kapiticoast.govt.nz>
Subject: Renew On license Burgerfuel Kapiti

Hi,

Please find the attached paperwork and supporting documents for the On-license renewal application for Burgerfuel Kapiti. Please don't hesitate to contact me if any further document or explanation required to support the application.



19 January 2026

Kapiti Coast District Council
175 Rimu Road,
Paraparaumu, 5032

Subject: No Objection Letter for Sale of Alcohol

We advise we have no objection regarding the application for a license to sell alcohol (Beer and Wine only) at BurgerFuel Kapiti, situated at 159, Kapiti Road.

We confirm that the tenant currently has this permitted use contained within the lease with us for the site and have no concerns regarding the proposed sale of alcohol and trust that the business will operate in accordance with all applicable regulations.

Thank you for your attention to this matter. Please feel free to contact me if you require any further information.

Regards,

Jan Walker

Property Manager

M: [+64 21 713 604](tel:+6421713604)

Fire Evacuation Statement

This statement must be accompanied with all new or renewal applications for on-licence (including BYO licences), off-licence, special and club licences in accordance with section 100 and 127 of the Sale and Supply of Alcohol Act 2012.

1. Applicant details

Premises name:	Burgerfuel Kapiti Coast	
Applicants name: (Individual or Company)	BF KAPITI LTD	
Premises address:	159 Kapiti Road, Shopping Centre, Paraparaumu, 5032	
Contact phone:	Home: 042127417	Mobile: 0274629387
Contact email:	ali@thefuel.co.nz	

2. Fire evacuation scheme

Most commonly a building requires an evacuation scheme because it is used for the following purposes:

- The gathering together, for **any purpose of 100 or more persons**:
- Providing **employment facilities for 10 or more persons**:
- Providing **accommodation for more than 5 persons** (other than in 3 or fewer household units):
- **Storing or processing hazardous substances in quantities exceeding the minimum amounts** prescribed in Schedule 3 of the Fire and Emergency New Zealand (Fire Safety, Evacuation Procedures, and Evacuation Schemes) Regulations 2018.

See Fire and Emergency New Zealand Act 2017 section 75 and 76 for further information.

*If you are unsure that the building has or requires an approved evacuation scheme, check with the **building owner**. For the requirements of an evacuation scheme or to apply for an evacuation scheme, refer to Fire and Emergency New Zealand web site. www.fireandemergency.nz or Contact Fire and Emergency New Zealand, wellingtongdistrict-rrteams@fireandemergency.nz.*

Statement

I hereby state that (tick one):

the **owner** of the building in which the premises are situated provides and maintains an evacuation scheme as required by section 76 of the Fire and Emergency New Zealand Act 2017;

OR

because of the building's current use, its owner is not required to provide and maintain such a scheme;

OR

because of the nature of the building, its owner is exempt from the requirement to provide and maintain such a scheme.

NOTE:

If an approved evacuation scheme is not required, the building must have evacuation procedures that meet Part 1 of the Fire and Emergency New Zealand (Fire Safety, Evacuation Procedures, and Evacuation Schemes) Regulations 2018 – this does not require approval by Fire and Emergency New Zealand.

Name: Ali Aslam

Signature: 

Date: 12-01-2026

Submitting applications

Email completed forms to: licence.application@kapiticoast.govt.nz

Post to:

Alcohol Licensing Team

Kāpiti Coast District Council

Private Bag 60601

Paraparaumu 5254

or deliver to:

Kāpiti Coast District Council

175 Rimu Road

Paraparaumu



GRASS FED BEEF

Burgers are made with 100% pure grass fed Beef and include fresh salad, relish and BurgerFuel Aioli

AMERICAN MUSCLE SINGLE \$14.90 DOUBLE \$20.90

Beef, cheddar, pickles, BurgerFuel Mustard
DOES NOT INCLUDE SALAD

C N CHEESE \$16.50

Beef, cheddar, truffle mascarpone, parmesan

BIO FUEL \$16.90

Beef, free range egg, grated beetroot w/ chia

FORD FREAKOUT \$16.90

Beef, bacon, avocado

BACON BBQ ROADSTER \$20.50

Beef, cheddar, bacon, battered onion rings,
BurgerFuel BBQ Sauce

BASTARD \$20.70

Beef, cheddar, bacon, avocado, pineapple,
grated beetroot w/ chia



FREE RANGE CHICKEN

Burgers are made with free range chicken and include fresh salad, relish and BurgerFuel Aioli

BACON BACKFIRE \$17.90

Grilled chicken, bacon, brie

BURNOUT \$17.90

Grilled chicken, bacon, avocado, BurgerFuel
Blue Cheese Sauce, BurgerFuel Mustard

DOES NOT INCLUDE BURGERFUEL AIOLI



T-BIRD \$18.70

BurgerFuel Fried Chicken, jalapeños,
BurgerFuel Chipotle Aioli, & Nashville seasoning

DRIFT CHICK \$17.90

BurgerFuel Fried Chicken, pickles,
BurgerFuel Mustard & BurgerFuel Aioli.

*DOES NOT INCLUDE SALAD OR RELISH

PLANT-POWERED

Separately cooked plant-based vegan and vegetarian burgers include
salad and relish

V-TWIN VEGE \$15.90

Mushroom, sweet potato, chickpea & basil patty;
vegetarian cheddar, truffle mascarpone, plum sauce,
BurgerFuel Aioli

SPEAK TO STAFF TO MAKE IT VEGAN



V8 VEGAN \$16.90

Crumbed pumpkin, carrot, chickpea & ginger bites;
vegan cheddar, miso pea mash*, grated beetroot
w/ chia, BurgerFuel Vegan Aioli

*CONTAINS CASHEW NUTS

LIGHTWEIGHTS

Burgers on a smaller wholemeal bun and include fresh salad, relish and BurgerFuel Aioli



HAMBURGINI \$9.00

Beef, cheddar, pickles
DOES NOT INCLUDE SALAD

DIABLO \$14.00

Double Beef, double cheddar, pickles
DOES NOT INCLUDE SALAD

BAMBINA \$10.50

Beef

CHICK CHEVELLE \$10.50

Grilled chicken tenderloins seasoned w/ sea salt, garlic & rosemary

CHOOK ROYALE \$11.00

Grilled chicken tenderloins seasoned w/ sea salt, garlic & rosemary, pineapple

VEGE PINTO \$10.50

Crumbed pumpkin, carrot, chickpea & ginger bites; BurgerFuel Vegan Aioli

KIDS INK. MEALS

Mini bites and small size fries for mini ones and small size guys.
Served with BurgerFuel Aioli or tomato sauce



KIDS CHEESEBURGER, TEENY CHOPPERS, OR MINI MOTOBITES \$13.90

Served w/ Spud Fries & small juice

SIDES

Make a meal of it with a selection of unique burger supplements served with BurgerFuel Aioli



SPUD FRIES \$6.90

Thick cut potato

KŪMARA FRIES \$7.90

Thick cut golden kūmara



MOTOBITES \$9.00

Crumbed pumpkin, carrot, chickpea & ginger bites

WITH YOUR CHOICE OF BURGERFUEL LEMON AIOLI OR CHIPOTLE AIOLI
SPEAK TO STAFF TO MAKE IT VEGAN



CHICKEN FENDERS 4PCS \$11.00 6PCS \$14.00

Grilled chicken tenderloins seasoned w/ sea salt, garlic & rosemary

WITH YOUR CHOICE OF BURGERFUEL LEMON AIOLI OR CHIPOTLE AIOLI



CHOPPERS \$13.50

Southern fried chicken pieces w/ a drizzle of BurgerFuel Aioli & your choice of BBQ sauce or sriracha



THICKSHAKES & DRINKS

See the in-store or online menu for our range of Thickshakes made with all-natural BurgerFuel Whip or oat milk, plus our classic drink options.

ADD-ON / FROM +\$1

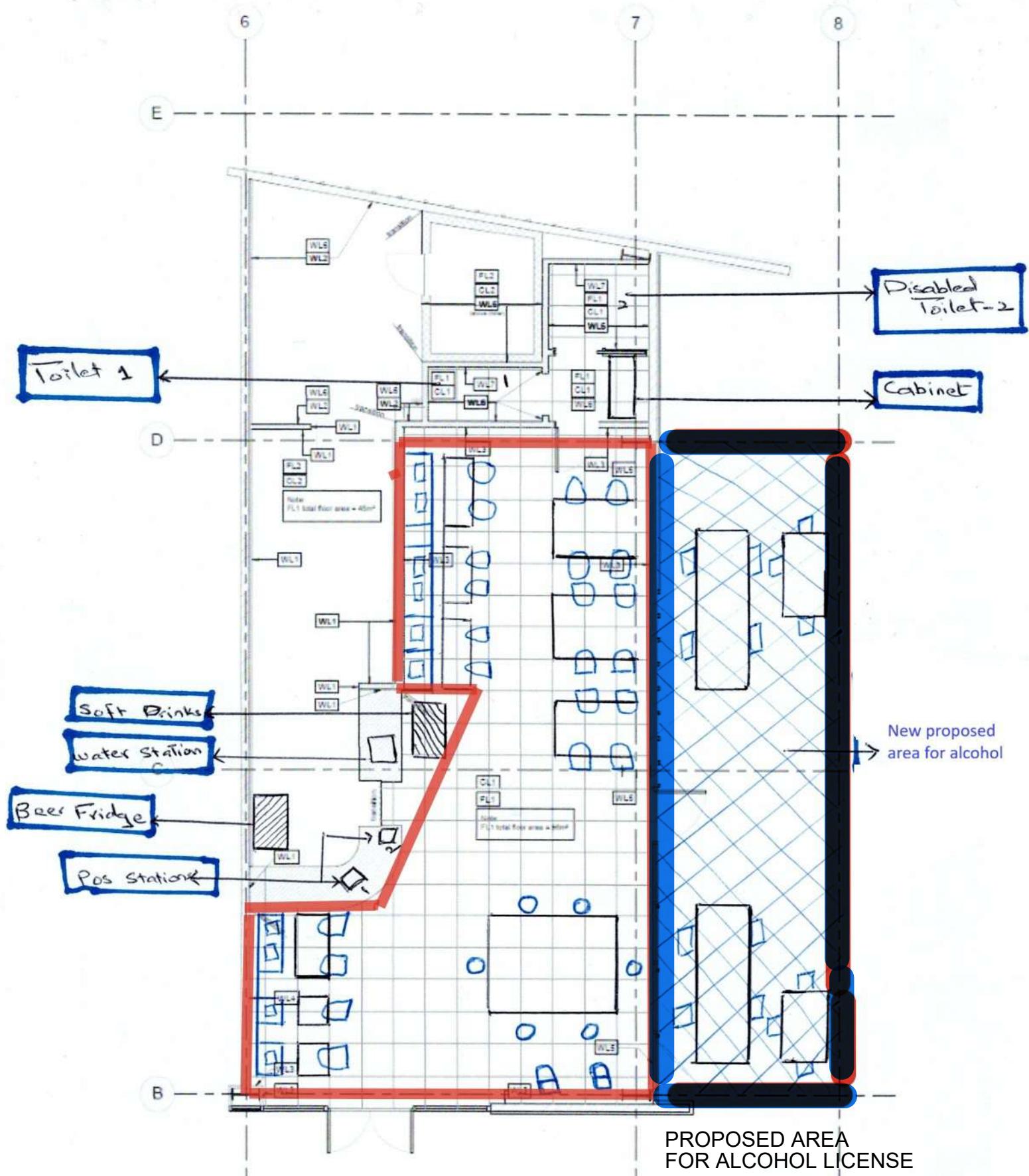
BEEF, GRILLED CHICKEN, BACON, ONION RINGS, FREE RANGE EGG, CHEDDAR, BRIE, AVOCADO, PICKLES, GRATED BEETROOT W/ CHIA, JALAPENOS, BURGERFUEL BBQ SAUCE. ADD-ONS OR MODIFICATIONS TO ANY PRODUCT MAY INCUR A COST

GLUTEN FREE BUNS / \$2.00 · LOW CARBORATOR BUNLESS / FREE · HALAL CERTIFIED BEEF & GRILLED CHICKEN

ADVISE STAFF

EATING WITH ALLERGIES AND/OR SENSITIVITIES:

PLEASE LET A STAFF MEMBER KNOW OF ANY ALLERGENS, SENSITIVITIES AND REFER TO WWW.BURGERFUEL.COM/ALLERGENS
WE CANNOT 100% GUARANTEE AGAINST CROSS CONTAMINATION



PROPOSED AREA FOR ALCOHOL LICENSE